



EDEN PRAIRIE SCHOOLS

Inspiring each student every day

SCHOOL BOARD Regular Business Meeting

Monday, March 25, 2019

6:00 PM

MEETING AGENDA

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered
To reach personal fulfillment and contribute purposefully to our ever-changing world.*

1. **Convene: 6:00 p.m.** (Roll Call)
Call to Order:
School Board Roll Call
Karla Bratrud, Lauren Crandall, Dave Espe, Elaine Larabee, Holly Link, Adam Seidel, Terri Swartout
2. **Pledge of Allegiance: 6:00 p.m.**
3. **Agenda Review and Approval: 6:05 p.m.** (Action)
Approval of the agenda for the Monday, March 25, 2019 meeting of the School Board of Independent School District 272, Eden Prairie Schools.

Motion _____ Seconded _____
4. **Approval of Previous Minutes: 6:05 p.m.** 3
Approval of the UNOFFICIAL Minutes of the School Board Business Meeting on February 25, 2019.

Motion _____ Seconded _____
5. **Public Comment: 6:10 p.m.** (Information)
6. **Announcements: 6:15 p.m.** (Information)
7. **Spotlight on Success: 6:20 p.m.** (Information)
Cedar Ridge 5th Grade Podcasting (*Principal Amy Kettunen Jahnke*)
8. **Board Work: 6:30 p.m.** (Action)
 - A. Decision Preparation
 - 1) Fiscal Year 2019-20 Capital Budget (*First Reading*)
 - a. Capital Budget - Executive Summary 6
 - b. 2019-2020 Capital Outlay 8
 - B. Required Board Action (Action)
 - 1) Final Fiscal Year 2019-2020 Budget Assumptions

Motion _____ Seconded _____

 - a. Fiscal Year (FY) 2019 Budget Assumptions - Executive Summary 9
 - b. Final Budget Assumptions 10
 - 2) Resolution to Release Probationary Teachers 13

Motion _____ Seconded _____
 - 3) Resolution Appointing Election Judges - *Roll Call Vote* 15

Adam Seidel	Yes__ No__	Lauren Crandall	Yes__ No__
Terri Swartout	Yes__ No__	Karla Bratrud	Yes__ No__
Holly Link	Yes__ No__	Elaine Larabee	Yes__ No__
Dave Espe	Yes__ No__		
 - 4) Resolution - Election Absentee Ballot Language 19

Motion _____ Seconded _____
 - C. Record of Board Self-Evaluation
 - 1) Record of Board Policy Monitoring - Ends & EL's 21

Motion _____ Seconded _____
 - 2) Record of Board Self-Evaluation - Governance Policies (*No Updates*) 25

9. **Superintendent Consent Agenda: 6:45 p.m.**

(Action)

Management items the Board would not act upon in Policy Governance, but require Board approval from outside entities.

Motion _____ Seconded _____

A. Monthly Reports

- 1) Resolution of Acceptance of Donations 31
- 2) Human Resources Report 32
- 3) Business Services Reports
 - a. Board Business 34
 - b. Financial Summary Report 35
- 4) Accept Bids
 - a. Pavement Repair/Replacement District Wide 36
 - b. LED Lighting Upgrades 37

B. Fiscal Year 2019-2020 Achievement & Integration Budget

- 1) Fiscal Year 2019-2020 Achievement & Integration Budget- Executive Summary 38
- 2) Fiscal Year 2019-2020 Achievement & Integration Budget Summary 39

10. **Board Education & Required Reporting: 6:50 p.m.**

(Information)

11. **Superintendent's Incidental Information Report: 6:55 p.m.**

(Information)

Incidental Information is considered as "nice to know" information regarding district business. Monitoring and decision-making information are handled elsewhere on the agenda. These items are not open for debate, but rather for awareness and understanding. (Supports EL 2.9 in general and 2.9.6 specifically)

A. Bond Referendum Communication

12. **Board Action on Committee Reports & Minutes: 7:00 p.m.**

(Action)

A. Board Development Committee (Dave Espe, Holly Link, Elaine Larabee)

B. Community Linkage Committee (Lauren Crandall, Terri Swartout, Karla Bratrud)

- 1) March 8, 2019 Committee Meeting Notes 40

Motion _____ Seconded _____

C. Negotiations Committee (Elaine Larabee, Adam Seidel, Lauren Crandall)

D. Policy Committee (Elaine Larabee, Terri Swartout, Adam Seidel)

13. **Other Board Updates (AMSD, WMEP, ISD 287, PTO): 7:10 p.m.**

(Information)

- A. AMSD (Association of Metropolitan Schools) - Terri Swartout
- B. WMEP (West Metro Education Program) - Holly Link
- C. ISD 287 (Intermediate School District 287) - Adam Seidel

14. **Board Work Plan: 7:15 p.m.**

A. "Proposed" Work Plan Changes Document

(Action)

Motion _____ Seconded _____

B. Annual Work Plan

43

15. **Adjournment:**

(Action)

MOTION to adjourn the Monday, March 25, 2019 Meeting of the Eden Prairie School Board #272.

Motion _____ Seconded _____

**INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS
UNOFFICIAL MINUTES OF THE FEBRUARY 25, 2019
SCHOOL BOARD MEETING**

A Regular Business Meeting of the Independent School District 272, Eden Prairie Schools, was held on February 25, 2019 in the Administrative Services Center, EDC Meeting Room, 8100 School Road, Eden Prairie, MN 55344.

1. Convene: 6:00 p.m.

Roll Call:

Present: Lauren Crandall, Elaine Larabee, Holly Link, Adam Seidel, Terri Swartout

Not Present: Karla Bratrud and Dave Espe

Present: Superintendent Josh Swanson

2. Pledge of Allegiance:

- 3. Agenda Review and Approval: MOTION** by T. Swartout, **Seconded** by H. Link to approve the agenda for the Monday, February 25, 2019 meeting of the School Board of Independent School District 272, Eden Prairie Schools – Passed Unanimously

- 4. Approval of Previous Minutes: MOTION** by L. Crandall, **Seconded** by H. Link to approve the Unofficial Minutes of the Regular Business Meeting on Monday, January 28, 2019 and the Brief Business Meeting held on Monday, February 11, 2019 – Passed Unanimously

A. 01.28.19 Unofficial Minutes

B. 02.11.19 Unofficial Minutes

- 5. Public Comment:** (1) T. Lubbers (Plan Source – District VEBA Administrator)

6. Announcements: Congratulations to:

- **EPHS Boys Hockey Team** for advancing to the [Section 2A Championship](#) game at Mariucci Arena on Wednesday, Feb. 27 at 6 p.m. against Holy Family.
- **EPHS senior Jack Jensen** – Finalist for the [2019 Mr. Hockey Award](#).
- **Eden Prairie Community Education's FIRST LEGO League (FLL) Team Curiosity** for qualifying at the sectional tournament for the FLL State Tournament. The team, which includes Prairie View fourth grader **Sravika Vadrevu** received first place in the head-to-head competition and the Robot Performance Award.
- **The EP Pom Squad** for placing in the top 10 nationally in both Jazz and Pom at the UDA National Dance Team Championships in Orlando, Florida.
- **EPHS' Science Olympiad** team for winning second place at Regions and advancing to the state competition in March.
- **Central Middle School Speech Team** for winning first place overall in their speech competition.
- **EPHS Alpine skiers Becca Devine, Jacob Zeller and Molly Zeller** who qualified for the state meet, and senior **Becca Divine** finished second at the [state alpine ski meet](#).
- **Eden Prairie High School choir students** who performed select ensembles at the [Minnesota Music Educators](#) (MMEA) convention in Minneapolis February 14-16.
- **The Eden Prairie High School Boys Nordic Team** for advancing to the state meet with a second-place finish at the Section 2 meet.
- **The Eden Prairie High School Math Team** for winning its division for the 18th consecutive season to advance to the state competition.
- **EPHS senior Frank Han** for finishing first in Geometry at the [Harvard-MIT Math Tournament](#) out of a field of 800 students.
- **The Eden Prairie High School Gymnastics Team** for winning the [Section 6AA title](#) and advancing to the state meet.
- **The Eden Prairie High School Wrestling Team** for winning the [Section 6AAA championship](#) and advancing to the state meet Feb. 28 through March 2.

- **EPHS teacher Jill Boyd and her students** for their work focusing on inclusion and building integrated environments. Their work was highlighted in the [MINNPOST education section](#).
- **Central Middle School students Madison Bonkowske, Calista Swensen and Leo Johnson** for receiving [Patriot Pen Awards](#) from the VFW.
- **Eden Prairie High School freshman Jacob Zeller** for qualifying for a spot on the Alpine Skiing U16 Championship Team representing the Central Region (covering MN, WI, ND MI, MO, IL, OH, IN and IA).
- **Teacher Marcela Roos** – Selected as a semifinalist in the 2019 Minnesota Teacher of the Year Program.
- **Minnesota School Board Recognition Week** (February 18-22) – a week of celebrating the work of public-school boards! Superintendent Swanson thanked the School Board for all the work they do for the community and to bring voices here.

