

**Jackson County Board of Education
Minutes of Regular Meeting
Sylva, North Carolina
Cullowhee Valley Elementary School**

240 Wisdom Drive, Cullowhee

April 23, 2019

6:00 p.m.

The Jackson County Board of Education met in regular session at 6:00 p.m. on Tuesday, April 23, 2019, at Cullowhee Valley Elementary School, 240 Wisdom Drive, Cullowhee, North Carolina.

The following members were present:

Alison Laird Large, Chairperson
Elizabeth Cooper, Vice Chairperson
Wes Jamison
Margaret McRae
Abigail Clayton

Also present were Dr. Kimberly Elliott, Superintendent; Jacob Buchanan, Assistant Superintendent; Dr. Kevin Bailey, Personnel Director; John Henning, School Board Attorney; and Cora Fields, Board Assistant.

CALL TO ORDER

Chairperson Alison Laird Large called the business meeting to order.

APPROVAL OF AGENDA

Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the Agenda.

SPECIAL PRESENTATION

Kathryn Kantz, Principal, Cullowhee Valley Elementary School, introduced the following students: Avery Hester and Liangyu Zhao, who led the Pledge of Allegiance. Ms. Starr Frady played the “Star Spangled Banner” on her flute. Araceli Oroz sang “Coal Miner’s Daughter”, Harley Stevens, Ali Klaire Nicholson and Abigail Fisher sang “You’ve Got a Friend in Me”, and the DeSilva family performed “Whoa Mule” with Sayumi DeSilva on violin, Mihin DeSilva on violin, Senith DeSilva, vocals, and Dr. Channa DeSilva was the accompanist on keyboard.

OPEN SESSION FOR PUBLIC COMMENTS

None.

CONSENT ACTION AGENDA

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison, the board unanimously approved the consent action agenda:*

A. Open Session Minutes of Regular Meeting of March 26, 2019.

INFORMATION AGENDA

A. **Agenda Item:** Superintendent's Report

Presenter: Dr. Kimberly Elliott, Superintendent

Dr. Elliott reported on the following:

1. Dr. Elliott congratulated Jeremiah Jackson, on becoming a Certified Education Technology Leader (CETL). To maintain this certification, recipients are required to complete at least sixty hours of Continuing Education Credits.
2. Dr. Elliott congratulated Kelly Doppke on her acceptance in the upcoming Youth Mental Health First Aid train the trainer certification event in May in Asheville. Kelly was one of 15 chosen from 53 applicants.
3. Dr. Elliott gave a special thank you to the Jackson County Board of Commissioners who supported the JCPS Science Olympiad Teams with \$5,000. The JCPS School Board and the County Commissioners are extremely supportive of each of our student engagement activities.
4. Dr. Elliott thanked Ms. Evelyn Graning, SMHS Principal, and Drew Umphlett, SMHS Band Director, for hosting the North Carolina Music Performance Assessment for the state. She received a highly complementary letter about Mr. Umphlett and all of SMHS about the professionalism of the event.
5. Dr. Elliott thanked Fairview School, staff and students, for raising \$5,225, for Southwest Elementary School in Onslow County. This school suffered terrible damage during the hurricanes last year.
6. Dr. Elliott attended a very successful Scott's Creek Elementary School Leader in Me and Curriculum Night.
7. Dr. Elliott thanked Cullowhee Valley Elementary School for being such wonderful hosts for the board meeting.
8. Dr. Elliott commended the student talent and achievements.

B. **Agenda Item:** 2019-2022 Draft Academically and Intellectually Gifted Plan

Presenter: Laura Dills, Elementary Curriculum Director

Ms. Dills presented the 2019-2022 Draft Academically and Intellectually Gifted Plan to the board for first reading.

C. **Agenda Item:** Unaudited Financial Summary

Presenter: Jacob Buchanan, Assistant Superintendent

Mr. Buchanan presented the Unaudited Financial Summary as of March 26, 2019.

