



**MEETING AGENDA**

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered  
To reach personal fulfillment and contribute purposefully to our ever-changing world.*

1. **Convene: 6:00 p.m.** **(Roll Call)**  
**Call to Order:**  
 School Board Roll Call  
 Karla Bratrud, Lauren Crandall, Dave Espe, Elaine Larabee, Holly Link, Adam Seidel, Terri Swartout
2. **Pledge of Allegiance: 6:00 p.m.**
3. **Agenda Review and Approval: 6:05 p.m.** **(Action)**  
 Approval of the agenda for the Monday, April 22, 2019 meeting of the School Board of Independent School District 272, Eden Prairie Schools.  

Motion \_\_\_\_\_ Seconded \_\_\_\_\_
4. **Approval of Previous Minutes: 6:05 p.m.** **(Action)** 3  
 Approval of the Unofficial Minutes of the Regular Business Meeting held on March 25, 2019.  
 - March 25, 2019 Minutes  

Motion \_\_\_\_\_ Seconded \_\_\_\_\_
5. **Public Comment: 6:10 p.m.** **(Information)**
6. **Announcements: 6:20 p.m.** **(Information)**
7. **Spotlight on Success: 6:25 p.m.** **(Information)**  
 Eagle Heights Spanish Immersion (*Principal Hernan Moncada*)
8. **Board Work: 6:35 p.m.** **(Action)**
  - A. Decision Preparation
    - 1) Fiscal Year 2019-20 School Board Work Plan (*First Reading*) 7
    - 2) Fiscal Year 2019-20 School Board Budget (*First Reading*) 16
  - B. Required Board Action **(Action)**
    - 1) Fiscal Year 2019-20 Capital Budget Approval  

Motion \_\_\_\_\_ Seconded \_\_\_\_\_

      - a. Capital Budget - Executive Summary 17
      - b. Capital Budget - Detail 19
    - 2) Fiscal Year 2019-20 School Board Meeting Calendar  

Motion \_\_\_\_\_ Seconded \_\_\_\_\_
  - C. Record of Board Self-Evaluation **(Action)**
    - 1) Record of Board Policy Monitoring - Ends & EL's 20
    - 2) Record of Board Self-Evaluation - Governance Policies 24

Motion \_\_\_\_\_ Seconded \_\_\_\_\_
9. **Superintendent Consent Agenda: 6:50 p.m.** **(Action)**  
*Management items the Board would not act upon in Policy Governance, but require Board approval from outside entities.*  

Motion \_\_\_\_\_ Seconded \_\_\_\_\_

  - A. Monthly Reports
    - 1) Resolution of Acceptance of Donations 30
    - 2) Human Resources Report 31

3) Business Services Reports		
a. Board Business		33
b. Financial Report		34
4) Accept Bids		
a. CMS Roof and Facade		35
b. Lower Campus Secure Entrance		36
10. Board Education & Required Reporting: <u>6:55 p.m.</u>		
11. Superintendent's Incidental Information Report: <u>6:55 p.m.</u>	<b>(Information)</b>	
<i>Incidental Information is considered as "nice to know" information regarding district business. Monitoring and decision-making information are handled elsewhere on the agenda. These items are not open for debate, but rather for awareness and understanding. (Supports EL 2.9 in general and 2.9.6 specifically)</i>		
A. Strategic Planning		
B. Bond Referendum Update		
12. Board Action on Committee Reports & Minutes: <u>7:05 p.m.</u>	<b>(Action)</b>	
A. Board Development Committee (Dave Espe, Holly Link, Elaine Larabee)		
B. Community Linkage Committee (Lauren Crandall, Terri Swartout, Karla Bratrud)	<b>(Action)</b>	
1) 3/21/19 Community Linkage Committee Minutes		37
	Motion _____ Seconded _____	
2) 04/10/19 Community Linkage Committee Minutes		39
	Motion _____ Seconded _____	
3) Community Linkage Committee - Message from the Board ( <i>DRAFT 2</i> )		40
	Motion _____ Seconded _____	
4) Community Linkage Committee - School Board Listening Session		41
	Motion _____ Seconded _____	
C. Negotiations Committee (Elaine Larabee, Adam Seidel, Lauren Crandall)		
D. Policy Committee (Elaine Larabee, Terri Swartout, Adam Seidel)		
13. Other Board Updates (AMSD, WMEP, ISD 287, ): <u>7:25 p.m.</u>	<b>(Information)</b>	
A. AMSD (Association of Metropolitan Schools) - Terri Swartout		
B. WMEP (West Metro Education Program) - Dave Espe		
C. ISD 287 (Intermediate School District 287) - Adam Seidel		
14. Board Work Plan: <u>7:35 p.m.</u>		
A. "Proposed" Work Plan Changes Document	<b>(Action)</b>	42
	Motion _____ Seconded _____	
B. 2018-2019 Annual Work Plan		43
15. Adjournment: ____ p.m.	<b>(Action)</b>	
MOTION to adjourn the Monday, April 22, 2019 Meeting of the Eden Prairie School Board at ____p.m.		
	Motion _____ Seconded _____	

**INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS**  
**UNOFFICIAL MINUTES OF THE MARCH 25, 2019**  
**SCHOOL BOARD MEETING**

---

A Regular Business Meeting of the Independent School District 272, Eden Prairie Schools, was held on March 25, 2019 in the Administrative Services Center, EDC Meeting Room, 8100 School Road, Eden Prairie, MN 55344.

**1. Convene: 6:00 p.m. – Call to Order:**

*Present:* Karla Bratrud, Lauren Crandall, Dave Espe, Elaine Larabee, Holly Link, Terri Swartout

*Not Present:* Adam Seidel

*Present:* Superintendent Josh Swanson

**2. Pledge of Allegiance:**

**3. Agenda Review and Approval: MOTION** by H. Link, **Seconded** by L. Crandall to approve the agenda for the Monday, March 25, 2019 meeting of the School Board of Independent School District 272, Eden Prairie Schools – Passed Unanimously

**4. Approval of Previous Minutes: MOTION** by T. Swartout, **Seconded** by L. Crandall to approve the UNOFFICIAL Minutes of the School Board Business Meeting on February 25, 2019 – Passed Unanimously

**5. Public Comment:** (1) C. Nelson – Climate change and proposed facilities plan

**6. Announcements: Congratulations to:**

- The Foundation for Eden Prairie Schools [Legacy Award](#) winners and nominees. Nick Windschitl and Cathy Bockenstedt are Teachers of the Year, Jon Kahle is Staff of the Year, Prairie View Student Council are Students of the Year and Kelly Derouin is Volunteer of the Year.
- EPHS Gymnastics Team on placing fifth overall at the [State Gymnastics Meet](#).
- EPHS Boys Hockey Team for finishing runner-up in the [Boys State Hockey Tournament](#).
- EPHS Senior and Hockey Player Jack Jensen for being selected to the [Star Tribune All Metro Team](#). Jack was also selected to receive the Class AA [Herb Brooks Award](#).
- EPHS Boys Hockey players Jack Jensen, Keegan Langefels and Luke Mittelstadt on being selected to the [Class AA State Hockey All-Tournament Team](#).
- Eden Prairie Schools for earning an overall rating of A+ for the best school districts in Minnesota by [NICHE.com](#). Eden Prairie is the only district in the top three districts with all "A" grades.
- EPHS Senior Frank Han on finishing in first place at the [Minnesota Math Bowl](#) with a perfect score! Han has received three perfect scores this year in competition.
- EPHS Boys Swim & Dive Team on finishing fourth at the State Boys Swim & Dive Meet. [Check out how all the EP swimmers finished](#).
- EPHS Senior Keegan Langefels on his nomination for the [Let's Play Hockey Reed Larson Award](#).
- EPHS Varsity Winterguard Team on placing second at the [WGI Regional](#) in Tulsa, OK. The team went on to make the final round in the [WGI Southwest Power Regional](#) held in the University of North Texas coliseum in Denton, Texas.
- EPHS Science Olympiad Team on placing fifth at the [Science Olympiad State Tournament](#).
- Eden Lake Elementary Math Masters Team Soaring Eagles on placing second and the Flying Eagles placing eleventh at the regional Math Masters competition.
- Central Middle School Theatre students on placing first in the One Act Theatre Competition with their production of "The Internet is a Distract - Oh Look! A Kitten." In addition, Caitlin Warshaw was awarded Best Supporting Actress for her role as "Google."
- EPHS Speech Team on placing first at Sub-Sections to advance to Sections.
- EPHS Boys Basketball Team on defeating Prior Lake to become the section 2AAAA champions and advancing to the State Tournament.
- EPHS Math Team on placing fourth at State.

- Oak Point Elementary and Eden Prairie High School on receiving the Metro Regional Implementation Project PBIS Sub-Award for their work in PBIS.
- EPHS DECA students for earning recognition at [Minnesota DECA conference](#).

