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**SPAULDING HIGH SCHOOL
REGULAR BOARD MEETING**
Spaulding High School – Room 10
June 6, 2019 - 6:00 p.m.

MINUTES

BOARD MEMBERS PRESENT:

Paul Malone - Chair
David LaCroix – Vice Chair
Joe Blakely - Clerk
Tim Boltin – arrived at 6:11 p.m.
Anthony Folland
J. Guy Isabelle
Ed Rousse – arrived at 6:13 p.m.

BOARD MEMBERS ABSENT:

ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent
Brenda Waterhouse, Principal
Penny Chamberlin, Director Central Vermont Career Center

GUESTS PRESENT:

Video Vision Tech Dave Delcore – Times Argus Ezra Bernier Bryan Hickey Natalie Taylor

1. Call to Order

The Chair, Mr. Malone, called the Thursday, June 6, 2019, Regular meeting to order at 6:09 p.m., which was held at Spaulding High School in Room 10.

2. Additions and/or Deletions to the Agenda

Add 10.1 Student Matter (Executive Session)
Add 10.2 Employee Matter (Executive Session)
Add 10.3 Negotiations Update (Executive Session)
Delete Agenda Item #9 – Future Agenda Items

3. Visitors and Communication

A copy of an e-mail from Bryan Hickey to Anthony Folland (dated 05/22/19) was distributed. Mr. Hickey addressed the Board to convey his concern that there is a decline in school pride at SHS, and his belief that this is contributing to lower attendance and participation at sport events. Mr. Hickey queried regarding the make-up of the hiring committee for the position of Athletic Director. Additionally, Mr. Hickey cited his concerns regarding the coaching philosophy for sports at SHS, and advised regarding his philosophy. Mr. Hickey's core values and coaching philosophy are family, accountability, communication and trust. Mr. Hickey stressed his belief that the culture at Spaulding (relating to sports) needs improvement and he would like assurance that the school consider this when hiring an Athletic Director.

4. Approval of Minutes

4.1 Approval of Minutes – May 2, 2019 Regular Meeting

On a motion by Mr. Isabelle, seconded by Mr. Boltin, the Board unanimously voted to approve the Minutes of the May 2, 2019 Regular Meeting.

5. Reports to the Board

5.1 Student Representatives

Mr. Bernier reported that the Band Concert was held on Monday (06/03/19), and that the Jazz Band Concert was held on Wednesday (06/05/19). The sophomore 3 on 3 tournament was a success, AP testing has concluded, the Spaulding Band participated in the Memorial Day Parade, and some of the SHS Track Team qualified to participate in the New England Regionals in Saco, ME. Those qualifying are the boys 4 by 8 relay team (Taite Magoon, David Poulin, Kyle Proteau, and David Toborg, and pole vaulter, Abigail Benoit. Ms. Taylor reported that spring sports have wrapped up. The school will hold an Award's Assembly on Friday 06/07/19, which will include an announcement of Teacher of the Year. The Student Council continues its fund raising efforts and may have a fund raising event at the Barre Heritage Festival. Mr. Isabelle thanked the student representatives for participating in Board Meetings. Mr. Pandolfo thanked the student representatives advising that their participation and input was greatly appreciated.

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5.2 Superintendent

Mr. Pandolfo noted that this was the last official meeting of the SHS Board, but advised that the Board would need to meet one last time, to approve the FY19 Audit. Mr. Pandolfo plans to hold the meeting to approve the Audits at a BUUSD Board meeting, with all Boards present. The goal is to have audit presentations/approvals at the December meeting (2nd Thursday of December), but acknowledged that the audits may not be available until the January meeting (also the 2nd Thursday of the month). If any legal matter pertaining to something that occurred prior to 07/01/19 arises, the Board may need to reconvene. Mr. Pandolfo will be confirming this with legal counsel. The BSU and BUUSD Finance Committees have been discussing Board Member stipend payments. Mr. Pandolfo provided a brief legislative ‘wrap-up’ summary, and advised that H3 (Equity Bill) has no immediate impact on the BUUSD.