7. **Spotlight on Success:** Central Middle School (CMS) - Recognition of student selected as Minnesota's top youth level volunteer for the Prudential Spirit of Community Awards

8. **Board Education & Required Reporting:**

- A. Review Ends Report 1.1
- B. Review Ends Report 1.1.2
- C. Review Ends Report 1.3
- D. Re-Review Policy EL 2.2.1

9. **Superintendent Consent Agenda: MOTION** by A. Seidel, **Seconded** by T. Swartout to approve agenda as presented – Passed Unanimously

A. Monthly Reports

- 1) Resolution of Acceptance of Donations
- 2) Human Resources Report
- 3) Business Services Reports
 - a. Board Business
 - b. Board Financial Summary Report
- 4) Approval of Fiscal Year 2019-2020 School Calendar
- 5) American Indian Education Resolution

10. **Board Work**

A. Required Board Action

- 1) **RESOLUTION** Awarding the Sale of Facility Maintenance Bonds: **MOTION** by A. Seidel, **Seconded** by H. Link, that the Eden Prairie School Board #272 approves and adopts the resolution awarding the sale of general obligation Facilities Maintenance Bonds, Series 2019a, in the original aggregate principal amount of \$9,995,000.00; providing for their form and specifications; directing their execution and delivery; and providing for their payment as presented – *Roll Call:* Larabee, Link, Seidel, Swartout, and Crandall – Yes; 0 – No; **MOTION** passed unanimously 5-0.
- 2) Record of Board Self-Evaluation – No Updates
 - a. Record of Board Policy Monitoring - Ends & EL's
 - b. Record of Board Self-Evaluation - Governance Policies

11. **Superintendent's Incidental Information Report** – None to Report

12. **Board Action on Committee Reports & Minutes:**

- A. Board Development Committee (Espe, Link, Larabee)

- 1) BDC Minutes - February 4, 2019 – **MOTION** by L. Crandall, **Seconded** by A. Seidel to approve the Minutes as presented – Passed Unanimously
- B. Community Linkage Committee (Crandall, Swartout, Bratrud)
 - 1) CLC Minutes - February 7, 2019 – 2019 – **MOTION** by A. Seidel, **Seconded** by E. Larabee to approve the Minutes as presented – Passed Unanimously
- C. Negotiations Committee (Larabee, Seidel, Crandall) – No updates
- D. Policy Committee (Larabee, Swartout, Seidel) – No updates
13. **Other Board Updates (AMSD, WMEP, ISD 287, PTO):**
 - A. AMSD (Association of Metropolitan Schools) – Swartout updated Board
 - B. WMEP (West Metro Education Program) – Link updated Board
 - C. ISD 287 (Intermediate School District 287) – Seidel updated Board
 - D. PTO President's Council – Larabee updated Board
14. **Board Work Plan:**
 - A. "Proposed" Work Plan Changes Document – **MOTION** by A. Seidel, **Seconded** by T. Swartout to accept changes as present - Passed Unanimously

Eden Prairie School Board
2018-2019 WORK PLAN CHANGES
Proposed WORK PLAN CHANGES - February 25, 2018

Date of Meeting/Workshop	Changes Requested
Monday, February 25, 2019	
Monday, March 11, 2019 – Workshop	
Monday, March 25, 2019	
Monday, April 8, 2019 – Workshop	
Monday, April 22, 2019	
Monday, May 6, 2019 – Workshop	
Monday, May 20, 2019	
Monday, June 10, 2019 – Workshop	
Monday, June 24, 2019	

Placeholder – General Board Work

- New Board Member Orientation Presentation – Sent to Board Development Committee for Review (1/28/19)
- EL 2.2: Review and discussion of OI and Measurement Plan (Date TBD)
- Overview: Curriculum Review Process and Plan (Board Education)

Placeholder – Policy Review

- B. 2018-2019 Annual Work Plan (Jan-Jun)
15. **Adjournment:** **MOTION** by A. Seidel, **Seconded** by T. Swartout to adjourn at 8:08 p.m.



Adam Seidel – Board Clerk



March 25, 2019

To: Dr. Josh Swanson, Superintendent
From: The Business Office
Re: Capital Budget

In keeping with the 2019-20 budget timeline, the capital outlay and building fund budgets are brought to the board for discussion in March and for approval in April. This timeline allows for adequate planning and implementation of projects needed for the 2019-20 school year. Most of larger projects included within the capital budget are spent during the summer months, so approval of this budget is needed earlier than the general operating budget in order to secure bids and quotes.

There are four budget areas within the capital outlay and building funds, mostly due to legal restrictions on the use of the designated revenue streams. Each budget area has its own revenue source and corresponding expenditures aligned to meet the Minnesota Department of Education's guidelines on appropriate use. See the attached table which shows a breakdown of the budget areas, including the funding source along with a summary of the revenue, expenditures and fund balances for fiscal year 2020.

The expenditure budgets comprise of planned projects to be undertaken in the coming year. They represent the district administrations' recommendation of priority projects necessary to achieve the district's academic & facility goals for fiscal year 2020. The budget recommendation is a culmination of the input and prioritization process, which included site administrators, department administrators with direct oversight of the budget areas, and the superintendent's cabinet. Where applicable, the department of education has reviewed and given its approval of certain projects, including health & safety and long-term facility maintenance projects.

Category	Revenue/Funding Source	Expenditures
Capital Outlay & Building Funds		
Operating Capital	State funding formula (split between State Aid and Levy) per Adjusted Pupil Unit (APU) based upon building age and square footage	<ul style="list-style-type: none"> • Minor building and equipment repair and replacement • School bus replacement cycle • Cafeteria table replacements • Classroom furniture • Curriculum adoption • Custodial, Grounds & Transportation equipment • Annual snow removal, dome setup/takedown, inspections
	Lease levy	Costs for leased spaces as approved by the MDE.
Cell Tower	Lease revenue from 2 cell phone companies	<ul style="list-style-type: none"> • Used mostly for activity department expenditures • Approved projects from the high school administrative team
Long-Term Facility Maintenance (LTFM)	Proceeds from 2019 bond sale & annual levy	MDE Approved Deferred Maintenance Projects such as: <ul style="list-style-type: none"> • Window replacement • Roofing, paving, parking lot repairs • Carpet replacement • Gym floor & bleacher replacements • Door/hardware replacement
Health & Safety (LTFM)	Annual levy for MDE health & safety related projects	MDE Approved Projects such as: <ul style="list-style-type: none"> • Program management staff • Training (blood-borne pathogen, first aid, CPR, vaccine) • Personal protective equipment • Elevator, fire & other inspections • Equipment, lighting, and hazard replacements/repairs • Annual playground surface
Capital Projects Levy (Technology)	Voter approved annual levy	<ul style="list-style-type: none"> • Technology staff salary & benefits • Student & staff devices (lease payments) • Other technology equipment & peripherals • Infrastructure needs (servers, wiring, switches, data lines) • Software & licenses

Capital and Building Funds
Summary of Revenue, Expenditures and Fund Balance
Fiscal Year 2019-20

Description	(A) Operating Capital	(B) Cell Tower	(C) Long-Term Facility Maintenance (LTFM)	(D) Capital Projects	Capital and Building Fund Totals
6/30/19 Projected Fund Balance	\$ 368,902	\$ 30,556	\$ 9,749,889	\$ 500,746	\$ 10,650,093
Revenues					
Local Levy	\$ 1,087,258	\$ -	\$ 2,457,828	\$ 6,907,966	\$ 10,453,052
Local Levy (Intermediate District #287 Projects)	-	-	97,356	-	97,356
State Aid	1,036,808	-	-	-	1,036,808
Building Lease Levy	1,194,750	-	-	-	1,194,750
Operating Capital (2019 Adjustment)	4,159	-	-	-	4,159
Operating Capital (2017 Adjustment)	6,411	-	-	-	6,411
Building Lease Levy (Pay16 Adjustment)	383,989	-	-	-	383,989
Capital Facilities Bonds	(124,740)	-	-	-	(124,740)
Cell Tower Lease Revenue	25,200	66,000	-	-	91,200
Investment Earnings	-	-	100,000	-	100,000
Misc Revenue for Lost/Broken Equipment	-	-	-	10,000	10,000
Device Asset Recovery (Trade in value of devices)	-	-	-	180,000	180,000
E-rate (Telecommunications and Internet Access)	-	-	-	110,000	110,000
Subtotal Revenue	\$ 3,613,836	\$ 66,000	\$ 2,655,184	\$ 7,207,966	\$ 13,542,986
Funds Available	\$ 3,982,738	\$ 96,556	\$ 12,405,073	\$ 7,708,712	\$ 24,193,079
Expenditures					
High School	\$ 85,000	\$ -	\$ 1,100,000	\$ -	\$ 1,185,000
High School Activities	25,000	66,000	-	-	91,000
Central Middle School	11,300	-	347,000	-	358,300
EHSI/Oak Point Elementary	-	-	304,000	-	304,000
Cedar Ridge Elementary	39,000	-	311,500	-	350,500
Eden Lake Elementary	21,000	-	134,000	-	155,000
Forest Hills Elementary	31,000	-	280,200	-	311,200
Prairie View Elementary	26,000	-	201,100	-	227,100
Administrative Services Center	16,000	-	35,000	-	51,000
Lower Campus	7,500	-	210,000	-	217,500
District Wide	403,000	-	3,275,000	-	3,678,000
Transportation/Grounds Equipment	202,100	-	-	-	202,100
Transportation - School Buses	770,000	-	-	-	770,000
Personalized Learning & Instruction	777,000	-	-	-	777,000
Subtotal Expenditures	\$ 2,413,900	\$ 66,000	\$ 6,197,800	\$ -	\$ 8,677,700
Lease Levy Expenditures					
Intermediate District #287 Programs	\$ 516,581	\$ -	\$ -	\$ -	\$ 516,581
University of MN - Graduation Venue	14,500	-	-	-	14,500
Golf Program Green Fees	3,500	-	-	-	3,500
Ski Fees	25,000	-	-	-	25,000
City of EP Community Center- Pool and Ice Arena	125,000	-	-	-	125,000
TIES Building Lease	20,511	-	-	-	20,511
City of Eden Prairie - Com Ed & Transition Programs	400,220	-	-	-	400,220
Hennepin Technical College - Transition Program	2,750	-	-	-	2,750
Metro South Collaborative	82,932	-	-	-	82,932
Hopkins Schools - Other Community Education Programs	3,757	-	-	-	3,757
Subtotal Expenditures	\$ 1,194,750	\$ -	\$ -	\$ -	\$ 1,194,750
District-Wide Contingency	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000
Capital Projects (also known as Technology) Levy	\$ -	\$ -	\$ -	\$ 7,024,360	\$ 7,024,360
Total 2019-20 Capital Expenditures	\$ 3,683,650.28	\$ 66,000	\$ 6,197,800	\$ 7,024,360	\$ 16,971,810
Restricted Fund Balance Estimate @ 6/30/20	\$ 299,087	\$ 30,556	\$ 6,207,273	\$ 684,352	\$ 7,221,268
Fund Balance as a Percentage of Expenditures	8.12%	46.30%	100.15%	9.74%	42.55%