7. **Spotlight on Success:**

Cedar Ridge Elementary 5th Grade Podcasting

8. **Board Work:**

A. Decision Preparation

- 1) Fiscal Year 2019-20 Capital Budget (*First Reading*)
  - a. Capital Budget - Executive Summary
  - b. 2019-2020 Capital Outlay

B. Required Board Action

- 1) Final Fiscal Year 2019-2020 Budget Assumptions: **MOTION** by H. Link, **Seconded** by L. Crandall to approve the Budget Assumptions as presented – Passed Unanimously
  - a. Fiscal Year (FY) 2019 Budget Assumptions - Executive Summary
  - b. Final Budget Assumptions
- 2) Resolution to Release Probationary Teachers: **MOTION** by D. Espe **Seconded** by L. Crandall to approve the resolution as presented – Passed Unanimously
- 3) Resolution Appointing Election Judges - *Roll Call Vote*: **MOTION** by L. Crandall, **Seconded** by K. Bratrud - *BE IT RESOLVED* that the Eden Prairie School Board of Independent School District No. 272 approves and adopts the RESOLUTION presented listing the individuals specified on EXHIBIT A attached hereto, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the school district's special election on May 14, 2019 to act as such at the polling places and combined polling places listed on said exhibit.  
Adam Seidel (*not present*)    Lauren Crandall Yes  
Terri Swartout Yes            Karla Bratrud    Yes  
Holly Link            Yes            Elaine Larabee    Yes  
Dave Espe            Yes  
**MOTION** passed 6-0
- 3) Resolution - Election Absentee Ballot Language: **MOTION** by H. Link, **Seconded** by T. Swartout to approve resolution as stated – Passed Unanimously

C. Record of Board Self-Evaluation

- 1) Record of Board Policy Monitoring – Ends & EL's: **MOTION** by H. Link, **Seconded** by D. Espe to approve record as presented – Passed Unanimously
- 2) Record of Board Self-Evaluation - Governance Policies (*No Updates*)

9. **Superintendent Consent Agenda:** **MOTION** by T. Swartout, **Seconded** by K. Bratrud to approve agenda as presented – Passed Unanimously

A. Monthly Reports

- 1) Resolution of Acceptance of Donations
- 2) Human Resources Report
- 3) Business Services Reports
  - a. Board Business
  - b. Financial Summary Report
- 4) Accept Bids

- a. Pavement Repair/Replacement District Wide
- b. LED Lighting Upgrades
- B. Fiscal Year 2019-2020 Achievement & Integration Budget
  - 1) Fiscal Year 2019-2020 Achievement & Integration Budget- Executive Summary
  - 2) Fiscal Year 2019-2020 Achievement & Integration Budget Summary
- 10. **Board Education & Required Reporting:** None to Report
- 11. **Superintendent's Incidental Information Report:** Superintendent  
Bond Referendum Communication
- 12. **Board Action on Committee Reports & Minutes:**
  - A. Board Development Committee (Dave Espe, Holly Link, Elaine Larabee)
  - B. Community Linkage Committee (Lauren Crandall, Terri Swartout, Karla Bratrud)
    - 1) Committee Meeting Notes for 3/8/19: **MOTION** by H. Link, **Seconded** by L. Crandall to accept as presented – Passed Unanimously
  - C. Negotiations Committee (Elaine Larabee, Adam Seidel, Lauren Crandall)
  - D. Policy Committee (Elaine Larabee, Terri Swartout, Adam Seidel)
- 13. **Other Board Updates (AMSD, WMEP, ISD 287, District 272 PTO):**
  - A. AMSD (Association of Metropolitan Schools) – Update to Board
  - B. WMEP (West Metro Education Program) – Update to Board
  - C. ISD 287 (Intermediate School District 287) – n/a
  - D. District 272 PTO – Update to Board
- 14 **Board Work Plan:**
  - A. "Proposed" Work Plan Changes Document: **MOTION** by H. Link, **Seconded** by D. Espe to accept changes as presented – Passed Unanimously

**Eden Prairie School Board**  
**2018-2019 WORK PLAN CHANGES**  
**Proposed WORK PLAN CHANGES - March 25, 2018**

Date of Meeting/Workshop	Changes Requested
<i>Monday, March 25, 2019</i>	
<i>Monday, April 8, 2019 – Workshop</i>	<ul style="list-style-type: none"> <li>- <b>REMOVE:</b> <ul style="list-style-type: none"> <li>1) Work Plan Agenda Items and Timelines Discussion</li> <li>2) Work Plan Changes Discussion</li> </ul> </li> <li>- <b>ADD:</b> <ul style="list-style-type: none"> <li>1) Community Linkage Committee Discussion</li> <li>2) Discussion: Updates on the Record of Self-Evaluation for Governance Policies</li> </ul> </li> </ul>
<i>Monday, April 22, 2019</i>	
<i>Monday, May 6, 2019 – Workshop</i>	
<i>Monday, May 20, 2019</i>	
<i>Monday, June 10, 2019 – Workshop</i>	
<i>Monday, June 24, 2019</i>	

**Placeholder – General Board Work**

- New Board Member Orientation Presentation – Sent to Board Development Committee for Review (1/28/19)
- EL 2.2: Review and discussion of OI and Measurement Plan (Date TBD)
- Overview: Curriculum Review Process and Plan (Board Education)

**Placeholder – Policy Review**

C. Annual Work Plan: **MOTION** by T. Swartout, **Seconded** by H. Link to approve as presented – Passed Unanimously

15 **Adjournment: MOTION** by H. Link, **Seconded** by L. Crandall to adjourn at 7:16 p.m. – Passed Unanimously



Adam Seidel – Board Clerk

**EDEN PRAIRIE SCHOOL BOARD  
2019-2020 ANNUAL WORK PLAN**

Board Meetings

Board Workshops

Other Meetings

*Proposed: April 22, 2019*

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
*****2019***** Board Meeting Mon, July 22, 2019 7:30 AM			<ul style="list-style-type: none"> <li>Resolution: "Call the General Election"</li> <li>Schedule Candidate Information Sessions</li> </ul>		<ul style="list-style-type: none"> <li>Monthly Reports</li> <li>Student Handbooks:                             <ul style="list-style-type: none"> <li>- High School</li> <li>- Middle School</li> <li>- Elementary Schools (Summary Detail Included)</li> </ul> </li> </ul>		
Board Meeting Mon, Aug 26, 2019 6:00 PM	<ul style="list-style-type: none"> <li>EL 2.1 Emergency Supt. Succession</li> <li>EL 2.2 Treatment of Students</li> <li>EL 2.7 Asset Protection</li> </ul>		<ul style="list-style-type: none"> <li>Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>Monthly Reports</li> </ul>		
Post Meeting Board Workshop Mon, Aug 26, 2019							<ul style="list-style-type: none"> <li>School Board Mtg. Self-Assessment</li> </ul>
Board Workshop Mon, Sept 9, 2019 6:00 PM							<ul style="list-style-type: none"> <li>ADMIN Proposals for FY 2019-20 Workshops</li> <li>NEW Policy Development Discussion (Ends &amp; EL Policies)</li> <li>Policy Monitoring: All BMD Policies</li> <li>Policy Monitoring: GP's: 4.4, 4.5, 4.6, 4.7, 4.8, &amp; 4.10</li> <li>Confirm agenda for next Board Workshop</li> </ul>

7

**EDEN PRAIRIE SCHOOL BOARD  
2019-2020 ANNUAL WORK PLAN**

Board Meetings

Board Workshops

Other Meetings

*Proposed: April 22, 2019*

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<b>Board Meeting Mon, Sept 23, 2019 6:00 PM</b>	<ul style="list-style-type: none"> <li>•EL 2.3 Treatment of Parents</li> <li>•EL 2.6 Financial Management &amp; Operations</li> </ul> <hr/> <ul style="list-style-type: none"> <li>•All BMD Policies</li> <li>•BMD 3.0 Single Point of Connection</li> <li>•BMD 3.1 Unity of Control</li> <li>•BMD 3.2 Delegation to the Superintendent</li> <li>•BMD 3.3 Superintendent Accountability &amp; Performance</li> </ul> <hr/> <ul style="list-style-type: none"> <li>•GP 4.4 Officer Roles</li> <li>•GP 4.5 School Board Members Code of Conduct</li> <li>•GP 4.6 Process for Addressing School Board Member Violations</li> <li>•GP 4.7 School Board Committee Principles</li> <li>•GP 4.8 School Board Committee Structure</li> <li>•GP 4.10 Operation of the School Board Governing Rules</li> </ul>		<ul style="list-style-type: none"> <li>•Approval of Preliminary FY 2020-21 Levy</li> <li>-Tax Levy Comparison</li> <li>- Tax Levy Presentation Pay 20</li> </ul> <hr/> <ul style="list-style-type: none"> <li>•Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>•Monthly Reports</li> </ul>	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> <li>• FY 2018-19 Year-end Preliminary Financial Report</li> <li>•FY 2019-20 Preliminary Enrollment Report</li> </ul>	
<b>Post Meeting Board Workshop Mon, Sept 23, 2019</b>							<ul style="list-style-type: none"> <li>•School Board Mtg. Self-Assessment</li> </ul>

∞

**EDEN PRAIRIE SCHOOL BOARD  
2019-2020 ANNUAL WORK PLAN**

Board Meetings

Board Workshops

Other Meetings

*Proposed: April 22, 2019*

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Workshop Mon, Oct 14, 2019 6:00 PM							<ul style="list-style-type: none"> <li>Administration: Setting Stage for FY 2020-21 Budget Guidelines</li> <li>Policy Monitoring: GP 4.0, 4.1, 4.2, 4.3, 4.9</li> <li>Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Oct 28, 2019 6:00 PM	<ul style="list-style-type: none"> <li>Ends 1.1, 1.2, 1.3 Evidence (FY 2018-19)</li> <li>EL 2.4 Treatment of Staff</li> <li>EL 2.8 Compensation and Benefits</li> </ul> <hr/> <ul style="list-style-type: none"> <li>GP 4.0 Global Governance Commitment</li> <li>GP 4.1 Governing Style</li> <li>GP 4.2 School Board Job Products</li> <li>GP 4.3 Annual Work Plan</li> <li>GP 4.9 Governance Investment</li> </ul>		<ul style="list-style-type: none"> <li>Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>Monthly Reports</li> </ul>	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> <li>Enrollment Report as of Oct. 1, 2019                             <ul style="list-style-type: none"> <li>-Exec. Summary</li> <li>-Capture Rate</li> <li>-History &amp; Projection Totals</li> <li>-Official October 1 Enrollment Count</li> </ul> </li> <li>World's Best Workforce Report</li> <li>FY 2018-2019 Achievement Integration Progress Report</li> </ul>	
Post Meeting Board Workshop Mon, Oct 28, 2019							<ul style="list-style-type: none"> <li>School Board Mtg. Self-Assessment</li> </ul>