ACTION AGENDA

A. **Agenda Item:** Budget Amendments

Presenter: Mr. Jacob Buchanan, Assistant Superintendent

Mr. Buchanan asked for approval of budget amendments and transfers for the State Public School Fund, and Other Specific Revenue Fund.

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Ms. Abigail Clayton, the board voted unanimously to approve the budget amendments and transfers to the State Public School Fund, and Other Specific Revenue Fund.*

B. Agenda Item: CTE Local Plan

Presenter: Angie Dills, Chief Academic Officer

Ms. Dills presented the CTE Local Plan for 2019-2020 and asked for board approval.

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the CTE Local Plan for 2019-2020.*

C. Agenda Item: Policy Updates

Presenter: Dr. Kimberly Elliott, Superintendent

Policy Updates:

1. Board Meeting Agenda (2330)
2. Dual Enrollment (3101)
3. Child Abuse – Reports and Investigations (4240/7312)
4. Confidentiality of Personal Identifying Information (4705/7825-R)
5. Recruitment and Selection of Personnel (7100)
6. Licensure (7130)
7. Employee Conflict of Interest (7730)
8. Classified Personnel: Suspension and Dismissal (7940)

Dr. Elliott presented the updates to the above listed policy and asked for board approval.

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison, the board voted unanimously to approve the changes to the above listed policy.*

D. Agenda Item: Field Trips

Presenter: Dr. Kimberly Elliott, Superintendent

1. Fairview Elementary School, Grade 7 – YMCA Camp Greenville, May 13 to 14, 2019, TT 5729.
2. Smoky Mountain High School, Grades 9-12 – Williamsburg, VA, May 9 to 12, 2019, TT 5734.
3. Smokey Mountain Elementary School, Grades 6-8, Pigeon Forge, TN, May 17, 2019, TT 5783.

Dr. Elliott presented the above listed field trips and asked for board approval.

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Ms. Abigail Clayton, the board voted unanimously to approve the above listed field trips.*

CLOSED SESSION

The board unanimously approved a motion by Mrs. Abigail Clayton and seconded by Mr. Wes Jamison, to enter into closed session pursuant to G.S. 143.318.11 for the following purposes:

under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-32 and (a) (3) to discuss matters protected by attorney-client privilege.

Upon a motion by Mrs. Elizabeth Cooper and seconded by Ms. Abigail Clayton, the board voted unanimously to return to open session.

OPEN SESSION

PERSONNEL ACTION AGENDA

Action: *Upon a motion made by Mrs. Elizabeth Cooper and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the personnel agenda as recommended by Dr. Elliott. The board unanimously approved the following recommendations:*

Employee Recommendations:

1. Alcantar, Elena – Activity Bus Driver, Blue Ridge Early College
2. Alcantar, Elena – Bus Driver, Blue Ridge School
3. Biddix, Mark – Custodian and Bus Driver, Smoky Mountain High School
4. Bryson, Amy – EC Bus Monitor, School of Alternatives
5. Cope, Mary Jo – Interim Teacher, Jackson County Early College
6. Copeland, Debra – School Nutrition Assistant, Smokey Mountain Elementary School
7. Dengler, Ty – Homebound Teacher, Smoky Mountain High School
8. Dudley, Jan Elizabeth – Tutor, Fairview Elementary School
9. Elkins, Brittany – Activity Bus Driver, Blue Ridge Early College
10. Fiskeaux, Kim – Homebound Teacher, Scotts Creek Elementary School
11. Gaddis, Mashon – Student Driver, Fairview Elementary School
12. Galloway, Carlene – Lead Bus Driver, District-wide
13. Glenn, Anna – After School Tutor, Scotts Creek Elementary School
14. Greenwood, George – Bus Driver, Fairview Elementary School
15. Haigler, Melissa – Student Transport for Foster Care, Fairview Elementary School
16. Hawkins, Madysen – Student Transport for Foster Care, Fairview Elementary School
17. Hill, Melissa – Homebound Teacher, Smoky Mountain High School
18. Howell, Wendy – After School Tutor, Fairview Elementary School
19. Johnson, Linzi – Part Time Tutor, Smokey Mountain Elementary School
20. Joyner, Alexandra – Homebound Teacher, Cullowhee Valley Elementary School
21. Leithauser, James – Teacher, Scotts Creek Elementary School
22. Link, Anne – Tutor, Fairview Elementary School
23. Lowe, Tammy – After School Tutor, Scotts Creek Elementary School
24. Martin, Shirley – After School Tutor, Scotts Creek Elementary School
25. McFadden, Kathy – Substitute Bus Monitor, Smokey Mountain Elementary School
26. Moody-Bumgarner, Mary – Lead Bus Driver, District-wide
27. Porter, William – After School Tutor, Scotts Creek Elementary School

