

L I S L E D I S T R I C T 2 0 2
LISLE ELEMENTARY SCHOOL



June 2019

Dear Lisle 202 Families,

Welcome to the 2019-2020 school year at Lisle Elementary School! This is an extremely exciting year for our learning community as we begin the inaugural year in our new school. Lisle 202 is pleased to welcome your family to our new school and the new school year!

To begin the enrollment process, you will need to complete the information included in this packet, contact the school to set up a New Student Registration Appointment, and bring the completed packet along with required forms to your appointment. At your appointment, you will be assisted with account set-up and completing the enrollment and registration process.

Again, we welcome you to our community and look forward to working with you to support your student's learning.

Sincerely,

Wesley Gosselink & Melissa Payne
Lisle Elementary Principals

REGISTRATION PROCESS

NEW STUDENTS

To complete the 2019-2020 Registration Process, please complete the steps below.

STEP 1 – Complete Packet Set-Up & Appointment

- Complete the Registration Packet.
- Call the school office to set up a new student registration appointment.
 - Lisle High School – 630.493.8300
 - Grades 9-12
 - Lisle Junior High School – 630.493-8200
 - Grades 6-8
 - Lisle Elementary School (Tate Woods & Schiesher Elementary Schools) – 630.493.8100
 - Grades PK-5
 - Prior to August 7th all appointments will be held at Schiesher School

STEP 2 – Online Registration Information

- You will be set up with an online account at your registration appointment.

STEP 3 – Fee Payment

1. Fee Payment may be paid online through MySchoolBucks (preferred) or at your registration appointment.
2. You will receive an email when an invoice is issued to pay your school fees.
3. See information and step-by-step directions included in this packet to set up your MySchoolBucks account.
4. NOTE: School Fee payments and Meal Account payments are accessed in separate tabs in your MySchoolBucks account.

STEP 4 – School Support Organizations

- Review the School Support Organizations Packet.
- Please consider joining and supporting the School Support Organizations.
- NOTE: Donations cannot be accepted as part of school fees payment. Separate donation payments are required for each organization you choose to support.

New Student
ENROLLMENT DOCUMENTATION REQUIREMENTS

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202

Please return this list with completed documents to school office. Online enrollment cannot begin until all documents are received.

Student's Legal Name _____ Entering Grade _____
 Full Day Kindergarten _____ AM Half Day Kindergarten _____

1. ENROLLMENT DOCUMENTS

- Student's Birth Certificate – *certified* copy of a student's birth certificate, Foreign Birth Certificates must have certified Translation. (Parents can contact the appropriate county office vital records department to obtain the official birth record for their child. *DuPage County 630-682-7400; Cook County 866-252-8974; Kane County 630-232-5950.* Parents can also go to local Currency Exchange to obtain a birth certificate.)
- Parent's/Guardian's Identification – Driver's License, Passport or State ID
- Any existing Legal Custody/Guardianship documents – If there are any legal documents pertaining to custody of the student, a copy of that document must be provided. This includes divorce decrees and temporary legal guardianship.
- Registration Form
- Illinois State Board of Education Transfer Form
- Copy of IEP, any additional Special Education records, or 504 paperwork, if applicable
- Junior High Students – Unofficial transcripts, withdrawal grades and test scores from previous school
- High School Students - Unofficial transcripts, withdrawal grades, and schedule obtained from previous high school
 - For high school 9th graders entering mid-year and all 10th through 12th graders.
 - These additional documents are needed in order to set an appropriate class schedule and ensure proper credit
- Kindergarten Screening Form

*Schools of the District do not refuse to enroll a student because of a student's failure to present his/her student permanent or temporary record from a school attended previously.