March 25, 2019

To: Dr. Josh Swanson, Superintendent
From: The Business Office
Re: FY 2019-20 Budget Assumptions

The fiscal year 2019-20 budget process continues as scheduled per the budget timeline. Department and school site budgets have been submitted and the district staffing process has begun. The attached document contains the budget assumptions as discussed at the February 11, 2019 school board meeting. No changes have been made to the recommended assumptions, below are a few highlights:

- Class size reduction at grade 4, from a target of 29 students per class to 27 students
- 1.0% increase to the general basic formula aid
- Enrollment increase of 28 students from the current year
- No student fee increases

The business office continues working on the first draft of the 2019-20 budget to be presented at the May 20, 2019 school board meeting.

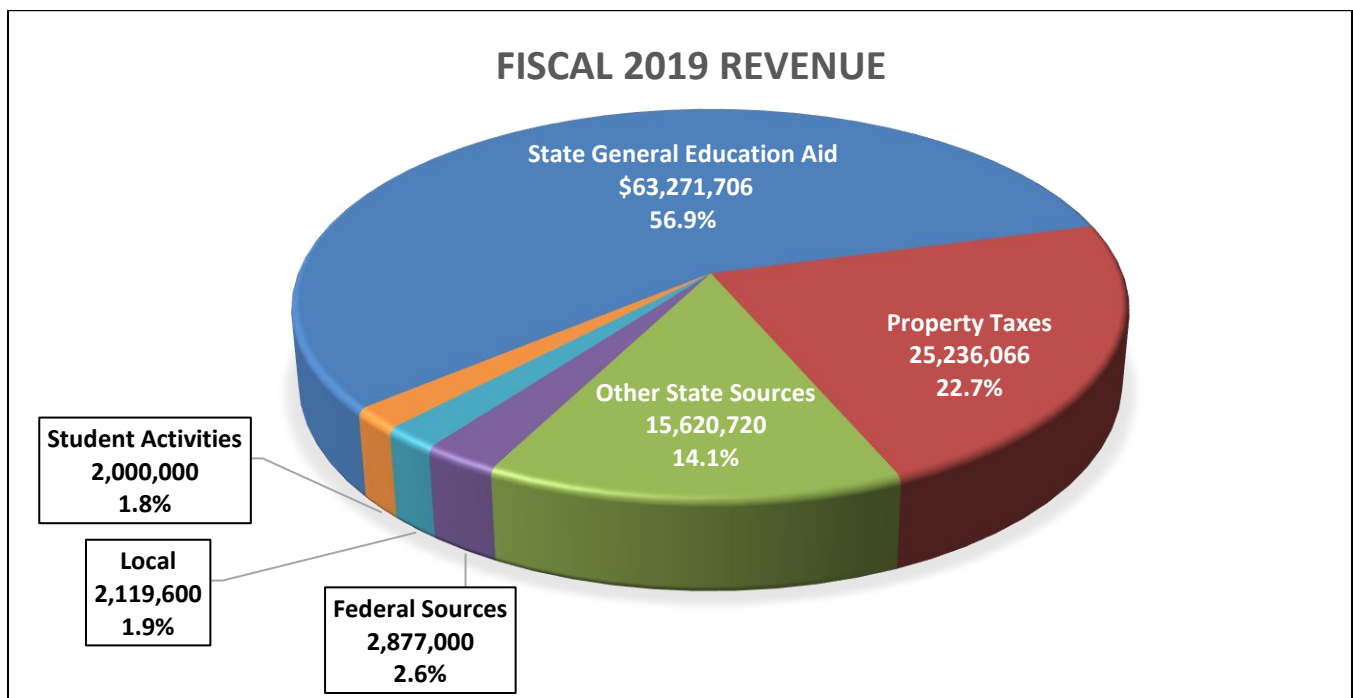


EDEN PRAIRIE SCHOOLS
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FY 2019-20 Budget Assumptions

The School Board's Executive Limitation 2.5.2 reads "There will be no financial plan that neglects to present the assumptions and timeline for the next annual budget during the third quarter of the current fiscal year." The assumptions reflect both revenue sources and expenditures for the General Fund budget.

1. Revenues:

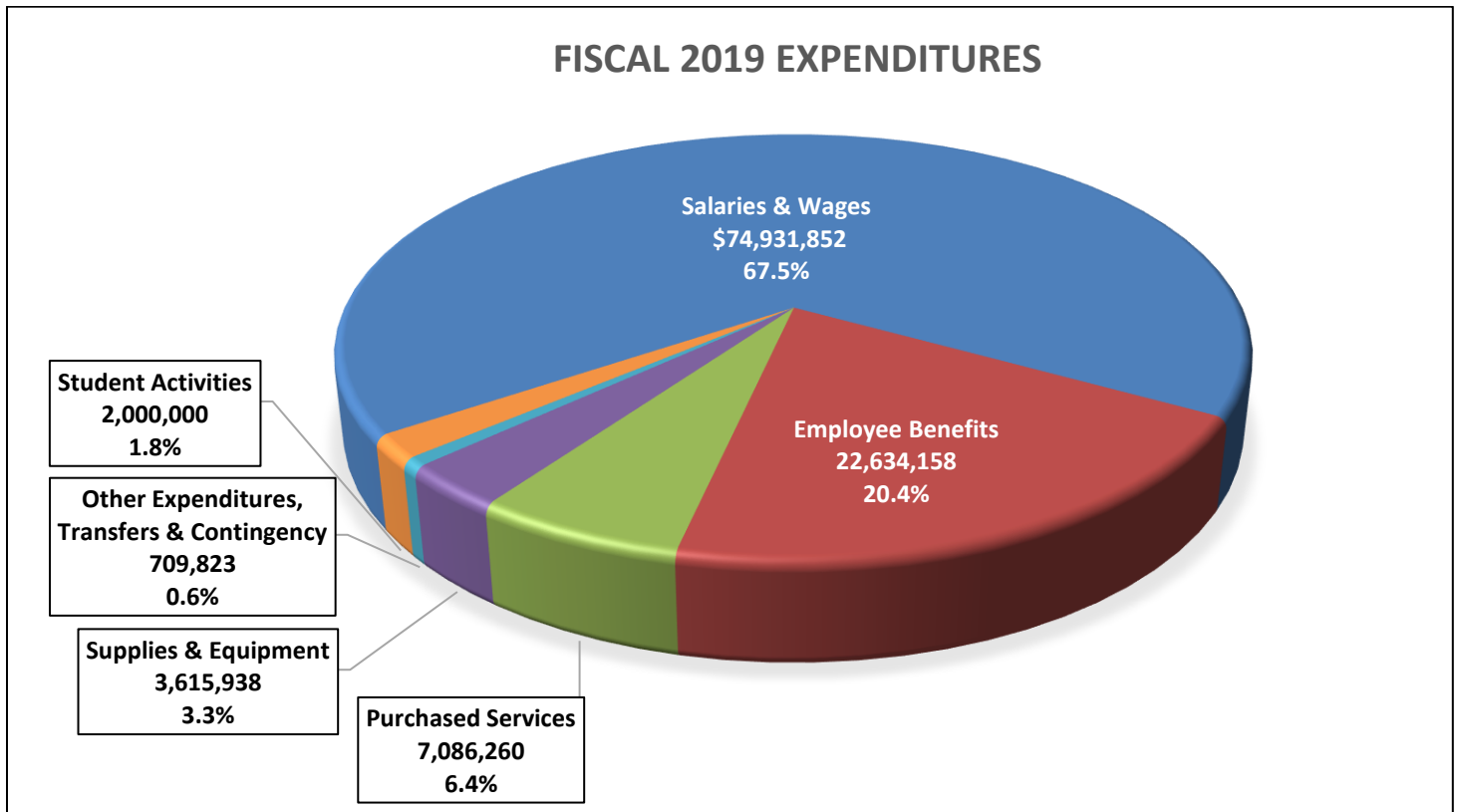


- a. State Basic General Education Aid
 - FY20 financial model includes a 1.0% increase to the basic formula allowance
 - 2019 legislative session funding unknown
- b. Property Taxes
 - Assumed 2.24% inflationary increase to operating referendum
 - Tax levy approved by the board in December 2018
- c. Other State Sources (Special Education Cross Subsidy & Other Categorical Aids)
 - No assumed increases
- d. Federal Sources (Grants)
 - No assumed increases
- e. Local Sources (Tuition, Fees, Admissions, Interest, Donations)
 - No assumed increases

2. Estimated Enrollment

- October 1, 2019 Kindergarten-12th grade estimated enrollment of 8,825, or 28 student increase from October 1, 2018.
- Includes projected 635 kindergarten students. Model projections range from 598-669.