28. Quiring, Katie – After School Tutor, Scotts Creek Elementary School
29. Reddin, Colby – Activity Bus Driver, Smoky Mountain High School
30. Reynolds, Carrie – After School Tutor, Scotts Creek Elementary School
31. Rhodes, Catherine – Teacher, Blue Ridge Early College
32. Shnawa, Nawres – Substitute School Nutrition Assistant, Cullowhee Valley Elementary School, Fairview Elementary School, Scotts Creek Elementary School
33. Simmons, Georgeanne – Substitute Bus Monitor, Smokey Mountain Elementary School
34. Sprinkle, A.C. – Transportation Director, Bus Garage

Employee Resignations:

1. Hixson, Allison – School Nutrition Assistant, Cullowhee Valley Elementary School
2. Mathis, Patty – School Nutrition Assistant, Fairview Elementary School
3. McPartland, Kelly – School Nutrition Assistant, Smokey Mountain Elementary School
4. Montgomery, Benjamin – Teacher, Scotts Creek Elementary School
5. Moon, Tonya – Teacher, Cullowhee Valley Elementary School

Employee Retirements:

1. Middleton, Rebecca – Teacher, Cullowhee Valley Elementary School
2. Perona, Mary – Media Specialist, Blue Ridge School and Early College

Special Requests – Leave of Absence:

1. Bell, Stephanie – Teacher, Smokey Mountain Elementary School
2. Watson, Joshua – Teacher, Fairview Elementary School

Staff, Non-Staff, and Returning Coach Recommendations:

1. Friesen, Casey – Head Coach Soccer, Cullowhee Valley Elementary School

Summer Programs:

Academic Camp

Smokey Mountain Elementary School

1. Estep, Audrey
2. Hall, Amanda
3. Hummer, Suzanne
4. Jamison, Charity

Read to Achieve Camp

Smokey Mountain Elementary School

- 9. Brooks, Bridgette
- 10. Estep, Audrey – Substitute
- 11. Kilpatrick, Alicia
- 12. Marr, Michelle – Admin

STEM Camp

Smokey Mountain Elementary School

- 1. Estep, Audrey
- 2. Hall, Amanda
- 3. Hummer, Suzanne
- 4. Jamison, Charity

Technical Corrections:

January 31, 2019 – Employee Recommendations

- 1. **Incorrect** – Adcock, Caleb – Afterschool Assistant, Cullowhee Valley Elementary School

Correction – Adock, Caleb – Afterschool Assistant, Cullowhee Valley Elementary School

February 26, 2019 – Staff, Non-Staff and Returning Coaches

- 1. **Incorrect** – Rhoades, Emory – Head Coach District Middle School Women’s Soccer, Smoky Mountain High School – Returning Staff

Correction – Rhoads, Emory - Head Coach District Middle School Women’s Soccer, Smoky Mountain High School – Returning Staff

ANNOUNCEMENTS

The next regularly scheduled business meeting of the Board of Education is May 21, 2019, at 6:00 p.m., at the Board of Education Administrative Office, 398 Hospital Road, Sylva, North Carolina.

ADJOURNMENT

There being no objection, Chairperson Alison Laird Large adjourned the meeting at 7:02 p.m.

Alison Laird Large, Chairperson

Dr. Kimberly Elliott, Secretary