2. RESIDENCY DOCUMENTATION

CATEGORY I (One document required – choose for homeowner or renter*):

**If you are not occupying a residence within the boundaries of the Lisle School District when you enroll your child, Board of Education Policy requires payment of one semester of tuition until occupancy occurs. The unused portion of the tuition will be refunded upon presentation of proof of occupancy. Please call the District Office at 630-493-8000 for further information.*

FOR HOMEOWNERS (choose one)

- Original Mortgage Statement that includes the address and homeowners name – I.E. Deed, Closing Settlement Statement, or most recent Mortgage Statement
- Real Estate Tax Bill – most recent which identifies the address and homeowner's name – Form 1098, tax statement from DuPage County Property Lookup website: <http://www.dupageco.org/PropertyInfo/PropertyLookup.aspx>
- Property Sales Agreement that includes the address and homeowner's name.

FOR RENTERS

- Signed** and Dated Lease – Dates must be within the current school year. (High School Only - Student's name must be on lease.)

FOR THIRD PARTY RESIDENTS

- Most recent real estate tax bill or lease agreement
- Signed and Notarized Affidavit of Residency (Third Party Resident – the person whom the parent/guardian and student lives with).

CATEGORY II (One document required showing proper address)**

***If you have just recently established residency in the Lisle School District, you may not yet have a document from this category. You will have 30 days from the time you enroll your child to produce the required documentation.*

- Auto Insurance Card
- Checking Account or Bank Statement
- Gas, Water, or Electric Bill (No Phone Bill)
- Home/Apartment Insurance Papers
- Auto Registration
- Public Aid Card

3. PAYMENT OF FEES

*** If you cannot provide the required documents, please contact Jennifer Law at 630-493-8005



New Student
REGISTRATION FORM
LISLE COMMUNITY UNIT SCHOOL DISTRICT 202

Student Information

Student's **Legal** Name:

Last: _____ First: _____ Middle: _____

Primary Phone: _____ Date of Birth (mm/dd/yyyy): ____/____/____

Sex: Male Female

Previous School: _____

Grade Level: _____

Student's Residence:

Street Address/Apt. #: _____

City: _____ State: _____ Zip: _____

Parent Information:

Mother/Guardian Name: _____

Mother/Guardian Cell: _____

Mother/Guardian Email: _____

Father/Guardian Name: _____

Father/Guardian Cell: _____

Father/Guardian Email: _____

Preferred Home Language _____



Registration
**EARLY CHILDHOOD THROUGH 5TH GRADE
FEE INFORMATION**

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202
2019-2020

The basic registration fees and additional fees for the 2019-2020 school year are shown below.

Payment options include:

- After your registration appointment, you will have access to set up an online payment account in MySchoolBucks to pay by credit card
- OR payment will be accepted at your registration appointment by cash or check
 - Please make checks payable to Lisle Community Unit School District 202

Complete and return this form with your payment.

Student's Legal Name _____ Grade _____

Student's Legal Name _____ Grade _____

Student's Legal Name _____ Grade _____

Parent's Name _____

Required Fee

Books/Supplies Fees

Half-Day Kindergarten/ Early Childhood/Pre-Kindergarten	\$ 72.00 (includes \$25 Technology Fee)
Grades 1-2/ Full-Day Kindergarten	\$ 125.00 (includes \$25 Technology Fee)
Grades 3-5	\$ 145.00 (includes \$25 Technology Fee)



Transfer In
RELEASE OF INFORMATION
LISLE COMMUNITY UNIT SCHOOL DISTRICT 202

I, the undersigned parent or guardian of _____ (DOB) _____
(please print)

Do hereby authorize:

School Name: _____

Address: _____

City, State, Zip: _____

To release information regarding my child to:

LISLE ELEMENTARY SCHOOL (Tate Woods & Schiesher Elementary Schools)

(Grades PreK - 5)

BEFORE AUGUST 7th

5205 Kingston Ave
Lisle, IL 60532
Phone: 630.493.8100
Fax: 630.971.4069

AFTER AUGUST 7th

5801 Westview Lane
Lisle, Illinois 60532
Phone: 630.493.8100
Fax: TBD

I understand the following information may be included:

1. Educational Records – Grades, transcripts, standardized test results
2. Special Education Records – Completed evaluations, IEP, progress reports
3. Medical Records – Physical, Immunizations, health and social histories

If the student has a current IEP, it is requested that the IEP be faxed over for immediate review of special education needs to the appropriate fax number listed above.