3. Expenditures:



- Salary and Benefits
 - Account for 88% of General Fund expenditures
 - Negotiation parameters established for unsettled union contracts:
 - Eden Prairie Education Association (EPEA), Transportation, Building Services, Food Service, expiring June 30, 2019
 - Teacher Retirement Association (TRA) pension increase of 0.21% but is offset by additional state revenue
- Purchased Services, Supplies and Equipment
 - 3.0% increase for utilities (Fuel, natural gas, water/sewer, etc.)
 - 3.0% increase for fiscal costs (Property insurance, legal costs, police liaisons, etc.)
 - Site and department budgets remain flat

4. Teacher Retirements

- Assuming 8 retirements at the end of this fiscal year, financial savings would occur next year

5. Solar Power

- Assuming \$100,000 of bill credits due to generation of renewable energy

6. Efficiencies

- a. Continue to plan for \$500,000 of efficiencies

7. Classroom teacher staffing according to estimated enrollment and class size targets

Grade	Target	Change
Kindergarten	20.0	
Grade 1	20.0	
Grade 2	24.0	
Grade 3	25.0	
Grade 4	29.0	27.0
Grades 5 & 6	30.0	
Grades 7 & 8	31.0	
Grades 9-12	31.5	

* Class sizes may vary depending upon specific enrollment.

8. District Fees

- a. High School Parking
- Lots A & B - \$350/year
 - Lot C - \$200/year
- b. 2 Mile Transportation
- Kindergarten – Free
 - Grades 1-12 - \$175/year per student, \$295/year family cap

9. Meal Prices

- a. Continuing to review the Food Service fund revenues and expenditures to determine the need for a breakfast and/or lunch price increase. A proposal for price changes may come later in the spring.

Release of Probationary Staff

A **MOTION** was made by Member _____ to resolve that pursuant to Minnesota Statute 122A.40, the teaching contracts of:

Last Name	First Name	Location	Occupation
Allen	Daniel	Central Middle School	Industrial Education
Augustson	Anne	TASSEL	Special Education
Baus	Kimberly	Oak Point Elementary	Grade 1
Belich	Linda	TASSEL	Special Education
Berte	Shelby	Eden Prairie High School	Family & Consumer Science
Braun	Catherine	Central Middle School	Visual Arts
Bruestle	Jordan	Cedar Ridge Elementary	Grade 2
Butler	Brigid	Forest Hills Elementary	TOSA – Instructional Coach
Dalbec	Janie	Eden Prairie High School	Special Education
Davis	Hannah	Forest Hills Elementary	Special Education
Elgert	Caitlin	Forest Hills Elementary	Grade 4
Figueroa	Zulma	Eagle Heights Spanish Immersion	Special Education
Gasner	Jenna	Eden Prairie High School	World Language – Spanish
Gullickson	Ryan	Central Middle School	Social Studies
Hermerding	Joshua	Cedar Ridge Elementary	English Second Language
Jensen	Amanda	Cedar Ridge Elementary	Kindergarten
Johnson	Daniel	Central Middle School & Eden Prairie High School	Mathematics
Johnson	Michael	Central Middle School	Social Studies
Justic	Cole	Oak Point Elementary	TOSA – Title 1
Kadlec	Rachel	Eden Prairie High School	World Language – Spanish
Kemble	Ann	Eden Lake Elementary	TOSA – Title 1
Lamoure	Ronald	Eden Prairie High School	Social Studies
Langert	Jessica	Eden Prairie High School	Social Studies
Meagher	Angela	Eden Lake Elementary	Grade 5
Nelson	Sarah	Forest Hills Elementary	TOSA – Title 1
Nord	Kally	Cedar Ridge, Eagle Heights, & Oak Point Elementary	World Language – Spanish
O’Neil	Nancy	Eden Lake & Forest Hills Elementary	Licensed School Nurse
Ostman	Lauren	Lower Campus	Early Childhood Special Education
Parenteau	Mary	Eden Lake Elementary	TOSA – Title 1
Park	Joanna	Prairie View Elementary	Grade 1
Peterson	Karin	Central Middle School	Science

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Riess	Amy	Eden Prairie High School	Family & Consumer Science
Rude	Patricia	Eden Prairie High School	World Language - Spanish
Runge	Amy	Cedar Ridge & Eagle Heights Spanish Immersion	School Psychologist
Schulz	Lauren	Forest Hills Elementary	Grade 5
Scott	Lauren	Forest Hills Elementary	Grade 3
Skaar Meier	Pamela	Eden Prairie High School	Social Studies
Twomey	Catherine	Prairie View Elementary	TOSA – Title 1
Wright	Abigail	Eden Prairie High School	Social Studies

who are probationary teachers in Independent School District 272, be terminated at the close of the current 2018-2019 school year or sooner, depending on termination of the substitute contract, and that written notice be sent to each of the above-named teachers regarding the termination of contract as provided by law and that said notice is in substantially the following form:

Dear (Teacher's Name,)

At the regular meeting of the Eden Prairie School Board held on March 25, 2019, a resolution was adopted by a majority roll call vote to terminate your probationary contract effective at the end of the current 2018-2019 school year. This action of the School Board is taken in accordance with Minnesota Statute.

Yours Very Truly,
Adam Seidel, Clerk
Eden Prairie School Board

The motion for the adoption of the foregoing resolution was duly **Seconded** by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 272
(EDEN PRAIRIE)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a Regular meeting of the School Board of Independent School District No. 272, State of Minnesota, was duly held in said school district on March 25, 2019, at 6 o'clock p.m. for the purpose, in part, of adopting a resolution appointing election judges.

Member _____ moved the adoption of the following Resolution:

**RESOLUTION APPOINTING ELECTION JUDGES
FOR THE MAY 14, 2019
SCHOOL DISTRICT SPECIAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 272, State of Minnesota, as follows:

1. The individuals specified on EXHIBIT A attached hereto, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the school district's special election on May 14, 2019 to act as such at the polling places and combined polling places listed on said exhibit.
2. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections.
3. The School District Election Clerk is hereby authorized to make any substitutions or additions deemed necessary.

The motion for the adoption of the foregoing resolution was duly seconded by _____ . On a roll call vote, the following voted in favor:

and the following voted against:

EXHIBIT A

POLLING PLACE OR COMBINED POLLING PLACE

ELECTION JUDGES

Immanuel Lutheran Church

Head Election Judge

Norbert Gernes

Asst. Head Election Judge

Daniel Dylla

Regular Election Judge

Diane Martin
Donna Bechthold
Kyle Salage
Tony Arndt
Heidi Glover
David Brennan
Joyce Johnson

Alternate Judge

St. Andrew Lutheran Church

Head Election Judge

Ann Higgins

Asst. Head Election Judge

Allison Curtis

Regular Election Judge

MaryAnn Weston
Brad Starr
Patrick Slator
Patricia Vagnoni
Karen Hollingsworth
Wesley Sund
Mary Stoecker
Barbara Schaepe

Alternate Judge

Phyllis Jackson

Prairie Lutheran Church

Head Election Judge

Jeffrey Kirst

Asst. Head Election Judge

Cheryl Poling

Regular Election Judge

Bernadine Beauvais
Donnamae Fritz
Susan Hedberg
Angela Roloff
Paul Musegades
Kristine Goldman
Pedro Curry
Bruce Stenswick

Alternate Judge

Grace Church

Head Election Judge

Jessica Ballantine

Asst. Head Election Judge

Ellen Crump

Regular Election Judge

Judy Bissonett
Donald Pitsch
Janet Deems
Gail Stroinski
Joan Palmquist
Manjit Bajwa

Alternate Judge

Public Accuracy Judge

Head Judge

Allison Curtis
Daniel Dylla

Healthcare Facility Judge

Absentee Voting Judge

Allison Curtis
Bernadine Beauvais

STATE OF MINNESOTA)
)SS
COUNTY OF HENNEPIN)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 272, State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to appointing election judges for the special election of said school district, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this _____ day of _____ 2019.

Clerk, Adam Seidel



**A RESOLUTION ESTABLISHING ABSENTEE BALLOT BOARD FOR THE
MAY 14, 2019 SPECIAL ELECTION**

WHEREAS, Minnesota Statutes, Section 203B.121 requires that a school board must establish an absentee ballot board by ordinance or resolution.

BE IT RESOLVED by the School Board of Independent School District No. 272 that the Eden Prairie Schools Absentee Ballot Board is hereby established, and that the individuals named on Exhibit A, and on file in the office of the School District Clerk, are hereby appointed to the Eden Prairie Schools Absentee Ballot Board for the May 14, 2019 Special Election; and

BE IT FURTHER RESOLVED that the School Board of Independent School District No. 272 also appoints other individuals and all members appointed as Hennepin County election judges, as authorized under Minn. Stat. 204B.21, subdivision 2, to serve as members of the Independent School District No. 272 Absentee Ballot Board; and

BE IT FURTHER RESOLVED that the School District Election Clerk is hereby authorized to make any substitutions or additions as deemed necessary.

