

Northshore Family Partnership Advisory Committee

Date: May 23, 2019

Time: 4:30-6:30

Location: NSD Admin Center (Rm 202)

Attendees: Leslie Connor, Leslie Harwood, David Huang, Jenne Alderks, Stacy Tucker, Ruthe Graybeal, Nazihah Malik, Christy Clausen, David Wellington

NFP Advisory Charge Statements:

Committee members provide input on...

- Plans for future expansion (# of students, grade advancement, etc.)
- Timelines and processes conducive to system operations, staff contracts, and hiring practices
- Communication and guidelines for NFP program components
- Parent and district responsibilities within the partnership
- Parent communication and preparation for student enrollment, community awareness, and family events

NFP Committee Agreements:

- Assume positive intent and respect different points of view.
- Work for solutions that build shared wins.
- Give grace and be gentle.
- Encourage questions and discussion.
- Build trust through transparency and communication.
- Promote equity in communication by monitoring individual airtime.
- Build partnership with parents through focusing on students in the context of family.

Time:	Who	Topic:
4:30	Christy	Opening <ul style="list-style-type: none">● Agenda Overview● Updates:<ul style="list-style-type: none">○ Submission of NFP Expansion Plan (done 5/15)○ ELA Standards Workshop (done 5/17)
4:40	Christy	Review of 2019-10 Advisory Committee Membership <ul style="list-style-type: none">● Applications received● Timeline for Selection<ul style="list-style-type: none">○ 1st week May - Applications available May 1○ Applications Due May 20th○ Selection - May 23rd○ Notify post Memorial Day○ New members inducted June 12th NFP Transfer/Positions <ul style="list-style-type: none">● Review sets of questions; create a bank for samples
5:00	Leslie/ Stephanie	End of Year Activities <ul style="list-style-type: none">● Field Day● End of Year Celebration

5:30	Leslie/ Stephanie	Fall Orientation <ul style="list-style-type: none"> ● Brainstorm: What would we like included in fall orientation for NFP families? ● Beginning of the year calendar ● New parent session ● Returning parent session
6:00	Leslie	Class Participation and Waitlists <ul style="list-style-type: none"> ● Team discussion
6:20	Leslie	2019-20 Calendar <ul style="list-style-type: none"> ● BOY WSLPs and Orientation ● Quarterly WSLPs ● Winter Break ● Testing Dates (TBD) Future Advisory Date: 6/13/19
Summary Notes:	<p>Follow-up to NFP Expansion Plan: The team reviewed the final NFP expansion recommendation. Questions:</p> <ol style="list-style-type: none"> 1) <i>Are we a choice school?</i> (working on acquiring a school code via OSPI) 2) <i>Is it known who “non-certificated” instructors are?</i> (this is listed in proposal; may be industry experts or community members) <p>ELA Standards Workshop: Six parents attended and expressed appreciation for the ELA standards workshop provided on 5/17/19. It was recommended we repeat the class and add other content areas next fall.</p> <p>NFP Reporting Management System: Christy, Leslie C., and Stephanie met on Wednesday with WA-SIS vendor about a potential product to support the ALE reporting management of documentation. Christy will follow-up with NSD Director of Technology about where the data lives, particularly if the pilot doesn’t work. Question for vendor: <i>If we participate in the pilot, what happens with our data after the pilot and how do we extract the data beyond the pilot?</i></p> <p>Topic – Student Behavior and Culture: Behaviors are on the uprise. There is a need for structures and expectations to be in place. Leslie H. talked to her classes and students articulated a need for kindness. It was recommended we establish a plan for behavior going forward—specific to NFP program.</p> <ul style="list-style-type: none"> ● <u>Idea 1</u>: Consider Monroe’s ALE program statement about behavior: <p style="margin-left: 40px;"><i>Parents or another appointed adult may need to attend with students who require additional support, whether for academic, social, emotional, or health needs, regardless of which classes or program they are in.”</i></p> ● <u>Idea 2</u>: Create a student leadership team that will escort young students to classes, possibly along with other tasks. ● <u>Idea 3</u>: Create “Student Council (leadership)” as a class. Like the idea of letting students have a forum for leadership to articulate the problems and 	

how we might solve them. Could also have older students read with younger students (like “reading with Rover”).

- Discussion ensued about behavior vs. disengagement: For situations re: disengagement, some students aren’t exhibiting interest in the classes, yet we have a waitlist of students desiring to get into those classes. Question: *Is there a plan for students in this situation?*
- Possible solutions for behavior and maintaining positive culture:
 - 1) Find out the real reason for the disengagement (e.g. a parent really wants their child to attend the class to experience something new, yet the child may not want to continue.
 - 2) A gap exists in the student schedule. Could possibly create a list of tips for parents such as... *“If you have a gap in your schedule, here are some things we can do to support you.”*
 - 3) State w/parents: *Parents may need to attend with students who require additional support, whether for academic, social, emotional, or health needs, regardless of which classes or program they are in.*
 - 4) Suggestion: Add Monroe language to enrollment application, handbook, and contract.

New Advisory Applications: As part of the advisory committee 2-year commitment, three parent representatives will be joining the team. A review and selection process are complete and advisory members will be notified by the end of May.

End of Year Activities: June 14th End of Year Family Event - Luau will be held at Cottage Lake. PTO will invite all. Field day activities will occur at the Luau.

Communication Question: *How might we communicate to the broader community about NFP moving forward?* An idea was posed to host quarterly community forums. Christy will finalize our meeting notes, get final vetting from the advisory committee, and then post them publicly.

Interviews and Hiring Candidates: Feedback was provided on the types of questions to be considered for NFP candidates, naming specifics related to the uniqueness of NFP. An idea was suggested to include a tour of the program in addition to the interview--for those asking for transfers, etc.

Action Item: Our last NFP Advisory meeting will be held on Thursday, June 13th instead of the 12th. Set NFP Advisory dates for next year.

Action Item: Leslie C. requested support with a sub-committee to work on orientation, climate and student behavior, and student leadership. Contact her if interested in helping. Need assistance with mapping out a 1) calendar and 2) plan a fall orientation for parents, families, students, new families, etc., and 3) volunteering.