

NONCURRICULUM-RELATED STUDENT GROUPS

A group of students who wishes to conduct a meeting or activity on school premises before or after school, or during other noninstructional time, will submit an application to the principal or designee at least five school business days prior to the desired meeting date. The principal or designee will grant or deny the request at least two school business days prior to the scheduled date.

The application will provide:

- A. The name of each student making the request;
- B. The name of the student group;
- C. A description of the proposed meeting along with its stated purpose;
- D. The names and affiliations of non-students (if any) who will be invited. All guests will check in at the main office before attending the student meeting;
- E. Statements assuring that:
 - 1. Students will be voluntarily attending the meeting;
 - 2. No non-students will be directing, conducting, controlling, or regularly attending meetings or activities;
 - 3. Participants will comply with all provisions of the policy and its procedures;
 - 4. The group will include a disclaimer of any district sponsorship or endorsement on their invitations and publicity materials; and
 - 5. The group will post signs at the event clearly stating that the district neither sponsors nor endorses the group or the event.
- F. The dates, time, and frequency of meetings or activities for the proposed group; and
- G. Space for a written explanation of the approval/disapproval of the request by the principal or designee.

The application will also include a descriptive statement explaining the limitation of services:

School funds may only be used for incidental costs associated with the use of the facilities (i.e., heat, lights, monitoring). No other costs will be funded by the district.

“Meeting” for this procedure is defined as an activity of a student group permitted under the school’s limited open forum and not directly related to the school curriculum or school-sponsored activities, including dances.

The assignment of a teacher, administrator, or other employee to a meeting for custodial purposes or monitoring does not constitute sponsorship of the meeting but, instead, assures safety and compliance with these procedures.

While the district will not require a specific number of students in a group before providing access to school facilities, the principal or designee may require several groups to share one space to facilitate monitoring.

All students groups authorized to use school facilities under this policy will have equal access to bulletin boards, the public address system, student newspapers, and other means used for announcements by school-sponsored clubs.

No meeting will be allowed for activities that are otherwise unlawful. No group that excludes or otherwise discriminates against attendance for its general membership on the basis of race, sex, creed, national origin, religion, or disability will be allowed use of school district facilities.

Student groups authorized to use school district facilities under this policy will be expected to assume complete responsibility for what transpires in the conduct of their meetings, for exercising the utmost care in the use of the facilities, and for any liability, causes of action, claims, or debts of any kind that may arise from or in connection with their use of these facilities. All student groups agree to hold the district, its directors, and its employees harmless from any and all liability resulting from the use of the facilities. In attending these meetings, students acknowledge that the district owes them no duty of care with respect to what may happen at or as a result of the meetings.

If a student group's application is denied, the group will be informed in writing of the reasons. An appeal may then be filed in writing with the superintendent within three school days of the denial. The superintendent will respond in writing within three school days of receipt of the appeal.

Renton School District No. 403

300 S.W. 7th Street

Renton, Washington 98055

APPLICATION FOR STUDENT FACILITY USE

UNDER THE EQUAL ACCESS ACT*

Date _____

1. Requesting Students(s): _____

2. Group Name: _____

3. Meeting Purpose: _____

4. Name, Title, and Affiliation of Guests: _____

5. Meeting Time and Frequency: _____

6. It is agreed that:

- a) Students will be voluntarily attending the meeting;
- b) Participants will comply with all provisions of Policy No. 2153 and associated procedures;
- c) I/We have read Policy No. 2153 and procedures and understand that our facility use is dependent upon our full and continuing compliance with the requirements therein;
- d) The group will include a disclaimer of any district sponsorship or endorsement on their invitations and publicity materials;
- e) The group will post signs at the event clearly stating that the district neither sponsors nor endorses the group or the event. [This is to ensure that the group's use of the facility and the presence of any staff monitors does not imply support or endorsement.]

Student Representative(s)

Building Administrator

Approve

Disapprove

School: _____

Date: _____

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Revised June, 2003