

LYME-OLD LYME SCHOOLS

Regional School District #18

A Private School Experience



in a Public School Setting

Job Description

Position Title: English Language Learner Tutor

Immediate Supervisor: Building Principal

Job Goal: The job of the ELL tutor is to provide intensive intervention for those students requiring tutorial support in English. The primary focus is on literacy in a small group setting as well as providing academic support with classes.

Qualifications:

College degree required; teacher certification preferred. Prior experience in working with students and a good understanding of intervention/ ELL strategies are important.

Responsibilities:

- Meet with identified students individually or in small groups according to established schedule to provide academic intervention and support.
- Work with classroom teachers to provide academic intervention and support.
- Collaborate with special education staff in providing academic intervention and support if needed.
- Work closely with classroom teachers to monitor student progress.
- Submit biweekly reports on the progress of students to building principal.
- Submit end-of-year reports on students to building principal, teachers and parents.
- Attend and provide pertinent assessment information for student planning meetings as needed.
- Order appropriate materials/resources and attend pertinent professional development and grade level meetings.

Terms of Employment:

Established by contractual agreement.

Ian Neviaser, Superintendent of Schools

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