



**Mascotte Charter School Governing Board
Meeting MINUTES**

Date and Time: February 11, 2019 5:30pm

1. Opening Items

- a. Call to Order by Board Co-Chairman @ __5:30__pm.
- b. Public Input Card: If anyone would like to have public input on the agenda items, please pick up an input card at this time and submit it to the Board Scribe.

2. Changes, Amendments, Additions or Deletions to Agenda –

3. Quorum= YES

Voting Members	Role	Present	Absent
Richard Backus	Board Member	X	
Joann Jones	Board Chairman	X	
Diana Leist	Board Member	x(conf line)	
Stacy Gaines	Board Member	x (conf line-6:00pm arrival)	
Elizabeth Villanueva	Board Co-Chairman	X	

Others present: Tiffany Mayhugh (Principal), Radean Johnson (AP), Mary Salter (CPA), Robin Harris (Technology), Yvonne McEwen (Board Scribe)

4. Approval of Minutes

- a. Regular Board Meeting-January 11, 2019 and Board Workshop –January 18, 2019

Voting Members	Motion	Yes	No	Abstain	Absent
Richard Backus	2nd	X			
Joanne Jones		x			
Diana Leist		x			
Stacy Gaines					x
Elizabeth Villanueva	MM	x			
Vote Count Total: 4-0 Yes					

5. Public Comment: None

6. Reports- Tarsha Jacobs

- a. **Budget Amendment**

Recommendation to approve 2018-2019 Budget Amendment.

Voting Members	Motion	Yes	No	Abstain	Absent
Richard Backus	MM	X			
Joanne Jones		x			
Diana Leist		x			
Stacy Gaines					x
Elizabeth Villanueva	2nd	x			
Vote Count Total: 4-0 Yes					

- b. **2018 Audit**-Mrs. Jacobs explained the results of the 2018 Audit. Mr. Backus asked questions regarding the retirement numbers and how that was calculated and projected.

Recommendation to approve 2018 Audit findings.

Voting Members	Motio	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones		x			
Diana Leist		x			
Stacy Gaines					x
Elizabeth Villanueva	2nd	x			
Vote Count Total: 4-0 Yes					

7. **Old Business**- None

8. **New Business-Consent Agenda New Business Consent Agenda-Business and Support Items**

- a. **ACH**- Board members discussed the charter transition. Documents were reviewed from the November ACH presentation on HR services provided and the options available to current charter employees.

Recommendation to approve ACH as the HR Service Provider for Mascotte Charter School.

Voting Members	Motio	Yes	No	Abstain	Absent
Richard Backus	2nd	x			
Joanne Jones		x			
Diana Leist		x			
Stacy Gaines					x
Elizabeth Villanueva	MM	x			
Vote Count Total: 4-0 Yes					

- b. **G-Suite Technology Terms of Service Agreement**- Mrs. Harris discussed the options regarding Google and Microsoft. Mascotte Charter is looking into all possibilities with the technology.

Recommendation to approve G-Suite Terms of Agreement.

Voting Members	Motio	Yes	No	Abstain	Absent
Richard Backus	2nd	x			
Joanne Jones		x			
Diana Leist		x			
Stacy Gaines		x			
Elizabeth Villanueva	MM	x			
Vote Count Total: 5-0 Yes					

9. **New Business-Consent Agenda-School Items**

- a. **Bus Transportation 2019-2020-** Mrs. Mayhugh discussed plans to expand bus routes for the 2019-2020 school year. Mascotte Charter will be looking for additional bus drivers.
Recommendation to approve Bus Coordinator/Secretary positions for 2019-2020SY.

Voting Members	Motio	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones		x			
Diana Leist		x			
Stacy Gaines		x			
Elizabeth Villanueva	2nd	x			
Vote Count Total: 5-0 Yes					

Recommendation to approve Bus Coordinator/Secretary Supplement for 2019-2020SY as presented.

Voting Members	Motio	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones		x			
Diana Leist		x			
Stacy Gaines		x			
Elizabeth Villanueva	2nd	x			
Vote Count Total: 5-0 Yes					

- b. **After-School Academy (ASA)-** Mrs. Mayhugh discussed the need to expand the school’s elective offerings to after-school. The After-School Academy (ASA) would allow for Robotics, STEAM, and the Performing and Visual Arts.
Recommendation to approve After-School Academy (ASA) beginning the 2019-2020SY.

Voting Members	Motio	Yes	No	Abstain	Absent
Richard Backus	2nd	x			
Joanne Jones		x			
Diana Leist		x			
Stacy Gaines		x			
Elizabeth Villanueva	MM	x			
Vote Count Total: 5-0 Yes					

- c. **Literacy Leadership Summit (HMH)-** HMH is offering the Literacy Leadership Summit in March 2019 for Literacy and Curriculum Resource Teachers. They are paying all expenses on a first-come, first serve basis and with board approval. Mascotte Charter will send Mrs. Brown and Mrs. McMillan.

Recommendation to approve HMH Literacy Leadership Summit for Literacy and Curriculum Resource Teachers.

Voting Members	Motio	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones		x			
Diana Leist		x			
Stacy Gaines		x			
Elizabeth Villanueva	2nd	x			
Vote Count Total: 5-0 Yes					

- 10. **Principal Report** – Mrs. Mayhugh discussed important dates coming up. February 22nd is the PTO Family Bingo Night, March 14th is Field Day, March 15th is a Teacher Workday and Spring Break begins, March 28th will be our Spring Conference Night, Family Book Fair Night and K-2 Science Night. FSA Testing Begins in April.
- 11. **Board Member Comments/Discussion**- Board Workshop for Friday, March 1st at 9:00am.
- 12. **Time and Date of Next Regular Meeting**- Monday, April 8th at 5:30pm.
- 13. **Adjournment** – 6:35pm