

MORRIS SCHOOL DISTRICT  
Minutes of May 20, 2019  
MORRISTOWN HIGH SCHOOL

The regular meeting of the Board of Education of the Morris School District, of Morris County, New Jersey was held in the Learning Commons of Morristown High School, Morristown, New Jersey 07960 on Monday evening, May 20, 2019 at 6:36 p.m.

Anthony LoFranco, Board Secretary, called the meeting to order and made the following announcement: The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act the Board of Education of the Morris School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, and to those persons or entities requesting notification, posted on the district website and posted at the Administration Center, 31 Hazel Street, Morristown, New Jersey.

At the Roll Call, the following Board Members were present: Mrs. Meredith Davidson, Ms. Lucia Galdi, Morris Plains Representative, Dr. Peter Gallerstein, Ms. Linda K. Murphy, Mr. Vij Pawar, Ms. Lisa Pollak, Board President, Mr. Leonard Posey, Mrs. Ann Rhines, and Ms. Melissa Spiotta.

Mrs. Nancy Bangiola, Board Vice-President, was absent.

\*Votes by Ms. Galdi pertain to the items outlined under statute N.J.S.A. 18A:38-8.1

Also present were Mr. Mackey Pendergrast, Superintendent, Mr. Anthony LoFranco, Business Administrator/Board Secretary, Ms. Lora Clark, Director of Human Resources, Personnel & Equity, and Ms. Deb Engelfried, Supervisor of Social Emotional Learning (SEL) and Information Management.

Mr. Richard Ferrone, District Manager of Safety and Operations, Mrs. Joan Frederick, Assistant Business Administrator, Ms. Kelly Harte, Assistant Superintendent of Curriculum and Instruction, Ms. Erica Hartman, Director of Technology, Instructional, Ms. Josephine Noone, Director of Curriculum and Instruction, arrived at 7:30 pm.

Ms. Jennifer Adkins, Community School Coordinator, Dr. Jessica Neu, Director of Pupil Services, Ms. Suzanne Olimpio, Assistant Superintendent of Pupil Services, Dr. Jennifer van Frank, Communications & Community Relations Coordinator were absent.

There were approximately 2 people from the public and staff in attendance.

At 6:37 p.m, Mr. Posey moved to go into closed session to discuss legal and confidential matters.

Mr. Pawar seconded the motion which carried unanimously with Mrs. Bangiola absent.

At 7:12 p.m., Ms. Murphy moved to go into open session. Mr. Posey seconded the motion, which carried unanimously.

### **PLEDGE OF ALLEGIANCE**

*Mrs. Pollak led the Board in the Pledge of Allegiance.*

### **SUPERINTENDENT'S REPORT**

*Mr. Pendergrast reported and discussed district highlights.*

*Mrs. Harte gave a presentation on the Pre-School Consortium Expansion Update.*

### **PRESIDENT'S REPORT**

*None*

### **PUBLIC COMMENT**

*None*

### **STUDENT REPRESENTATIVES**

*Ms. Baskin reported the following:*

- *Junior Prom was a success*
- *5/21 - National Honor Society Induction*
- *AP Testing is complete*
- *6/3 - 6/7 - Spirit Week*
- *5/23 - White Out Fundraiser*
- *5/30 - Senior Prom*

### **COMMITTEE REPORTS**

#### **Finance**

*Dr. Gallerstein reported the following was discussed:*

- *Donations*
- *Safety Grant Award*
- *Surplus Asset Sales*
- *End of Year Surplus*
- *Audits*
- *Summer Projects*

#### **Human Resources**

*Ms. Spiotta reported the following was discussed:*

- *Retirements*
- *Leave of Absences*
- *Job Description Revisions*
- *County Approved Contracts*
- *Title Changes*
- *Summer Professional Development*

#### **Curriculum**

*Mrs. Rhines reported the following was discussed:*

- *2019 Summer Professional Development Academy*
- *Creative Curriculum for Preschool*
- *GOLD Assessment*
- *2019-20 Curriculum Revisions/Development*
- *Social Studies*
- *Writing Units*

