Attention Students:

Annapolis Area Christian School has teamed up with EdTech for your online bookstore!

Here's how it works:

- Beginning 6/24/19, you can access your online bookstore at **acs.shelfit.com**.
- Log into your account with your school-issued email address and the password provided by your school.
- Click **Store** in the left-hand sidebar to start shopping.
- Order early for delivery before classes begin.
- Contact EdTech's Customer Support if you need assistance.
- See the next page for ordering instructions.

EdTech
EMPOWERING DIGITAL EDUCATION

customersfirst@shelfit.com   (855) EdTech5   www.edtechsoftware.com

How to Place an Order

- Log into your school's bookstore at **acs.shelfit.com**.
- Select **Store** in the left-hand sidebar.
- Click the dropdown menu located under **Select A Department** and select the first department you'd like to purchase books for.
- A list of courses will appear below. Select the first course you'd like to purchase books for.
- To add a book to your cart, click the green **Add To Cart** button.
- Repeat the steps above as needed until all the books you need are in your cart.
- When your shopping is complete, click the green **Proceed To Cart** button.
- You may see books fulfilled by either EdTech or Amazon in your shopping cart.
- Enter your billing information and click the **Continue** button.
- Select either internal credit or a credit card as your payment method.
- To pay with a credit card, complete all required fields and click the green **Continue** button.
- Confirm that all information is correct, and click the green **Place Order** button.
- Please keep a record of your order confirmation number in case you need to contact Customer Support.
- If any books are being fulfilled by Amazon, you can now click the green **Checkout on Amazon** button.
- Click the **Continue** button to finish checking out.