Passed and adopted by the School Board of Independent School District No. 272 this 25th day of March 2019.

This resolution was adopted by the school board of Independent School District No. 272 on this 25th day of March 2019 by a vote of ____ ayes and ____ nays.

School District Clerk

Attest:

Laurie Hemstock,
School District Elections Clerk

(SEAL)

EXHIBIT A
Absentee Ballot Board Appointments

Laurie Hemstock
Brenda Haynes

**Record of Board Policy Monitoring
Ends and Executive Limitations
July 1,2018-June 30,2019**

Monitoring 2017-2018 School Year Data

The purpose of this document is to demonstrate to the owners that the board holds the superintendent accountable to our Ends and ELs.

Policy	Date	Operational Interpretation – Reasonable or not?		Evidence – demonstrates expected progress?		Date to bring back the district’s plan to demonstrate expected progress in the future	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
ENDS							
1.1 Each student graduates and is academically prepared to progress to multiple opportunities after high school	06/18/18 OI	Yes	Yes				
	10/22/18 Evidence			No	No	Presentation to the Board on 2/25/19	Yes
	06/24/19 OI						
1.1.1. Each student is reading at grade level by the end of third grade	06/18/18 OI	Yes	Yes				
	10/22/18 Evidence			Yes	Yes		Yes
	06/24/19 OI						
1.1.2 Each student achieves individual growth expectations and proficiency annually in, but not limited to, Language Arts, Math and Science	06/18/18 OI	Yes	Yes				
	10/22/18 Evidence			No	No	Presentation to the Board on 2/25/19	Yes
	06/24/19 OI						

Policy	Date	Operational Interpretation – Reasonable or not?		Evidence – demonstrates expected progress?		Date to bring back the district’s plan to demonstrate expected progress in the future	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
ENDS							
1.1.3 Each student receives a broad-based education that exceeds the Minnesota State Graduation Requirements	06/18/18 OI	Yes	Yes				
	10/22/18 Evidence			Yes	Yes		Yes
	06/24/19 OI						
1.2 Each student has demonstrates the 21 st century skills needed to succeed in the global economy	06/18/18 OI	Yes	Yes				
	10/22/18 Evidence			Yes	Yes		Yes
	06/24/19 OI						
1.3 Each student has demonstrates the knowledge that citizens and residents of the United States need to contribute positively to society	06/18/18 OI	Yes	Yes				
	10/22/18 Evidence			No	No	Presentation to the Board on 2/25/19	Yes
	06/24/19 OI						

Policy	Date	Operational Interpretation – Reasonable or not?		Evidence – supports Operational Interpretation or not?		Date to re-monitor if either the OI is Not Reasonable or if Evidence doesn’t support OI	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
EXECUTIVE LIMITATIONS							
EL 2.0 Global Executive Constraint	12/10/18	Yes	Yes	Yes	Yes		Yes
EL 2.1 Emergency Superintendent Succession	08/27/18	Yes	Yes	Yes	Yes		Yes
EL 2.2 Treatment of Students	08/27/18	Yes	Yes	Yes	Yes, with the exception of EL 2.2.1	Re-monitor EL 2.2.1 <i>Presentation to the Board on 2/25/19</i>	No
EL 2.3 Treatment of Parents	09/24/18	Yes	Yes	Yes	Yes		Yes
EL 2.4 Treatment of Staff	10/22/18	Yes	Yes	Yes	Yes		Yes
EL 2.5 Financial Planning and Budgeting	12/10/18	Yes	Yes	Yes	Yes		Yes
EL 2.6 Financial Management and Operations	09/24/18	Yes	Yes	Yes	Yes		Yes
EL 2.7 Asset Protection	08/27/18	Yes	Yes	Yes	Yes		Yes
EL 2.8 Compensation and Benefits	10/22/18	Yes	Yes	Yes	Yes		Yes

Policy	Date	Operational Interpretation – Reasonable or not?		Evidence – supports Operational Interpretation or not?		Date to re-monitor if either the OI is Not Reasonable or if Evidence doesn’t support OI	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
EXECUTIVE LIMITATIONS							
EL 2.9 Communication and Support to the School Board	06/18/18 (Semi-annual)	Yes	Yes	Yes	Yes		Yes
	11/19/18	Yes	Yes	Yes	Yes		Yes
	06/24/19 (Semi-annual)						

**Record of Board Self-Evaluation
Governance Policies
(July 1, 2018 – June 30, 2019)**

Monitoring July 1, 2017 – June 30, 2018 School Year Data

**The purpose of this document is to demonstrate to the owners that the Board is accountable to our
Board Management Delegation and Governance Process policies.**

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant? Y/N	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
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BOARD-MANAGEMENT DELEGATION (BMD) POLICIES

3.0 Single Point of Connection	09/24/2018	Yes			Yes
3.1 Unity of Control	09/24/2018	Yes			Yes
3.1.1	09/24/2018	Yes			Yes
3.1.2	09/24/2018	Yes			Yes
3.1.3	09/24/2018	Yes			Yes
3.2 Delegation to the Superintendent	09/24/2018	Yes			Yes
3.2.1	09/24/2018	Yes			Yes
3.2.2	09/24/2018	Yes			Yes
3.2.3	09/24/2018	Yes			Yes
3.2.4	09/24/2018	Yes			Yes
3.3 Superintendent Accountability and Performance	09/24/2018	Yes			Yes
3.3.1	09/24/2018	Yes			Yes
3.3.2	09/24/2018	Yes			Yes
3.3.3	09/24/2018	Yes			Yes
3.3.4	09/24/2018	Yes			Yes
3.3.5	09/24/2018	Yes			Yes

**Record of Board Self-Evaluation
Governance Policies
(July 1, 2018 – June 30, 2019)**

Monitoring July 1, 2017 – June 30, 2018 School Year Data

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Board Management Delegation and Governance Process policies.**

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant? Y/N	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
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GOVERNANCE PROCESS (GP) POLICIES

4.0 Global Governance Commitment	12/10/2018	No			No
4.0.1	12/10/2018	No			No
4.0.2	12/10/2018	Yes			Yes
4.1 Governing Style	10/22/2018	Yes			Yes
4.1.1	10/22/2018	Yes			Yes
4.1.2	10/22/2018	Yes			Yes
4.1.3	10/22/2018	No	Attendance and respect for the fulfillment of roles		No
4.1.4	10/22/2018	Yes	Improve measurement by establishing an evaluation system and developing a self-assessment tool.		Yes
4.1.5	10/22/2018	Yes			Yes
4.1.6	10/22/2018	Yes			Yes
4.2 School Board Job Products	10/22/2018	Yes			Yes
4.2.1	10/22/2018	No	To conduct a more robust Community Linkage		No
4.2.2	10/22/2018	Yes			Yes
4.2.2 - A	10/22/2018	Yes			Yes
4.2.2 - B	10/22/2018	Yes			Yes

**Record of Board Self-Evaluation
Governance Policies
(July 1, 2018 – June 30, 2019)**

Monitoring July 1, 2017 – June 30, 2018 School Year Data

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Policy	Date of Self-Evaluation	Board Behavior Fully Compliant? Y/N	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
4.2.2 - C	10/22/2018	Yes			Yes
4.2.2 - D	10/22/2018	Yes			Yes
4.2.3	10/22/2018	Yes			Yes
4.3 Annual Work Plan	10/22/2018	Yes	To conduct a more robust Community Linkage		Yes
4.3.1	10/22/2018	Yes			Yes
4.3.2	10/22/2018	Yes			Yes
4.3.3	10/22/2018	Yes			Yes
4.4 Officer Roles	09/24/2018	Yes			Yes
4.4.1	09/24/2018	Yes			Yes
4.4.1.1	09/24/2018	Yes			Yes
4.4.1.2	09/24/2018	Yes			Yes
4.4.1.3	09/24/2018	Yes			Yes
4.4.1.4	09/24/2018	Yes			Yes
4.4.1.5	09/24/2018	Yes			Yes
4.4.1.6	09/24/2018	Yes			Yes
4.4.1.7	09/24/2018	Yes			Yes
4.4.1.8	09/24/2018	Yes			Yes
4.4.1.9	09/24/2018	Yes			Yes
4.4.2	09/24/2018	Yes			Yes
4.4.3	09/24/2018	Yes			Yes
4.4.4	09/24/2018	Yes			Yes

**Record of Board Self-Evaluation
Governance Policies
(July 1, 2018 – June 30, 2019)**

Monitoring July 1, 2017 – June 30, 2018 School Year Data

**The purpose of this document is to demonstrate to the owners that the Board is accountable to our
Board Management Delegation and Governance Process policies.**

