

**SPAULDING HIGH SCHOOL
REGULAR BOARD MEETING**
Spaulding High School – Library
May 2, 2019 - 6:00 p.m.

MINUTES

BOARD MEMBERS PRESENT:

Paul Malone - Chair
David LaCroix – Vice Chair
Joe Blakely - Clerk
Tim Boltin
Anthony Folland
J. Guy Isabelle
Ed Rousse – arrived at 6:10 p.m.

BOARD MEMBERS ABSENT:

ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent
Brenda Waterhouse, Principal

GUESTS PRESENT:

Video Vision Tech Ezra Bernier

1. Call to Order

The Chair, Mr. Malone, called the Thursday, May 2, 2019, Regular meeting to order at 6:07 p.m., which was held at the Spaulding High School Library.

2. Additions and/or Deletions to the Agenda

Add 10.1 Negotiations Update
Add 10.2 Employee/Personnel Matter

3. Visitors and Communication

None.

4. Approval of Minutes

4.1 Approval of Minutes – April 4, 2019 Regular Meeting

On a motion by Mr. Boltin, seconded by LaCroix, the Board unanimously voted to approve the Minutes of the April 4, 2019 Regular Meeting.

5. Reports to the Board

5.1 Student Representatives

Mr. Bernier addressed the Board and advised that the opening night of the spring musical, Into the Woods had a very large turnout and the play was performed excellently. Overall the play had very good attendance. The All-State Parade will be held in Montpelier, next Wednesday (05/08/19) beginning at 6:00 p.m. Student Council recently held elections for next year's officers.

5.2 Superintendent

A copy of the Superintendent's report dated April 25, 2019 was distributed. The report includes updates on the Merger and Negotiations. There were no questions from the Board. Mr. Pandolfo advised that there was nothing additional to report.

5.3 Principal

The Principal's Report (dated 04/04/19) was distributed. The Report included information pertaining to; Students and Community (Community Forums, SBAC and FitnessGram Assessments, the 2019/2020 Schedule, AP Testing, and Freshmen Step Up Night (05/23)), and Persons of the Week (Students, Athletes, and Staff). The Athletic Director's Report for May 2, 2019 was also distributed. The Report includes results from the Winter Sports Survey. Mrs. Waterhouse advised that the May 2019 Newsletter will be available on Friday, 05/03/19. Mrs. Waterhouse advised that SHS Senior Aubrey Benoit has been awarded first place in the 38th Congressional Art Competition. Ms. Benoit's photograph 'Brother' will be exhibited at the U.S. Capitol in Washington, DC. On Friday, May 3, 2019 Ms. Benoit and other SHS artists whose work was selected for the state show, will travel to Montpelier's VCFA for a reception and awards ceremony. Ms. Benoit will also be receiving two plane tickets to attend the Awards Ceremony in Washington, DC. Brief discussion was held regarding the winter sports survey. Mrs. Waterhouse advised that in the near future, she will be meeting with Mr. Merriam to review survey details. The survey process has been refined from past surveys. Mrs. Waterhouse

advised that by the end of next week, she will most likely know which winter sports coaches are returning for next season. There are currently 3 coach openings for the fall season. The open positions have been posted on SchoolSpring, the BSU website, and in the Times Argus. Mr. Rousse advised that some parents continue to have questions relating to Proficiency Based Grading. Mrs. Waterhouse advised that parents should contact SHS with questions. It was noted that colleges have been receptive to the new grading structure and that they are in communication with SHS whenever they have questions. Historically, schools have different grading structures, and communication between colleges and high schools is/has been routine.

5.4 CVCC Director

The CVCC Director's Report for May 2019 was e-mailed to Board Members prior to the meeting. The Report contained information on; 2019 – 2019 Admissions, the Medical Professionals Program, Assessments for Fire Fighter and EMT students, the Open House, which is scheduled for 05/23/19, Current Vacancies, the final RAB meeting for the 2018/2019 year, results from the Vermont SkillsUSA Competitions, the 2019-2020 Enrollment Report, the Co-op and Work Based Learning Report, and Accuplacer pre and post Assessment Results. Mr. Pandolfo reported that the House Commerce and Economics Committee visited CVCC earlier in the day. Mr. Isabelle congratulated the SkillsUSA 'gold' winners. Building Trades students performed community service in April.

5.5 Committee Reports

5.5.1 SHS Finance Committee

No discussion.

5.5.2 SHS Facilities Committee

The first meeting of the BUUSD Facilities Committee will be Tuesday, May 14, 2019 at 5:30 p.m. in the BCEMS Conference Room. The meeting will include a tour of the building. The Committee is comprised of; Giuliano Cecchinelli, Guy Isabelle, Victoria Pompei, and Chris Riddell. It is hoped that some members of the community will also join this committee.

