

**GEORGIA CYBER ACADEMY
BOARD OF DIRECTORS MEETING**

Board Chair: Ryan Mahoney

DRAFT MINUTES | DATE: | TIME: 6:00pm (begins at 6:15PM)

LOCATION: SCSC | 1470B Twin Towers East | 205 Jesse Hill Jr. Drive, SW | Atlanta, GA 30334 |

CONFERENCE CALL DIAL-IN #: 1 (515) 739-1469 | Access Code: 675050#

Blackboard: <http://tinyurl.com/GCA-Board-Room>

Attendees: Ryan Mahoney (Board Chair), Charlie Harper, Ben Brumfield, and Eric Fener-Sitkoff, and Kenneth Tennyson.

Board Contractors: Michael Kooi (Executive Director), Brian Lake (General Counsel), and Tarvis Mack (Executive Assistant).

Staff Attendees: Amina Ross (Counseling), Jennifer Mitchell (Admin) Gentry Lowe (MS), Rosie Lowndes (MS Admin), Maria Waters (ES Admin), Mary Bryant (MS), Joan Wilson (FAST), Dani Hood (ES), Shanerron Knox (ES), Michelle Todd (DHOS), Rosie Lowndes (MS), Stacy Clendenen (ES AA), Teresa Kramer (MS), Dru Maxwell (ES), Ayanna Anderson (ES), Stacey Porter (MS), Allison Godowns (ES), Cathryn Harris (ES), Kristen Blanda (HS Admin), Jessica Greear (ES), Ingrid Bailey (ES Admin), and Michelle Blackwell (MS).

Other: John Kramer (K12), Julie Overholt (K12), and Beth McCain and Susan Edwards (Parents).

SUMMARY OF ACTIONS:

	MOTION	SECOND	VOTE
Motion to approve the August board meeting minutes.	Charlie Harper	Erica Fener-Sitkoff	Unanimous approved.
Motion to confirm Eric Copeland as the newest GCA Board member and Board Governance Committee Chair.	Erica Fener- Sitkoff	Charlie Harper	Unanimous approved.
There was a motion as amended to approve the audit report.	Charlie Harper	Ben Brumfield	Unanimous approved.
Motion to reconsider approval of August minutes	Erica Sitkoff	Ben Brumfield	Unanimous approved.
Motion to amend the minutes to reflect the board approval of the FY18 budget as in the summary	Kenneth Tennyson	Charlie Harper	Unanimous approved.
Motion to adjourn Regular Session for Executive Session	Charlie Harper	Ben Brumfield	Unanimous approved.
Motion to adjourn Executive Session.	Kenneth Tennyson	Ben Brumfield	Unanimous approved.

I. Call to Order.

- a. The meeting was called to order at 6:15 PM by Chair Ryan Mahoney.

- b. Motion to approve the minutes from the August Board meeting. **Motion** | Charlie Harper. **Second** | Erica Sitkoff | **Voted:** Unanimous approved.

II. **Eric Cochling Discussion- Candidate for GCA Board Member.**

- a. Eric Cochling is a candidate to become the newest GCA board member and Board Governance Committee Chair. Chair Ryan Mahoney shared with the board members and group Eric's background and experience as a leader. Board member Erica Sitkoff expressed support for his appointment. It is hoped that Eric will Chair the Board Governance Committee. He is expected to be on board by the next Board of Directors meeting on Wednesday, October 17, 2018.
- b. Chair Mahoney requested confirmation and approval by vote Eric Cochling as Board member. There was a motion to confirm Eric Cochling as a newest member of GCA's board of directors. **Motion** | Erica Fener-Sitkoff. **Second** | Charlie Harper. | **Voted:** Unanimous approve.

