



MEETING AGENDA

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered
 To reach personal fulfillment and contribute purposefully to our ever-changing world.*

1. **Convene - 6:00 p.m.**
 Call to order, School Board Roll Call:
 Lauren Crandall, Dave Espe, Elaine Larabee, Holly Link, Adam Seidel, Terri Swartout
2. **Pledge of Allegiance 6:00 p.m.**
3. **Oath of Office for Newly Elected School Board Members - 6:03 p.m.**
I SWEAR that I will support the Constitution of the United States and of this State, and that I will discharge faithfully the duties of the office of School Board Member of Independent School District No. 272 to the best of my judgment and ability.
4. **Agenda Review and Approval - 6:05 p.m.**
 Approval of the Agenda for the January 7, 2019 Organizational Meeting of the School Board of Independent School District 272, Eden Prairie.

Motion _____ Seconded _____
5. **Election of Officers - 6:08 p.m.** **(Action)**
 - A. Election of School Board Chair
 - B. Election of School Board Vice Chair
 - C. Election of School Board Clerk
 - D. Election of School Board Treasurer
6. **Annual Organizational Meeting - 6:15 p.m.** **(Action)**
 - A. Approval of School Board Compensation

Motion _____ Seconded _____
 - B. Approval of School Board Meeting Calendar
 - 1) School Board Meeting dates from January 2019 through June 2019

Motion _____ Seconded _____
 - 2) School Board Meeting dates after July 1, 2019 to be determined at a future meeting 3

Motion _____ Seconded _____
 - C. Appointment of Intermediate District 287 Representative

Motion _____ Seconded _____
7. **Board Work - 6:25 p.m.**
 - A. Designing Pathways Resolution Authorizing 2019 Referendum 4

Motion _____ Seconded _____
 - B. Resolution for Combined Polling Places for the General Elections for 2020 **(Action/Roll Call)** 12

Motion _____ Seconded _____
 - C. School Board Appointment

Motion _____ Seconded _____
8. **Superintendent Consent Agenda - 6:40 p.m.** **(Action)**
Management items the School Board would not act upon in Policy Governance, but require School Board approval from outside entities.

Motion _____ Seconded _____

 - A. Annual District Organizational Items 16

- 1) Designate District Newspaper
- 2) Designate District Depository/Financial Institutions
- 3) Appointment of Money Wire Transfers
- 4) Authorization for Early Claims Payments
- 5) Designate District Legal Counsel
- 6) Appointment of School District Responsible Authority
- 7) Appointment of Deputy Clerk and Deputy Treasurer
- 8) Facsimile Signature Authorization
- 9) Authorization to Sign Contracts
- 10) Approval of Local Education Agency (LEA) Representative
- 11) Designation of Identified Official with Authority for the MDE External User Access Recertification System (IoWA)

9. **Adjournment**

MOTION to adjourn the January 7, 2019 Organizational Meeting of the School Board of Independent School District 272 at _____ **p.m.**

- 6A.** The annual compensation for School Board Members of Independent School District 272, Eden Prairie, MN, for the calendar year January 1, 2019 through December 31, 2019:
- \$6,600.00 for the School Board Chair (no change); \$5,700.00 for the School Board Vice Chair (no change); \$4,800.00 for School Board Members (no change)

Motion _____ Seconded _____

- B.** 2019 School Board Meeting Calendar:
 1. January 2019 through June 2019:

2019 School Board Meeting Calendar

Date	Time	Meeting Type	Location
January 2019			
Monday, Jan 7, 2019	6:00PM 6:30PM	Annual Organizational Meeting Board Workshop	Administrative Services Center
Monday, Jan 14, 2019	6:00PM to 8:00PM	School Board 's Community Linkage Committee Hosting a "Meet & Greet" Session with the Community	Administrative Service Center
Monday, Jan 28, 2019	6:00PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
February 2019			
Monday, Feb 11, 2019	6:00PM	Board Workshop	Administrative Services Center
Monday, Feb 25, 2019	6:00PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
March 2019			
Monday, Mar 11, 2019	6:00PM	Board Workshop	Administrative Services Center
Monday, Mar 25, 2019	6:00PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
April 2019			
Monday, Apr 08, 2019	6:00PM	Board Workshop	Administrative Services Center
Monday, Apr 22, 2019	6:00PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
May 2019			
Monday, May 06, 2019	6:00PM	Board Workshop	Administrative Services Center
Monday, May 20, 2019	6:00PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
June 2019			
Monday, Jun 10, 2019	6:00PM	Board Workshop	Administrative Services Center
Monday, Jun 24, 2019	6:00PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center