The second meeting of the committee will be Tuesday, June 11, 2019 at 5:30 at BTMES and will include a tour of that building. Mr. Pandolfo hopes to have Michelle Braun (Friends of the Winooski) attend this meeting to present on the topic of storm-water run-off. Legislation will require that changes are incorporated to deal with storm-water run-off. It is hoped that Ms. Braun will be able to provide an initial plan. Grant monies are available to fund the project.

5.5.3 Verbal Report of BSU Committees

BSU Curriculum Committee -

The Committee met on April 22, 2019. The meeting included an overview of Physical Education programs throughout the district. PE staff members have a large 'wish list' of items they believe would be most beneficial to the PE Programs (mainly at the elementary/middle school levels).

The next meeting is Monday, May 20, 2019 at 5:30 p.m. in the SHS Library. Discussion will include Homework Related Matters, Library Renovation – Models and Plan, and a Review of the Consolidated Federal Grant Program.

The BUUSD Curriculum Committee will meet on the fourth Tuesday of each month at 5:30 p.m. in the SHS Library. The first meeting of the BUUSD Curriculum Committee will be Tuesday, July 23, 2019 at 5:30 p.m. in the SHS Library.

BSU Policy Committee -

The BSU Policy Committee last met on March 18, 2019.

The next meeting is Monday, May 20, 2019 at 6:00 p.m. in the BSU 2nd Floor Conference Area.

The BUUSD Policy Committee will be meeting on the third Tuesday of each month at 5:30 p.m.

The first meeting will be held on Tuesday, July 16, 2019 at 5:30 p.m. at the BUUSD Office.

BSU Communications Committee -

The first meeting of the BUUSD Committee is Wednesday, May 8, 2019 at 5:30 p.m. at the BSU Central Office. Discussion will include promotion of the FY20 budget. Mr. Folland has offered to serve on the Committee as a community member.

BSU Negotiations Committee -

Mr. Pandolfo will provide an update in Executive Session.

BUUSD Finance Committee -

The Committee will meet Tuesday, May 7, 2019 at 5:30 p.m. in the SHS Library.

5.6 Financials

Eight reports were distributed; SHS and CVCC Revenue Summary Reports (dated 04/22/19), the SHS and CVCC FY19 Expenditure/Year-end Projection Reports (dated 05/02/19), the SHS and CVCC Expenditures Reports (dated 04/22/19), and the BSU Expenditures – FY19 Reports (for SHS and CVCC)(dated 04/22/19). SHS has an unaudited projected deficit of \$ 57,705.

Mr. Malone advised that though SPED expenses are over budget, SPED revenue also increased and off-set a majority of the expenses. Mrs. Waterhouse advised that she is working hard to keep expenses down and does not anticipate much of a change in the anticipated deficit. CVCC has an unaudited projected surplus of \$16,029.

6. New Business

6.1 Resignations/Retires/New Hires

Letter of resignation from Dorothy Unkles and Caitlyn Bryant were distributed. It was noted that Haley Fitzgerald has advised that she will not be returning for the 2019/2020 year.

Mr. Pandolfo and Mrs. Waterhouse advised regarding the resignations of Dorothy Unkles, Caitlyn Bryant, and Haley Fitzgerald. These employees are highly valued and will be greatly missed. It was noted that the BSU Board will also be presented with the resignation of Haley Fitzgerald. SHS has received 6 resignations, which is a low number, given the number of employees. Mrs. Waterhouse acknowledged maintenance staff members Arnold Cliche (retired in 09/2018) and Andre Dessureau (retiring 06/30/19) for their many years of dedicated service. It was noted that Mr. Dessureau possesses much knowledge of the facility as he has worked at SHS for over 40 years. Board Members will be invited to attend an end of year retirement party. There is a plaque in the lobby recognizing employees who have worked at SHS for over 20 years.

On a motion by Mr. Blakely, seconded by Mr. LaCroix, the Board unanimously voted to accept the resignations of Dorothy Unkles, Caitlyn Bryant, and Haley Fitzgerald.

The resume and BSU Notification of Employment Status Form for Sara Jacobs was distributed. Mr. Pandolfo provided an overview of the candidate's education and experience.

On a motion by Mr. Folland, seconded by Mr. Isabelle, the Board unanimously voted to recommend to the BUUSD Board, that they approve the hiring of Sara Jacobs.

6.2 CVCC 2019 – 2020 Enrollment Report

The Enrollment Report was distributed under the CVCC Director's Report. As of 04/30/19 there are 137 FTE accepted (not committed) students for enrollment at CVCC.