**Morris Plains**

- *Share Service Committee Meetings with Town Council*
- *School Boards Presentations*
- *NJSBA hosted workshop in school for first time*
- *Therapy dog trial at Borough School*

***EXECUTIVE SESSION***

**Motion #1     AUTHORIZING EXECUTIVE SESSION**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Morris School District Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

WHEREAS, the Board has determined that three (3) issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on May 20, 2019 at 6:30 P.M, and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

☒     "(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality are: Student Matters

☐     "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐     "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐     "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between (1) the Board and the Morris School District Administrators Association.

☐     "(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐     "(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or

possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is:

☒ "(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

☐ "(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall (select one) ☐ reconvene and immediately adjourn or ☒ reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the Morris School District Board of Education will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**EXECUTIVE SESSION (Motion #1)**

Moved by Mr. Posey, seconded by Mr. Pawar

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Murphy, Mr. Pawar, Mr. Posey, Mrs. Rhines, Ms. Spiotta, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Mrs. Bangiola

**BUSINESS PORTION OF THE MEETING**

**MINUTES**

Motion #1      that upon the recommendation of the Superintendent, the Board of Education, approve executive session minutes from the regular business meeting of:

May 6, 2019

Motion #2      that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the regular business meeting of:

May 6, 2019

**MINUTES (Motion #1-2)**

Moved by Mr. Posey, seconded by Dr. Gallerstein

AYES:            Mrs. Davidson, Dr. Gallerstein, Ms. Murphy, Mr. Pawar, Mr. Posey, Mrs. Rhines, Ms. Spiotta, Ms. Pollak

NOES:           None

ABSTAIN:       Ms. Galdi

ABSENT:        Mrs. Bangiola

**POLICY**

***SECOND READING***

Motion #1      that upon the recommendation of the Superintendent, the Board of Education approve for second reading the following new/revised bylaws/policies/regulations:

P8900 Sustainability

**POLICY (Motion #1)**

Moved by Ms. Spiotta, seconded by Mr. Posey

AYES:            Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Murphy, Mr. Pawar, Mr. Posey, Mrs. Rhines, Ms. Spiotta, Ms. Pollak

NOES:           None

ABSTAIN:       None

ABSENT:        Mrs. Bangiola

## **EDUCATIONAL MATTERS**

### ***HARASSMENT, INTIMIDATION, AND BULLYING REPORT***

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education accept the Harassment, Intimidation, and Bullying report for the period ending, May 5, 2019.

### ***2018-2019 FIELD TRIPS***

Motion #2 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following field trips for the 2018-2019 school year: (See attached Educational folder)

### ***2019 MSD SUMMER PROFESSIONAL DEVELOPMENT ACADEMY***

Motion #3 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following Summer Professional Development Academy activities:

Program:	2019 MSD Summer Professional Development Academy
Description:	Annual Summer Teacher professional learning series focused on district goals and initiatives.
Dates:	August, 2019
Funding Source:	Title II (pending funding and enrollment)

### **DISTRICT PRIORITY:**

*In support of district priority for **Professional Development & Training:***

*“MSD will provide all personnel with yearly sustained professional training that fosters a more inclusive and equitable learning community.”*

### ***CREATIVE CURRICULUM FOR PRESCHOOL***

Motion #4 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the Creative Curriculum for Preschool.

### **EXPLANATION:**

As required by the DOE Preschool Expansion Grant, our preschool program must select a research based, preschool curriculum. The selection of Creative Curriculum was based on the investigative nature of the curriculum units, resources and professional development provided. All of the preschool classrooms (at LLC and at partner sites) funded by the grant will utilize the Creative Curriculum and attend professional development.