6

**EDEN PRAIRIE SCHOOL BOARD  
2019-2020 ANNUAL WORK PLAN**

Board Meetings

Board Workshops

Other Meetings

*Proposed: April 22, 2019*

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Workshop Mon, Nov 4, 2019 6:00 PM*							<ul style="list-style-type: none"> <li>•FY 2019-2020 Superintendent Goal Setting Discussion</li> <li>•“New Policy Introductions”</li> <li>•Review of Treasurer’s Annual Report</li> <li>•Confirm agenda for next Board Workshop</li> </ul>
Special Business Meeting Wed, Nov 13, 2019 7:30 AM			<ul style="list-style-type: none"> <li>•Resolution Approving Canvassing of Elections</li> </ul>				
Board Meeting Mon, Nov 25, 2019 6:00 PM	<ul style="list-style-type: none"> <li>•EL 2.9 Communication and Support to the School Board</li> </ul>	<ul style="list-style-type: none"> <li>•<u>Closed Session:</u> Review of FY 2018-19 Superintendent Goals -Minn. Stat. 13D.05, Subd. 3</li> </ul>	<ul style="list-style-type: none"> <li>•FY 2019-20 Superintendent Goal Setting</li> <li>•Record of Board Self-Evaluation</li> </ul>	<ul style="list-style-type: none"> <li>•Treasurer’s Report</li> <li>•End &amp; EL’s Policy Monitoring Process</li> </ul>	<ul style="list-style-type: none"> <li>•Monthly Reports</li> </ul>	<ul style="list-style-type: none"> <li>•FY 2018-19 Audited Financial Presentation</li> </ul>	
Post Meeting Board Workshop Mon, Nov 25, 2019							<ul style="list-style-type: none"> <li>•School Board Mtg. Self-Assessment</li> </ul>
Board Meeting Mon, Dec 9, 2019 6:00 PM	<ul style="list-style-type: none"> <li>•EL 2.5 Financial Planning and Budgeting</li> <li>•EL 2.0 Global Executive Constraint</li> </ul>		<ul style="list-style-type: none"> <li>•Approval of Final FY 2020-21 Levy</li> <li>•Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>•Monthly Reports</li> </ul>	<ul style="list-style-type: none"> <li>•Truth in Taxation Hearing</li> </ul>	

10

**EDEN PRAIRIE SCHOOL BOARD  
2019-2020 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

*Proposed: April 22, 2019*

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Post Meeting Board Workshop Mon, Dec 9, 2019							• School Board Mtg. Self-Assessment

\*November Meeting dates changed due to Veteran's Day on Monday, November 11, 2019

<p align="center"><b>*****2020*****</b></p> <p align="center"><b>Annual Organizational Meeting</b> Mon, Jan 6, 2020 6:00 PM</p>			<ul style="list-style-type: none"> <li>• 2019 Annual Organizational Mtg.               <ul style="list-style-type: none"> <li>- Election of Officers</li> <li>- School Board Compensation</li> <li>- School Board Calendar</li> </ul> </li> <li>• Approval of School Board Meeting Calendar: Jul 1, 2020 through Jun 30, 2020</li> <li>• Resolution for Combined Polling Places for the General Elections</li> <li>• Appointment of Intermediate District 287 Representative</li> </ul>		<ul style="list-style-type: none"> <li>• 2019 Annual School District Organizational Items:               <ul style="list-style-type: none"> <li>- School District Newspaper</li> <li>- School District Depository/Financial Institutions</li> <li>- Money Wire Transfers</li> <li>- Early Claims Payment</li> <li>- School District Legal Counsel</li> <li>- School District Responsible Authority</li> <li>- Deputy Clerk &amp; Deputy Treasurer</li> <li>- Facsimile Signature Authorization</li> <li>- Authorization for Superintendent to Sign Contracts</li> <li>- Local Education Agency (LEA) Representative</li> <li>- MDE Designation of Identified Official with Authority (IOWA)</li> </ul> </li> </ul>		
---	--	--	---	--	--	--	--

11

**EDEN PRAIRIE SCHOOL BOARD**  
**2019-2020 ANNUAL WORK PLAN**

Board Meetings
Board Workshops
Other Meetings

*Proposed: April 22, 2019*

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Workshop Mon, Jan 6, 2020 6:15 PM Convene following the Annual Organizational Meeting							<ul style="list-style-type: none"> <li>• 2020 Committees &amp; Outside Organization Discussion</li> <li>• 5-Year Financial Forecast</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Jan 27, 2020 6:00 PM		<ul style="list-style-type: none"> <li>• FY 2020-21 School Calendar (<i>Draft</i>)</li> <li>• FY 2021-22 School Calendar (<i>Preliminary</i>)</li> <li>• FY 2020-21 Budget Timelines – <i>First Reading</i></li> <li>• FY 2020-21 Budget Assumptions – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>• FY 2019-20 Mid-Year Budget Approval</li> <li>• Record of Board Self-Evaluation</li> </ul>	<ul style="list-style-type: none"> <li>• 2020 School Board Committee &amp; Outside Organization Assignments</li> </ul>	<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• FY 2020-21 Bus Purchase</li> <li>• Pay Equity</li> <li>• District Policy 721</li> <li>• Bids - Seek</li> </ul>		
Post Meeting Board Workshop Mon, Jan 27, 2020							<ul style="list-style-type: none"> <li>• School Board Meeting Self-Assessment</li> </ul>
Board Workshop Mon, Feb 10, 2020 6:00 PM							<ul style="list-style-type: none"> <li>• Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Feb 24, 2020 6:00 PM			<ul style="list-style-type: none"> <li>• Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• Approval of FY 2020-21 School Calendar</li> </ul>		

12

**EDEN PRAIRIE SCHOOL BOARD**  
**2019-2020 ANNUAL WORK PLAN**

Board Meetings

Board Workshops

Other Meetings

*Proposed: April 22, 2019*

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
					<ul style="list-style-type: none"> <li>Approval of Preliminary FY 2021-22 School Calendar</li> </ul>		
Post Meeting Board Workshop Mon, Feb 24, 2020							<ul style="list-style-type: none"> <li>School Board Meeting Self-Assessment</li> </ul>
Board Workshop Mon, Mar 09, 2020 6:00 PM							<ul style="list-style-type: none"> <li>Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Mar 23, 2020 6:00 PM		<ul style="list-style-type: none"> <li>FY 2020-21 Capital Budget – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>Resolution to Release Probationary Teachers</li> <li>Final FY 2020-21 Budget Assumptions</li> </ul>		<ul style="list-style-type: none"> <li>Monthly Reports</li> <li>Achievement &amp; Integration Budget</li> </ul>		
Post Meeting Board Workshop Mon, Mar 23, 2020							<ul style="list-style-type: none"> <li>School Board Meeting Self-Assessment</li> </ul>
Board Workshop Mon, Apr 13, 2020 6:00 PM							<ul style="list-style-type: none"> <li>FY 2020-2021 Annual Work Plan Calendar Discussion</li> <li>FY 2020-2021 School Board Meeting Calendar Discussion</li> </ul>

13

**EDEN PRAIRIE SCHOOL BOARD**  
**2019-2020 ANNUAL WORK PLAN**

Board Meetings
Board Workshops
Other Meetings

*Proposed: April 22, 2019*

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> <li>FY 2020-2021 School Board Budget Discussion</li> <li>Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Apr 27, 2020 6:00 PM		<ul style="list-style-type: none"> <li>FY 2020-21 School Board Work Plan – <i>First Reading</i></li> <li>Closed Session: Negotiation Strategy</li> <li>FY 2020-21 School Board Budget – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>Approval of FY 2020-21 Capital Budget</li> <li>Approval of FY 2020-21 School Board Meeting Calendar</li> </ul>		<ul style="list-style-type: none"> <li>Monthly Reports</li> </ul>		
Post Meeting Board Workshop Mon, Apr 27, 2020							<ul style="list-style-type: none"> <li>School Board Meeting Self-Assessment</li> </ul>
Board Workshop Mon, May 04, 2020* 6:00 PM							<ul style="list-style-type: none"> <li>Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, May 18, 2020* 6:00 PM		<ul style="list-style-type: none"> <li>FY 2020-21 Budget – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>Approval of FY 2020-21 School Board Work Plan</li> <li>Approval of FY 2020-21 School Board Budget</li> </ul>		<ul style="list-style-type: none"> <li>Monthly Reports</li> <li>MSHSL Resolution for Membership</li> <li>Approval of FY 2020-21 School Meal Prices</li> </ul>		

14

**EDEN PRAIRIE SCHOOL BOARD  
2019-2020 ANNUAL WORK PLAN**

Board Meetings
Board Workshops
Other Meetings

*Proposed: April 22, 2019*

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Post Meeting Board Workshop Mon, May 18, 2020*							• School Board Meeting Self-Assessment
Board Workshop Mon, June 08, 2020 6:00 PM							• General Fund Budget Q&A • Confirm agenda for next Board Workshop
Board Meeting Mon, June 22, 2020 6:00 PM	• Ends 1.1, 1.2, 1.3 OI		• Approval of FY 2020-21 Budget • ISD 287 10-Year Facilities Maintenance Resolution <hr/> • Record of Board Self-Evaluation		• Monthly Reports • EPS 10-Year Facilities Maintenance Plan • Q-Comp Annual Report • Annual Review of District Mandated Policies • Approval of Updated District Policies		
Post Meeting Board Workshop Mon, Jun 22, 2020							• School Board Meeting Self-Assessment

