

**GEORGIA CYBER ACADEMY (GCA)
BOARD OF DIRECTORS MEETING**

DRAFT MINUTES | December 20, 2017 | 3:00 pm – 3:15 pm

Conference Call: 1 (515) 739 – 1469, access code 675050 #

Board Room <http://tinyurl.com/GCA-Board-Room>

Board Attendees: Ryan Mahoney (Board Chair), Dr. Erica Fener-Sitkoff (Board Vice Chair), Angela Lassetter, Ben Brumfield, Jeff Gates, Jemelleh Coes, Charlie Harper

Board Member Absentee: None

Board contractors: Michael Kooi, Alexa Ross

Staff attendees: Dr. Andrew Oberg (Head of Schools), Veronica Clemons (Deputy Head of Schools)

SUMMARY OF ACTIONS:

	Motion	Second	Vote
Motion to approve GCA Suicide Prevention and Awareness Policy	Charlie Harper	Jeff Gates	Unanimous Approval
Motion to approve GCA Health Screening and Immunization Policy	Jeff Gates	Ben Brumfield	Unanimous Approval
Motion to approve the appointment of Charlier Harper as Interim CFO	Ben Brumfield	Erica Fener-Sitkoff	Unanimous Approval with one abstention (Charlie Harper)
Motion to Adjourn meeting at 3:14 PM	Ben Brumfield	Charlie Harper	Unanimous Approval

I. **CALL to ORDER** at 3:02 PM by R. Mahoney

II. **REGULAR SESSION**

- **Review and approval of GCA Suicide Prevention and Awareness Policy**– Mike Kooi introduced the proposed policy and its attached procedures and explained that the policy incorporated procedures that had been developed based upon the current training and procedures being used by GCA as well as a model provided by the Georgia Department of Education. motion to approve – C. Harper, second – J. Gates –

Unanimous approval.

- **Review and approval of GCA Health Screening and Immunization Policy** – Mike Kooi introduced the policy and explained that it was simply a matter of making current practice into board policy. motion to approve – J. Gates, second – Ben Brumfield – Unanimous approval.
 - **Appointment of Interim Chief Financial Officer** – motion to appoint Charlier Harper – Ben Brumfield, second – Erica Fener-Sitkoff – Unanimous approval with one abstention (C. Harper)
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III. **ADJOURNED** at 3:14 PM | motion – B. Brumfield , second - C. Harper – Unanimous approval

To request Board Packet Documents for December 2017 contact Michael Kooi at mkooi@gacyber.org:

*GCA Suicide Prevention and Awareness Policy
GCA Suicide Awareness, Prevention, Intervention and Postvention Procedures
GCA Suicide Prevention Staff Training Powerpoint
GCA Health Screening and Immunization Policy
GCA Health Screenings Considerations Notice to Parents*

(end)