### **DISTRICT PRIORITY:**

*In support of the Way Forward commitments to Mastery by Grade 3, using the Creative Curriculum will support our provision of a rigorous, developmentally appropriate and expanded preschool learning opportunities for all MSD students.*



***GOLD ASSESSMENT FOR PRESCHOOL***

Motion #5 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the GOLD Assessment for Preschool.

**EXPLANATION:**

As required by the DOE Preschool Expansion Grant, our preschool program must use a performance based assessment appropriate for preschool. One of the recommendations from the state is the GOLD Assessment. All of the preschool classrooms (at LLC and at partner sites) funded by the grant will utilize the GOLD Assessment in their classrooms to measure student progress in the following learning domains: Social-Emotional, Language, Physical, Cognitive, Literacy, Mathematics, Science/Technology, Social Studies, the Arts and English Language Acquisition.

**DISTRICT PRIORITY:**

*In support of the Way Forward commitments to Mastery by Grade 3, using the GOLD Assessment in all MSD preschool classrooms will support our provision of a rigorous, developmentally appropriate and expanded preschool learning opportunities for all MSD students. It will also support effective monitoring of student growth and help to identify possible intervention needs for students across grade levels.*

***GOLD ASSESSMENT PILOT FOR KINDERGARTEN***

Motion #6 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the GOLD Assessment Pilot for Kindergarten.

**EXPLANATION:**

The GOLD assessment outlines student growth indicators in ten learning domains (Social-Emotional, Language, Physical, Cognitive, Literacy, Mathematics, Science/Technology, Social Studies, the Arts and English Language Acquisition) for grades PreK-3. We are requesting a pilot for 6 MSD Kindergarten classrooms (2 at each of the K-2 schools) so that we can determine if there are benefits to using GOLD in our kindergarten classrooms. MSD Kindergarten classrooms aside from the 6 pilot rooms will continue using the current Kindergarten assessments. We will collect comparison feedback and look at benefits for students across the school year in order to determine whether using the GOLD in all Kindergarten classrooms in the 2020-21 school year is a viable option. One benefit of using this assessment in Kindergarten is that all preschool GOLD data can be transferred within the online collection platform to receiving teachers making the transition to kindergarten seamless and well-informed.

**DISTRICT PRIORITY:**

*In support of the Way Forward commitments to Mastery by Grade 3, the use of the GOLD assessment in Kindergarten will provide a developmentally appropriate assessment for teachers to utilize as they monitor student growth toward learning standards.*

**MIDDLE & HIGH SCHOOL ELA ASSESSMENT PLANNING TEAM**

Motion #7 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following:

Program:	Middle & High School ELA Assessment Planning Team
Description:	ELA Assessment Team will work together with the Supervisor of ELA to refine and align the Common Benchmark Assessments.
Dates:	July 1 - August 30, 2019
Funding Source:	Local

**EXPLANATION:**

The 6-12 Assessment Team members will work with the English Department Supervisor to review and refine current assessments for reading and writing. The team will also work to ensure that all assessments are specifically aligned to standards and that scoring rubrics are clear and appropriate for each grade level. The team will complete review, revisions and updates in Rubicon Atlas by August 30, 2019.

**DISTRICT PRIORITY:**

*In support of the Way Forward commitments to Mastery: Language Arts & Math the assessment team will help to identify the needs of each student through well-constructed assessments and help teachers to provide targeted and continuous support through informed instruction for students at all levels.*

**WIDA MODEL TESTING**

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve MSD staff to administer the WIDA Model test to students who may be eligible for English language services upon registration when school is not in session.

Program:	WIDA Model testing
Description:	ESL and Bilingual teachers to administer the WIDA Model test to students who may be eligible for English language services upon registration when school is not in session.
Dates:	June, 2019 July, 2019 – September, 2019
Funding Source:	Local funds

**EXPLANATION:**

Over the summer months we are still required to test for language level based on family responses on the Native Language Survey included in the MSD Enrollment process. This approval allows us to pay trained teachers to test incoming students using the WIDA Model so that accurate placement for the upcoming school year can be completed expeditiously.

