

**Jackson County Board of Education
Minutes of Regular Meeting
Sylva, North Carolina
Jackson County School of Alternative**

3770 Skyland Drive, Sylva

March 26, 2019

6:00 p.m.

The Jackson County Board of Education met in regular session at 6:00 p.m. on Tuesday, March 26, 2019, at Jackson County School of Alternatives, 3770 Skyland Drive, Sylva, North Carolina. The following members were present:

Alison Laird Large, Chairperson
Margaret McRae
Abigail Clayton

Also present were Dr. Kimberly Elliott, Superintendent; Jacob Buchanan, Assistant Superintendent; Dr. Kevin Bailey, Personnel Director; John Henning, School Board Attorney; and Cora Fields, Board Assistant.

CALL TO ORDER

Chairperson Alison Laird Large called the business meeting to order.

APPROVAL OF AGENDA

Upon a motion by Mrs. Abigail Clayton and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the Agenda.

SPECIAL PRESENTATION

Angela Lunsford, SOA Principal, introduced Jacob Rankins and Devon Robertson, who led the Pledge of Allegiance. David Dalton sang the National Anthem. Students Lia Watkins and Tommy Farmer presented a spotlight on CTE and what SOA means to them. Ben Hardin, Christina Daniels, Mary Bennett, and Kathryn Moses, SOA Teachers, spoke about the CTE program at the School of Alternatives.

SPECIAL RECOGNITION

Dr. Elliott presented Ms. Laura Cabe and the Blue Ridge Early College School Nutrition staff with the 1st Place award for the North Carolina School Breakfast Challenge. Breakfast participation was increased by 28%.

Dr. Elliott presented Certificates of Appreciation to Mrs. Laura Dills, Elementary Curriculum Director, Ms. Brynn Green, Ms. Georgeanne Simmons, and Ms. Kathy McFadden for their dedication to the Smokey Mountain Elementary School Pre-K Program.

OPEN SESSION FOR PUBLIC COMMENTS

None.

CONSENT ACTION AGENDA

Action: *Upon a motion by Mrs. Abigail Clayton and seconded by Mrs. Margaret McRae, the board unanimously approved the consent action agenda:*

- A. Open Session Minutes of Joint Meeting with County Commissioners on February 20, 2019.
- B. Open Session Minutes of Regular Meeting of February 26, 2019.

INFORMATION AGENDA

- A. **Agenda Item:** Superintendent's Report
Presenter: Dr. Kimberly Elliott, Superintendent

Dr. Elliott reported on the following:

- 1. Dr. Elliott commended the School of Alternatives (SOA) for hosting the first annual Law Enforcement luncheon. Approximately 28 local law enforcement members attended.
- 2. Dr. Elliott commended Melanie Jacobs, Jackson County Early College Principal, and Angela Lunsford, SOA Principal, for participating in the Non-Partisan Roundtable discussion about innovations in education at their schools.
- 3. Smoky Mountain High School students participated in the SMART Robotics competition. Ms. Graning informed the board about the ROTC survey and the process for implementing this program at the high school.
- 4. Fairview Elementary School placed first in the Varsity and Junior Varsity SMART Robotics competition.
- 5. Smoky Mountain Elementary School was selected as one of eight schools in North Carolina to partner with Apple in the K-3 literacy program.
- 6. Blue Ridge Early College was one of nine school recognized by the N.C. School Breakfast Challenge for increasing participation in breakfast by 28%.
- 7. Dr. Tracie Metz completed the Distinguished Leadership program, a two year leadership development program for practicing school principals. She was commended by the Program Directors.
- 8. Cullowhee Valley Elementary School held their Whee Shine program on March 7th. The program focused on STEAM activities and showcased what the students have accomplished.
- 9. The School Nutrition department held their annual Snack Masters competition, hosted at Cullowhee Valley Elementary School. 33 students participated.
- 10. Scotts Creek Elementary School held their annual Leadership Day on April 8th as part of their Leader in Me program.
- 11. Dr. Elliott announced that Blue Ridge Early College will be adding a drone program as part of the CTE classes and programs.

- B. **Agenda Item:** Unaudited Financial Summary
Presenter: Kristie Walker, Interim Co-Finance Officer

Ms. Walker presented the Unaudited Financial Summary as of March 26, 2019.

ACTION AGENDA

A. Agenda Item: Budget Amendments

Presenter: Mrs. Kristie Walker, Chief Financial Officer

Ms. Walker asked for approval of budget amendments and transfers for the State Public School Fund, Capital Outlay Fund, and Other Specific Revenue Fund.

Action: Upon a motion by Mrs. Abigail Clayton and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the budget amendments and transfers to the State Public School Fund, Capital Outlay Fund, and Other Specific Revenue Fund.

B. Agenda Item: Computer Purchase

Presenter: Mr. Jeremiah Jackson, Associate Chief Technology Officer

Mr Jackson presented the Trinity 3 Technology quote for the purchase of 65 computers and asked for board approval.

Action: Upon a motion by Mrs. Abigail Clayton and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the purchase of 65 computers from Trinity 3 Technology.

C. Agenda Item: NC Vocational Rehabilitation Services Third Party Agreement

Presenter: Mr. Jacob Buchanan, Assistant Superintendent

Mr. Buchanan presented the NC Vocational Rehabilitation Services Third Party Agreement renewal and asked for board approval.

Action: Upon a motion by Mrs. Abigail Clayton and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the NC Vocational Rehabilitation Services Third Party Agreement renewal.