Signed: _____

Relationship: _____

Date: _____


According to the Family Educational Rights and Privacy Act, it is no longer necessary to obtain written consent to release records between schools.



New Student
REQUIRED MEDICAL FORMS
LISLE COMMUNITY UNIT SCHOOL DISTRICT 202

The following Medical Forms are required for student attendance, though not all items are due at the time of enrollment. For detailed information, due dates, and information on low-cost resources, please visit the Health Forms page of our website at <https://www.lisle202.org/our-district/health-information>.

Physical Examination


 Kindergarten, Sixth Grade, Ninth Grade

Proof of Immunizations or Religious Objection to Immunizations Waiver


Dental Examination Form or Dental Exam Waiver

 Kindergarten, Second Grade, Sixth Grade, Ninth Grade

Eye Examination Form or Eye Exam Waiver

 Kindergarten and all new students

Medication Authorization Form

 If it is necessary for your child to take either prescription or over-the-counter medication at school, a medication authorization form must be completed by a licensed health care provider. This form must be updated annually. A parent/guardian must also sign the form and bring the medication to school in a clearly marked pharmaceutical container.

2019-2020 Elementary School Supply Lists

Kindergarten	First Grade	Second Grade
<p>Please <u>DO NOT</u> put child's name on items as the class as a whole shares all materials. Please let your child know that all supplies will stay at school.</p> <p>(1) Back pack, full size NO WHEELS or telescoping handles</p> <p>(1) PLASTIC Blue THREE-PRONG pocket folder</p> <p>(1) PLASTIC Red THREE-PRONG pocket folder</p> <p>(1) PLASTIC Yellow THREE-PRONG pocket folder</p> <p>(1) PLASTIC Green THREE-PRONG pocket folder</p> <p>(1) Pack of black Expo markers (Boys Only)</p> <p>(1) Box of 8-10 thick, washable markers (Girls only)</p> <p>(2) Rolls $\frac{3}{4}$ inch tape (do not need dispensers; just the individual rolls of tape)</p> <p>(2) Small Elmer's glue sticks</p> <p>(1) Box Kleenex</p> <p>(3) Black & white, 7.5x9.5, Composition Notebook, Primary Storybook (can be purchased at Dollar Tree, The Chalkboard, Office Depot, Staples)</p>	<p>Please label the following supplies with your student's name:</p> <p>(1) Blunt 5" Fiskars scissors</p> <p>(1) Zippered pencil pouch (approx. 6"x9")</p> <p>(1) Book bag/backpack</p> <p>(1) Paint shirt (Please write name on shirt and cut the sleeves to elbow length)</p> <p>Please <u>DO NOT</u> label the following supplies:</p> <p>(4) Black Expo low odor dry erase – bullet tip markers</p> <p>(1) Pink bevel eraser</p> <p>(2) 230 ct. Kleenex tissues</p> <p>(1) Washable thick Crayola markers</p> <p>(1) 24 ct. Crayola crayons</p> <p>(1) 7" 24 ct. Crayola colored pencils</p> <p>(12) <u>Pre-sharpened</u> #2 pencils</p> <p>(1 each) Plastic pocket folders:</p> <ul style="list-style-type: none"> • Red • Blue • Orange • Yellow • green <p>(2) Large Glue sticks</p> <p>(2) Post-its - 2x2</p> <p>(2) Post-its - 3x3</p> <p>(1) Tub <u>bleach free</u> Clorox wipes</p> <p>(1) Wide ruled spiral notebooks</p> <p>(1) Sandwich size baggies (girls)</p> <p>(1) Gallon Size baggies (boys)</p>	<p>Please label the following supplies with your student's name:</p> <p>(1) Sharp 5" Fiskars scissors</p> <p>(2) Zippered pencil pouches (approx. 6"x9")</p> <p>(1) Book bag/backpack</p> <p>(1) Paint shirt (Please write name on shirt)</p> <p>(1) Pair gym shoes to leave at school (optional)</p> <p>Please <u>DO NOT</u> label the following supplies:</p> <p>(1) Box of 24 crayons (no more than 24 please)</p> <p>(2) Pink bevel erasers</p> <p>(2) Large Elmer's glue stick</p> <p>(1) Set washable markers</p> <p>(1) Box 7", 24 ct. colored pencils - sharpened</p> <p>(12) #2 pencils - Dixon brand (<u>sharpened</u>)</p> <p>(1 each) Plastic pocket folders (no brads):</p> <ul style="list-style-type: none"> • blue • yellow • red • orange <p>(1) Green plastic folder (with brads)</p> <p>(1) 70 ct. wide rule spiral notebook</p> <p>(1) Full-size composition notebook</p> <p>(1) 4 pk. Black Expo low odor chisel tip dry erase markers</p> <p>(2) Large boxes Kleenex tissues</p> <p>(4) Post-its - 3x3 any color</p> <p>(4) Post-its - 3x5 lined</p> <p>(1) 3x5 spiral notebook</p> <p>(2) Tubs <u>bleach free</u> Clorox wipes</p> <p>(1) Sandwich size baggies (girls)</p> <p>(1) Gallon size baggies (boys)</p>