***CURRICULUM DEVELOPMENT 2019-2020***

Motion #9 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following curriculum development revisions/additions for the reasons noted:

Date	Content	Grade Level	Purpose of Revision	Funding
5/20/19	Health	K-5	Align health education curriculum NCCAS standards Include more focus on appropriate pacing for student understanding; also include assessment, differentiated supports/resources for teachers, parents and students.	Local
5/20/19	Physical Education	K-5	Align physical education curriculum NCCAS standards Include more focus on appropriate pacing for student understanding; also include assessment, differentiated supports/resources for teachers, parents and students.	Local
5/20/19	Health	9-12	Align education curriculum NCCAS standards Include more focus on appropriate pacing for student understanding; also include assessment, differentiated supports/resources for teachers, parents and students.	Local
5/20/19	Physical Education	9-12	Align physical education curriculum NCCAS standards. Include more focus on appropriate pacing for student understanding; also include assessment, differentiated supports/resources for teachers, parents and students.	Local
5/20/19	ELA	6-8	Revisions to update order of units and instruction around units on linking reading to writing and the use of “updated classics” for reading. All revision will be aligned to NJSLs and include updated assessment and guidance for differentiation.	Local
5/20/19	Library and Technology	K-5	Align to <u>ISTE standards for students</u> , Future Ready Librarians, and Common Sense newly released units on digital citizenship.	Local
5/20/19	Navigating Digital Systems	6th	Navigating Digital Systems (6th grade elective) needs updating to align with <u>Applied Digital Skills</u> , newly released Common Sense Digital Citizenship units and <u>ISTE Standards for students</u>	Local
5/20/19	Latinx	10-12	This is a new five-credit elective history course which is divided into four major units of study to Latin America and its interaction with the United States, both through historical investigations and via discussions about contemporary issues with an emphasis on Latinx cultural and social identity in the US. The course content and assessments will be aligned to NJSLs for relevant content areas and differentiation as well as responsive resources will be written into the course.	Local

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5/20/19	AP US History	10-12	This course revision is necessary due to significant changes in the AP US History course requirements. The revisions will ensure that this course will provide the required seven themes that students explore throughout the course in order to make connections among historical developments in different times and places: American and national identity; migration and settlement; politics and power; work, exchange, and technology; America in the world; geography and the environment; and culture and society.	Local
5/20/19	Mystery Genre	12th	The purpose of this revision is to align the Mystery Genre curriculum to the New Jersey Student Learning Standards for English Language Arts while adhering to the progress indicators for Grades 11-12. In order to effectively align the curriculum to the standards, it will require a revision of the concepts, skills, assessments, learning supports, activities, and resources. The course description will undergo revision as well to reflect the updates.	Local
5/20/19	World Literature	12th	The purpose of this revision is to align the World Literature curriculum to the New Jersey Student Learning Standards for English Language Arts while adhering to the progress indicators for Grades 11-12. In order to effectively align the curriculum to the standards, it will require a revision of the concepts, skills, assessments, learning supports, activities, and resources. The course description must undergo revision as well to reflect the updates.	Local
5/20/19	Transition Skills	9-12	Revision of the Transition Skills Curriculum will give focus to feedback provided from the Boggs Center and include updated resources, activities and differentiated instructional guidance. The curriculum will align to Workplace Readiness and NJSLS for various content areas.	Local
5/20/19	Citizenship and Community	9-12	Revision of the Citizenship and Community Curriculum will give focus to feedback provided from the Boggs Center and include updated resources, activities and differentiated instructional guidance	Local
5/20/19	Fundamentals of Personal Finance	9-12	Development of the Fundamentals of Personal Finance Curriculum will provide special education students with a fourth year math course. The development of this curriculum will align to DOE requirements; NJSLS for appropriate content give focus to functional life skills, resources, activities and assessments	Local
5/20/19	The Science of Cooking	9-12	Development of the Science of Cooking Curriculum will provide special education students with a fourth year science course. The development of this curriculum will align with appropriate state standards, give focus to functional life skills, resources, activities and assessments.	Local
5/20/19	Design Thinking: Application and Experimentation	10th	The purpose of these revisions is to continue the effort to create a cohesive 4-year experience in the MHS Humanities Academy – This revision will focus on organizing NJSLS for ELA and College/Career Readiness standards around the opportunity for students to explore many of their interests, curiosities and passions within the framework of design thinking.	Local

