



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

REQUEST FOR A LATERAL TRANSFER For TEAMSTER and CSEA Employees ONLY

Date: _____ Check one: Teamster CSEA

I am requesting a lateral transfer in the same classification when a vacancy occurs.

Employee's Name: _____ Home Phone: _____

Classification: From: _____ Location: _____

To: _____ Location: _____

Employee's Signature: _____ Date: _____

For Human Resources Only:

Program Manager: _____ Approved Not Approved Date: _____

Assistant Superintendent
of Human Resources: _____ Approved Not Approved Date: _____