



Dr. Christy Ziegler
Assistant Superintendent
Personalized Learning
Interim Director - Special Education

To: Dr. Michael Fulton
Cc: Dr. Rick Atha
Date: June 17, 2019

RE: Update - Digital Learning Task Force May Meeting Summaries

The Digital Learning Task Force met on May 7 and 20, 2019. The agendas for the meetings included:

1. **May 7- Task Force Work on Developing Draft Recommendations**

The task force reviewed a synopsis of work completed to date by each team as they developed their respective recommendations. The majority of the time was spent in teams with continued work on completing the recommendations. All teams shared their work at the conclusion of the evening with work displayed on posters to support their reporting. The task force ended the evening with a consensus building check using a 0-5 scale model for assessing consensus. The majority of members indicated a "4" response indicating consensus that good progress was achieved by the task force work.

2. **May 20, 2019 - Continued Work on Draft Recommendations and Expert Panel Discussion**

The task force members spent the first 45 minutes reviewing progress from the teams captured from the work on May 7 and provided to each member via a shared document. Teams continued to develop their work on recommendations for their respective areas of responsibility. At 5:15, the task force membership was joined by experts including a local developmental pediatrician, neurotherapist, and pediatric neuroscience researcher who responded to questions from the task force. The evening concluded with a homework assignment for each member to review the work on the shared document that was distributed to each member at the start of the evening. The next task force meeting will focus on providing cross-team feedback, looking for gaps or areas of overlap between teams in order to complete the recommendations.

3. **Next Steps**

The task force will set an additional meeting date in order to finalize recommendations. The next meeting date for the group will be scheduled for June after polling members for best available dates.

Christy Ziegler, Drew Lane, Co-Chairs