\*May Meeting dates changed due to Memorial Day

15

**First Reading Proposed 2019-2020 Eden Prairie School Board Budget**

**Submitted by Holly Link, EPSB Treasurer**

Budget Category	Description	Approved Brd.Budget 2017-2018	Actual Expenses July 2017-Dec 2017	Approved 2018-2019 Budget	Est 2018-2019 12 mo Exp	Projected Underspend (Overspend)	Proposed 2019-2020 Budget
109	Board Member Compensation	35,400.00	\$17,500.00	36,300.00	36,300.00	0.00	36,300.00
210	FICA (Fed Ins Contrib Act)	2,708.00	\$556.00	2,000.00	2,000.00	0.00	2,000.00
214	PERA (Pub Emp Ret Assoc)	1,300.00	\$540.00	1,500.00	1,500.00	0.00	1,500.00
270	Workers Comp	442.00	\$0.00	300.00	300.00	0.00	300.00
305	Service Fees/Consulting	15,000.00	\$1,423.00	13,600.00	4,500.00	9,100.00	14,000.00
329	Postage	0.00	\$0.00	0.00	0.00	0.00	0.00
366	Travel/Conferences	5,750.00	\$1,310.00	7,000.00	4,400.00	2,600.00	6,000.00
398	Chargeback	500.00	\$745.00	1,500.00	1,500.00	0.00	1,500.00
401	General Supplies	500.00	\$89.00	400.00	400.00	0.00	400.00
490	Food Cost	500.00	\$108.00	600.00	600.00	0.00	600.00
820	Membership/Dues	16,400.00	\$16,067.00	16,400.00	16,400.00	0.00	16,400.00
	<b>TOTALS</b>	<b>78,500.00</b>	<b>\$38,338.00</b>	<b>79,600.00</b>	<b>67,900.00</b>	<b>11,700.00</b>	<b>79,000.00</b>

**Account**

**Proposed Budget Assumptions**

- 109 As approved by board January, 2019
- 210 No major changes
- 214 Assume no change to overall cost
- 270 Contingency
- 305 Whole board training, follow up consultant fees
- 366 Post election new member conference/training cost
- 398 Contingency
- 401 Post election new member onboarding materials
- 490 Joint meeting with city council, refreshments during whole board training
- 820 No major changes



April 22, 2019

To: Dr. Josh Swanson, Superintendent  
From: Business Office  
Re: Capital Budget

This is the second reading of the capital outlay and building fund budgets for fiscal year 2020. The documents presented are unchanged from the first reading in March.

In keeping with the 2019-20 budget timeline, the capital outlay and building fund budgets are brought to the board for discussion in March and for approval in April. This timeline allows for adequate planning and implementation of projects needed for the 2020 school year. Most of larger projects included within the capital budget are spent during the summer months, so approval of this budget is needed earlier than the general operating budget in order to secure bids and quotes.

There are four budget areas within the capital outlay and building funds, mostly due to legal restrictions on the use of the designated revenue streams. Each budget area has its own revenue source and corresponding expenditures aligned to meet the Minnesota Department of Education's guidelines on appropriate use. See the attached table which shows a breakdown of the budget areas, including the funding source along with a summary of the revenue, expenditures and fund balances for fiscal year 2020.

The expenditure budgets comprise of planned projects to be undertaken in the coming year. They represent the district administrations' recommendation of priority projects necessary to achieve the district's academic & facility goals for fiscal year 2020. The budget recommendation is a culmination of the input and prioritization process, which included site administrators, department administrators with direct oversight of the budget areas, and the superintendent's cabinet. Where applicable, the department of education has reviewed and given its approval of certain projects, including health & safety and long-term facility maintenance projects.

Category	Revenue/Funding Source	Expenditures
<b>Capital Outlay &amp; Building Funds</b>		
Operating Capital	State funding formula (split between State Aid and Levy) per Adjusted Pupil Unit (APU) based upon building age and square footage	<ul style="list-style-type: none"> <li>• Minor building and equipment repair and replacement</li> <li>• School bus replacement cycle</li> <li>• Cafeteria table replacements</li> <li>• Classroom furniture</li> <li>• Curriculum adoption</li> <li>• Custodial, Grounds &amp; Transportation equipment</li> <li>• Annual snow removal, dome setup/takedown, inspections</li> </ul>
	Lease levy	Costs for leased spaces as approved by the MDE.
Cell Tower	Lease revenue from 2 cell phone companies	<ul style="list-style-type: none"> <li>• Used mostly for activity department expenditures</li> <li>• Approved projects from the high school administrative team</li> </ul>
Long-Term Facility Maintenance (LTFM)	Proceeds from 2019 bond sale & annual levy	MDE Approved Deferred Maintenance Projects such as: <ul style="list-style-type: none"> <li>• Window replacement</li> <li>• Roofing, paving, parking lot repairs</li> <li>• Carpet replacement</li> <li>• Gym floor &amp; bleacher replacements</li> <li>• Door/hardware replacement</li> </ul>
Health & Safety (LTFM)	Annual levy for MDE health & safety related projects	MDE Approved Projects such as: <ul style="list-style-type: none"> <li>• Program management staff</li> <li>• Training (blood-borne pathogen, first aid, CPR, vaccine)</li> <li>• Personal protective equipment</li> <li>• Elevator, fire &amp; other inspections</li> <li>• Equipment, lighting, and hazard replacements/repairs</li> <li>• Annual playground surface</li> </ul>
Capital Projects Levy (Technology)	Voter approved annual levy	<ul style="list-style-type: none"> <li>• Technology staff salary &amp; benefits</li> <li>• Student &amp; staff devices (lease payments)</li> <li>• Other technology equipment &amp; peripherals</li> <li>• Infrastructure needs (servers, wiring, switches, data lines)</li> <li>• Software &amp; licenses</li> </ul>

**Capital and Building Funds  
 Summary of Revenue, Expenditures and Fund Balance  
 Fiscal Year 2019-20**

Description	(A) Operating Capital	(B) Cell Tower	(C) Long-Term Facility Maintenance (LTFM)	(D) Capital Projects	Capital and Building Fund Totals
<b>6/30/19 Projected Fund Balance</b>	\$ 368,902	\$ 30,556	\$ 9,749,889	\$ 500,746	\$ 10,650,093
<b>Revenues</b>					
Local Levy	\$ 1,087,258	\$ -	\$ 2,457,828	\$ 6,907,966	\$ 10,453,052
Local Levy (Intermediate District #287 Projects)	-	-	97,356	-	97,356
State Aid	1,036,808	-	-	-	1,036,808
Building Lease Levy	1,194,750	-	-	-	1,194,750
Operating Capital (2019 Adjustment)	4,159	-	-	-	4,159
Operating Capital (2017 Adjustment)	6,411	-	-	-	6,411
Building Lease Levy (Pay16 Adjustment)	383,989	-	-	-	383,989
Capital Facilities Bonds	(124,740)	-	-	-	(124,740)
Cell Tower Lease Revenue	25,200	66,000	-	-	91,200
Investment Earnings	-	-	100,000	-	100,000
Misc Revenue for Lost/Broken Equipment	-	-	-	10,000	10,000
Device Asset Recovery (Trade in value of devices)	-	-	-	180,000	180,000
E-rate (Telecommunications and Internet Access)	-	-	-	110,000	110,000
<b>Subtotal Revenue</b>	\$ 3,613,836	\$ 66,000	\$ 2,655,184	\$ 7,207,966	\$ 13,542,986
<b>Funds Available</b>	\$ 3,982,738	\$ 96,556	\$ 12,405,073	\$ 7,708,712	\$ 24,193,079
<b>Expenditures</b>					
High School	\$ 85,000	\$ -	\$ 1,100,000	\$ -	\$ 1,185,000
High School Activities	25,000	66,000	-	-	91,000
Central Middle School	11,300	-	347,000	-	358,300
EHSI/Oak Point Elementary	-	-	304,000	-	304,000
Cedar Ridge Elementary	39,000	-	311,500	-	350,500
Eden Lake Elementary	21,000	-	134,000	-	155,000
Forest Hills Elementary	31,000	-	280,200	-	311,200
Prairie View Elementary	26,000	-	201,100	-	227,100
Administrative Services Center	16,000	-	35,000	-	51,000
Lower Campus	7,500	-	210,000	-	217,500
District Wide	403,000	-	3,275,000	-	3,678,000
Transportation/Grounds Equipment	202,100	-	-	-	202,100
Transportation - School Buses	770,000	-	-	-	770,000
Personalized Learning & Instruction	777,000	-	-	-	777,000
<b>Subtotal Expenditures</b>	\$ 2,413,900	\$ 66,000	\$ 6,197,800	\$ -	\$ 8,677,700
<b>Lease Levy Expenditures</b>					
Intermediate District #287 Programs	\$ 516,581	\$ -	\$ -	\$ -	\$ 516,581
University of MN - Graduation Venue	14,500	-	-	-	14,500
Golf Program Green Fees	3,500	-	-	-	3,500
Ski Fees	25,000	-	-	-	25,000
City of EP Community Center- Pool and Ice Arena	125,000	-	-	-	125,000
TIES Building Lease	20,511	-	-	-	20,511
City of Eden Prairie - Com Ed & Transition Programs	400,220	-	-	-	400,220
Hennepin Technical College - Transition Program	2,750	-	-	-	2,750
Metro South Collaborative	82,932	-	-	-	82,932
Hopkins Schools - Other Community Education Programs	3,757	-	-	-	3,757
<b>Subtotal Expenditures</b>	\$ 1,194,750	\$ -	\$ -	\$ -	\$ 1,194,750
District-Wide Contingency	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000
<b>Capital Projects (also known as Technology) Levy</b>	\$ -	\$ -	\$ -	\$ 7,024,360	\$ 7,024,360
<b>Total 2019-20 Capital Expenditures</b>	\$ 3,683,650.28	\$ 66,000	\$ 6,197,800	\$ 7,024,360	\$ 16,971,810
<b>Restricted Fund Balance Estimate @ 6/30/20</b>	\$ 299,087	\$ 30,556	\$ 6,207,273	\$ 684,352	\$ 7,221,268
<b>Fund Balance as a Percentage of Expenditures</b>	8.12%	46.30%	100.15%	9.74%	42.55%

**Record of Board Policy Monitoring  
 Ends and Executive Limitations  
 July 1,2018-June 30,2019  
 Monitoring 2017-2018 School Year Data**

The purpose of this document is to demonstrate to the owners that the board holds the superintendent accountable to our Ends and ELs.

