

**RESOLUTION FOR BUDGET AMENDMENT  
TO BE ADOPTED BY  
THE BOARD OF EDUCATION OF  
WEST BLOOMFIELD SCHOOL DISTRICT**

**RESOLVED**, that this resolution is to amend the general appropriations of the West Bloomfield School District for the fiscal year 2015-16, an act to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the West Bloomfield School District.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **GENERAL FUND** of the West Bloomfield School District for the fiscal year 2015-16 is as follows:

**REVENUE:**

Local		\$11,910,892
Interdistrict Sources		4,335,891
State		43,734,602
Federal		2,095,907
Transfers & Other		<u>2,364,509</u>
<b>TOTAL REVENUE</b>		<b>\$64,441,801</b>
Fund Balance, July 1, 2015	\$1,021,604	
Fund Balance Available to Appropriate		<u>1,021,604</u>
<b>TOTAL AVAILABLE TO APPROPRIATE</b>		<b><u>\$65,463,405</u></b>

**BE IT FURTHER RESOLVED**, that \$61,649,096 of the total available to appropriate in the **GENERAL FUND** is hereby appropriated in the amounts and for the purposes set forth below.

**EXPENDITURES:**

**Instruction**

Basic Programs	\$37,951,551
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**Support Services**

Pupil	4,437,215
Instructional	2,552,465
General Administration	786,679
School Administration	4,046,709
Business	1,027,917
Operations & Maintenance	4,144,137
Transportation	2,815,897
Central	2,086,992
Student & Athletic Activities	1,089,863
Community Services/Parent Involvement	19,325
Non-Public Schools	247,896
Capital Improvements	371,056
Debt Service-Long Term (Principal & Interest)	<u>71,394</u>

**TOTAL APPROPRIATED**

\$61,649,096

**PURPOSE OF AMENDMENT:**

These amendments to the General Fund require an increase in revenues of \$3,526,065 and an increase in appropriations of \$938,948.

The budgeted ending fund balance in the General Fund as a result of this amendment for fiscal year 2015-16 is \$3,814,309.

**This resolution shall take effect on February 1, 2016.**

# WEST BLOOMFIELD SCHOOL DISTRICT

WILLIAM D. MULL  
ASSISTANT SUPERINTENDENT FOR  
BUSINESS AND OPERATIONS



MEMORANDUM  
January 28, 2016

TO: Superintendent Hill & Board of Education

FROM: William Mull, Asst. Superintendent for Business

RE: February 1, 2015 Board Meeting Agenda Item:  
2015-16 Budget Amendment # 1  
General Fund

The administration asks the Board to approve the first budget amendment for 2015-16 this evening.

<u>GENERAL FUND</u>	<u>Amended</u>	<u>Change</u>	<u>Original</u>
Beginning Fund Balance	\$ 1,021,604	-	\$ 1,021,604
Revenue	64,441,801	3,526,065	60,915,736
Expenditures	<u>(61,649,096)</u>	<u>(938,948)</u>	<u>(60,710,148)</u>
Surplus (Deficit)	2,792,705	2,587,117	205,588
Ending Fund Balance	\$ 3,814,309	2,587,117	\$ 1,227,192
Ending Fund Balance as % of Revenues	5.92%	3.9%	2.02%

All revenue and expenditure line items have been analyzed and updated to reflect the revised forecast for 2015-16. To summarize the major component changes for the amended budget:

**REVENUES**

**Net Change**

Sale of former Ealy Elementary Site

\$ 1,950,000

The developer PVL Investments secured final approval of their development plan with West Bloomfield Township on 1/25/16. The closing date of the sale between PVL and the school district is projected to occur during May, 2016. The proceeds from this sale are one-time revenues that will not recur in 2016-17.

Pupil Count and Foundation Revenue

The original budget was predicated on total funded pupil FTE membership of 5,378. The amended budget is predicated on 5,544 funded FTE's which is a difference of +166.

\$ 1,342,592

One-time Capital Lease Revenue

The new five-year lease purchase agreement for the new photocopier fleet requires a one-time entry to both revenues and expenditures to properly establish the transaction for asset capitalization. These revenues are fully offset by an identical entry to expenditures.

\$ 324,622

Miscellaneous other adjustments to multiple revenue accounts (net)

See spreadsheet below for additional detail

\$ (91,149)

**TOTAL NET CHANGE TO GENERAL FUND REVENUES**

**\$ 3,526,065**

REVENUES	Net Increase (Decrease)	Rationale
Sale of former Ealy Elementary site	\$ 1,950,000	One-time revenue. West Bloomfield Township approved development plan on 1/25/16
State Aid - Foundation Allowance Revenue	\$ 1,342,592	Pupil Count +166 Improvement from original budget assumptions
Capital Lease Revenue - New Copier Fleet 5-year lease-purchase	\$ 324,622	One-time accounting entry for Capital Lease fully offset by one-time expenditures
State Aid - Categorical Revenue	\$ 133,308	Pupil Count +166; and other adjustments based on Jan. State Aid Status Report
Mandarin Chinese Prg Exchange students partner subsidy	\$ 102,000	Separate program revenues from expenditures; offset by expenditures increase
Grant-funded Programs Revenue	\$ 42,228	Adjust for actual grant funding in place
Vocational Education County Revenue via Oakland Schools	\$ (16,862)	Adjust for revised projected actual revenues
Miscellaneous revenue line item adjustments, district wide (net)	\$ (32,218)	Adjust multiple accounts based on last year's actual / revised forecast for this year
Special Education State and Local Revenue (net)	\$ (58,695)	Adjust based on revised forecast of actual for this school year
Community Services Fund Operating Transfer In	\$ (110,000)	Adjust based on last year's actual / revised forecast for this year
MIPSR's State Categorical Revenue	\$ (150,910)	Adjust based on revised forecast per January State Aid Status Report
<b>GRAND TOTAL CHANGE IN REVENUES-ALL ACCOUNTS</b>	<b>\$ 3,526,065</b>	