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant? Y/N	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
4.5 School Board Members' Code of Conduct	09/24/2018	Yes			Yes
4.5.1	09/24/2018	Yes			Yes
4.5.2	09/24/2018	Yes			Yes
4.5.2.1	09/24/2018	Yes			Yes
4.5.2.2	09/24/2018	Yes			Yes
4.5.2.3	09/24/2018	Yes			Yes
4.5.3	09/24/2018	Yes			Yes
4.5.3.1	09/24/2018	Yes			Yes
4.5.3.2	09/24/2018	Yes			Yes
4.5.4	09/24/2018	Yes			Yes
4.5.5 (New Policy – 11/19/2018)	09/24/2018	Yes			Yes
4.5.56 (Renumber 11/19/18)	09/24/2018	Yes			Yes
4.5.67 (Renumber 11/19/18)	09/24/2018	Yes			Yes
4.5.78 (Renumber 11/19/18)	09/24.2018	No			No
4.5.8.1 (Renumber 11/19/18)	09/24/2018	Yes			Yes
4.5.8.2 (Renumber 11/19/18)	09/24/2018	Yes			Yes
4.5.8.3 (Renumber 11/19/18)	09/24/2018	Yes			Yes
4.5.8.4 (Renumber 11/19/18)	09/24/2018	No		Board Member Seidel intends to propose a policy change	No

**Record of Board Self-Evaluation
Governance Policies
(July 1, 2018 – June 30, 2019)**

Monitoring July 1, 2017 – June 30, 2018 School Year Data

**The purpose of this document is to demonstrate to the owners that the Board is accountable to our
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Policy	Date of Self-Evaluation	Board Behavior Fully Compliant? Y/N	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
4.5.8.5 (Renumber 11/19/18)	09/24/2018	Yes			Yes
4.5.8.6 (Renumber 11/19/18)	09/24/2018	Yes			Yes
4.5.8.7 (Renumber 11/19/18)	09/24/2018	No		Board Member Seidel has intentions to attend the next meeting	No
4.6 Process for Addressing School Board Member Violations	09/24/2018	Yes			Yes
4.6.1	09/24/2018	Yes			Yes
4.6.2	09/24/2018	Yes			Yes
4.6.3	09/24/2018	Yes			Yes
4.6.4	09/24/2018	Yes			Yes
4.6.4.1	09/24/2018	Yes			Yes
4.6.4.2	09/24/2018	Yes			Yes
4.7 School Board Committee Principles	09/24/2018	Yes			Yes
4.7.1	09/24/2018	Yes			Yes
4.7.2	09/24/2018	Yes			Yes
4.7.3	09/24/2018	Yes			Yes
4.7.4	09/24/2018	Yes			Yes
4.8 School Board Committee Structure	09/24/2018	Yes			Yes

**Record of Board Self-Evaluation
Governance Policies
(July 1, 2018 – June 30, 2019)**

Monitoring July 1, 2017 – June 30, 2018 School Year Data

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Board Management Delegation and Governance Process policies.**

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant? Y/N	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
4.8.1	09/24/2018	Yes			Yes
4.8.2	09/24/2018	Yes			Yes
4.8.3	09/24/2018	Yes			Yes
4.8.4	09/24/2018	Yes			Yes
4.9 Governance Investment	10/22/2018	Yes			Yes
4.9.1	10/22/2018	Yes			Yes
4.9.1.1	10/22/2018	Yes			Yes
4.9.1.2	10/22/2018	Yes			Yes
4.9.1.3	10/22/2018	Yes			Yes
4.9.2	10/22/2018	Yes			Yes
4.9.3	10/22/2018	Yes			Yes
4.10 Operation of the School Board Governing Rules	09/24/2018	Yes			Yes
4.10.1	09/24/2018	Yes			Yes
4.10.1.1	09/24/2018	Yes			Yes
4.10.1.2	09/24/2018	Yes			Yes
4.10.1.3	09/24/2018	Yes			Yes

Resolution of Acceptance of Donations

BE IT RESOLVED by the School Board of Independent School District No. 272 that the School Board accepts with appreciation the following contributions and permits their use as designated by the donors:

Eden Lake Elementary School:

- Donation of \$5,038.87 – Special Olympics - funds used to support supplemental supplies

Eden Prairie School District:

- Donation of \$ 86.24 (1) – Charities Aid Foundation of America (Yu Yang) – funds used to support general fund
- Donation of \$ 86.24 (2) - Charities Aid Foundation of America (Company Match) – funds used to support general fund
- Donation of \$194.06 (1) – Charities Aid Foundation of America (Steve Burdick) – funds used to support general fund
- Donation of \$194.06 (2) – Charities Aid Foundation of America (Company Match) – funds used to support general fund

Cedar Ridge Elementary:

- Donation of \$140.00 – YourCause, LLC Trustee for Wells Fargo Community Support Campaign – Funds used for educational supplies

SUPERINTENDENT CONSENT AGENDA

A. Semi-Monthly Reports

HUMAN RESOURCES

1. Human Resources – Eden Prairie Supervisors & Specialists (EPSS)

a. New Hires

Hernandez, Jason – Technology Systems Administrator, Administrative Services Center, 8 hours/day, 5 days/week, 260 days/year, effective 3/18/2019.

2. Human Resources - Licensed Staff

a. New Hires

Wright, Abigail – Social Studies, 1.0 FTE, Eden Prairie High School, effective 2/5/2019 through 3/29/2019.

b. Change in Assignment

Twomey, Catherine – Title 1, 1.0 FTE, Prairie View Elementary, effective 3/18/2019 through 6/7/2019.

c. Resignation/Retirements

Fremont, Kathryn – Psychologist, Eden Prairie High School, effective 6/7/2019.

Goetz, Jennifer – Elementary Classroom Teacher, 1.0 FTE, Forest Hills Elementary, effective 6/7/2019.

Pinck, Kevin – Elementary Classroom Teacher, 1.0 FTE, Eagle Heights Spanish Immersion, effective 6/7/2019.

Tushie, Sherrill – Science, 1.0 FTE, Eden Prairie High School, effective 6/7/2019.

Van Bergen, Lindsay – Elementary Classroom Teacher, Forest Hills Elementary, effective 2/15/2019.

d. Leaves

Ford, Erica – Elementary Classroom Teacher, Forest Hills Elementary, extension of 1 year leave.

Khavanin, Kiley – Elementary Classroom Teacher, District Wide, 3-5 year leave, effective 8/26/2019.

Markovich, Diane – Elementary Classroom Teacher, Eden Lake Elementary, 3-5 year leave, effective 8/26/2019.

Smith, David – Elementary Classroom Teacher, Prairie View Elementary, 2 year leave, effective 8/26/2019.

Windschitl, Nicholas – Elementary Classroom Teacher, Prairie View Elementary, 3-5 year leave, effective 8/26/2019.

3. Human Resources - Classified Staff

a. New Hires

FOOD SERVICE

Klinkhammer, Linaya – Food Service Assistant I, Eden Prairie High School, 4.5 hours/day, 5 days/week, 177 days/year, effective 3/14/2019.

Wigen, David – Food Service Assistant I, Central Middle School, 4 hours/day, 5 days/week, 177 days/year, effective 2/27/2019.

MSEA

Abdi, Ayan – Playground Paraprofessional, Prairie View Elementary, 2 hours/day, 5 days/week 55 days/year, effective 3/22/2019 through 6/6/2019.

Bethke, Dustin – Special Education Paraprofessional, TASSEL, 6 hours/day, 5

days/week, 178 days/year, effective 3/4/2019.

Hutter, Kristina – Eagle Zone Program Assistant, Community Education, 5 hours/day, 3 days/week, 117 days/year, effective 2/25/2019.

Illies, Christian – Special Education Paraprofessional, Central Middle School, 5.75 hours/day, 5 days/week, 178 days/year, effective 3/5/2019.

Mohamed, Sahan – Little Eagles Preschool Paraprofessional, Community Education, 4.25 hours/day, 5 days/week, 151 days/year, effective 3/5/19.

Reyes, Monique – Eagle Zone Program Assistant, Community Education, 5.5 hours/day, 5 days/week, 185 days/year, effective 2/25/2019.

TRANSPORTATION

Kodatsky, Daniel – Bus Driver, Transportation, 4.48 hours/day, 5 days/week, 178 days/year, effective 2/26/2019.

b. Resignations/Retirements

FOOD SERVICE

Kroells, Maria – Food Service Assistant I, Prairie View Elementary and Eden Prairie High School, effective 3/8/2019.

Melquist, Linda – Food Service Assistant I, Eden Prairie High School, effective 2/28/2019.

MSEA

Hosek, Carol – Special Education Paraprofessional, Central Middle School, effective 6/6/2019.

Johnson, Susan – Kindergarten and Lunchroom Paraprofessional, Forest Hills Elementary, effective 6/6/2019.

Levi, Susan – Special Education Paraprofessional, Eden Lake Elementary, effective 3/8/2019.

Pearson, Linda – Special Education Paraprofessional, Central Middle School, effective 6/6/2019.

Wheeler, Dawn – Special Education Paraprofessional and Crossing Guard, Forest Hills Elementary, effective 2/28/2019.