Mr. Pandolfo advised that the lead testing bill was finalized, limiting lead to 4 parts per billion (which is lower than the amount allowed for bottled water). BCEMS was a pilot test school. BTMES and SHS were chosen to be tested ‘first and fast’. Letters regarding testing were mailed to students’ families (a copy was distributed). The audit of the taps has been completed. SHS drew samples last week. BTMES samples will be taken over the upcoming weekend. The state provides the test vials. The State doesn’t currently have a plan regarding remediation for issues that are ‘deep’ (in the system). Testing results will be provided in written form. Mr. Malone advised that due to the age of SHS and BTMES schools, there could be significant costs associated with any necessary remediation efforts.

5.3 Principal

The Principal’s Report (dated 06/06/19) was distributed. The Report included information pertaining to; an update on the Community Service Graduation Requirement, Students and Community, Student(s), Athlete(s), and Staff Persons of the Week, and end of year activities. Two additional documents were also distributed; a data sheet for Work Based Learning (listing facts for years 2017/2018 and 2018/2019, and a copy of the invitation to the Morning Reception honoring WBL partners and students (06/14/19 at 8:15 a.m. at the Vermont Granite Museum). Mrs. Waterhouse announced that Danielle Trottier has been named 2019 Miss Vermont Teen, the boys’ lacrosse team had a very good season, and the Work Based Learning documents show significant growth in the program. Mrs. Waterhouse invited Board Members to attend the WBL Reception at which all partners will be recognized. Mrs. Waterhouse circulated one of the placards that will be presented during the reception.

5.3.1 Athletic Director’s Report

The Athletic Director’s Report for June 6, 2019 was distributed. No discussion.

5.4 CVCC Director

The CVCC Director’s Report for May and June 2019 was distributed. The Report contained information on; Outstanding Staff Members of the Year (Steve McKinstry and Dimitri Kolomietsev, Awards Night (06/11/19), the Natural Resources Program, Open House (held on 05/23/19), Current Vacancies (Lab Assistant for Exploratory Tech and Lab Assistant for Automotive Technology), Staff Development (06/18/19 – 06/19/19), The 05/06/19 RAB Meeting (a copy of the Minutes are included), the National SkillsUSA Competition (06/24/19 – 06/28/19), the 2019/2020 Admissions process (is complete), and Year-end Events. Ms. Chamberlin provided highlights of her report, including recognizing Outstanding Staff Members of the Year (Steve McKinstry and Dimitri Kolomietsev). Ms. Chamberlin distributed invitations to the 06/11/19 Awards Night & Celebration of Program Completers. Ms. Chamberlin queried regarding Board Members who are able to attend. Approximately 600 – 700 individuals are expected at this event.

5.5 Committee Reports

5.5.1 BUUSD Finance Committee

The Committee met on June 4, 2019. Mrs. Perreault has drafted a calendar of items that should be discussed annually.

5.5.2 BUUSD Facilities Committee

Minutes from the May 14, 2019 meeting were distributed.

The next meeting is Tuesday, June 11, 2019 in the BTMES Library.

The granite for the new sign has been installed. Mr. Malone noted that Mayor Herring has advised that the ordinance will be passed in the near future and the sign should be able to be erected by the end of June or July 2019. Mr. LaCroix advised regarding the granite flower planters and benches that will be installed (by the cafeteria and on the side hill). Mrs. Waterhouse advised that the granite planters and benches were funded entirely by safety grants and donations.

5.5.3 Verbal Report of BSU Committees

Minutes from all BSU Committee meetings were previously sent to all Board Members.

Curriculum Committee

The Committee met on May 20, 2019. Discussion included research results from the Homework Committee, the Continuous Improvement Plan, and the Consolidated Federal Grant Program.

The next meeting is scheduled for Monday, June 24, 2019 at 5:30 p.m. The location is to be announced.

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BSU Policy Committee -

The Committee met on May 20, 2019.

The first meeting of the BUUSD Policy Committee will be scheduled in August 2019.

5.6 Financials

Five reports were distributed; SHS and CVCC Revenue Summary Reports, the SHS and CVCC FY19 Expenditure Summary Reports, and the BSU Expenditures FY19 Report. All Reports are dated 05/28/19. There were no questions from the Board.

