



**Mascotte Charter School Governing Board  
Meeting MINUTES**

**Date and Time:** October 1, 2018 5:30pm

**1. Opening Items**

- a. Call to Order by Board Co-Chairman @ \_\_\_\_\_ 5:32 \_\_\_\_pm.
- b. Public Input Card: If anyone would like to have public input on the agenda items, please pick up an input card at this time and submit it to the Board Scribe.

**2. Changes, Amendments, Additions or Deletions to Agenda - None**

**3. Quorum= YES**

Voting Members	Role	Present	Absent
Richard Backus	Board Member	X	
Joann Jones	Board Chairman	X	
Stacy Gaines	Board Member		X
Darryl Reaves	Board Member		X
Elizabeth Villanueva	Board Co-Chairman	X	

Others present: Tiffany Mayhugh (Principal), Radean Johnson (AP), Yvonne McEwen (Scribe), Mary Salter(CPA), Tarsha Jacobs (CPA), Robin Harris (Technology)

**4. Approval of Minutes**

- a. September 10, 2018-Special Meeting

Voting Members	Motio	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones		x			
Stacy Gaines					
Darryl Reaves					
Elizabeth Villanueva	2nd	x			
<b>Vote Count Total: 3-0 Yes</b>					

- b. September 10, 2018-Regular Meeting

Voting Members	Motio	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones		x			
Stacy Gaines					
Darryl Reaves					
Elizabeth Villanueva	2nd	x			
<b>Vote Count Total: 3-0 Yes</b>					

- 5. **Public Comment:** None
- 6. **Reports-** Accountant-Tarsha Jacobs
  - a. **At A Glance**

7. **Old Business-**

a. **LCS/Mascotte Maintenance Agreement**

*Recommendation and Motion to approve the presented LCS Maintenance Facilities Agreement.*

Voting Members	Motio	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones		x			
Stacy Gaines					
Darryl Reaves					
Elizabeth Villanueva	2nd	x			
<b>Vote Count Total:</b> 3-0 Yes					

- b. **Updated Admin Fee Schedule from LCS-** Mrs. Mayhugh explains the current fee schedule. There are several questions that have been sent to School Choice office in regards to adjustment of previous presented fee schedule. Dr. Jones requests that more information is needed in regards to the new fee of TNL and Academic service charges for student competitions. Mrs. Mayhugh will reach out to the district for more information. Board members only want a tentative approval until all questions have been answered regarding the fees.

*Recommendation and Motion to tentatively approve updated Fee Schedule from LCS.*

Voting	Motio	Yes	No	Abstain	Absent
Richard Backus	2nd	x			
Joanne Jones		x			
Stacy Gaines					
Darryl Reaves					
Elizabeth Villanueva	MM	x			
<b>Vote Count Total:</b> 3-0 Yes					

8. **New Business-Consent Agenda New Business Consent Agenda-Business and Support Items**

a. **Parent Facilitator-**

*Recommendation and Motion to approve Mrs. Mayhugh as the Parent Facilitator for Mascotte Charter School.*

Voting Members	Motio	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones		x			
Stacy Gaines					
Darryl Reaves					
Elizabeth Villanueva	2nd	x			
<b>Vote Count Total:</b> 3-0 Yes					

**b. Conflict of Interest**

*Recommendation and motion to approve the new Conflict of Interest and Anti-Nepotism Policy.*

Voting Members	Motio	Yes	No	Abstain	Absent
Richard Backus	2nd	x			
Joanne Jones		x			
Stacy Gaines					
Darryl Reaves					
Elizabeth Villanueva	MM	x			
<b>Vote Count Total: 3-0 Yes</b>					

- c. Purchase of a New Bus-** Mrs. Mayhugh explained the current maintenance on the existing busses. Ms. Johnson presented information about the age of the busses. Ms. Johnson explained the quotes that have been obtained in regards to purchasing a new bus or gently used bus (Bluebird vs Thomas). Mr. Backus recommends a bus fleet rotation and turn-over plan. Based on the age of current busses, the board agrees that a bus needs to be purchased. It is recommended that more research on costs, warranties, etc. be done. **No vote or motion taken on this item.**

**9. New Business-Consent Agenda-School Items**

- a. ELC-After School Conference-** ELC Coordinator, Edilia Suarez-Harrison to attend. Out of State Travel request to New York March 15-19, 2019. Cost \$595 Registration and \$300 flight.

*Recommendation and motion to approve out of state travel, registration and travel cost for After School Conference.*

Voting Members	Motio	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones		x			
Stacy Gaines					
Darryl Reaves					
Elizabeth Villanueva	2nd	x			
<b>Vote Count Total: 3-0 Yes</b>					

- b. Breakthrough Leadership Workshop-** Mrs. Mayhugh and secretary, Mrs. McEwen to attend. In-state travel to Davie, FL on December 6-7, 2018. Cost Registration \$695.

*Recommendation and motion to approve Breakthrough Leadership Workshop.*

Voting Members	Motio	Yes	No	Abstain	Absent
Richard Backus	2nd	x			
Joanne Jones		x			
Stacy Gaines					
Darryl Reaves					
Elizabeth Villanueva	MM	x			
<b>Vote Count Total: 3-0 Yes</b>					

- c. **Membership for Coalition of Public Independent Charter Schools-** Mrs. Mayhugh met with Chris Norwood who is the Founder/President of the Florida Association of Public Independent Charter Schools. CPICS is run, governed and driven by the agenda of its members. They work side-by-side with members to help develop and share best practices, to promote policies that strengthen charter school laws and to encourage collaboration and equitable practices among all public schools. Cost for membership \$1500. [www.indiecharters.org](http://www.indiecharters.org)  
*Recommendation and motion to approve membership for Coalition of Public Independent Charter Schools.*

Voting Members	Motio	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones		x			
Stacy Gaines					
Darryl Reaves					
Elizabeth Villanueva	2nd	x			
<b>Vote Count Total: 3-0 Yes</b>					

9. **Principal Report** – Mrs. Mayhugh discussed important dates and happenings at Mascotte Charter. Parent Academy is October 11<sup>th</sup> at 5:30pm. Mascotte had a great turnout for the first Parent Academy in September. FTE is occurring. Florida Charter School Conference is October 16-18<sup>th</sup>. Parent Conference Night is October 25<sup>th</sup> 3:15pm-7:00pm. Mascotte Charter Annual Vocabulary Parade is October 26<sup>th</sup> @ 1:30pm. Mascotte is in the process of hiring a new nurse, an RN. Our current nurse has accepted a position at East Ridge High School. ACH will be presenting at our November 12<sup>th</sup> meeting.

10. **Board Member Comments/Discussion-** Mrs. Villanueva commented that it was great to see all the parents at the 1<sup>st</sup> Parent Academy meeting. It was very interactive. Kudos to Mrs. Montero. Mr. Reaves has missed 3 Charter Board meetings. There will be a presentation of a possible new Charter Board member at our next board meeting.

11. **Time and Date of Next Meeting-** November 12, 2018 @5:30pm

12. **Adjournment -** 6:29 pm