Board Business

General Consent Agenda

Approval of Payments, All Funds – February 2019

Check #40853-402191	\$1,128,017.79
Electronic Disbursements	\$5,085,246.20
TOTAL	\$6,213,263.99

Acknowledgment of Electronic Transfers February 2019

INVEST DATE	FROM	TO	INTEREST RATE	MATURITY DATE	PRINCIPAL
01/25/19	PMA Financial	MNTrust	2.530%	02/25/19	\$4,008,595.07
01/25/19	PMA Financial	MNTrust	2.530%	02/25/19	\$1,503,223.16

EDEN PRAIRIE SCHOOLS
GENERAL FUNDS
MONTHLY REVENUE/EXPENDITURE REPORT
FOR THE MONTH ENDING: Feb-19

REVENUES/TRANSFERS IN (BY SOURCE CODE)					
SOURCE	DESCRIPTION	YEAR TO DATE RECEIVED	CURRENT FULL YEAR PROJECTION	THIS YEAR % RECEIVED	LAST YEAR % RECEIVED
001-020	TAXES	\$ 16,069,077	\$ 25,706,992	62.51%	66.39%
021-040	TUITION	16,445	66,000	24.92%	72.28%
041-089	FEES & ADMISSIONS	630,796	872,000	72.34%	75.26%
090-199	MISC REVENUE	970,199	1,125,500	86.20%	39.67%
200-399	STATE AID	43,751,279	78,723,316	55.58%	45.76%
400-499	FEDERAL PROGRAMS	77,520	2,877,000	2.69%	0.51%
600-649	SALES	79,349	56,100	141.44%	341.62%
		\$ 61,594,664	\$ 109,426,908	56.29%	49.72%
	CAPITAL OUTLAY	218,903	10,251,059	2.14%	3.26%
	STUDENT ACTIVITIES	1,560,349	2,000,000	78.02%	54.72%
Revenue Notes:					

EXPENDITURES/TRANSFERS OUT (BY OBJECT CODE)					
OBJECT	DESCRIPTION	YEAR TO DATE EXPENDED	CURRENT FULL YEAR PROJECTION	THIS YEAR % EXPENDED	LAST YEAR % EXPENDED
100	SALARIES	\$ 39,538,898	\$ 74,952,153	52.75%	53.28%
200	BENEFITS	12,443,322	22,341,225	55.70%	55.88%
300	PURCHASED SVCS	4,253,934	6,974,499	60.99%	71.39%
400	SUPPLIES & EQUIPMENT	2,165,635	3,455,148	62.68%	50.47%
800	OTHER EXPENSES	130,799	210,193	62.23%	63.30%
900	TRANSFERS & CONTINGENCY	-	217,501	0.00%	0.00%
		\$ 58,532,588	\$ 108,180,482	54.11%	54.91%
	CAPITAL OUTLAY	8,929,741	10,683,422	83.59%	75.42%
	STUDENT ACTIVITIES	990,363	2,000,000	49.52%	52.30%
Expenditure Notes:					



March 25, 2019

To: Dr. Josh Swanson
From: Business Office
Re: Accept Bids for Pavement Repair/Replacement District Wide

The school board authorized the district seek bids to repair/replace asphalt pavement district wide. The majority of the work will be parking lot repair/replacement. The low bid was \$735,400 from Bituminous Roadways, Inc.

Each year we evaluate pavement condition and recommend repair or replacement. Some of the pavements throughout the district have cracked and deteriorated to a condition where they need to be fixed either through complete reclaiming of the asphalt or crack seal and chip coating.

Funding for this project will come from the Long Term Facility Maintenance Revenue and is planned on the deferred maintenance list for summer 2019. The budget for this project was \$700,000.



March 25, 2019

To: Dr. Josh Swanson
From: Business Office
Re: Accept Bids for Lighting Upgrades

The school board authorized the district seek bids to replace old high-intensity discharge (HID) and compact fluorescent (CF) lighting with light emitting diode (LED) technology district wide. The majority of the work will be parking lots, exterior wall pack lights, and some interior lighting. The low bid was \$321,294 from Prairie Electric of Eden Prairie.

The lighting district wide is older technology and inefficient HID/CF lighting. This project will continue upgrading the lighting to LED. This will allow us to capitalize on the rebates offered by the utility company and reduce the district annual energy usage.

Funding for this project will come from the Long Term Facility Maintenance Revenue and is planned on the deferred maintenance list for summer 2019. The budget for this project was \$450,000.



March 25, 2019

To: Dr. Josh Swanson, Superintendent
From: Michelle Ament, Senior Director of Personalized Learning
Re: Achievement and Integration Budget

The Achievement and Integration (AI) Program is in place to pursue racial and economic integration, increase student achievement, create equitable educational opportunities, and reduce disparities based on students' diverse racial, ethnic and economic backgrounds in Minnesota public schools. In partnership and with guidance from MDE, Eden Prairie School District has developed an Achievement and Integration plan and budget aligned with our World's Best Workforce Plan (WBWF).

Funding for the AI budget is funded by two aid sources. The sources are Initial Revenue (FIN 313) and Incentive Revenue (FIN 318). Expenditures for the AI plan must meet 80/20/10 budget ratios. Direct Student Services must be at least 80%, Professional Development may not exceed 20% and Administrative/Indirect costs cannot exceed 10%. Eden Prairie Schools AI plan is supported by outlined Key Indicators for Progress that set targeted goals to measure the yearly target for each indicator.

Initial Revenue funding is supported by Eden Prairie Schools AI plan goal: By 2020 we will decrease the achievement and discipline disparities between our Black, Hispanic, American Indian, and White subgroups by 50%, as measured by: Proficiency in the subject areas (Reading, Math, and Science), measured by the state accountability test, College and career ready, as measured by the ACT, Graduation rate in four years, and ODR and suspension/ expulsion rates. This goal aligns with WBWF by closing the racial achievement gap. Eden Prairie Schools will support this goal by applying resources to family and community partnerships, instruction using the AVID program, professional development opportunities focusing on culturally responsive programs and academic achievement of all students.

Incentive Revenue funding is supported by activities that are clearly designed to reduce racial and economic enrollment disparities. Eden Prairie School's goal is: By 2020, we will increase our district's racial integration through development of integrated learning environments that prepare students to be effective citizens and enhance social cohesion, as measured by an increase in students from an adjoining district enrolling in courses in Eden Prairie. This goal aligns with WBWF areas of all students graduating from high school and all students attaining career and college readiness. By creating innovative and integrated learning environment with programs and partnering with Eastern Carver County will increase in integrated learning opportunities.

2019-20 Achievement and Integration Budget Summary

Budget		
Category	Amount	Budget Ratio
Direct Services to Students	\$1,277,536.75	83.87%
Professional Development	\$213,463.91	14.01%
Administrative/Indirect	\$32,214.55	2.11%
Total Proposed Revenue	1,523,215.21	

Total Initial Revenue Expenditures \$1,428,373.12

Total Incentive Revenue Expenditures \$ 94,842.09



Charter per Board Policy GP 4: *This committee will facilitate multiple methods of School Board communication with owners that provide input and inform the School Board of ownership values as they relate to School Board policies, as well as provide valuable information to owners.*

Community Linkage Committee

March 8th, 2019

1:00-2:00 PM

Administrative Services Center

Attendees: Lauren Crandall, Terri Swartout, Karla Bratrud (Brett Johnson*start of meeting)

Agenda Items:

-EP District update on DP (*Brett provided):

- Site teams at each school, DP PTO presentations (one at each school), events are being supported by the site teams
- Other groups scheduled to receive presentations: AM/PM Rotary, Coldwell Banker, Edina Realty, Chamber, City Council, Senior Center, EP Community Foundation, state reps, Advisory Councils (Early Ed), All staff in each of the buildings, possibly retired teachers, Newspapers, Lions/Lioness's club, Somali/Hispanic through liaisons

-Committee Organization

- Chair of CL – Terri Swartout
- Meetings, most likely monthly
- Karla Bratrud, notes beginning next meeting

-DP Listening Sessions

- Administration will coordinate and conduct DP presentations. The CL Committee would like to encourage attendance, but we will not be coordinating. Board members who attend will be in a listening role.

- Board members who attend should share anything they observe and learn that might benefit other Board members at a future workshop.

-Inspiring News

- Consensus is that the CL will bring forth ideas on what the board has accomplished at the end of the school year. We are sensitive to district accomplishments vs. board accomplishments
- Rough draft of the article will be available at the April 8th workshop to ask board members for feedback
- Deadline would be May 24th. Mailing going out on June 3rd
- Other issues of Inspiring News are tentatively scheduled for the following dates. Our deadline for submission of a Board message would be roughly 2 weeks prior. Sept. 2nd
 - November 18th
 - February 24th
 - May 18th

-Board/Community event planning

- Have pro-active communication with regards to what we are going to accomplish, set expectations if hosting a future event.
- Idea: Set aside time before Board meetings for, informal, open conversations with the public, hosted by 2 board members, assigned.....start April 22nd? ...5:00-6:00
- bring forth a plan for the March 25th board meeting
- “Drop in Listening Sessions”

-Other additions/updates

- Board workshops/site visits
- March 20th PV site visit
- April 25th EHSI site visit
- TBD EPHS

-Next meeting: 9:00 Thursday, March 21st

**Eden Prairie School Board
2018-2019 WORK PLAN CHANGES**

Proposed WORK PLAN CHANGES - March 25, 2018

Date of Meeting/Workshop	Changes Requested
<i>Monday, March 25, 2019</i>	
<i>Monday, April 8, 2019 – Workshop</i>	<ul style="list-style-type: none"> - REMOVE: <ul style="list-style-type: none"> 1) Work Plan Agenda Items and Timelines Discussion 2) Work Plan Changes Discussion - ADD: <ul style="list-style-type: none"> 1) Community Linkage Committee Discussion
<i>Monday, April 22, 2019</i>	
<i>Monday, May 6, 2019 – Workshop</i>	
<i>Monday, May 20, 2019</i>	
<i>Monday, June 10, 2019 – Workshop</i>	
<i>Monday, June 24, 2019</i>	
Placeholder – General Board Work	
<ul style="list-style-type: none"> • New Board Member Orientation Presentation – Sent to Board Development Committee for Review (1/28/19) • EL 2.2: Review and discussion of OI and Measurement Plan (Date TBD) • Overview: Curriculum Review Process and Plan (Board Education) 	
Placeholder – Policy Review	

