

School Media Projects
Student Responsibility and Understandings

I _____ agree to demonstrate excellence, engaged learning and ethical living when using digital technologies as a part of AISM.

I understand that I am required to conduct myself in an ethical manner in connection with all media projects that are part of our learning curriculum on campus or at any school-related activities.

Please acknowledge your understanding with your initial next to each item.

Student	Parent	Supervising Staff	Students understand and Supervising adult must ensure that:
			Any student project that is created for school and is to be published online (including social media) or in print, must have prior approval.
			Students must seek full permission from all participants.
			School projects may not be used for commercial gain.

Pre-approval

Name of project:

Administrator: _____ Date: _____

Post-review approval

Administrator: _____ Date: _____

Students understand that photos and video footage of students and other members of the school community may be used in school-produced materials including but not limited to the AISM newsletter, AISM website, AISM social media sites and AISM brochures. This is one of our ways to share the many achievements and recognitions earned by our students within our school community. If parents do not wish photos or videos of their child to be used in any school-produced materials other than the annual yearbook and ID cards, they must complete a form noting such request.

Parents will be asked to complete the related form each year. To be in agreement with and signed by all parties (per project) involved **prior** to posting school produced products socially via electronic media.

As of: 2/09/15