Motion _____ Seconded _____

2. The School Board Meeting dates after July 1, 2019 to be determined at a future meeting.

Motion _____ Seconded _____

Extract of Minutes of Meeting of
School Board of Independent School District No. 272
(Eden Prairie Schools),
Hennepin County, Minnesota

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 272 (Eden Prairie Schools), Hennepin County, Minnesota, was held in said School District on Monday, January 7, 2019, at __ p.m.

The following members were present:

The following members were absent:

Member _____ introduced the following resolution and moved its adoption:

**INDEPENDENT SCHOOL DISTRICT NO. 272
(EDEN PRAIRIE SCHOOLS),
HENNEPIN COUNTY, MINNESOTA**

**RESOLUTION AUTHORIZING THE ISSUANCE OF SCHOOL BUILDING BONDS
AND CALLING A SPECIAL ELECTION THEREON**

BE IT RESOLVED by the School Board (the “Board”) of Independent School District No. 272 (Eden Prairie Schools), Hennepin County, Minnesota (the “School District”), as follows:

1. The Board hereby finds and determines that it is necessary and expedient for the School District to issue general obligation bonds of the School District in an aggregate amount not to exceed \$39,900,000, and not to exceed any applicable limitation on authorized indebtedness on the date or dates of the issuance of such bonds, for the purpose of providing funds for the acquisition and betterment of school sites and facilities within the School District, including without limitation safety and security improvements at each school site, building additions or updates at the middle and preschool levels, and Districtwide building updates to support personalized learning early-childhood through twelfth grade.

The question on borrowing funds for these purposes shall be designated as the School District Ballot Question at the special election held to approve the issuance of such bonds.

2. A description of the projects generally described in paragraph 1 (the “Projects”) is being prepared for submission to the Commissioner of Education of the State of Minnesota (the “Commissioner”) for review and comment, pursuant to Minnesota Statutes, Section 123B.71, as amended. The actions of the administration in consulting with the Minnesota Department of Education, causing a proposal to be prepared and submitted on behalf of the Board to the Commissioner for the Commissioner’s review and comment, and taking such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, are hereby

- authorized, ratified and approved in all respects. A positive review and comment from the Commissioner, if received, will provide that voter approval is required in order for the School District to proceed with the projects.
3. The question of issuing general obligation school building bonds for the purposes set forth in paragraph 1 shall be submitted to the qualified voters of the School District at a special election, which is hereby called and directed to be held on Tuesday, May 14, 2019.
 4. Pursuant to Minnesota Statutes, Section 205A.11, the combined polling places and precincts served by those polling places for this special election shall be those previously designated by the School Board in its resolution adopted January 8, 2018, for special elections taking place in 2019. The voting hours at those polling places shall be the hours between 7:00 a.m. and 8:00 p.m.
 5. The Clerk is hereby authorized and directed to perform the following duties:
 - (a) cause written notice of the special election to be provided to the county auditor of Hennepin County, at least 74 days before the date of the special election;
 - (b) cause written notice of the special election to be provided to the Commissioner at least 74 days before the date of the special election;
 - (c) cause the Notice of Special Election, in substantially the form attached as Exhibit A, to be published once a week in the official newspaper of the School District for two consecutive weeks, with the second publication occurring at least 14 days before the date of the special election;
 - (d) cause the Notice of Special Election to be mailed to all voters who will be voting in a combined polling place for the special election, at least 14 days before the date of the special election.
 - (e) cause the Notice of Special Election to be posted at the administrative offices of the school, for public inspection, at least 10 days before the date of said special election.
 6. The Clerk is authorized and directed to cause a printed Ballot for the question to be prepared in accordance with Minnesota Statutes, Section 205A.08, Subdivision 4, for use at the special election, to cause a sample ballot to be posted in the administrative offices of the School District, for public inspection, at least four (4) days before the date of the special election and to cause a sample ballot to be posted at each polling place on the date of the special election. The Clerk is further authorized and directed to cooperate with the proper election officials to cause ballots or ballot cards to be prepared for use at said election. The ballot shall be in substantially the form attached as Exhibit B.
 7. The Clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with election authorities conducting any other elections on that date. The Clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements with appropriate municipal and county officials regarding preparation and distribution of ballots or ballot cards, election administration, and cost sharing.