Policy	Date	Operational Interpretation – Reasonable or not?		Evidence – demonstrates expected progress?		Date to bring back the district's plan to demonstrate expected progress in the future	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
<b>ENDS</b>							
1.1 Each student graduates and is academically prepared to progress to multiple opportunities after high school	06/18/18 OI	Yes	Yes				
	10/22/18 Evidence			No	No	Presentation to the Board on 2/25/19	Yes
	06/24/19 OI						
1.1.1. Each student is reading at grade level by the end of third grade	06/18/18 OI	Yes	Yes				
	10/22/18 Evidence			Yes	Yes		Yes
	06/24/19 OI						
1.1.2 Each student achieves individual growth expectations and proficiency annually in, but not limited to, Language Arts, Math and Science	06/18/18 OI	Yes	Yes				
	10/22/18 Evidence			No	No	Presentation to the Board on 2/25/19	Yes
	06/24/19 OI						

20

Policy	Date	Operational Interpretation – Reasonable or not?		Evidence – demonstrates expected progress?		Date to bring back the district's plan to demonstrate expected progress in the future	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
<b>ENDS</b>							
<b>1.1.3</b> Each student receives a broad-based education that exceeds the Minnesota State Graduation Requirements	06/18/18 OI	Yes	Yes				
	10/22/18 Evidence			Yes	Yes		Yes
	06/24/19 OI						
<b>1.2</b> Each student <del>has</del> demonstrates the 21 <sup>st</sup> century skills needed to succeed in the global economy	06/18/18 OI	Yes	Yes				
	10/22/18 Evidence			Yes	Yes		Yes
	06/24/19 OI						
<b>1.3</b> Each student <del>has</del> demonstrates the knowledge that citizens and residents of the United States need to contribute positively to society	06/18/18 OI	Yes	Yes				
	10/22/18 Evidence			No	No	<i>Presentation to the Board on 2/25/19</i>	Yes
	06/24/19 OI						

21

Policy	Date	Operational Interpretation – Reasonable or not?		Evidence – supports Operational Interpretation or not?		Date to re-monitor if either the OI is Not Reasonable or if Evidence doesn't support OI	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
<b>EXECUTIVE LIMITATIONS</b>							
<b>EL 2.0</b> Global Executive Constraint	12/10/18	Yes	Yes	Yes	Yes		Yes
<b>EL 2.1</b> Emergency Superintendent Succession	08/27/18	Yes	Yes	Yes	Yes		Yes
<b>EL 2.2</b> Treatment of Students	08/27/18	Yes	Yes	Yes	Yes, with the exception of EL 2.2.1	Re-monitor EL 2.2.1 <i>Presentation to the Board on 2/25/19</i>	No
<b>EL 2.3</b> Treatment of Parents	09/24/18	Yes	Yes	Yes	Yes		Yes
<b>EL 2.4</b> Treatment of Staff	10/22/18	Yes	Yes	Yes	Yes		Yes
<b>EL 2.5</b> Financial Planning and Budgeting	12/10/18	Yes	Yes	Yes	Yes		Yes
<b>EL 2.6</b> Financial Management and Operations	09/24/18	Yes	Yes	Yes	Yes		Yes
<b>EL 2.7</b> Asset Protection	08/27/18	Yes	Yes	Yes	Yes		Yes
<b>EL 2.8</b> Compensation and Benefits	10/22/18	Yes	Yes	Yes	Yes		Yes

22

Policy	Date	Operational Interpretation – Reasonable or not?		Evidence – supports Operational Interpretation or not?		Date to re-monitor if either the OI is Not Reasonable or if Evidence doesn't support OI	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
<b>EXECUTIVE LIMITATIONS</b>							
EL 2.9 Communication and Support to the School Board	06/18/18 (Semi-annual)	Yes	Yes	Yes	Yes		Yes
	11/19/18	Yes	Yes	Yes	Yes		Yes
	06/24/19 (Semi-annual)						

**Record of Board Self-Evaluation  
 Governance Policies  
 (July 1, 2018 – June 30, 2019)**

**Monitoring July 1, 2017 – June 30, 2018 School Year Data**

**The purpose of this document is to demonstrate to the owners that the Board is accountable to our Board Management Delegation and Governance Process policies.**

<b>Policy</b>	<b>Date of Self-Evaluation</b>	<b>Board Behavior Fully Compliant? Y/N</b>	<b>Board behavior needing improvement or opportunity for continuous improvement</b>	<b>Commitment Made/Action Taken</b>	<b>Completed</b>
---------------	--------------------------------	--	---	-------------------------------------	------------------

**BOARD-MANAGEMENT DELEGATION (BMD) POLICIES**

<b>3.0 Single Point of Connection</b>	09/24/2018	Yes			Yes
<b>3.1 Unity of Control</b>	09/24/2018	Yes			Yes
3.1.1	09/24/2018	Yes			Yes
3.1.2	09/24/2018	Yes			Yes
3.1.3	09/24/2018	Yes			Yes
<b>3.2 Delegation to the Superintendent</b>	09/24/2018	Yes			Yes
3.2.1	09/24/2018	Yes			Yes
3.2.2	09/24/2018	Yes			Yes
3.2.3	09/24/2018	Yes			Yes
3.2.4	09/24/2018	Yes			Yes
<b>3.3 Superintendent Accountability and Performance</b>	09/24/2018	Yes			Yes
3.3.1	09/24/2018	Yes			Yes
3.3.2	09/24/2018	Yes			Yes
3.3.3	09/24/2018	Yes			Yes
3.3.4	09/24/2018	Yes			Yes
3.3.5	09/24/2018	Yes			Yes

**Record of Board Self-Evaluation  
 Governance Policies  
 (July 1, 2018 – June 30, 2019)**

**Monitoring July 1, 2017 – June 30, 2018 School Year Data**

**The purpose of this document is to demonstrate to the owners that the Board is accountable to our Board Management Delegation and Governance Process policies.**

<b>Policy</b>	<b>Date of Self-Evaluation</b>	<b>Board Behavior Fully Compliant? Y/N</b>	<b>Board behavior needing improvement or opportunity for continuous improvement</b>	<b>Commitment Made/Action Taken</b>	<b>Completed</b>
---------------	--------------------------------	--	---	-------------------------------------	------------------

**GOVERNANCE PROCESS (GP) POLICIES**

<b>4.0 Global Governance Commitment</b>	12/10/2018	No			No
4.0.1	12/10/2018	No			No
4.0.2	12/10/2018	Yes			Yes
<b>4.1 Governing Style</b>	10/22/2018	Yes			Yes
4.1.1	10/22/2018	Yes			Yes
4.1.2	10/22/2018	Yes			Yes
4.1.3	10/22/2018	No	Attendance and respect for the fulfillment of roles		No
4.1.4	10/22/2018	Yes	Improve measurement by establishing an evaluation system and developing a self-assessment tool.		Yes
4.1.5	10/22/2018	Yes			Yes
4.1.6	10/22/2018	Yes			Yes
<b>4.2 School Board Job Products</b>	10/22/2018	Yes			Yes
4.2.1	10/22/2018	No	To conduct a more robust Community Linkage		No
4.2.2	10/22/2018	Yes			Yes
4.2.2 - A	10/22/2018	Yes			Yes
4.2.2 - B	10/22/2018	Yes			Yes

**Record of Board Self-Evaluation  
 Governance Policies  
 (July 1, 2018 – June 30, 2019)**

**Monitoring July 1, 2017 – June 30, 2018 School Year Data**

**The purpose of this document is to demonstrate to the owners that the Board is accountable to our Board Management Delegation and Governance Process policies.**

<b>Policy</b>	<b>Date of Self-Evaluation</b>	<b>Board Behavior Fully Compliant? Y/N</b>	<b>Board behavior needing improvement or opportunity for continuous improvement</b>	<b>Commitment Made/Action Taken</b>	<b>Completed</b>
---------------	--------------------------------	--	---	-------------------------------------	------------------

4.2.2 - C	10/22/2018	Yes			Yes
4.2.2 - D	10/22/2018	Yes			Yes
4.2.3	10/22/2018	Yes			Yes
<b>4.3 Annual Work Plan</b>	10/22/2018	Yes	To conduct a more robust Community Linkage		Yes
4.3.1	10/22/2018	Yes			Yes
4.3.2	10/22/2018	Yes			Yes
4.3.3	10/22/2018	Yes			Yes
<b>4.4 Officer Roles</b>	09/24/2018	Yes			Yes
4.4.1	09/24/2018	Yes			Yes
4.4.1.1	09/24/2018	Yes			Yes
4.4.1.2	09/24/2018	Yes			Yes
4.4.1.3	09/24/2018	Yes			Yes
4.4.1.4	09/24/2018	Yes			Yes
4.4.1.5	09/24/2018	Yes			Yes
4.4.1.6	09/24/2018	Yes			Yes
4.4.1.7	09/24/2018	Yes			Yes
4.4.1.8	09/24/2018	Yes			Yes
4.4.1.9	09/24/2018	Yes			Yes
4.4.2	09/24/2018	Yes			Yes
4.4.3	09/24/2018	Yes			Yes
4.4.4	09/24/2018	Yes			Yes

