



WITHDRAWAL FORM

Please complete and return to the Admissions Office as soon as you are aware of your departure.

(School Administration requires at least two (2) weeks notice in order to prepare report cards and other school records).

One form per student

Name of Student:		Grade Level:	
Date of Departure:			
Reason for Departure:			

Signature:		Date:	
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(Parent)

Acknowledgement:		Date:	
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(Signature of Principal)



We are sorry that you are leaving us. We would like to share some information on how to save your child's Seesaw portfolio.

As family members, you now have 60 days to download a .zip archive of your child's journal, including images, videos, voice recordings, captions. After this time, you will no longer have access to your child's AISM Seesaw portfolio.

*Please follow the link for instructions on how to download a .zip archive of your child's Seesaw journal:
<https://help.seesaw.me/hc/en-us/articles/208754866-How-do-families-and-students-download-an-archive-of-student-work->*

Our best wishes to your family.