**EDEN PRAIRIE SCHOOL BOARD
2018-2019 ANNUAL WORK PLAN**

Board Meetings

Board Workshops

Other Meetings

March 25, 2019

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<p>*****2019*****</p> <p align="center">Annual Organizational Meeting Mon, Jan 7, 2019 6:00 PM</p>			<ul style="list-style-type: none"> • 2018 Annual Organizational Mtg. <ul style="list-style-type: none"> - Election of Officers - School Board Compensation - School Board Calendar • Approval of School Board Meeting Calendar: Jul 1, 2019 through Jun 30, 2020 • Resolution for Combined Polling Places for the General Elections • Appointment of Intermediate District 287 Representative <hr/> <ul style="list-style-type: none"> - Ballot Language - School Board Appointment 		<ul style="list-style-type: none"> • 2018 Annual School District Organizational Items: <ul style="list-style-type: none"> - School District Newspaper - School District Depository/Financial Institutions - Money Wire Transfers - Early Claims Payment - School District Legal Counsel - School District Responsible Authority - Deputy Clerk & Deputy Treasurer - Facsimile Signature Authorization - Authorization for Superintendent to Sign Contracts - Local Education Agency (LEA) Representative - MDE Designation of Identified Official with Authority (IoWA) 		
<p>Board Workshop Mon, Jan 7, 2019 6:15 PM Convene following the Annual Organizational Meeting</p>							<ul style="list-style-type: none"> • 2019 Committees & Outside Organization Discussion • 5-Year Financial Forecast

**EDEN PRAIRIE SCHOOL BOARD
2018-2019 ANNUAL WORK PLAN**

Board Meetings

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March 25, 2019

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							• Confirm agenda for next Board Workshop
Monday, January 14, 2019 Community Linkage Committee Hosting "Meet & Greet" Session with the Community 6:00 – 8:00 p.m. ASC-EDC Room							
Board Meeting Mon, Jan 28, 2019 6:00 PM		<ul style="list-style-type: none"> •FY 2019-20 School Calendar (DRAFT) •FY 2020-21 School Calendar-Preliminary) •FY 2019-20 Budget Timelines – <i>First Reading</i> •FY 2019-20 Budget Assumptions – <i>First Reading</i> 	<ul style="list-style-type: none"> •FY 2018-19 Mid-Year Budget Approval •Resolution Authorizing the Sale of Facility Maintenance Bonds <hr/> <ul style="list-style-type: none"> •Record of Board Self-Evaluation 	<ul style="list-style-type: none"> •2019 School Board Committee & Outside Organization Assignments •New Board Member Orientation Presentation •Add/Amend an Agenda Process •Board Officer Election Process •Committee Business Process •"NEW" Policy Introduction Process (<i>Moved from 12/10/18</i>) 	<ul style="list-style-type: none"> •Monthly Reports •FY 2019-20 Bus Purchase •Pay Equity •District Policy 721 •Possible Review & Comment •Bids - Seek 		
Post Meeting Board Workshop Mon, Jan 28, 2019							•School Board Meeting Self-Assessment

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**EDEN PRAIRIE SCHOOL BOARD
2018-2019 ANNUAL WORK PLAN**

Board Meetings

Board Workshops

Other Meetings

March 25, 2019

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			

Tuesday, February 5, 2019

Joint Meeting:

**School Board & Eden Prairie City Council
at the City Center, Eden Prairie, MN**

Time: 5:00 – 6:30 p.m.

Brief Board Meeting Mon, Feb 11, 2019 6:00 PM			<ul style="list-style-type: none"> •Review & Comment •Oath for New Board Member 		•		
Board Workshop Mon, Feb 11, 2019 6:15 PM (Immediately following Brief Board Meeting)							<ul style="list-style-type: none"> •First Reading of Board Development's Handbook (<i>Moved from 11/5/18</i>) •School Board Survey Results •Confirm agenda for next Board Workshop •Meet & Greet Follow-up
Board Meeting Mon, Feb 25, 2019 6:00 PM	<ul style="list-style-type: none"> •Re-Review EL 2.2.1 Policy •Ends 1.1 •Ends 1.1.2 •Ends 1.3 		<ul style="list-style-type: none"> •Resolution Awarding the Sale of Facility Maintenance Bonds <hr/> <ul style="list-style-type: none"> •Record of Board Self-Evaluation 		<ul style="list-style-type: none"> •Monthly Reports •Approval of FY 2019-20 School Calendar-DRAFT •Approval of FY 2020-21 School Calendar Preliminary •American Indian Education Resolution 		
Post Meeting Board Workshop Mon, Feb 25, 2019							<ul style="list-style-type: none"> •School Board Meeting Self-Assessment

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**EDEN PRAIRIE SCHOOL BOARD
2018-2019 ANNUAL WORK PLAN**

Board Meetings

Board Workshops

Other Meetings

March 25, 2019

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Workshop Mon, Mar 11, 2019 6:00 PM							<ul style="list-style-type: none"> •Post-Secondary Options •Confirm agenda for next Board Workshop
Board Meeting Mon, Mar 25, 2019 6:00 PM		<ul style="list-style-type: none"> • FY 2019-20 Capital Budget – <i>First Reading</i> 	<ul style="list-style-type: none"> •Resolution to Release Probationary Teachers •Final FY 2019-20 Budget Assumptions <hr/> <ul style="list-style-type: none"> •Record of Board Self-Evaluation 		<ul style="list-style-type: none"> •Monthly Reports 		
Post Meeting Board Workshop Mon, Mar 25, 2019							<ul style="list-style-type: none"> •School Board Meeting Self-Assessment
Board Workshop Mon, Apr 8, 2019 6:00 PM							<ul style="list-style-type: none"> •Work Plan Agenda Items and Timelines Discussion •FY 2019-2020 Annual Work Plan Calendar Discussion •Work Plan Changes Discussion •FY 2019-2020 School Board Meeting Calendar Discussion

**EDEN PRAIRIE SCHOOL BOARD
2018-2019 ANNUAL WORK PLAN**

Board Meetings

Board Workshops

Other Meetings

March 25, 2019

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> • FY 2019-2020 School Board Budget Discussion • Community Linkage Committee Discussion • Confirm agenda for next Board Workshop
Board Meeting Mon, Apr 22, 2019 6:00 PM		<ul style="list-style-type: none"> • FY 2019-20 School Board Work Plan – <i>First Reading</i> • FY 2019-20 School Board Budget – <i>First Reading</i> 	<ul style="list-style-type: none"> • Approval of FY 2019-20 Capital Budget • Approval of FY 2019-20 School Board Meeting Calendar <hr/> <ul style="list-style-type: none"> • Record of Board Self-Evaluation 		<ul style="list-style-type: none"> • Monthly Reports 		
Post Meeting Board Workshop Mon, Apr 22, 2019							<ul style="list-style-type: none"> • School Board Meeting Self-Assessment
Board Workshop Mon, May 6, 2019 6:00 PM*							<ul style="list-style-type: none"> • Confirm agenda for next Board Workshop
Board Meeting Mon, May 20, 2019 6:00 PM*		<ul style="list-style-type: none"> • FY 2019-20 Budget – <i>First Reading</i> 	<ul style="list-style-type: none"> • Approval of FY 2019-20 School Board Work Plan • Approval of FY 2019-20 School Board Budget • Canvass Results: May 14, 2019 Referendum <hr/>		<ul style="list-style-type: none"> • Monthly Reports • MSHSL Resolution for Membership • Approval of FY 2019-20 School Meal Prices 		

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**EDEN PRAIRIE SCHOOL BOARD
2018-2019 ANNUAL WORK PLAN**

Board Meetings

Board Workshops

Other Meetings

March 25, 2019

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
			•Record of Board Self-Evaluation				
Post Meeting Board Workshop <u>Mon, May 20, 2019*</u>							•School Board Meeting Self-Assessment
Board Workshop <u>Mon, June 10, 2019</u> 6:00 PM							<ul style="list-style-type: none"> •Ends Presentation: 1.1, 1.2, 1.3 OI (2018-2019) •Confirm agenda for next Board Workshop •General Fund Budget Q&A •Designing Pathways Q&A
Board Meeting <u>Mon, June 24, 2019</u> 6:00 PM	<ul style="list-style-type: none"> •EL 2.9 Communication and Support to the School Board (Semi-annual) •Ends 1.1, 1.2, 1.3 OI (FY 2019-20) 		<ul style="list-style-type: none"> •Approval of FY 2019-20 Budget •ISD 287 10-Year Facilities Maintenance Resolution <hr/> <ul style="list-style-type: none"> •Record of Board Self-Evaluation 		<ul style="list-style-type: none"> •Monthly Reports •EPS 10-Year Facilities Maintenance Plan •Q-Comp Annual Report •Annual Review of District Mandated Policies •Approval of Updated District Policies 	<ul style="list-style-type: none"> • FY 2018-19 Annual Overnight /Extended Trip Report 	
Post Meeting Board Workshop <u>Mon, Jun 24, 2019</u>							•School Board Meeting Self-Assessment

*May Meeting dates changed due to Memorial Day