

# WEST BLOOMFIELD SCHOOL DISTRICT

WILLIAM D. MULL  
ASSISTANT SUPERINTENDENT FOR  
BUSINESS AND OPERATIONS



## MEMORANDUM

June 19, 2017

TO: Superintendent Hill & Board of Education

FROM: William Mull, Asst. Superintendent for Business

RE: June 19, 2017 Board Meeting Agenda Item:  
2016-17 Budget Amendment # 2:

- General Fund
- Special Education Center Program Fund
- Community Service Fund
- Building & Site Sinking Fund

The administration presents the second budget amendment for 2016-17 for Board approval this evening. Amendments are proposed to four funds. Revenue and Expenditure line item budgets have been adjusted based on final expected grant award amounts and/or updated fiscal year end projections. The proposed budget adjustments are for the most part nominal. Additional detail can be found in the 2017-18 Budget Book.

### **GENERAL FUND**

Revenue and Expenditure accounts in grant-funded programs have been adjusted to reflect final grant awards for 2016-17; as well as other miscellaneous minor adjustments.

	AMEND #2	CHANGE	CURRENT
BEGINNING FUND BALANCE	\$ 5,629,598	\$ -	\$ 5,629,598
REVENUES	62,901,910	9,051	62,892,859
EXPENDITURES	<u>62,313,482</u>	<u>13,782</u>	<u>62,299,700</u>
OPERATING SURPLUS (DEFICIT)	<u>588,428</u>	<u>(4,731)</u>	<u>593,159</u>
ENDING FUND BALANCE	\$ 6,218,026	\$ (4,731)	\$ 6,222,757
ENDING FUND BALANCE %	9.9%		9.9%

**SPECIAL EDUCATION CENTER PROGRAM FUND**

The Special Education Center Program Fund (Roosevelt "STEPS" Program) is fully funded via a combination of State and Local (Oakland Schools ISD and Tuition) revenue. This program will become a General Fund Program commencing with the 2017-18 school fiscal year. It is expected that there will continue to be a presence of tuition students from sending districts via inter-district cooperative agreements.

	AMEND #2	CHANGE	CURRENT
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -
REVENUES	684,488	13,470	671,018
EXPENDITURES	<u>684,488</u>	<u>13,470</u>	<u>671,018</u>
OPERATING SURPLUS (DEFICIT)	<u>-</u>	<u>-</u>	<u>-</u>
ENDING FUND BALANCE	\$ -	\$ -	\$ -

**COMMUNITY SERVICE FUND**

Revenues and Expenditures are both being adjusted equally to better reflect the revised forecasted operating results for the school fiscal year end. Within Expenditures, it should be noted that the net transfer out to the General Fund is budgeted at \$40,000.

	AMEND #2	CHANGE	CURRENT
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -
REVENUES	2,040,449	124,200	1,916,249
EXPENDITURES	<u>2,040,449</u>	<u>124,200</u>	<u>1,916,249</u>
OPERATING SURPLUS (DEFICIT)	<u>-</u>	<u>-</u>	<u>-</u>
ENDING FUND BALANCE	\$ -	\$ -	\$ -

**BUILDING & SITE SINKING FUND**

Revenues and Expenditures are both being adjusted to better reflect the revised forecasted operating results for the school fiscal year end based on sinking fund projects approved and/or in progress. With the school fiscal year being July 1 through June 30, Sinking Fund individual project appropriations are often expended and completed over a two-year period. Note that there is a budgeted fund deficit for 6/30/17 of (\$111,943) however this is due to the timing of large projects that carry over to the new fiscal year. In the Proposed Budget for the Sinking Fund for 2017-18 the budgeted fund balance on 6/30/18 is \$309,899.

	2017-18	CHANGE	AMEND #2	CHANGE	CURRENT
BEGINNING FUND BALANCE	\$ (111,943)	\$ (128,182)	\$ 16,239	\$ -	\$ 16,239
REVENUES	2,155,327	17,327	2,138,000	(20,593)	2,158,593
EXPENDITURES	<u>1,733,485</u>	<u>(532,697)</u>	<u>2,266,182</u>	<u>377,353</u>	<u>1,888,829</u>
OPERATING SURPLUS (DEFICIT)	<u>421,842</u>	<u>550,024</u>	<u>(128,182)</u>	<u>(397,946)</u>	<u>269,764</u>
ENDING FUND BALANCE	\$ 309,899	\$ 421,842	\$ (111,943)	\$ (397,946)	\$ 286,003

**RECOMMENDATION:**

The administration recommends that the Board of Education approve the enclosed resolutions in order to amend the 2016-17 budgets for the General Fund, Special Education Center Program Fund, Community Service Fund, and Building & Site Sinking Fund.