6.3 Approval of RFP - SHS Library Improvements

RFP Results for the SHS Library Improvements (Summer 2019) Project were distributed. A drawing of the new library lay-out was also distributed. The Superintendent recommends contracting with Lajeunesse Construction for \$30,660. Mrs. Waterhouse provided an overview of the upgrades which will make the library more of a media center. Upgrades include; replacing carpeting, installation of a window to the hallway, ventilation upgrades, addition of student spaces, installation of the green screen, installation of a promethium board, and relocation of the circulation desk, computers and book stacks. The height of some of the book stacks will be shortened. A re-design of the e-classroom to 'maker space' is planned for the future. Staff will begin packing books (for storage) on 06/01/19. Board and Committee meetings usually held in the library, will need to be held elsewhere while renovations are being completed. A full presentation of library upgrades will take place at the 05/20/19 Curriculum Committee meeting. It was noted that librarian Christine Smith, has been working to obtain grants to cover expenses related to upgrades to library furnishings.

On a motion by Mr. Isabelle, seconded by Mr. Rousse, the Board unanimously voted to recommend to the BUUSD Board, that they approve the Superintendent's recommendation to offer the contract to Lajeunesse Construction for \$30,660.

7. Old Business

7.1 Merger Update

Mr. Pandolfo advised that the Superintendent's Report contains a bulleted summary of updates. The BUUSD Board will meet next week (05/09/19). It is anticipated that they will approve the First Readings of 58 policies, and that First Readings of 2 additional policies will also be presented for approval. The Budget vote (for FY20) is being held on 05/14/19. Board Members are encouraged to help promote the budget. It was noted that Lisa Perreault, Emmanuel Ajanma, and the HR Department have all been working very hard to assure the transition from the BSU to the BUUSD goes as smoothly as possible. The process has been very involved and labor intensive. Mrs. Perreault will be speaking at the upcoming Finance Committee meeting. Mr. Pandolfo provided a legislative update, and provided an update on pending law suits, including the recent full dismissal of the lawsuit involving Stowe and Elmore-Morristown.

7.2 Summer Project Update

A document titled Summer Project List BCEMS, SHS/CVCC, BTMES, BUUSD was distributed. Mr. Pandolfo advised that BTMES will be completing roof repairs before 06/30/19, and will be holding a special meeting to approve the roof project bid. Canopy work at BTMES will most likely be approved by the BUUSD Board as it is anticipated that the work will be performed after 06/30/19. In response to a query from Mr. Boltin, it was noted that each of the schools own their food service equipment, so the change in food service provider should not result in equipment changes at BTMES.

8. Other Business

Two photographs of the granite work for the new sign were distributed. Mr. LaCroix has played a pivotal role in this project and was thanked for his efforts. Mr. Malone reported that the mayor advised that the ordinance (to allow for installation of the sign) should be finalized such that the sign can be installed and be operational by the end of July 2019. The insurance company has approved the purchase of a new scoreboard to replace the scoreboard (on the football field), that was damaged during a storm. Mr. Rouse advised that he is waiting to hear from three individuals regarding an estimated cost to replace the track. Mr. Isabelle queried regarding an Education Fund deficit.

9. Future Agenda Items

SHS Regular Board Meeting – Thursday, June 6, 2019 at 6:00 p.m. in the SHS Library

Agenda Items:

Resignations/Retirements/New Hires
Merger Update
Summer Project Update
Winter Sports Survey Update
Community Service Graduation Requirement Update
Negotiations Update
Board Recognition / Overview of the work of the Board

10. Executive Session as Needed

10.1 Negotiations Update

10.2 Employee/Personnel Matter

Items proposed for discussion in Executive Session include a Negotiations Update and a Personnel Matter.

On a motion by Mr. Boltin, seconded by Mr. Folland, the Board unanimously agreed to find that premature general public knowledge of the item (Negotiations) proposed for discussion would clearly place Spaulding High School at a substantial disadvantage should the discussion be public.

On a motion by Mr. Boltin, seconded by Mr. LaCroix, the Board unanimously voted to enter into Executive Session, with Mr. Pandolfo and Mrs. Waterhouse in attendance, at 7:36 p.m. under the provisions of 1 VSA section 313 to discuss the items proposed for discussion.

The remaining information was provided by the Board Clerk.

On a motion by Mr. Boltin, seconded by Mr. Isabelle, the Board unanimously voted to exit Executive Session at 8:33 p.m.

On a motion by Mr. Folland, seconded by Mr. Rouse, the Board unanimously voted to accept the resignation of Penny Cahill.

11. Adjournment

On a motion by Mr. Rouse, seconded by Mr. Boltin, the Board unanimously voted to adjourn at 8:35 p.m.

Respectfully submitted,
Andrea Poulin