**EXPENDITURES**

EXPENDITURES	Net Increase (Decrease)	Rationale
<b>SALARIES AND WAGES</b>		
Paraprofessional Staffing	\$ 118,845	Adjust for ESL labor contract; +2.67 FTE's Special Education
Teacher Professional Development Stipends	\$ 44,000	Elementary Math Textbook adoption
K-12 Basic Teachers / Guidance Counselors / Media Specialists	\$ (64,949)	Adjust for actual FTE's and personnel in place
Special Education Teachers and Ancillary Certified Staff	\$ (5,955)	Adjust for actual FTE's and personnel in place; and actual grant funding
Title I, II, III Programs	\$ 8,873	Adjust for actual grant funding in place
Miscellaneous Salaries and Wages accounts, district-wide	\$ 40,263	Adjustment for actual FTE's and personnel in place; multiple accounts
Sub-total change In Salaries and Wages Accounts	\$ 141,077	
<b>EMPLOYMENT BENEFITS</b>		
Retirement & FICA	\$ 13,287	Retirement budgeted at 36.3% and FICA at 7.65% of Gross Wages
Health / Vision / Dental and other Insurance accounts	\$ 32,942	Adjust for actual plan coverages for FTE's and personnel in place
Unemployment Compensation Expense	\$ (45,836)	Adjust based on revised projected expenditures for this school year
Workers Compensation Premiums	\$ (47,218)	Adjust based on premiums reduction as invoiced
Sub-total change in Employment Benefits	\$ (46,823)	
<b>ALL OTHER ACCOUNTS, purchased services, supplies, etc.</b>		
New Copier Fleet capital lease	\$ 324,622	One-time accounting entry for Capital lease fully offset by one-time revenues
Elementary Math Textbook adoption	\$ 203,100	Elementary math textbook adoption; see salaries and wages for P.D.
Pupil Transportation	\$ 161,848	Adjust for +3 Special Ed bus routes and revised forecast of total expenditures
Mandarin Chinese	\$ 142,568	Separate program revenues and expenditures; partially offset by Revenue increase
Utilities Consultant services	\$ 30,184	Cost savings sharing component for consultant based on last year's actual
Legal Counsel Expense	\$ 30,000	Increase for revised forecast of actual expenditures
District Marketing Efforts	\$ 18,285	Marketing initiatives to attract and retain students
Miscellaneous other accounts, district-wide	\$ 32,360	Net adjustment over multiple account numbers
Special Education Programs net adjustment	\$ (6,133)	Net adjustment over multiple account numbers
District wide copier lease/maintenance	\$ (13,405)	Adjust for revised forecast for actual expenditures
OOA Tuition Expense	\$ (20,000)	Reduction based on last year's actual and current year enrollment
Title Prgs net adjustment	\$ (58,735)	Adjust based on actual grant awards for this school year
Sub-total change In All Other Accounts	\$ 844,694	
<b>GRAND TOTAL CHANGE IN EXPENDITURES-ALL ACCOUNTS</b>		<b>938,948</b>

**ENDING FUND BALANCE**

Assuming actual revenue collections and expenditures of 100% the district would finish the school year with a fund balance of \$3,814,309 (5.92% of budgeted revenues). A fund balance at least equal to 5% of Operating Revenue is necessary under new legislation to avoid "Early Warning" designation by the Department of Treasury.

**BUDGET ADOPTION CALENDAR FOR 2016-17**

In order to comply with legal requirements for the Board of Education to adopt a budget for the 2016-17 school year no later than June 30, 2016 the following budget calendar is recommended:

February 22	Board Meeting	Preliminary overview of the 2016-17 Budget	
March 7	Study Session	Budget Analysis Report Update	
March 21	Board Meeting	Ongoing Budget Discussion (tentative)	
April 11	Study Session	Ongoing Budget Discussion (tentative)	
April 25	Board Meeting	Ongoing Budget Discussion (tentative)	
May 9	Study Session	Ongoing Budget Discussion (tentative)	
May 23	Board Meeting	Administrative Budget Recommendations for 2016-17	
June 6	Study Session	Ongoing Budget Discussion (tentative)	
June 8	Wednesday	Publish required Notice of Public Hearing in the Beacon	
June 20	Board Meeting	7:00PM	Public Hearing on the 2015-16 Budget
			Regular Board Meeting, Approve Budgets for 2016-17

**RECOMMENDATION:**

The administration recommends that the Board of Education approve the enclosed resolution in order to amend the 2015-16 budget for the General Fund.