8. If the School District will be contracting to print the ballots for this special election, the Clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section. 204D.04, a sufficient bond, letter of credit or certified check acceptable to the Clerk in an amount not less than \$1000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The Clerk shall set the amount of the bond, letter of credit or certified check in an amount equal to the value of the purchase.
9. The Clerk is authorized and directed to make all campaign finance reports filed with the School District pursuant to Minnesota Statutes, Section 211A.02 in connection with the special election available on the School District's website. Such reports must be posted as soon as practicable, but no later than 30 days after such reports are received. The School District must maintain such reports on the School District's website for four years from the date of posting. The Clerk is additionally authorized and directed to provide the Campaign Finance and Disclosure Board with a link to the section of the School District website where such reports are maintained.
10. The special election shall be held and the returns made and canvassed in the manner prescribed by law, and the Board shall meet between May 17 and May 24, 2019 (on a date between the third and tenth day after the election) for the purpose of canvassing the results thereof.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

EXHIBIT A

NOTICE OF SPECIAL ELECTION

INDEPENDENT SCHOOL DISTRICT NO. 272
(EDEN PRAIRIE SCHOOLS)
HENNEPIN COUNTY, MINNESOTA

NOTICE IS HEREBY GIVEN that a special election has been called and will be held in and for Independent School District No. 272 (Eden Prairie Schools), Hennepin County, Minnesota, on May 14, 2019, between the hours of 7:00 a.m. and 8:00 p.m. to vote on the following question:

SCHOOL DISTRICT BALLOT QUESTION

APPROVAL OF GENERAL OBLIGATION BUILDING BONDS

Shall the school board of Independent School District No. 272 (Eden Prairie Public Schools) be authorized to issue general obligation school building bonds in an amount not to exceed \$39,900,000 to provide funds for the acquisition or betterment of school sites and facilities, including without limitation safety and security improvements at each school site, building additions or updates at the middle school and preschool levels, and Districtwide building updates to support personalized learning early-childhood through twelfth grade?

YES

NO

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.

PASSAGE OF THIS REFERENDUM WILL RESULT IN AN INCREASE IN YOUR PROPERTY TAXES.

The combined polling places for this election and the precincts served by those polling places will be as follows:

COMBINED POLLING PLACE: Immanuel Lutheran Church
16515 Luther Way
Eden Prairie, Minnesota

Precincts served: City of Eden Prairie, Precinct 1
City of Eden Prairie, Precinct 2
City of Eden Prairie, Precinct 3
City of Eden Prairie, Precinct 5
City of Eden Prairie, Precinct 6
City of Chanhassen, Precinct 1

COMBINED POLLING PLACE: St. Andrew Lutheran Church
13600 Technology Drive
Eden Prairie, Minnesota

Precincts served: City of Eden Prairie, Precinct 4
City of Eden Prairie, Precinct 7
City of Eden Prairie, Precinct 8
City of Eden Prairie, Precinct 11
City of Eden Prairie, Precinct 12
City of Edina, Precinct 10c
City of Edina, Precinct 19c

COMBINED POLLING PLACE: Prairie Lutheran Church
11000 Blossom Road
Eden Prairie, Minnesota

Precincts served: City of Eden Prairie, Precinct 13
City of Eden Prairie, Precinct 14
City of Eden Prairie, Precinct 15
City of Eden Prairie, Precinct 16
City of Eden Prairie, Precinct 17

COMBINED POLLING PLACE: Grace Church
9301 Eden Prairie Road
Eden Prairie, Minnesota

Precincts served: City of Eden Prairie, Precinct 9
City of Eden Prairie, Precinct 10
City of Eden Prairie, Precinct 18
City of Eden Prairie, Precinct 19A
City of Eden Prairie, Precinct 19B

Any eligible voter residing in the school district may vote at said election at the polling place designated above for the precinct in which he or she resides. The polls for said election will be open between 7:00 a.m. and 8:00 p.m. on the date of said election.

A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the polling places on election day.

