

**GEORGIA CYBER ACADEMY (GCA)
BOARD OF DIRECTORS MEETING**

DATE: December 13, 2018 | **TIME:** 5:00 PM – 6:30 PM; (begins at 5:10 PM)

LOCATION: ROBBINS ROSS ALLOY BELINFANTE LITTLEFIELD LLC, 500 14th Street, NW, Atlanta, GA 30318

CONFERENCE CALL DIAL-IN #: 1.515.739.1469 | **ACCESS CODE:** 675050#

Blackboard: <http://tinyurl.com/GCA-Board-Room>

Attendees: Kenneth Tennyson (Board Chair), Ryan Mahoney, Charlie Harper, Ben Brumfield, Eric Cochling, Juli McBrayer (phone) and Andrew Lewis.

Absent: Erica Sitkoff

Board Employees/Contractors: Angela Lassetter, (HOS) Michael Kooi (Executive Director), Alexa Ross (General Counsel).

Staff Attendees: Jennifer Mitchell (Admin), Karen Miller, Amy Brady, Amanda Seebode, Gaetane Borders, Rosie Lowndes (MS Admin), Maria Waters (ES Admin), Michelle Todd (DHOS), Kristen Blanda (HS Admin), , Ingrid Bailey (ES Admin), and Michelle Blackwell (MS), Taylor Loyd, Kara Bridges_ES, Kristy Howard_ES FEC, Alicia Kelley MS AP, Maria Blencowe (Communications), Aleksandra Berry_ES, Sherene Mueller_FAST,, Michelda Watson_FAST, Ellen Holland, Becky Moody, Beverly Hamm, Jessica Greer, Ruth Siegel, Elizabeth Rose, Melissa Filiatreau, Tambra Tucker, Joan Wilson, Jermal Mccoy, Kelly Hanna, Kathleen Speidel, Jean Perpich, Julie Durden, Natalie Williams, Carlan McCanless, Linda Duckworth, Joy Peterson, Allison Griswold, Whitney Peavy, Ginny Weaver, Ahoba Arthur, Lynea Laws, Gentry Lowe, Konteint Redmon, Janet Wheeler, Misty Kerr, Allison Godowns.

Parents: Beth McCamy

Other: John Kramer (K12), Julie Overholt (K12)

SUMMARY OF ACTIONS:

	MOTION	SECOND	VOTE
Motion to approve the November Board meeting minutes.	Charlie Harper	Andrew Lewis	Unanimous approved.
Motion to approve new school bank account at BB&T	Charlie Harper	Eric Cochling	Unanimous approved.
Motion to adjourn Board meeting.	Eric Cochling	Charlie Harper	Unanimous approved.

- I. Call to order
- II. Review and approval of November 28, 2018 meeting minutes
 - The minutes were amended to include a second that was inadvertently missed on one of the motions.
 - Motion to approve by Charlie Harper.
 - Seconded by Andrew Lewis
 - Unanimously approved
- III. Finance update – Andre Hopewell
 - A. Andre Hopewell initiated board discussion on new school bank account for payroll
 - Explained why it is best practice to have a separate account for payroll
 - Need Board approval under our policy to authorize opening of new account
 - Andre explained that there would be no additional fees to open the account

- B. Motion to approve opening of a Second Bank account made by Charlie Harper
 - Seconded by Eric Cochling
 - Unanimously approved
- C. Andre is working with Terrence Washington at the Commission to ensure that our framework scores are correct.
- D. Andre explained the monthly financials for GCA.
 - Biggest change is enrollment numbers
- E. Mike Kooi explained that DOE was withholding funds based on a question whether amended budget was going to fund hold harmless. He felt confident that we would get that fixed.
 - While we work through this, K12 is accepting a smaller amount of their monthly fee

IV. Head of School Report

- a. Academic performance data update
 - Increases in passing rates and live class attendance
- b. Enrollment update
 - Withdrawal rates are up as we are withdrawing students that are not attending class or doing their work
 - Differentiating between attendance and engagement
 - Not doing midyear enrollment other than siblings and MKV
- c. K12 curriculum update – (see documents) AO committee will likely review in new year
- d. HR report
 - New format that targets the numbers Board should be aware of
 - Angela explained how attrition rates are being calculated
 - Kenneth asked for a total count of open positions for next meeting as part of report
 - Board liked the new one-page format
- e. Curriculum discussion
 - Angela explained how GCA uses K12 curriculum and how that effects alignment with Georgia standards
 - GCA has also brought in some other curriculum tools to assist that are aligned with Georgia standards
- f. Stakeholder advisory committee
 - Parent advisory has already started – Veronica Okpani
 - Faculty advisory starting in January – Mike Kooi
 - Student advisory also starting in January – Kristy Howard
- g. Charter renewal timeline update
 - Commission interviews on February 7 and 8. Need board members to attend.
- h. Dept. of Audits report update
 - Will be released soon
 - We have been working on it with them
- i. GOSA report card and EOC update
- j. Governance training Feb. 5-6 in Athens
- k. DOE leadership conference and GCSA conference in February

IV. K12 contract amendment agreement – awaiting word from Commission and tweaking SPED language.

- A. Mike explained the items that had changed from the last meeting.

- B. There is still a SPED change and may be changes from the Commission
 - C. Board discussed the amendment and decided to approve by email after changes were made and then to ratify at the January meeting.
- V. Next Board of Directors Meeting – January 16 and will figure out time
- VI. Public Comment – comments by Beth McCamy
- VIII. ADJOURN
- Motion to adjourn by Eric Cochling
- Second by Charlie Harper