III. **Head of Schools Report.**

- a. **The Head of School report was provided by Angela Lassetter, Head of Schools**
- b. **Handbooks/Engagement & Attendance Policies Packets.** HOS reported that all handbooks and engagement materials were sent out to all parents. The deadline of 09/01/18 was met. A copy of each document is provided in packets for review.
- c. **Enrollment Update.** HOS reported on the current student enrollment as of today is 11,351. ES (4,135), MS (2,034) and HS (4,432).
- d. **Staff Update.** Angela shared that ES (all hired), MS (almost all hired), and HS (still need to hire). HOS shared that HS has two new assistant principals.
- e. **PD Plan Update.** The current PD Plan is being revamped. The new PD Plan will focus on properly using learning tools for GCA teachers. Julie Overholt and Michelle Todd are the leads on revamping the plan. Adding Wowzers, A to Z learning and a couple others.
- f. **Academic Dashboard Summary.** A copy of the dashboard is included in the board packet.
- g. **NWEA Map Data.** The document includes data on the deficiency levels by grade levels. This data is a starting point for GCA and shows us more clearly how much we need to improve and where. This will help us address the deficiencies in Math and Reading through remediation.
- h. **Class Engagement Data.** HoS reported on the passing rates by School and Grades. Class attendance has increased significantly. Board policies are working in terms of getting students to class.
- i. **6th-8th grade PE/Health Courses.** GCA for the first time will have PE and Health Courses. Students in grade levels 6th through 8th. Sex Abuse training is now added to the health course to comply with SB 401. Each school will implement the sex abuse curriculum as planned. ES started this month, follow by MS, and then HS. The implementation of the courses will be completed before the end of the school year.
- j. **RTI Process and 504 Plan Update.** Amina Ross is researching the process and plan to comply.
- k. **Advanced and Gifted Update.** We are currently working with identifying those students that are advanced and gifted for an accurate FTE count. The new Director of Advanced and Gifted has not been hired.
- l. **Website Update.** Phase One of the new GCA website is scheduled to rollout on 11/01. Kenneth Tennyson Board member would like to know if the website will be under K12 or GCA domain. Will be under K12 domain, but HOS and board has full authority and is directing changes to make the site more user friendly for parents and more clearly a "GCA only" website. Veronica Clemons agreed to assist us in getting the new website up and running. The current website is still being maintained.
- m. **DOE Reports On-Time Submissions.** All reports were submitted on time.
- n. **Governance Dashboard.** Board members need to register for the upcoming board training. Board members are requested to update their Conflict of Interest form and return to Mike Kooi.
- o. **2017-2018 Graduation Rate.** The report shows how GCA students performed by groups. We met our growth target for graduation rate. There will be more research on those subgroups that did not make any progress and did not meet improvement targets. These subgroups are indicated in red.
- p. **SCSC Monitoring visit is scheduled for October 02.**
- q. **GCA Outing.** The Outing was today at Stone Mountain with over 3,000 in attendance. There are 15 other events throughout GA. Angela will report the attendance total in the next meeting.
- r. Angela Lassetter announced upcoming conferences and reminders.

IV. **Committee Reports.**

Finance Committee. The finance and budget presentation reported by Kenneth Tennyson, Chair and Andre Hopewell, GCA Sr. Finance.

- a. Finance Chair seeks approval of audit with one small change.

- b. Andre provided a summary of the Finance Committee meeting including the monthly financial report from last week Friday.
- c. The Commission reimbursement received and is being used to add staff.
- d. Andre will work on submitting the budget (DE 46) in the DOE portal. The deadline Sept. 21. Bambo finished with audit and it will be submitted as well.
- e. The debt to asset ratios are in yellow on the framework due to the teacher retirement plans.
- f. Andre reported that this year based on the budget, after January will not be using any of K12 budget credits for the first time ever.
- g. There was a motion as amended to approve the audit report.
Motion | Charlie Harper. **Second** | Ben Brumfield | **Vote**. Unanimous approved. The audit report was approved by the board.
- h. There is a motion to reconsider the approval of the August minutes. **Motion** – Erica Sitkoff. **Second** – Ben Brumfield. **Voted**. Unanimous approved.
- i. There is a motion to amend the minutes to reflect the board approval of the FY18 budget as reflected in the summary.
Motion | Kenneth Tennyson. **Second** |Charlie Harper. | **Voted**. Unanimous approved.

V. Scheduling of the October Board meeting.

- a. The next Board of Directors meeting is scheduled for Wednesday, October 17 19, 2018.

Ryan Mahoney Board Chair announced his impending resignation to the group. Ryan’s last board meeting as chair will be at the October 17 meeting. Ryan has agreed to assist with the on boarding of our newest member Eric Cochling. Once Eric is on board, Ryan is resigning.

VI. Public Comment.

- b. Chair Ryan Mahoney announced if there are any public comments to please step forward and introduce yourself to the group and make comments. The reading of the public policy by Ryan Mahoney Board Chair.
- c. There were two parents that had public comments.
- d. Ms. Beth McCain is a parent and advocate for GCA for six years. She mentioned that the changes are good and needed. She asked to please keep in mind of those kids that excel and to not punish them.
- e. Susan Edwards is a GCA parent and advocate. Has three children at GCA. Her concerns had to do with the changes surrounding the student homeroom teacher. It’s a negative impact on her children who are special needs. Issues with clarity on class schedules, IEPs, and the fact of contacting each class instructor.

VII. Adjourn.

- a. There was motion to adjourn the Regular Session for Executive Session.
Motion. Charlie Harper | **Second**. Ben Brumfield | **Voted**. Unanimously approved.
- b. The meeting was adjourned at 8:10 pm
- c. **Motion**. | **Second**. | **Voted**.