2019-2020 Elementary School Supply Lists

Third Grade	Fourth Grade	Fifth Grade
<p>(24) Ticonderoga Pencils, #2 lead Pink Rubber Eraser (4) (skinny) Black expo markers (dry erase) (1) Pointed scissors 5" size (1) Box Crayola Crayons 24 per box (1) Earbuds (for Computer) (2) Boxes Kleenex, 200 count (1) pkg. Crayola thin classic markers (1) pkg. Crayola thick classic markers (1) 12 count Crayola colored pencils (2) Fine point Sharpie permanent markers – Black (6) Plastic folders with pockets</p> <ul style="list-style-type: none"> • 1 red • 1 green • 1 blue • 1 yellow • 2 other color <p>(1) box quart Ziploc bags (2) Large zippered pencil cases (5) Composition notebooks – 8 ½ x 11, wide rule</p> <ul style="list-style-type: none"> • 1 red • 1 blue • 1 green • 1 yellow • 2 other (if no other color, black will be fine) <p>(2) Large glue sticks (or a pack of small glue sticks) (3) 3-3 Pack 3x3 <u>Post-It Brand</u> notes (any color) (1) 8 oz instant hand sanitizer (1) ¾ x 450" Scotch transparent tape</p>	<p>(1) pkg. Crayola thin classic markers (2) Composition Notebooks, wide rule, 100-200 pages, not spiral (48) Pencils, #2 lead (1) Pointed scissors 5" size (1) Yellow highlighter (1) 16 count box Crayola crayons, regular size (2) Boxes Kleenex, 160 counts (12) Count Crayola colored pencils (2) Sharpie fine point permanent markers (2) Red medium pens (2) Black medium pens (4) Spiral notebooks – 8 ½ x 11, wide rule 100 count (1) .77 oz. Elmer's glue stick (2) Large zippered pencil cases (7) Plastic folders with pockets</p> <ul style="list-style-type: none"> • 2 red • 2 blue • 1 green • 1 yellow • 1 Purple <p>(1) ¾ x 450" Scotch transparent tape (with dispenser) (3) Expo low odor Fine/bullet tip dry erase marker (1) – 1" Clear view 3 ring binder (3)- 3x3 Post-It notes (90 sheets) (1) Earbuds (for computer)</p>	<p>(2) Sets fine tip dry erase markers (1 fine and 1 chisel tip) (2) .77 oz. Elmer's Glue stick (48) Ticonderoga Pencils, #2 lead (preferred sharpened) (1) Pink Rubber Eraser (2) ¾ x 450" Scotch transparent tape (with dispenser) (1) Box quart Ziploc bags (1) pkg. Crayola thin classic markers (1) pkg. 7" – 8 count Crayola colored pencils (6) Composition Notebooks (1) Pointed scissors 7" size (2) Boxes Kleenex, 160 count (2) Large zippered pencil cases (need to be sturdy) (1) Plastic expandable pocket file with 7 pockets (2) Black sharpies, 1 thick and 1 thin (3) Package 3x3 Post-It notes (3) different color highlighters (1) sturdy pocket folder (1) Earbuds (for computer)</p> <p>Grade 5 AT ELA (2) Red Pens (ball point) (1) Binder – 1 1/2" (1) pkg. 8 Tab Dividers (1) 3x5 Index Cards</p>



