



Technology Advisory Committee Franklin Pierce High School – Corrigan Room

May 15, 2019
4:30 PM – 6:00 PM
Notes

Present: Adam Williamson, Alicia Rogers, Bianca Ibarra, Brad Pierce, Brandon Feist, Brian Runnalls, Carolyn Treleven, Jesse Hinds, Joyce Knowles, Karen Wee, Kristin Holten, Kristina Harding, Lance Goodpaster, Linda DiGiorgi, Lindsey Smith, Liza Klumpar, Mike Marsh, Sally Wheeler, Serena Christensen

❖ **New Technology Software / Hardware Approval Form**

- The technology software / hardware approval form is now live and is in Informed K12
- Thank you to Adam and Linda for all the help with the form
- The form can be found in DORA in the Staff Technology Resources folder
- Reviewed the form and the workflow
- There are lots of steps in the process but this way everyone who needs to be aware of the new request will be included
- A flow chart has been created of the process the form will go through and will be posted as well
- Once the form gets to IT, the Technology Software / Hardware list will be updated with the request and that it is pending approval
- The initial requestor will be able to go in and see the status of their request at any time

❖ **Approved Software List Follow Up**

- Adam and Linda have been working hard to clean up the list and have completed the Teaching and Learning portion
- LSS and AT have gone through the list as well and cleaned it up
- T&L was working with some schools to verify some of the programs
- T&L will send the current list to Brad so that the approved list can be updated
- The document will be ever changing
- With all the free websites and apps that are out there we need a way to safeguard our student's data and the district
 - A lot of staff are not reading the liability agreements when they are signing up
 - This is not just a struggle for us but for all districts across the nation
 - There are some districts that are a head of us in this process but there a way more that are not as far into it as we are
 - We had a call with a district in Wisconsin this week that was looking for some guidance on how to manage free apps and the approval process

❖ **Report back on SWAY Pilot**

- At the March TAC Linda presented a SWAY presentation
- Afterwards all TAC members were given SWAY to pilot
- SWAY is a web enabled interactive presentation platform similar to Power Point
- Feedback
 - Jessi
 - Extremely simple, students were very interested and engaged
 - Could see if useful for older students as it is a lot simpler to use than Power Point
 - Would recommend SWAY over Power Point
 - Linda
 - Delivered a PD course using SWAY
 - Attendees could follow along on their smart phones

- Those who attended really like the presentation and wanted to know when they could start using it
- SWAY is network dependent; you can print off the presentations as PDF's

❖ Secondary Student Laptops

- Liza and Brad are meeting with the secondary schools to discuss the deployment of additional laptops to the secondary
- Instead of saying one to one, taking a step back and asking for feedback to see how the building wants to see the laptops used and how they want to structure the laptops
- Met with Ron at FPHS last week and had a great conversation
 - Biggest take away, how are we going to change the ways we are teaching and how we are doing staff PD to utilize the new technology available
 - Possibly take each quarter and pick something to focus on and train the teachers on that piece of the technology/software
- Next will be meeting with Ford and Washington
- Still a lot to look at and consider with the technology
 - Do we send the laptops home or keep them at school?
- IT will be gathering feedback from the elementary schools on how their first year with one to one went
- WHS is seeing the laptops used a lot in English and Social Studies – not as much in Math and Science
- From T&L a lot of the current and newly adopted curriculum have a large online presence
 - Promoting the access to the textbook from home without having to take a large textbook home
- We have reached out to our neighboring districts to see how they are handling the deployment of student laptops
 - Finding out their wins and fails and learning from them
 - A lot of feedback that it makes sense to take home the laptops at the secondary due to the curriculum
- We will be partnering with Kajeet which is a program that allows students who do not have access to internet the ability to take home a WiFi hotspot to use with the laptop.
 - Kajeet offers a another layer of content filtering on top of what we already have
 - If a student is using a Kajeet hotspot only the district issued student laptop will work with it and it will only be able to be used for educational use
 - Students who take home student laptops and have access to the internet will be able to connect to their home internet and they will still have the content filtering that is used in district
- This summer T&L and IT will be piloting Kajeet and the ability to take home a student laptop with one summer school class
- The question was raised about what about students who do not have access to power at home, can we provide them with a power brick?

❖ Secondary Student OneDrive Migration

- The OneDrive staff migration was very successful
- Next step is to migrate the secondary students at FMS, KMS, FPHS and WHS to OneDrive. GATES has already been migrated
- Currently working with the building admin to create the communication and timeline
 - There will be no impact to the students
 - Will be available to the students when they come back in the fall
 - It will be a similar process to what occurred with the staff migration, IT will migrate all the information over to the students OneDrive and then set their H: Drive to read only

❖ Microsoft Office Suite Trainings

- The onsite trainings started on January 24th
 - To date we have offered 7 onsite classes, 1 was cancelled due to unforeseen events and 3 were cancelled due to no one signing up
 - If by 3:30pm the day of the onsite training if no one is signed up the class is cancelled

- The next onsite training is Thursday, May 16th on Publisher basics and as of now no one is signed up for it
- Have had 2 staff members receive a total of 3 certificates of completion
 - To receive a certificate the staff member must either attend the beginner, intermediate and advanced onsite training for a specific suite (i.e. Word), work through the online course and pass the quiz with an 85% or a combination of onsite and online trainings
- Over 90 staff have signed up for online trainings, of those 60 have accessed some portion of the trainings
- We will finish the Publisher and Outlook suites this school year and then stop for the summer and resume next school year with the onsite trainings. The online courses are always available
- Each month the onsite trainings for the month are listed in the Team Review

❖ **Next meeting is June 12, 2019 in the Corrigan Room at FPHS, 4:30 – 6:00 PM**