D. Agenda Item: Replace Existing Water Line above Central Office

Presenter: Mr. Jacob Buchanan, Assistant Superintendent

Mr. Buchanan presented a letter from Ricky and Alicia Parham requesting permission to replace the existing water line that crosses the Board of Education property and requested board approval.

Action: Upon a motion by Mrs. Abigail Clayton and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the request to replace the existing water line on JCPS BOE property.

E. Agenda Item: Field Trips

Presenter: Dr. Kimberly Elliott, Superintendent

1. Jackson County Early College, Grade 12 – NASCAR Speedpark, Sevierville, TN, April 26, 2019, TT 5571.

2. Jackson County Early College, Grade 10, Pavilion Rec Complex, Taylors, SC, April 26, 2019, TT 5688.
3. School of Alternatives, Grades 3-8 - Carowinds, Charlotte, NC May 30, 2019, TT 5613.

Dr. Elliott presented the above listed field trips and asked for board approval.

Action: *Upon a motion by Mrs. Abigail Clayton and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the above listed field trips.*

F. Agenda Item: Policy Updates

Presenter: Dr. Kimberly Elliott, Superintendent

Policy Updates:

1. Family and Medical Leave (7520)

Dr. Elliott presented the updates to the above listed policy and asked for board approval.

Action: *Upon a motion by Mrs. Abigail Clayton and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the changes to the above listed policy.*

CLOSED SESSION

The board unanimously approved a motion by Mrs. Abigail Clayton and seconded by Mrs. Margaret McRae, to enter into closed session pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-32 and (a) (3) to discuss matters protected by attorney-client privilege.

Upon a motion by Mrs. Abigail Clayton and seconded by Mrs. Margaret McRae, the board voted unanimously to return to open session.

OPEN SESSION

PERSONNEL ACTION AGENDA

Note: *Abigail Clayton disclosed that she is related to Anna Woods. Ms. Woods is recommended for employment as the Afterschool Director, Fairview Elementary School. Board Attorney Mr. John Henning informed the Board that under state law and Board policy, this disclosure is sufficient to permit Abigail Clayton to vote on the recommendation.*

Action: *Upon a motion made by Mrs. Abigail Clayton and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the personnel agenda as recommended by Dr. Elliott. The board unanimously approved the following recommendations:*

Employee Recommendations:

1. Arrington, Brandon – Bus Driver, Smoky Mountain High School
2. Crisp, Meredith – Afterschool Tutor, Fairview Elementary School
3. Egerdahl, Alexis – School Nutrition Assistant, Fairview Elementary School

4. Fisher, Vyanne - Afterschool Tutor, Fairview Elementary School
5. Galloway, Dale – Activity Bus Driver, Jackson County Early College
6. Gilbert, Lori - Afterschool Tutor, Fairview Elementary School
7. Hensley, Jeri - Afterschool Tutor, Fairview Elementary School
8. Johnson, Alla – EC Teacher Assistant, Cullowhee Valley Elementary School
9. Mayes, April - Afterschool Tutor, Fairview Elementary School
10. Mingus, Lisa – Part-time Tutor, Scotts Creek Elementary School
11. Morgan, Kirsten - Afterschool Tutor, Fairview Elementary School
12. Parker, Ashley – Substitute School Nutrition Assistant, Cullowhee Valley Elementary School, Fairview Elementary School, Smoky Mountain High School, Scotts Creek Elementary School
13. Payne, Brittany - Afterschool Tutor, Fairview Elementary School
14. Speir, Paige - Afterschool Tutor, Fairview Elementary School
15. Sullivan, Hannah - Afterschool Tutor, Fairview Elementary School
16. Taylor, Frank – Bus Driver and Activity Bus Driver, Smoky Mountain High School
17. Walker, Kristie – Chief Financial Officer, Central Office
18. Woods, Anna – Afterschool Director, Fairview Elementary School

Employee Resignations:

1. Cline, Sarah – Teacher, Blue Ridge School
2. Glenn, Anna – Teacher, Scotts Creek Elementary School
3. Read, Kari – Teacher Assistant, Blue Ridge School
4. Stokes, Anna – School Nutrition Assistant and Bus Driver, Smokey Mountain Elementary School

Employee Retirements:

1. Hakanson, Gary – EC Teacher Assistant, Smoky Mountain High School
2. Lovedahl, Angela – Teacher, Fairview Elementary School
3. Mau, Rochelle – Teacher, Fairview Elementary School
4. Proffitt, Virginia – Teacher, Blue Ridge Early College

Special Requests – Leave of Absence:

1. Pendergast, Brandon – Teacher, Jackson County Early College

Staff, Non-Staff and Returning Coach Recommendations:

1. Buchanan, Shayla – Assistant Coach Softball, Fairview Elementary School – New Non-Staff
2. Hill, Janice – Assistant Coach Softball, Scotts Creek Elementary School – New Staff
3. King, Michael Alex – Assistant Coach District Middle School Baseball – New Non-Staff
4. Lawhon, Nita – Head Coach Softball, Fairview Elementary School
5. Magestro, Tom – Head Coach Baseball, Scotts Creek Elementary School
6. Tyler, Kristen – Assistant Coach District Middle School Softball – New Non-Staff
7. Willoughby, Wes – Assistant Coach Baseball, Smokey Mountain Elementary School

ANNOUNCEMENTS

The next regularly scheduled business meeting of the Board of Education is April 23, 2019, at 6:00 p.m., at Cullowhee Valley Elementary School, 240 Wisdom Drive, Cullowhee, North Carolina.

ADJOURNMENT

There being no objection, Chairperson Alison Laird Large adjourned the meeting at 7:10 p.m.

Alison Laird Large, Chairperson

Dr. Kimberly Elliott, Secretary