Lisle District 202 students are supported by various organizations including the Lisle Education Foundation (LEF), Home and School Organizations at each school (HSO) and Booster organizations. As a result of their efforts, our students' learning environments and opportunities are enriched. Please consider donating to these organizations to support our students.

The methods to submit a contribution to these organizations include:

1. **In person** - Each organization will have a table at the scheduled registration days where you will be able to make a donation or pay membership fees.
2. **Send to school office** - Checks and cash may also be sent in to your students' school office/s. Please attach each payment to the appropriate form.
3. **US Mail** - Mail to:
Lisle 202 District Office
5211 Center Avenue
Lisle, IL 60532
4. **Online** - Payments to the Lisle Education Foundation and/or the Home and School Organization (HSO) may be submitted by credit card. (This option is for the Foundation and Home and School Organization only at this time.)

For your convenience, we are attaching each organization's registration forms in this packet.

Thank you for supporting all of these worthwhile organizations.

If you have any questions regarding this information, please contact the person listed on the respective forms.



Lisle Elementary Home and School Organization (LEHSO) Needs You!!

We would like to welcome you to our Lisle Elementary Family!! We can't wait to meet you and we hope you will consider volunteering at some of our events. For the 2019-20 school year we will be gathering volunteer information online through a Google form. We will be sending this form out at the start of school through email. If you have any questions in the meantime please email Amber Soto at usoto1029@gmail.com.

Below is a list of some of the activities we sponsored throughout the 2018-2019 school year.

- **Back to School Bash**- Plan a fun morning/ early afternoon out with the family to get the school year started off right. (Aug)
- **Book Fair** (TW & SCH) - Coordinates Scholastic book fairs at TW and SCH. Book fairs are 2 times per year. (Fall & Spring) The fall book fair earns money for the LEHSO and the spring book fair is a buy one get one free promotion.
- **Career Day** (SCH) -Coordinates event, obtains volunteer speakers, works with committee to run event. (Spring- Usually April)
- **Clothing Sale** – Help setup and breakdown our fall and spring Toy & Clothing Resale. (Fall & Spring) This is our only fundraiser at this time. The clothing sales earn over \$16,000 per year for the LEHSO.
- **Family Fun Nights**- Help plan and coordinate some old favorites and some new activities. (Most months)
- **October**- Candy Bar Bingo- Plan a night of bingo, food for purchase, admission is one full size candy bar. Costumes optional
- **November**- Ceramics Night- Coordinates the event and pick up of pieces. (Fall/Winter)
- **January**- Roller Skating Night. Coordinates the event at Lombard Roller Skating Rink.
- **March/April**- Family Craft Night- Coordinates event and plans crafts.
- **Flower Sale** – Helps with Flower pick up in May. This event earns money for the Senior High scholarships.
- **Field Day** (TW & SCH) – Help plan Field Day activities or volunteer day of. (Spring – end of year event)
- **General Mills Box Tops** – Collects, clips, bundles, and sends in. (Ongoing) Earns over \$1,500 yearly
- **Kindergarten Fun Day** – Helps plan Kindergarten Fun Day or volunteer day of. (Spring)
- **Map Snacks** (TW) – Works with TW to provide snacks for MAP testing dates. (Fall, Winter, Spring dates)
- **PARCC Snacks** (SCH) – Provides snacks for PARCC testing (funded by LEHSO)
- **Restaurant Night** – Schedules and disseminates information about restaurant nights. (Monthly)
- **Room Parties** (Per Grade) - Assist at room parties. (Oct, Dec, & Feb)
- **Running Club** (SCH) Coordinates volunteers, practices, and participates in Scarecrow Scramble. (September & October)
- **School Dances**- Help plan fall and spring dances or volunteer the day of. (Fall and Spring)
- **School Volunteer** (SCH and TW) – Volunteer with the LRC staff, copy room, art room computer lab, and more as needed.
- **Scrubby Bear**-(TW) - Help plan and implement activities-that encourage good hand washing skills.
- **Summer Sendoff Ice Cream Social**-. Help plan a fun end of the year good-bye party for students and their families.
- **Teacher Appreciation Week**- Sets up Teacher Appreciation Week events for TW and SCH. (Spring)
- **Wrap Pack** – coordinates back to school supplies or volunteer with delivery. (Spring - order forms August- Delivery)

