

**Norwich Free Academy
Board of Trustees' Meeting
Tuesday, May 21, 2019, 5:30 p.m.
Latham Science and Information Center Room 1101
305 Broadway
Norwich, CT 06360**

MINUTES

TRUSTEES PRESENT: Keith Fontaine, Betsy Conway, David Kalla, Thomas Hammond, DeVol Joyner, Denise Lindell, Todd Postler, Mark Tramontozzi, William Warzecha, and Sarette Williams

ABSENT WITH NOTIFICATION: Diana Boisclair; Allyn Brown, III

ALSO PRESENT: Head of School David Klein, Director of Finance Cyndee Finger, and Recorder Lynda Kulos

1. **Call to Order**—Chair Williams called the meeting to order at 5:33 p.m.

2. **Secretary's Report**

a. ***Approval of Minutes: April 23, 2019**

Motion by K. Fontaine, seconded by D. Lindell, to approve the minutes of April 23, 2019. **Motion Passed Unanimously**

3. **Consent Agenda**

a. ***Tuition Waiver Request**

Motion by D. Joyner, seconded by M. Tramontozzi, to approved a Tuition Waiver Request for faculty member Jason Rosen as recommended by Mr. Klein **Motion Passed Unanimously**

4. **Information & Planning**

a. **Spotlight-None**

b. **Reports and Updates**

1. **Finance**

a. **Monthly Finance Report**

Ms. Finger provided a financial report for the period ending April 30, 2019. She also briefed the Trustees on other financial matters.

2. **Superintendent's Report**

a. **General End-of-the-Year Update**

Mr. Klein updated the Trustees on the End-of-the-Year events.

5. **General Agenda Items**

6. **Communication/Discussion**

- Chairwoman Williams extended the invitation to the Trustees to attend the End-of-the-Year Party being held at the Holy Trinity Greek Orthodox Church on June 12, 2019, right after Graduation.
- Suggestions were made on ways for the Board of Trustees to have regular contact with its Partner Districts' Boards of Education.

7. **Other Business**

8. **Executive Session**

Motion by T. Postler, seconded by D. Joyner, to go into Executive Session at 5:55 p.m. to Discuss Attorney-Client Privileged Communications. **Motion Passed Unanimously**

Motion by T. Postler, seconded by D. Joyner, to come out of executive session at 5:57 p.m.

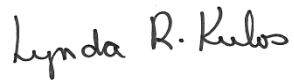
Motion Passed Unanimously

9. *Adjournment

Motion by D. Kalla, seconded by T. Postler, to adjourn the meeting at 6:31 p.m.

Motion Passed Unanimously

Respectfully submitted,

A handwritten signature in black ink that reads "Lynda R. Kulos". The signature is written in a cursive, slightly slanted style.

Lynda R. Kulos
Recorder

Approved: 6/18/19