**RESOLUTION FOR BUDGET AMENDMENT  
TO BE ADOPTED BY  
THE BOARD OF EDUCATION OF  
WEST BLOOMFIELD SCHOOL DISTRICT**

**RESOLVED**, that this resolution is to amend the general appropriations of the West Bloomfield School District for the fiscal year 2016-17, an act to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the West Bloomfield School District.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **GENERAL FUND** of the West Bloomfield School District for the fiscal year 2016-17 is as follows:

**REVENUE:**

Local Sources	\$12,429,693
State Sources	44,223,717
Federal Sources	2,360,131
Other LEA's/ISD's/Sale of Property	3,794,476
Transfers In from Other Funds	<u>93,893</u>

<b>TOTAL REVENUE</b>	\$62,901,910
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Fund Balance, July 1, 2016	\$5,629,599
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Fund Balance Available to Appropriate	<u>5,629,599</u>
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<b>TOTAL AVAILABLE TO APPROPRIATE</b>	<u><u>\$68,531,509</u></u>
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**BE IT FURTHER RESOLVED**, that \$62,313,482 of the total available to appropriate in the **GENERAL FUND** is hereby appropriated in the amounts and for the purposes set forth below.

**EXPENDITURES:**

Instruction	\$37,881,114
Supporting Services	23,975,580
Community Services	384,050
Payments to Other Govt Agencies	-0-
Other Financing Uses-Debt Service Principal/Interest	72,738
Transfers Out	-0-

<b>TOTAL APPROPRIATED</b>	<b><u>\$62,313,482</u></b>
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**PURPOSE OF AMENDMENT:**

These amendments to the General Fund require an increase in revenues of \$9,051 and an increase in appropriations of \$13,781.

The budgeted ending fund balance in the General Fund as a result of this amendment for fiscal year 2016-17 is \$6,218,027.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **SPECIAL EDUCATION FUND** of the West Bloomfield School District for fiscal year 2016-17 is as follows:

**REVENUE:**

State	\$ 199,627
Incoming Transfer-Oakland ISD	<u>484,861</u>
<b>TOTAL REVENUE</b>	<u><b>\$ 684,488</b></u>

**BE IT FURTHER RESOLVED**, that \$684,488 of the total available to appropriate in the **SPECIAL EDUCATION FUND** is hereby appropriated in the amounts and for the purposes set forth below.

**EXPENDITURES:**

Salaries	\$ 287,379
Benefits	236,956
Purchased Services	55,147
Supplies/Materials	6,700
Other	60,115
Outgoing Transfers-Indirect Costs	<u>38,191</u>
<b>TOTAL APPROPRIATED</b>	<u><b>\$ 684,488</b></u>

**PURPOSE OF AMENDMENT:**

These amendments to the Special Education Fund require an increase to both revenues and appropriations in the amount of \$13,470.

The budgeted ending fund balance in the Special Education Fund as a result of this amendment for fiscal year 2016-17 is Zero.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **COMMUNITY SERVICE FUND** of the West Bloomfield School District for fiscal year 2016-17 is as follows:

**REVENUE:**

Local	<u>\$2,040,449</u>
<b>TOTAL REVENUE</b>	<u><b>\$2,040,449</b></u>

**BE IT FURTHER RESOLVED**, that \$2,040,449 of the total available to appropriate in the **COMMUNITY SERVICE FUND** is hereby appropriated in the amounts and for the purposes set forth below.

**EXPENDITURES:**

Salaries	\$1,052,706
Benefits	676,792
Purchased Services	112,781
Repairs and Maintenance	25,500
Supplies/Materials	73,000
Other Expenditures	59,670
Transfers/Other (To General Fund)	<u>40,000</u>
<b>TOTAL APPROPRIATED</b>	<u><b>\$2,040,449</b></u>

**PURPOSE OF AMENDMENT:**

These amendments to the Community Service Fund require an increase to both revenues and appropriations in the amount of \$124,200.

The budgeted ending fund balance in the Community Service Fund as a result of this amendment for fiscal year 2016-17 is Zero.



**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **SINKING FUND** of the West Bloomfield School District for the fiscal year 2016-17 is as follows:

**REVENUE:**

Local		<u>\$2,138,000</u>
<b>TOTAL REVENUE</b>		\$2,138,000
Fund Balance, July 1, 2016	\$16,239	
Fund Balance Available to Appropriate		<u>16,239</u>
<b>TOTAL AVAILABLE TO APPROPRIATE</b>		<u>\$2,154,239</u>

**BE IT FURTHER RESOLVED**, that \$2,266,182 in the **SINKING FUND** is hereby appropriated in the amounts and for the purposes set forth below.

**EXPENDITURES:**

Purchased Services	\$ 800
District Repairs	202,870
Capital Outlay - Building/Site Renovations	2,055,512
Other Expenditures	<u>7,000</u>

<b>TOTAL APPROPRIATED</b>	<u>\$2,266,182</u>
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**PURPOSE OF AMENDMENT:**

These amendments to the Sinking Fund require a decrease in revenues of \$20,593 and an increase in appropriations of \$377,353.

The budgeted ending deficit in the Sinking Fund as a result of this amendment for fiscal year 2016-17 is (\$111,943).

**This resolution shall take effect on June 19, 2017.**