LISLE HOME AND SCHOOL ORGANIZATION MEMBERSHIP ENROLLMENT 2019-2020

What is the HSO? We are a not-for-profit organization made up of parents, teachers, staff and administration. Through programs, fundraising and community outreach, we bring the home and school communities together in order to provide opportunities for our students.

How does the HSO benefit my student(s)?

At the Council Level

- For the graduating Class of 2018, the HSO gave out scholarships in the amount of \$750 to 20 graduates for a total of \$15,000

At Lisle Senior High School

- Senior Banquet
- HS student scholarships

At Lisle Junior High School

- Books for the LRC
- 8th grade Graduation
- HS student scholarships

At Schiesher/Tate Woods

- Back to School Bash
- Fine Arts Assemblies and Visiting Authors
- Teachers' wish list requests
- HS student scholarships

*Each and every student receives a district wide student directory.

Please complete your HSO Registration in PowerSchool.

IMPORTANT: PLEASE BRING YOUR FORM WITH YOU IF YOU ARE MAKING PAYMENT AT WALK-IN REGISTRATION!

Please make checks payable to Lisle Home and School Organization with your form or donate now at squarespace.com/2G6jsZ0.

_____ **Yes, enroll my family!! My \$10.00 family membership fee is included.**
(Membership is just \$10.00 per family, regardless of the number of children enrolled.)

_____ **No, I do not wish to enroll in the HSO.**

Family Name/School(s) Children are Attending _____



The Lisle Education Foundation funded the following programs and activities in 2018-2019:

Lisle Sr. High School

Treehaven
Operation Snowball

Lisle Jr. High School

Iron Oaks Field Trip: Team Development
6th Grade Medieval Ages Presentation
Literature Class Field Trip to *Beauty & the Beast*
Science Olympiad's Dunes Learning Center
Illinois Holocaust Museum Field Trip
Rebecca Caudill Award Voting Celebration
Growing Pride-Farm to School Garden Initiative

Schiesher & Tate Woods Schools

Camp Manitoqua: Outdoor Education Program
DuPage Children's Museum: Geo Space Learning Lab
DuPage Children's Museum: Forces at Work!
LegoLand Field Trip: What A Great Experience!
McAninch Arts Center – 5th Grade Field Trip – Freedom Bound

Thank you for donating to the Lisle Education Foundation. The monies that you donate go directly to funding programs and activities to enrich and enhance educational opportunities for District 202 students. Any questions regarding the Lisle Education Foundation or for more information, contact Marilyn Buchholz at mbuchholz@lisle202.org or call at (630) 493-8016.

If you would like to make an online donation, you can visit: bit.ly/LisleEducationFoundation

Family Name _____

I would like to make a donation to the Lisle Education Foundation:

___\$10.00 ___\$25.00 ___\$50.00 ___ Other \$ ____