

**GEORGIA CYBER ACADEMY
BOARD OF DIRECTORS MEETING**

Board Chair: Ryan Mahoney

DRAFT MINUTES | DATE: October 17, 2018 | **TIME:** 6:00 pm (begins at 6:15PM)

LOCATION: SCSC | 1470B Twin Towers East | 205 Jesse Hill Jr. Drive, SW | Atlanta, GA 30334 |

CONFERENCE CALL DIAL-IN #: 1 (515) 739-1469 | **Access Code:** 675050#

Blackboard: <http://tinyurl.com/GCA-Board-Room>

Attendees: Ryan Mahoney (Board Chair), Charlie Harper, Ben Brumfield, and Eric Fener-Sitkoff, Kenneth Tennyson, Juli McBrayer and Andrew Lewis.

Absent: Eric Cochling

Board Employees/Contractors: Angela Lassetter, (HOS) Michael Kooi (Executive Director), Alexa Ross (General Counsel).

Staff Attendees: Amina Ross (Counseling), Jennifer Mitchell (Admin) Rosie Lowndes (MS Admin), Maria Waters (ES Admin), Michelle Todd (DHOS), Rosie Lowndes (MS), Stacy Clendenen (ES AA), Kristen Blanda (HS Admin), , Ingrid Bailey (ES Admin), and Michelle Blackwell (MS). Veronica Clemons (K12), Taylor Loyd (ES), Kara Bridges_ES, Kristy Howard_ES FEC, Alicia Kelley_MS AP, Maria Blencowe (Communications), Elizabeth Rose_ES, Jessica Elzey_SE, Jennifer Mitchell_ (Compliance), Aleksandra Berry_ES, Sherene Mueller_FAST, Brandi Pendergraft_ES, Michelda Watson_FAST, Holly Witcher (MS), Trina Weaver_ES AA, Jaime Conner_ES.

Other: John Kramer (K12), Julie Overholt (K12).

SUMMARY OF ACTIONS:

| | MOTION | SECOND | VOTE |
|---|------------------|------------------|---------------------|
| Motion to approve new Board members Juliann Sergi McBrayer and Andrew Lewis. | Kenneth Tennyson | Charlie Harper | Unanimous approved. |
| Motion to approve Eric Cochling as Board Governance Committee Chair and Juliann McBrayer as Academic Oversight Committee Chair. | Charlie Harper | Kenneth Tennyson | Unanimous approved. |
| Motion to approve Kenneth Tennyson as Interim Chair and Ben Brumfield as Vice-Chair. | Charlie Harper | Erica Sitkoff | Unanimous approved. |
| Motion to approve the September Board meeting minutes. | Charlie Harper | Erica Sitkoff | Unanimous approved. |
| Motion to adjourn Regular Session for Executive Session. | Charlie Harper | Erica Sitkoff | Unanimous approved. |
| Motion to adjourn Board meeting. | Charlie Harper | Erica Sitkoff | Unanimous approved. |

I. Call to Order.

- a. The meeting was called to order at 6:15 PM by Chair Ryan Mahoney.
- b. Roll was taken as noted above.

II. Appointment of New Board members, committee chairs and Chair/ Vice Chair.

- a. Chair Mahoney requested confirmation and approval by vote of Juli McBrayer and Andrew Lewis as Board members.

Motion | Kenneth Tennyson. **Second** | Charlie Harper. | **Voted:** Unanimous approve.

- b. Chair requested approval of Eric Cochling as Board Governance Chair and Juli McBrayer as Academic

Oversight Chair.

Motion | Charlie Harper. **Second** Kenneth Tennyson. || **Voted:** Unanimous approve.

- c. Chair requested approval of Kenneth Tennyson as Interim Chair and Ben Brumfield as Vice-Chair.
Motion | Charlie Harper **Second** | Erica Sitkoff | **Voted:** Unanimous approve.

III. Approval of September Board meeting minutes

Motion | Charlie Harper. **Second** Erica Sitkoff. || **Voted:** Unanimous approve.

IV. Head of Schools Report.

- a. **The Head of School report was provided by Angela Lassetter, Head of School**
- b. **Academic Performance Update**
- ELA and Math milestones growth data still embargoed, but did say we met all growth targets in ELA and three of seven growth targets in Math.
 - EL and ESOL received a gold star for six percent growth across the board except in HS ELA and Math
- c. **Enrollment Update.**
- As of Oct. 11 the enrollment was at 11,062
 - Oct. 2 count date was close to our 2% variance but we are still checking errors
 - Commission is aware and will not dock us points for missing this target as they know why this has happened and are in support of such changes
 - Commission is aware of enrollment exceptions
 - Live instruction has gone up by double the percentage of last year and will continue to increase due to implementation of engagement policy
 - Mike thanked GCA teachers for managing all the changes to how things operate
 - Angela pointed out all the work being done by SPED teachers to manage changes to IEPs
- d. **Staffing Update.**
- Hiring a new RTI and 504 director
- e. **Compliance Update.**
- Staff and Board agreed that to continue addressing retention practices was necessary moving forward
 - Working with parents to help them understand the reason for this
 - Disenrollment of students that are not attending classes and school is increasing
 - Chair asked for AO committee to look at what we are doing with and for students that are not attending class in terms of process
 - Angela explained that the changes to how we use FSLs needed to be part of a deeper discussion of the above issue and that will take some time
- f. **Stakeholder advisory committee update.**
- Meeting each month
 - Faculty advisory committee made up of all teachers and getting underway
 - Students will be started in second semester
 - Addressing the issue of overlapping small group sessions especially in high school
- g. **Educational Tools Update**
- New tools are going through PD and will go live before the end of October
 - Still figuring out how exactly they will be used
- h. **Staff Communication policy update.**
- Working on a draft for this policy that will go through governance
 - 24-hour time frame to return communications
- i. **Website Update** – Veronica Clemons and Maria Blencowe provided a demonstration of the new website.
- Phase 1 is complete and phase 2 will likely be in February

V. Committee Reports.

Finance Committee. The finance and budget presentation reported by Kenneth Tennyson, Chair and Andre Hopewell, GCA Sr. Finance.

- Kenneth discussed having a new reporting format and review that will be discussed in November
- Andre reviewed the monthly financial board report for September.
- Made some staffing changes to identify and get funding for more ALP students
- Board and staff discussed the RTI process and how new policies are effecting that

VI. Scheduling of the November Board meeting.

- a. The next Board of Directors meeting is scheduled for Wednesday, November 28, 2018.
- b. Charlie Harper discussed the Board's history with the school and publicly thanked Ryan Mahoney for his service

VII. Public Comment.

There was no public comment.

VIII. Adjourn.

- a. There was motion to adjourn the Regular Session for Executive Session at 7:55pm.
Motion. Charlie Harper | **Second.** Erica Sitkoff | **Voted.** Unanimously approved.
- b. The meeting was adjourned at 8:42pm
Motion. Charlie Harper | **Second.** Erica Sitkoff | **Voted.** Unanimously approved.