6. New Business

6.1 Resignations/Retires/New Hires

The resumes and BSU Notification of Employment Status Forms for Jim Willis, Kevin Haley, Katherine Whitcomb, Carl Matteson, and Samantha Alexander were distributed. A document titled 'FY20 – Staff Leaving/Replacements (BUUSD Board)' – dated 06/04/19, was distributed. Mr. Pandolfo provided an overview of the summary document, noting that several vacated positions are being filled by 'in-house' personnel who have opted to transfer into different positions.

Mr. Pandolfo provided an overview of the candidates' education and experience and advised that the Board was not required to take any action as these employees will be hired by the BUUSD Board.

On a motion by Mr. Isabelle, seconded by Mr. LaCroix, the Board unanimously voted to recommend to the BUUSD Board, that they approve the hiring of the slate of candidates; Jim Willis, Kevin Haley, Katherine Whitcomb, Carl Matteson, and Samantha Alexander.

Letters of resignation from Penny Cahill and Patrick Merriam were distributed.

Mr. Pandolfo advised regarding the letters of resignation and requested that the Board accept the submitted resignations.

On a motion by Mr. Blakely, seconded by Mr. Folland, the Board unanimously voted to accept the resignations of Ms. Cahill and Mr. Merriam.

6.2 End of Year Projection

The SHS FY19 Expenditure/Year-end Projection Report (dated 06/06/19) was distributed. SHS has an unaudited projected deficit of \$76,972. There were no questions from the Board.

The CVCC FY19 Expenditures/Year-end Projections Report (dated 06/06/19) was distributed. CVCC has an unaudited projected deficit of \$694.00. There were no questions from the Board.

7. Old Business

7.1 Merger Update

No discussion.

7.2 Summer Project Update

Summer work at SHS will include the Library Renovation Project and other regular routine maintenance items.

8. Other Business

8.1 Board & Student Board Member Recognition

Mr. Malone thanked the Board for their service noting that they have been a robust and engaged Board that has been wonderful to work with. Mr. Malone lauded Mrs. Waterhouse and Ms. Chamberlin for their leadership of SHS and CVCC. Mr. Malone advised that Mr. Pandolfo's appointment as Superintendent of the Year, is well deserved. Mr. Pandolfo's efforts and attention to detail have resulted in the BUUSD being in a very good position for the start-up of the merged district.

Mr. Isabelle thanked the members who are leaving the Board, and expressed his thanks to Mr. Malone for his work in the role of Board Chair.

Mr. Pandolfo thanked the Board for their support of him and for their support of administrators.

Mr. LaCroix advised that the BSU/BUUSD are very fortunate to have Lisa Perreault as Business Manager, advising that Mrs. Perreault provides excellent leadership, and runs a very smooth operation.

~~**9. Future Agenda Items**~~ - Agenda item kept as a placeholder.

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10. Executive Session as Needed

10.1 Student Matter

10.2 Employee Matter

10.3 Negotiations Update

Items proposed for discussion in Executive Session include a Student Matter, an Employee Matter, and a Negotiations Update

On a motion by Mr. Isabelle, seconded by Mr. Rousse, the Board unanimously agreed to find that premature general public knowledge of the Negotiations Update proposed for discussion would clearly place Spaulding High School at a substantial disadvantage should the discussion be public.

On a motion by Mr. Boltin, seconded by Mr. Folland, the Board unanimously voted to enter into Executive Session, with Mr. Pandolfo and Mrs. Waterhouse in attendance, at 7:18 p.m. under the provisions of 1 VSA section 313 to discuss the items proposed for discussion.

The remaining information was provided by the Board Clerk.

On a motion by Mr. Boltin, seconded by Mr. Isabelle, the Board unanimously voted to exit Executive Session at 8:35 p.m.

11. Adjournment

On a motion by Mr. Rousse, seconded by Mr. LaCroix, the Board unanimously voted to adjourn at 8:36 p.m.

Respectfully submitted,

Andrea Poulin