

**Minutes – Open Session
Meeting of the Board of Directors
Pine Lake Preparatory, Inc.
Wednesday, December 19th 2018**

Invited: Sarah Phillips, Sara Thomas, Marianne Umphlett, Pamela Frost-Shirley, Bill Aull, Jeremy Shook, Emily Fowler, Brendan Kelly, and Jason Yanni

Attendees: Sarah Phillips, Sara Thomas, Marianne Umphlett, Pamela Frost-Shirley, Bill Aull, Jeremy Shook, Emily Fowler, and Jason Yanni

Absent: Brendan Kelly

School Leadership Present: Andrew Mocerì, Tim Hoffman, Sam Ranallo, Shelly Sims, Sherri Fletcher, Joe Webb, Anne Druery

1. Call to Order and Attendance (6:32 pm)

- 2. Conflict of Interest Reminder per NCGS 138A-15(e):** *In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.*

No Conflicts

3. Public Comment (6:33 pm)

No

4. Approval of Meeting Minutes (6:35 pm)

- a. Approval of Open Session Meeting Minutes from November 14th
- b. Approval of Executive Session Meeting Minutes from November 14th

Move to motion made by: Sarah Phillips

Second motion made by: Marianne Umphlett

Motion Passed: Yes - Unanimously

Any one abstained: No

5. Administrative Matters (6:37 pm)

- a. Good News – Tim Hoffman, Sam Ranallo, and Shelly Sims (10 minutes)

Shared and discussed accomplishments and good news at the Lower, Middle and Upper Schools as well as school wide achievements.

- b. Monthly Financial Report – Sherri Fletcher and Andrew Mocerì (10 minutes)

- i. November 2018 Dashboard

Reviewed and discussed the dashboard and attendance of students during the first quarter of the school year.

Discussed and reviewed significant expenses anticipated during the remainder of the school year.

ii. November 2018 Capital Campaign

Discussed current state of the capital campaign and the expected funds for the remainder of the year.

iii. Lions Share Pledge Update(s)

Discussed the current state of the pledges including 100% participation of PLP board members and staff.

c. Recommendation to “Deem Complete” missed Hurricane Days (For Approval) – Andrew Mocerì – (10 minutes)

Motion to approve the missed hurricane days as deemed complete

Move to motion made by: Sarah Phillips

Second motion made by: Emily Fowler

Motion Passed: Yes - Unanimously

Any one abstained: No

d. Lobbying Update: North Carolina Coalition for Charter Schools – Andrew Mocerì (10 minutes)

Reviewed and discussed the NC-CCS organization and the benefits of joining it.

Motion to approve the joining of the NC-CCS including the funds necessary to join.

Move to motion made by: Sarah Phillips

Second motion made by: Sarah Thomas

Motion Passed: Yes - Unanimously

Any one abstained: No

e. Data Brief: Statistics pertaining to school related incidents of tobacco, e-cigarettes, drugs and/or alcohol (10 minutes)

Reviewed and discussed statistics related to incidents of tobacco, e-cigarettes, drugs and/or alcohol at PLP including an overview of the Drug and Alcohol Free Campus, Drug Testing, and the Tobacco Free Campus policies.

6. Executive Session (7:32 pm): Motion to move into Executive Session b. § 143-318.11(a)(6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.*

Move to motion made by: Sarah Phillips

Second motion made by: Sara Thomas

Motion Passed: Yes - Unanimously

Any one abstained: No

8. Resumed Open Session (7:47 pm): *I move that the minutes of the closed session held on (10/24/18) be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.*

Move to motion made by: Sarah Phillips

Second motion made by: Jeremy Shook

Motion Passed: Yes - Unanimously

Any one abstained: No, Bill Aull was not present

9. Vote as needed based on items in Executive Session.

Motion to approve the hiring of Kenneth Nelson to fill the open bus driver position

Move to motion made by: Sarah Phillips

Second motion made by: Sara Thomas

Motion Passed: Yes - Unanimously

Any one abstained: No, Bill Aull was not present

10. Adjourn (7:50 pm)

Motion to adjourn meeting

Move to motion made by: Sarah Phillips

Second motion made by: Emily Fowler

Motion Passed: Yes - Unanimously

Any one abstained: No, Bill Aull was not present