**Record of Board Self-Evaluation  
 Governance Policies  
 (July 1, 2018 – June 30, 2019)**

**Monitoring July 1, 2017 – June 30, 2018 School Year Data**

**The purpose of this document is to demonstrate to the owners that the Board is accountable to our Board Management Delegation and Governance Process policies.**

<b>Policy</b>	<b>Date of Self-Evaluation</b>	<b>Board Behavior Fully Compliant? Y/N</b>	<b>Board behavior needing improvement or opportunity for continuous improvement</b>	<b>Commitment Made/Action Taken</b>	<b>Completed</b>
---------------	--------------------------------	--	---	-------------------------------------	------------------

<b>4.5 School Board Members' Code of Conduct</b>	09/24/2018	Yes			Yes
4.5.1	09/24/2018	Yes			Yes
4.5.2	09/24/2018	Yes			Yes
4.5.2.1	09/24/2018	Yes			Yes
4.5.2.2	09/24/2018	Yes			Yes
4.5.2.3	09/24/2018	Yes			Yes
4.5.3	09/24/2018	Yes			Yes
4.5.3.1	09/24/2018	Yes			Yes
4.5.3.2	09/24/2018	Yes			Yes
4.5.4	09/24/2018	Yes			Yes
4.5.5 (New Policy – 11/19/2018)	09/24/2018	Yes			Yes
4.5.56 (Renumber 11/19/18)	09/24/2018	Yes			Yes
4.5.67 (Renumber 11/19/18)	09/24/2018	Yes			Yes
4.5.78 (Renumber 11/19/18)	09/24.2018	No			No
4.5.8.1 (Renumber 11/19/18)	09/24/2018	Yes			Yes
4.5.8.2 (Renumber 11/19/18)	09/24/2018	Yes			Yes
4.5.8.3 (Renumber 11/19/18)	09/24/2018	Yes			Yes
4.5.8.4 (Renumber 11/19/18)	09/24/2018	No		Board Member Seidel intends to propose a policy change	No

27

**Record of Board Self-Evaluation  
 Governance Policies  
 (July 1, 2018 – June 30, 2019)**

**Monitoring July 1, 2017 – June 30, 2018 School Year Data**  
 The purpose of this document is to demonstrate to the owners that the Board is accountable to our  
 Board Management Delegation and Governance Process policies.

<b>Policy</b>	<b>Date of Self-Evaluation</b>	<b>Board Behavior Fully Compliant? Y/N</b>	<b>Board behavior needing improvement or opportunity for continuous improvement</b>	<b>Commitment Made/Action Taken</b>	<b>Completed</b>
4.5.8.5 (Renumber 11/19/18)	09/24/2018	Yes			Yes
4.5.8.6 (Renumber 11/19/18)	09/24/2018	Yes			Yes
4.5.8.7 (Renumber 11/19/18)	09/24/2018	No		Board Member Seidel has intentions to attend the next meeting  Update: Director Seidel attended the January 17 & 18, 2019 MSBA Annual Leadership Conference	No
<b>4.6 Process for Addressing School Board Member Violations</b>	09/24/2018	Yes			Yes
4.6.1	09/24/2018	Yes			Yes
4.6.2	09/24/2018	Yes			Yes
4.6.3	09/24/2018	Yes			Yes
4.6.4	09/24/2018	Yes			Yes
4.6.4.1	09/24/2018	Yes			Yes
4.6.4.2	09/24/2018	Yes			Yes
<b>4.7 School Board Committee Principles</b>	09/24/2018	Yes			Yes
4.7.1	09/24/2018	Yes			Yes
4.7.2	09/24/2018	Yes			Yes
4.7.3	09/24/2018	Yes			Yes

28

**Record of Board Self-Evaluation  
 Governance Policies  
 (July 1, 2018 – June 30, 2019)**

**Monitoring July 1, 2017 – June 30, 2018 School Year Data**

**The purpose of this document is to demonstrate to the owners that the Board is accountable to our Board Management Delegation and Governance Process policies.**

<b>Policy</b>	<b>Date of Self-Evaluation</b>	<b>Board Behavior Fully Compliant? Y/N</b>	<b>Board behavior needing improvement or opportunity for continuous improvement</b>	<b>Commitment Made/Action Taken</b>	<b>Completed</b>
---------------	--------------------------------	--	---	-------------------------------------	------------------

4.7.4	09/24/2018	Yes			Yes
<b>4.8 School Board Committee Structure</b>	09/24/2018	Yes			Yes
4.8.1	09/24/2018	Yes			Yes
4.8.2	09/24/2018	Yes			Yes
4.8.3	09/24/2018	Yes			Yes
4.8.4	09/24/2018	Yes			Yes
<b>4.9 Governance Investment</b>	10/22/2018	Yes			Yes
4.9.1	10/22/2018	Yes			Yes
4.9.1.1	10/22/2018	Yes			Yes
4.9.1.2	10/22/2018	Yes			Yes
4.9.1.3	10/22/2018	Yes			Yes
4.9.2	10/22/2018	Yes			Yes
4.9.3	10/22/2018	Yes			Yes
<b>4.10 Operation of the School Board Governing Rules</b>	09/24/2018	Yes			Yes
4.10.1	09/24/2018	Yes			Yes
4.10.1.1	09/24/2018	Yes			Yes
4.10.1.2	09/24/2018	Yes			Yes
4.10.1.3	09/24/2018	Yes			Yes

29

**Resolution of Acceptance of Donations**

BE IT RESOLVED by the School Board of Independent School District No. 272 that the School Board accepts with appreciation the following contributions and permits their use as designated by the donors:

---

**Eden Lake Elementary:**

- Donation of a Percussion Bell Kit & Case – instrument will be used in the Band Department

**Forest Hills Elementary:**

- Donation of \$72.10 – The Benevity Community Impact Fund/UnitedHealth Group – funds used to support curriculum and classroom needs

**Oak Point Elementary:**

- Donation of 50 Self-Esteem for Tots to Teens Books – Mr. Eugene Anderson, Parenting for Self-Esteem – books are resources for teachers
- Donation of \$75.00 Gift Card – Mr. Luke Holt, Kowalski’s Eden Prairie Market – gift card used professional development day purchases

**Prairie View Elementary:**

- Donation of \$245.00 – PV PTO, Rachel Nave – funds used for FEPS Legacy Awards Staff nominees

SUPERINTENDENT CONSENT AGENDA

A. Semi-Monthly Reports

HUMAN RESOURCES

1. Human Resources – Administrative/Supervisory/Technical (AST)

a. Resignation/Retirements

Femrite, Jeanne – Temporary, one-year agreement ending June 30, 2019.

2. Human Resources – Eden Prairie Supervisors & Specialists (EPSS)

a. New Hires

Dergacheva, Lidiya – Technology Systems Administrator, Administrative Services Center, 8 hours/day, 5 days/week, 260 days/year, effective 3/20/2019.

Theisen, Saul – Youth Programs Supervisor, Community Education, 8 hours/day, 5 days/week, 260 days/year, effective 5/6/2019.

b. Resignation/Retirements

Luken, Ross – Maintenance Operations Coordinator, Oak Point Elementary and Eagle Heights Spanish Immersion, effective 5/6/2019.

3. Human Resources - Licensed Staff

a. New Hires

Dahm, Alex – Business Education, 1.0 FTE, Eden Prairie High School, effective 4/15/2019 through 6/7/2019.

Lamoure, Ronald – Social Studies, 1.0 FTE, Eden Prairie High School, effective 4/8/2019 through 6/7/2019.

Rutledge, Danielle – Licensed School Nurse, .879 FTE, Eden Lake Elementary and Forest Hills Elementary, effective 4/9/2019.

Schumacher, Jill – Title I, 0.5 FTE, Forest Hills Elementary, effective 4/8/2019.

Zemlin, Timothy – Music – Vocal, 0.542 FTE, Prairie View Elementary and Forest Hills Elementary, effective 4/8/2019 through 6/7/2019.

b. Resignation/Retirements

Fisher, Kathleen – World Language – Spanish, Central Middle School, effective 6/7/2019.

Flores, Ivette – Early Childhood Special Education Paraprofessional, Community Education, effective 3/28/2019.

Hammer, Susan – Title 1 Teacher, 1.0 FTE, Prairie View Elementary, effective 6/7/2019.

Kirley, Mary Sue – Speech/Language Pathologist, 1.0 FTE, District Wide, effective 6/7/2019.

Minnihan, Elizabeth – Family & Consumer Science, 0.833 FTE, Eden Prairie High School, effective 6/7/2019.

Nilles, Janet – Elementary Education, 1.0 FTE, Oak Point Elementary, effective 6/7/2019.

Schaetzke, Jessica – World Language – Spanish, Eden Prairie High School, effective 6/7/2019.

Wenning, Kelsey – Elementary Education, 1.0 FTE, Forest Hills Elementary, effective 6/7/2019.

4. Human Resources - Classified Staff

a. New Hires

CLASS

Baibatyrova, Aliya – Payroll Specialist, Administrative Services Center, working 8 hours/day, 5 days/week, 260 days/year, effective 3/28/2019.

