

AIMS “Bring Your Own Device” Responsible Use Contract

The American International School of Mozambique uses technology as one way of enhancing the mission to teach the skills that students will need as responsible citizens in the global community. Students learn collaboration, communication, creativity, and critical thinking in a variety of ways throughout the school day. In an effort to increase access to those 21st century skills, AISM will allow one (1) personal device per student on our network and school grounds for students who follow the responsibilities stated in the Responsible Use Policy and the attached guidelines regarding B.Y.O.D.

AIMS provides technology that is appropriate and relevant to support instructional purposes. The use of personal devices by students is optional, students who do not participate in B.Y.O.D. program will not be penalized, and alternative modes of participation will be available.

An important component of B.Y.O.D. will be education about appropriate online behaviours. In addition to the rules outlined in these guidelines, students will be expected to comply with all class and school rules while using personal devices.

Device Types

For the purpose of this program, the word “devices” will include: Windows laptops, Macbooks, eReaders, iPads, and Tablets. Please note that Nintendo DS and/or other gaming devices are not permissible at this time.

Guidelines

- Students participating in B.Y.O.D. must adhere to the Student Code of Conduct, Parent / Student Handbook, and our Responsible Use Policy.
- Each teacher has the discretion to allow and regulate the use of personal devices in the classroom and for use during specific projects.
- Approved devices must be in silent mode while on school campus, unless otherwise allowed by a teacher.
- Students may not use devices to record, transmit, or post photographic images or video of a person or persons on campus during school activities and/or hours, unless otherwise allowed by a teacher.
- Devices may only be used to access files on computer or Internet sites which are relevant to the classroom curriculum. Games are not permitted, unless otherwise allowed by a teacher.

Students and Parents/Guardians acknowledge that

- The school's network filters will be applied to a device's connection to the Internet and any attempt to bypass the network filters is prohibited.
- Students are prohibited from:
 - Bringing a device on premises that infects the network with a Virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized data or information.
 - Processing or accessing information on school property related to “hacking”, altering, or bypassing network security policies.
- AISM is authorized to collect and examine any device that is suspected of causing technology problems or that was the source of an attack or virus infection.
- Printing from personal laptops or devices will not be possible at school. Students are encouraged to email their files and access them on a school computer if they wish to print documents.
- Personal devices must be charged prior to school and run on battery power while at school.

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Lost, Stolen, or Damaged Devices

Each user is responsible for his/her own digital property and should treat it and use it responsibly and appropriately; AISM takes no responsibility for stolen, lost, or damaged devices, including lost or corrupted data on those devices. While school employees will help students identify how to keep personal devices secure, students will have the final responsibility for securing their personal devices.

Network Considerations

Users should strive to maintain appropriate bandwidth for school-related work and communications.

BYOD Contract

I recognize it is impossible for the school to restrict access to all controversial materials, and I will not hold the school responsible for materials acquired on the school network.

I understand that children’s computer activities at home should be supervised as they can affect the academic environment at school.

I understand and will abide by the above policy and guidelines set forth by the school Acceptable Use Policy.

I further understand that any violation is unethical and may result in the loss of my network and/or device privileges as well as other disciplinary action.

I also understand that my school network and school-provided e-mail accounts are owned by AISM and are not private. AISM has the right to access my information at any time.

Student Name _ _____

Device Type _ _____

Signature _ _____

Date _ _____

Parent/Guardian Name _ _____

Signature _ _____

Date _ _____

Received in IT Office

Signature _ _____

Date _ _____

Returned to Student

Signature _ _____

Date _ _____