

**GEORGIA CYBER ACADEMY  
BOARD OF DIRECTORS MEETING**

**Board Chair: Ryan Mahoney**

**MINUTES | DATE:** July 18, 2018 | **TIME:** 6:00pm (6:15PM)

**LOCATION:** Georgia Tech Hotel and Conference Center | 800 Spring St. NW | Atlanta, GA 30308 | 1<sup>st</sup> FL Gold Room

**CONFERENCE CALL DIAL-IN #:** 1 (515) 739-1469 | **Access Code:** 675050# (begins 6:15pm)

**Blackboard:** <http://tinyurl.com/GCA-Board-Room>

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**Attendees:** Ryan Mahoney (Board Chair), Angela Lassetter, Charlie Harper, Ben Brumfield, and Eric Fener-Sitkoff

**Board Member Absentee:** Kenneth Tennyson

**Board Contractors:** Michael Kooi (Executive Director), Alexa Ross (General Counsel), and Tarvis Mack (Executive Assistant).

**Staff Attendees:** Veronica Clemons Deputy Head of Schools), Allison Yawn (Operations Manager), Staci Kimmons (District Academic Administrator), Andre Hopewell (Finance Manager), Jennifer Mitchell, Jessica Greear, Michelda Watson (FAST Administrator), Jess (HS Administrator), R0osie Lowndes (MS Administrator), Marie Waters (ES Administrator), Joy Peterson (Administrator), Jaime Conner, Taylor Loyd, Dana Barrett, Karen Miller, Maria Blencowe, Sherene Mueller, Konteint Redmon, Susan Rudd, Michelle Blackwell, Veronica Okpani, Alicia Kelley, Ingrid Bailey, Millicent Pilate, Ashley Brand, Ginny Weaver, and Kristy Howard.

**Other:** John Kramer (K12), Julie Overholt (K12), and Kris Parker (K12)

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**SUMMARY OF ACTIONS:**

	<b>MOTION</b>	<b>SECOND</b>	<b>PROXY</b>	<b>VOTE</b>
Motion to move into Executive Session	Charlie Harper	Angela Lassetter		Unanimous approved
Motion to Amend the Agenda for Executive Session.	Charlie Harper	Erica-Fener-Sitkoff	Ben Brumfield	Unanimous approved
Motion to Accept the Resignation of Board Member Angela Lassetter	Charlie Harper	Erica-Fener-Sitkoff	Ben Brumfield	Unanimous approved
Motion to Hire Angela Lassetter as GCA's new Head of School	Charlie Harper	Eric-Fener-Sitkoff	Ben Brumfield	Unanimous approved
Motion to Approve the draft board minutes from June 20, 2018	Charlie Harper	Eric Fener-Sitkoff		Unanimous approved
Adjourned at 8:24 PM	Charlie Harper	Eric Fener-Sitkoff		Unanimous approved

## I. Call to Order

- a. The meeting was called to order at 6:15 PM by Chair Ryan Mahoney.
- b. There was a motion to move into Executive Session by Board Chair Ryan Mahoney.
- c. **Motion:** Charlie Harper | **Second:** Angela Lassetter | Unanimously approved.
- d. At approximately 6:18 PM, the Board of Directors moved to the GA Tech Hotel Conference Center Board Room located on the 2<sup>nd</sup> floor to conduct Executive Session.
- e. At approximately an hour later at 7:18 PM, the Board of Directors returned from Executive Session. The Regular Session meeting resume soon after Board members returned from Executive Session.
- f. There was a motion to amend the agenda for Executive Session. Please note that Executive Session was moved up as the first agenda item.
- g. **Motion:** Charlie Harper | **Second:** Eric Fener-Sitkoff | Unanimously approved.
- h. Charlie Harper, Board member announced the resignation of board member Angela Lassetter. The board accepts Ms. Lassetter's resignation.
- i. **Motion:** Charlie Harper | **Second:** Eric Fener-Sitkoff | **Proxy:** Ben Brumfield | Unanimously approved.
- j. There was a motion to hire Angela Lassetter as the new Head of School.
- k. **Motion:** Charlie Harper | **Second:** Eric Fener-Sitkoff | **Proxy:** Ben Brumfield | Unanimously approved.
- l. Angela Lassetter the new Head of School took the floor for a brief introduction speech to the group and accepted her new role.
- m. Angela's effective date is July 19, 2018. Angela will be our third Head of School.

## II. Review and Approved.

- a. The meeting minutes from June 20, 2018 were approved by the Board.
- b. **Motion.** Charlie Harper | **Second.** Eric Fener-Sitkoff | Unanimously approved.

## III. Head of School Report.

- a. Veronica Clemons, Deputy Head of Schools reported on the face to face orientation.
- b. Julie Overholt conducted an overview of each orientation session. The level of interest has been excellent. The sessions are morning and afternoon are already at full capacity with only a couple exceptions that we expect to fill up shortly.
- c. August 6 that week there will be more session each day.

## IV. Committee Report

**Governance Committee.** Angela Lassetter reported on the Governance Committee.

- a. **District Handbooks.** are up for review. Tabled to have more discussion with staff. Hope to report next month.
- b. **Governance Dashboard.** Currently at a score of 94 for our CPF. There are still some pending points. There is a potential to lose 7 points.
- c. **Governance Training.** We are all in compliance from last year.
- d. **Board and Administrator Staff Conference.** Georgia Charter School Association Conference is February 13-15, 2019 in Savannah, GA. The Georgia Educational Leadership Conference is September 17 is the Stone Mountain with parents and students. Ms. Lassetter is planning to attend.
- e. **Georgia Cyber Academy Website.** The website template is approved with all tabs. The next step is to approve the content. Content will not be up by the first day of school. The priority to make sure all legal compliance is met. The old website will stay up while work is done to the new website. The old website will be managed by staff and compliance to open records.
- f. **Graduation Rate:** We started at 485 unknown students. We are now down to 152 students. K12 is assisting us with finding these 152.

- g. **GCA Staffing.** There are approximately 50 positions that are outstanding. There are 15-20 of these positions resolved. Issues with Counselor department and there are SPED administration positions.
- h. **Enrollment.** We are over our caps by policy in 4 and 6 grades due to retention.

**V. Academic plan update**

- a. Veronica Clemons, Deputy Head of Schools briefly provided an overview of what transpired to the new academic framework by working with Julie Overholt (K12).
- b. Rosie Lowndes, Middle School Principal, on behalf of the GCA staff, presented the new academic framework that will be rolled out this fiscal school year.

**VI. Scheduling of the August Board meeting.**

- a. The next Board of Directors meeting will be held on August 15, 2018.

**VII. Public Comment.**

- a. Chair Ryan Mahoney ask if there are any public comments.
- b. Andre Hopewell (Senior Finance Manager) wanted to confirm that the Finance budget approval process and discussion will happen next month to meet the September 21, 2018 deadline.

**VIII. Adjourn.**

- a. There was a motion to adjourn the Regular Session.
- b. The Regular Session meeting was adjourned at 8:24 PM.
- c. **Motion.** Charlie Harper | **Second.** Erica Fener-Sitkoff | Unanimously approved.