FOOD SERVICE

Hoff, Crystal – Food Service Assistant I, Central Middle School, 4.5 hours/day, 5 days/week, 177 days/year, effective 3/22/2019.

Kumari, Aditi – Food Service Assistant I, Central Middle School, 4 hours/day, 5 days/week, 177 days/year, effective 3/27/2019.

Stadick, Marina – Food Service Assistant I, Prairie View Elementary, 4 hours/day, 5 days/week, 177 days/year, effective 3/28/2019.

MSEA

Schwieters, Jan – Special Education Paraprofessional, Eden Lake Elementary, working 5.5 hours/day, 5 days/week, 56 days/year, effective 3/21/2019 through 6/6/2019.

Sefkar, Brooke – Student Supervisor Paraprofessional, Central Middle School, 3 hours/day, 5 days/week, 172 days/year, effective 4/8/2019.

Streed, Kristin – Special Education Paraprofessional, Oak Point Elementary, working 5 hours/day, 5 days/week, 44 days/year, effective 4/8/2019 through 6/6/2019.

TRANSPORTATION

Bailey, Terrance – Mechanic, Transportation, 8 hours/day, 5 days/week, 260 days/year, effective 4/15/2019.

Sumra, Zaheerabbas – Bus Driver, Transportation, 5.06 hours/day, 5 days/week, 178 days/year, effective 4/8/2019.

Uting, Rodney – Bus Driver, Transportation, 4.86 hours/day, 5 days/week, 178 days/year, effective 4/8/2019.

b. Resignations/Retirements

CLASS

Eggers, Etienne – Administrative Assistant, Central Middle School, effective 6/17/2019.

Porter, Erin – Office Professional – Facilities & Safety, Administrative Services Center, effective 4/4/2019.

Salden, Jessica – Communications Specialist, Administrative Services Center, effective April 24, 2019.

FOOD SERVICE

Landon, Francesca – Food Service Assistant I, Prairie View Elementary, effective 3/27/2019.

Lien, Jessica – Food Service Assistant I, Prairie View Elementary, effective 3/15/2019.

MSEA

Blair, Richard – Special Education Bus Paraprofessional, Transportation, effective 3/20/2019.

Boland, Lisa – Playground Paraprofessional, Cedar Ridge Elementary, effective 4/10/2019.

Fajardo, Adriana – Kindergarten/Playground Paraprofessional and Crossing Guard, Cedar Ridge Elementary, effective 4/10/2019.

Marie, Lindsay – Eagle Zone Program Assistant, Community Education, effective 4/12/2019.

c. Terminations

Employee A – effective 4/8/2019.

Employee B – effective 4/15/2019.

## Board Business

### General Consent Agenda

#### Approval of Payments, all Funds, March 2019

Check #402192-402525	\$1,673,701.31
Electronic Disbursements	\$5,269,971.04
<b>TOTAL</b>	<b>\$6,943,672.35</b>

#### Acknowledgment of Electronic Transfers March 2019

INVEST DATE	FROM	TO	INTEREST RATE	MATURITY DATE	PRINCIPAL
02/25/19	PMA Financial	MNTrust	2.530%	03/25/19	\$1,252,426.03
03/31/17	PMA Financial	MNTrust	1.351%	04/01/19	\$249,777.84
04/05/17	PMA Financial	MNTrust	1.550%	04/05/19	\$257,217.00
04/06/17	PMA Financial	MNTrust	1.466%	04/08/19	\$256,740.15

**EDEN PRAIRIE SCHOOLS  
GENERAL FUNDS  
MONTHLY REVENUE/EXPENDITURE REPORT  
FOR THE MONTH ENDING: Mar-19**

REVENUES/TRANSFERS IN (BY SOURCE CODE)					
SOURCE	DESCRIPTION	YEAR TO DATE RECEIVED	CURRENT FULL YEAR PROJECTION	THIS YEAR % RECEIVED	LAST YEAR % RECEIVED
001-020	TAXES	\$ 16,069,077	\$ 25,706,992	62.51%	66.39%
021-040	TUITION	24,745	66,000	37.49%	72.28%
041-089	FEES & ADMISSIONS	702,852	872,000	80.60%	83.86%
090-199	MISC REVENUE	1,021,968	1,125,500	90.80%	45.18%
200-399	STATE AID	56,068,572	78,723,316	71.22%	60.46%
400-499	FEDERAL PROGRAMS	77,520	2,877,000	2.69%	0.51%
600-649	SALES	85,658	56,100	152.69%	344.69%
		<b>\$ 74,050,393</b>	<b>\$ 109,426,908</b>	<b>67.67%</b>	<b>60.35%</b>
	CAPITAL OUTLAY	305,704	10,251,059	2.98%	3.37%
	STUDENT ACTIVITIES	1,679,374	2,000,000	83.97%	64.51%
<b>Revenue Notes:</b>					

EXPENDITURES/TRANSFERS OUT (BY OBJECT CODE)					
OBJECT	DESCRIPTION	YEAR TO DATE EXPENDED	CURRENT FULL YEAR PROJECTION	THIS YEAR % EXPENDED	LAST YEAR % EXPENDED
100	SALARIES	\$ 45,671,600	\$ 74,924,817	60.96%	61.77%
200	BENEFITS	14,303,580	22,341,225	64.02%	64.39%
300	PURCHASED SVCS	5,114,263	6,995,849	73.10%	72.36%
400	SUPPLIES & EQUIPMENT	2,487,017	3,460,798	71.86%	69.06%
800	OTHER EXPENSES	132,573	210,529	62.97%	64.71%
900	TRANSFERS & CONTINGENCY	-	193,186	0.00%	0.00%
		<b>\$ 67,709,033</b>	<b>\$ 108,175,129</b>	<b>62.59%</b>	<b>63.24%</b>
	CAPITAL OUTLAY	9,254,986	10,688,775	86.59%	78.96%
	STUDENT ACTIVITIES	1,172,087	2,000,000	58.60%	57.79%
<b>Expenditure Notes:</b>					



**EDEN PRAIRIE SCHOOLS**  
Inspiring each student every day

April 22, 2019

To: Dr. Josh Swanson  
From: Business Office  
Re: Accept Bid for CMS Roof Replacement and Facade Repairs District Wide

The school board authorized the district seek bids to replace built-up roofs and repair flashing at CMS and Lower Campus, along with façade repairs district wide during summer 2019. The district's roofing consultant has since examined the Lower Campus roof and determined it is not yet needed for replacement. The district also took an alternate bid to replace built-up roofs and repair flashing at Prairie View Elementary. The district recommends awarding the low bid to Flynn Companies Roofing for \$704,820.

These roofs are over 26 years old and have come to an end of the service life of this roof system. We have had many leaks and repairs are becoming frequent. We will be replacing roofs, windows, tuck pointing, and brick work district wide.

Funding for this project will come from the Long-Term Facility Maintenance Revenue. The budget for this project was \$1,300,000.



**EDEN PRAIRIE SCHOOLS**  
Inspiring each student every day

April 22, 2019

To: Dr. Josh Swanson  
From: Business Office  
Re: Accept Bid for Lower Campus Secure Entrance Project

The school board authorized the district seek bids to add a secure entrance to Lower Campus during summer 2019. The project will allow the district to make safety and security upgrades to Lower Campus. The low bid was Construction Concepts Inc. for \$397,128.

Lower Campus currently has a main entrance monitored by security monitors and uses a sign in process. To increase and provide another layer of security, this project will create a secure vestibule similar to the ones installed at all other Eden Prairie Schools.

Funding for this project will come largely from a grant through the Minnesota Department of Education. Long Term Facility Maintenance Revenue will cover the rest. The budget for this project was \$275,000.



**EDEN PRAIRIE SCHOOLS**  
Inspiring each student every day

**Eden Prairie School Board  
Community Linkage Committee Minutes  
March 21, 2019  
9:00-10:10- Administrative Services Center**

*Charter per Board Policy GP 4.8: This committee will facilitate multiple methods of School Board communication with owners that provide input and inform the School Board of ownership values as they relate to School Board policies, as well as provide valuable information to owners.*

---

**Committee Members Present:** Terri Swartout, Lauren Crandall, Karla Bratrud

**1. Approved Agenda-** added one topic

**2. Committee Business**

- a. **Additions to Board meeting agendas-** At the last Board workshop we asked if a CL Committee suggestion could be added to the workshop agenda and were told that it needed to be submitted the Tuesday prior to the meeting. We need some additional clarification about policies and procedures for adding an item to the agenda for a Board meeting or workshop if a topic comes up between the Tuesday prior to the Board meeting that might have some time urgency.
- b. **Inspiring News-** Our committee would like to put a Message from the Board into the next Inspiring News which will be published around the first week in June. We'd like to get approval from the Board to work on a draft. Ideas for topics include:
  - Giving examples of how the district is meeting the Board's requirement that students graduate with 21<sup>st</sup> century skills.
  - Share that the Board approved a budget that allows for reductions of 4<sup>th</sup> grade class sizes while still exhibiting good stewardship of tax dollars.
  - Share some of the collective reasons the Board gave for approving the bond referendum. If the bond referendum has passed, thank the community for their support.
  - Informing parents that one of the ways the Board stays informed about the district is doing school visits, and share which schools we've visited recently.
- c. **Informal Open Forums**
  - The CL Committee wants to know if the Board is interested in offering an informal listening session to the public once a month prior to Board meetings.

- Purpose would be that public could talk to us without being on tape, having to talk in front of many district and public attendees, or having the strict time limit that exists in our official Board meeting.
- Board members role would be to listen, answer questions, or re-direct to the proper person in the district. Two Board members would commit to attending, but more could come.
- Time could be from 5-5:45? Start on Monday, April 22<sup>nd</sup>?
- Advertise in Parent Post and district social media.
- Board attendees would take notes and share feedback they heard with other Board members at that night's post-meeting workshop or the next regularly scheduled workshop.