Dated: _____, 2018

BY ORDER OF THE SCHOOL BOARD

/s/ _____

School District Clerk
Independent School District No. 272
(Eden Prairie Schools)
Hennepin County, Minnesota

EXHIBIT B

SCHOOL DISTRICT QUESTION BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 272
(EDEN PRAIRIE SCHOOLS)
HENNEPIN COUNTY, MINNESOTA
SPECIAL ELECTION

May 14, 2019

To vote for a question, fill in the oval next to the word "YES" for that question.
To vote against a question, fill in the oval next to the word "NO" for that question.

SCHOOL DISTRICT BALLOT QUESTION

APPROVAL OF GENERAL OBLIGATION BUILDING BONDS

Shall the school board of Independent School District No. 272 (Eden Prairie Public Schools) be authorized to issue general obligation school building bonds in an amount not to exceed \$39,900,000 to provide funds for the acquisition or betterment of school sites and facilities, including without limitation safety and security improvements at each school site, building additions or updates at the middle school and preschool levels, and Districtwide building updates to support personalized learning early-childhood through twelfth grade?

YES

NO

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A
PROPERTY TAX INCREASE.**

STATE OF MINNESOTA)
) SS
COUNTY OF HENNEPIN)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 272 (Eden Prairie Schools), Hennepin County, Minnesota, hereby certify that the attached and foregoing is a full, true, and correct transcript of the minutes of a meeting of the school board of said district duly called and held on the date therein indicated, so far as such minutes relate to the calling of a referendum on the issuance of school building bonds for the acquisition and betterment of school sites and facilities, and that the resolution included therein is a full, true, and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this _____ day of _____, 2018.

School District Clerk
Independent School District No. 272
(Eden Prairie Schools)
Hennepin County, Minnesota

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 272
(EDEN PRAIRIE)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a _____ meeting of the School Board of Independent School District No. 272 (Eden Prairie), State of Minnesota, was held in said school district on _____, 2019, at ____ o'clock p.m.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION DESIGNATING COMBINED POLLING PLACES FOR THE
2020 SCHOOL DISTRICT ELECTION(S)**

WHEREAS, when no other election is being held in a school district, Minnesota Statutes, Section 205A.11, subdivision 2 requires the School Board to designate by resolution the combined polling places at which voters in those precincts may vote in the School District election(s) for the upcoming 2019 calendar year;

WHEREAS, changes to the combined polling place locations designated in this resolution may be made in the event of an emergency in accordance with Minnesota Statutes, Section 204B.175;

WHEREAS, changes to the combined polling places locations designated in this resolution also may be made before the next election if one or more of the authorized combined polling places becomes unavailable for use; and

NOW, THEREFORE, BE IT RESOLVED, that the School Board of Independent School District No. 272, State of Minnesota, hereby designates the following combined polling places for School District elections that are not conducted on the same date as other state, county or municipal elections in 2020:

COMBINED POLLING PLACE:

Immanuel Lutheran Church
16515 Luther Way
Eden Prairie, Minnesota

Precincts served:

City of Eden Prairie, Precinct 1
City of Eden Prairie, Precinct 2
City of Eden Prairie, Precinct 3
City of Eden Prairie, Precinct 5
City of Eden Prairie, Precinct 6
City of Chanhassen, Precinct 1

COMBINED POLLING PLACE:

St. Andrew Lutheran Church
13600 Technology Drive
Eden Prairie, Minnesota

Precincts served:

City of Eden Prairie, Precinct 4
City of Eden Prairie, Precinct 7
City of Eden Prairie, Precinct 8
City of Eden Prairie, Precinct 11
City of Eden Prairie, Precinct 12
City of Edina, Precinct 10c
City of Edina, Precinct 19c

COMBINED POLLING PLACE:

Prairie Lutheran Church
11000 Blossom Road
Eden Prairie, Minnesota

Precincts served:

City of Eden Prairie, Precinct 13
City of Eden Prairie, Precinct 14
City of Eden Prairie, Precinct 15
City of Eden Prairie, Precinct 16
City of Eden Prairie, Precinct 17

COMBINED POLLING PLACE:

Grace Church
9301 Eden Prairie Road
Eden Prairie, Minnesota

Precincts served:

City of Eden Prairie, Precinct 9
City of Eden Prairie, Precinct 10
City of Eden Prairie, Precinct 18
City of Eden Prairie, Precinct 19A
City of Eden Prairie, Precinct 19B

AND BE IT FURTHER RESOLVED, that the School District Clerk is hereby authorized to designate an emergency replacement that meets the requirements of the Minnesota Election Law for any combined polling place designated in this resolution;

AND BE IT FURTHER RESOLVED, that the School District Clerk is hereby authorized to designate a replacement that meets the requirements of the Minnesota Election Law for any combined polling place designated in this resolution that becomes unavailable for use by the School District; and

AND BE IT FURTHER RESOLVED, that the School District Clerk is directed to send a copy of this resolution and any subsequent combined polling place designations to the Hennepin County Elections Office.

Adopted by the School Board of Independent School District No. 272, Eden Prairie, Minnesota this ____ day of January, 2019.

[Name, Chair]

[Name, Clerk]

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

CLERK'S CERTIFICATE

STATE OF MINNESOTA)
) ss.
COUNTY OF HENNEPIN)

I, the undersigned, being the duly qualified and acting Clerk of the School Board of Independent School District No. 272, Eden Prairie, Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a regular meeting of the School Board of Independent School District No. 272, duly called and held on the date therein indicated, so far as such minutes relate to a Resolution Designating Combined Polling Places for the 2020 School District Election(s) and that the Resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such Clerk this _____ day of _____, 2019.

Clerk of the School Board
Independent School District No. 272
Eden Prairie, Minnesota

8. Superintendent Consent Agenda

A. Annual District Organizational Items

1. Designate District Newspaper

Designate Eden Prairie News, as the official newspaper for calendar year January 1, 2019 through December 31, 2019.

2. Designate District Depository/Financial Institutions

Appoint US Bank, Minnesota School District Liquid Asset Fund Plus, Associated Bank, PMA Financial Network, Wells Fargo Bank, Royal Credit Union, and other financial institutions as deemed necessary, as authorized financial institutions for Independent School District 272 for the calendar year January 1, 2019 through December 31, 2019.

3. Appointment of Money Wire Transfers

Appoint US Bank, Minnesota School District Liquid Asset Fund Plus, Associated Bank, PMA Financial Network, Wells Fargo Bank, Royal Credit Union, and other financial institutions as deemed necessary, as authorized financial institutions for Independent School District 272 for the calendar year January 1, 2019 through December 31, 2019. The Executive Director of Business Services or his/her designee is given the authority to invest surplus funds without prior approval of the School Board within the limitations set by law and district policy and to complete required wire transfers with notification to the School Board by the next meeting or as needed.

4. Authorization for Early Claims Payments

The Superintendent or designee is authorized to pay appropriate claims in advance of School Board authorizations in order to expedite vendor payments and to utilize discount privileges, but that such claims shall be reported to the School Board from January 1, 2019 through December 31, 2019.

5. Designate District Legal Counsel

The School Board authorizes the Superintendent or designee to contact local attorneys or any other attorney licensed in Minnesota, as may from time to time be deemed appropriate, for District legal services on an "as needed" basis during calendar year 2019.

6. Appointment of School District Responsible Authority

Pursuant to the provisions of MN Statutes, Section 13.02, Subdivision 16, as amended, the Superintendent is hereby appointed Responsible Authority for Independent School District 272 for the calendar year January 1, 2019 through December 31, 2019.

7. Appointment of Deputy Clerk and Deputy Treasurer

Appoint the Executive Director of Business Services as Deputy Clerk and Deputy Treasurer of the School Board for Independent School District 272 for the calendar year January 1, 2019 through December 31, 2019.

8. Machine-Signed Signature Authorization

Authorize the use of the facsimile demand deposit signature plate using the names of _____, Chair; _____, Clerk; and _____, Treasurer, for the calendar year January 1, 2019 through December 31, 2019.

9. Authorization to Sign Contracts

Authorize the Superintendent or Executive Director of Business Services to execute contracts and purchase orders for goods and services contained within the Board approved budget for Independent School District 272 for the calendar year January 1, 2019 through December 31, 2019.

10. Approval of Local Education Agency (LEA) Representative

Approve the Superintendent or Designee as the Local Education Agency (LEA) Representative for the calendar year January 1, 2019 through December 31, 2019.

11. Designation of Identified Official with Authority for the MDE External User Access Recertification System (IoWA)

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with State Access Control Security Standard 1.0 which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Superintendent/Director recommends the Board authorize Joshua Loren Swanson to act as the Identified Official with Authority (IoWA), and Brenda Haynes to add and remove names as the IoWA for the Eden Prairie Public School District 272-01 for the calendar year January 1, 2019 through December 31, 2019.