**3. Adjourned.** Next CL Committee Meeting: Wednesday, April 10<sup>th</sup>, 1:00-2:00 p.m., ASC Center.



**EDEN PRAIRIE SCHOOLS**  
Inspiring each student every day

**Eden Prairie School Board  
Community Linkage Committee Minutes  
April 10, 2019  
1:00-2:30- Administrative Services Center**

*Charter per Board Policy GP 4.8: This committee will facilitate multiple methods of School Board communication with owners that provide input and inform the School Board of ownership values as they relate to School Board policies, as well as provide valuable information to owners.*

**Committee Members Present:** Terri Swartout, Lauren Crandall, Karla Bratrud  
**Also Present:** Brett Johnson (Senior Director of Communications)

**1. Approved Agenda**

**2. Committee Business**

- a. **Inspiring News-** We shared our committee's draft of a Message from the Board for the June issue of Inspiring News at the April 8<sup>th</sup> Board workshop. Minor changes were proposed by all Board members so we made those changes and will submit the final draft for Board approval at the April 22<sup>nd</sup> Board Business meeting. **Proposed Message from the Board attached.** We also proposed including an updated group Board member picture with the message, and Board members were agreeable to that idea. So, Terri will ask Brenda to email all Board members asking them to arrive at the April 22<sup>nd</sup> Board Business Meeting 15 minutes early, at 5:45, to get our picture taken.
- b. **Listening Sessions-** At the April 8<sup>th</sup> Board workshop we additionally proposed hosting Board listening sessions before monthly Business meetings. Based on Board input we have put together a draft that could be sent out by District Communications to invite community members to 4 proposed sessions in May through August. **Proposed School Board Listening Sessions communication piece attached.** Sessions would be held in the ASC Welcome Center (Brett is checking on availability) and the Eagle Development Center (Board Room). At least 2 Board members would attend. One would facilitate, one will take notes. If the Board approves the idea, we would ask Brenda to email Board members for their availability and for Board members to reply by May 1<sup>st</sup>.
- c. **School Tours-** We have two upcoming school tours scheduled:
  - \* EHSI- Thursday, April 25, 11:00 am
  - \* EPHS- Thursday, May 16, 9:15 am

**3. Items for Board Action**

- a. Vote to approve Message from the Board for June issue of Inspiring News
- b. Vote to approve School Board Listening Sessions plan and communications piece.

- 4. Adjourned-** Next CL Committee Meeting: Thursday, May 16<sup>th</sup>, 8:30-9:15, EPHS. Terri will ask Brenda to find us a room to meet in before our EPHS school tour at 9:15 am that day.

## **Draft 2- Message from the Board (for the June issue of Inspiring News)**

As our school year winds down, the Eden Prairie School Board thanks the District’s dedicated staff for their work to inspire each student every day, providing them an outstanding education. We appreciate you!

### **OPTION 1 for Paragraph 2**

We also thank our community for passing the district’s bond referendum. Hundreds of community members and staff worked for three years to create the Designing Pathways plan, and our Board ensured that we offered these improvements in school security and student learning environments in a fiscally responsible manner.

### **OPTION 2 for Paragraph 2**

We also thank our community for your ongoing support. We could not provide students with the education we do without the financial resources you provide with your tax dollars and your additional donations, mentorships, and countless volunteer hours.

This month, the Board votes on the district’s 2019-2020 operating budget. We are pleased that preliminary budget numbers include a reduction in 4<sup>th</sup> grade class sizes while still extending the 2015 operating levy funds from the promised 5 years to a projected 8 years.

A highlight for Board members this year was touring each school. We visited classrooms, attended special events, and heard from school administrators, teachers, and students. Seeing our schools in action is inspiring, and also helps inform our Board decisions.

Do you know that Board workshops and business meetings are open to the public? Our meeting schedule is on the district website. In addition to conducting Board business, we often host staff and students to hear about their exciting learning activities.

The Board continually strives to connect with the community we serve. You are welcome to email us, address us during a business meeting, or come to one of our listening sessions prior to our business meetings for informal conversation. We welcome your input!

*Submitted by the Community Linkage Committee for the April 22, 2019, Board Business Meeting*

## School Board Listening Sessions

---

### About Eden Prairie School Board Listening Sessions

All community members are invited to attend Eden Prairie School Board listening sessions to ask questions and have a conversation with school board members. Two or more board members will attend to listen to stakeholders. It is not an official meeting and no official action will be taken. Please be aware that complaints and/or personal attacks against individual Board members or employees and violation of MN Data Privacy Act will not be allowed. Listening sessions will end 30 minutes after the posted start time if no stakeholders are in attendance.

### Upcoming School Board Listening Sessions

May 20<sup>th</sup> @ 5:00-5:45 PM in the Eden Prairie School District Welcome Center,  
8100 School Road, Eden Prairie

June 24<sup>th</sup> @ 5:00-5:45 PM in the Eden Prairie School District Welcome Center,  
8100 School Road, Eden Prairie

July 22<sup>nd</sup> @ 8:30-9:15 AM in the Eden Prairie School District Eagles Development Center (Board Room), 8100 School Road, Eden Prairie

August 26<sup>th</sup> @ 5:00-5:45 PM in the Eden Prairie School District Welcome Center,  
8100 School Road, Eden Prairie

*Submitted by the Community Linkage Committee for the April 22, 2019, Board Business Meeting*

**Eden Prairie School Board**  
**2018-2019 WORK PLAN CHANGES**  
**Proposed WORK PLAN CHANGES – April 22, 2018**

Date of Meeting/Workshop	Changes Requested
<i>Monday, April 22, 2019</i>	
<i>Monday, May 6, 2019 – Workshop</i>	
<i>Monday, May 20, 2019</i>	
<i>Monday, June 10, 2019 – Workshop</i>	
<i>Monday, June 24, 2019</i>	
<b>Placeholder – General Board Work</b>	
<ul style="list-style-type: none"> <li>• New Board Member Orientation Presentation – Sent to Board Development Committee for Review (1/28/19)</li> <li>• EL 2.2: Review and discussion of OI and Measurement Plan (Date TBD)</li> <li>• Overview: Curriculum Review Process and Plan (Board Education)</li> </ul>	
<b>Placeholder – Policy Review</b>	

**EDEN PRAIRIE SCHOOL BOARD  
2018-2019 ANNUAL WORK PLAN**

Board Meetings

Board Workshops

Other Meetings

**APPROVED: March 25, 2019**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							• Confirm agenda for next Board Workshop
<b>Board Meeting Mon, Apr 22, 2019 6:00 PM</b>		<ul style="list-style-type: none"> <li>• FY 2019-20 School Board Work Plan – <i>First Reading</i></li> <li>• FY 2019-20 School Board Budget – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>• Approval of FY 2019-20 Capital Budget</li> <li>• Approval of FY 2019-20 School Board Meeting Calendar</li> </ul> <hr/> <ul style="list-style-type: none"> <li>• Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>• Monthly Reports</li> </ul>		
<b>Post Meeting Board Workshop Mon, Apr 22, 2019</b>							• School Board Meeting Self-Assessment
<b>Board Workshop Mon, May 6, 2019 6:00 PM*</b>							• Confirm agenda for next Board Workshop
<b>Board Meeting Mon, May 20, 2019 6:00 PM*</b>		<ul style="list-style-type: none"> <li>• FY 2019-20 Budget – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>• Approval of FY 2019-20 School Board Work Plan</li> <li>• Approval of FY 2019-20 School Board Budget</li> <li>• Canvass Results: May 14, 2019 Referendum</li> </ul> <hr/> <ul style="list-style-type: none"> <li>• Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• MSHSL Resolution for Membership</li> <li>• Approval of FY 2019-20 School Meal Prices</li> </ul>		
<b>Post Meeting Board Workshop Mon, May 20, 2019*</b>							• School Board Meeting Self-Assessment

43

**EDEN PRAIRIE SCHOOL BOARD  
2018-2019 ANNUAL WORK PLAN**

Board Meetings

Board Workshops

Other Meetings

**APPROVED: March 25, 2019**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Workshop <u>Mon, June 10, 2019</u> 6:00 PM							<ul style="list-style-type: none"> <li>•Ends Presentation: 1.1, 1.2, 1.3 OI (2019-2020)</li> <li>•Confirm agenda for next Board Workshop</li> <li>•General Fund Budget Q&amp;A</li> <li>•Designing Pathways Q&amp;A</li> </ul>
Board Meeting <u>Mon, June 24, 2019</u> 6:00 PM	<ul style="list-style-type: none"> <li>•EL 2.9 Communication and Support to the School Board (Semi-annual)</li> <li>•Ends 1.1, 1.2, 1.3 OI (FY 2019-20)</li> </ul>		<ul style="list-style-type: none"> <li>•Approval of FY 2019-20 Budget</li> <li>•ISD 287 10-Year Facilities Maintenance Resolution</li> </ul>		<ul style="list-style-type: none"> <li>•Monthly Reports</li> <li>•EPS 10-Year Facilities Maintenance Plan</li> <li>•Q-Comp Annual Report</li> <li>•Annual Review of District Mandated Policies</li> <li>•Approval of Updated District Policies</li> </ul>		
Post Meeting Board Workshop <u>Mon, Jun 24, 2019</u>							<ul style="list-style-type: none"> <li>•School Board Meeting Self-Assessment</li> </ul>

\*May Meeting dates changed due to the 1<sup>st</sup> & 3<sup>rd</sup> Mondays due to Memorial Day

44