5/20/19	Design Thinking: Action Research	11th	The purpose of these revisions is to continue the effort to create a cohesive 4-year experience in the MHS Humanities Academy – This revision will focus on organizing NJSLs for ELA and College/Career Readiness standards around teaching students to prioritize and focus on deeper, longer term projects that will eventually inform their 12th grade capstone project.	Local
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### **EXPLANATION:**

All proposals are explained in the chart above. All revisions, creation of curriculum will be completed by August 5, 2019 and brought to the BOE committee and BOE as a whole for approval prior to August 30, 2019.

### **DISTRICT PRIORITY:**

*In support of the Way Forward commitments to Mastery by Grade 3 and in Language Arts & Math and Engage and Empower with Technology these curriculum revisions will ensure that all curriculum is aligned to NJ standards and provides equal access to the highest quality instruction, resources and learning for all students.*

### **MEF GRANTS**

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education accept monies from the Morris Educational Foundation for the following grants:

<u>Amount</u>	<u>School</u>	<u>Project</u>
\$427	FMS & MHS	Large Games for MSD All In Program

This grant will provide for additional large games for the All In Program to use throughout the year. Examples of the games, which will be purchased through District-approved vendors, include giant floor game checkers, giant 4-in-a-row game, giant tower, giant dominoes and giant beach balls. The games will be used by the All In students in their lunchtime and after school activities. This grant will be paid for in full by the Joint Municipal Alliance of Morristown and Morris Township.

\$17,000	FMS	Flexible Seating for Frelinghuysen–ELA, 6 Classes
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As a complement to the Trauma-Sensitive pilot program, and in accordance with the FMS Strategic Plan Priority of Student Wellness and Safety as well as the District's Social and Emotional Learning/Wellness initiative, flexible seating will directly align with creating a fully trauma-sensitive classroom. Prior to submitting this grant, they have been informally trying some flexible seating methods in class using the MEF-funded standing desks as well as other limited resources. The results have been astounding. Students are excited to come to class, more likely to complete tasks, and are visibly more comfortable so that they now can focus on mastering skills. More engaged learning is taking place. They are asking for bean bag chairs, lab stools,

sit-to-stand active stools with pivot seats, wobble disks, carpets, floor tables, and bouncy bands. This equipment will be in all 6<sup>th</sup> grade language classrooms as well as Special Ed classrooms.

\$3,800                      Normandy Park                      Knowledge is our Super Power  
Normandy Park School's theme for next school year will be "Knowledge is our Super Power". Superheroes are determined, have grit, help others, and are strong. They will integrate character and community values along with language arts, music, art, and physical education. Each teacher will select and buy Superhero decorations. There will be super reader charts, certificates, etc. As well as integrating this year-long theme into all subjects, students will be identified who show kindness, good judgement, and helpfulness. They will learn about real life superheroes and fictional superheroes. All students will be involved.

\$5,252.97                      MHS                      Darkroom Enlargers  
The grant will serve to provide photography students and the photography program with a tangible means to understand the historical and chemical process of photography. Over the past several years, it has become difficult to maintain both digital and film photography. With a new darkroom space created as part of the renovation, they are requesting specific funding for equipment for that aspect of the program. The enlargers they have are quite antiquated. They do not work well and pieces are missing. They also are requesting a quality low tech medium format camera. These cameras are very simple with no moving parts to break but still maintain the ability to produce a high- quality product especially from a larger negative. The overarching benefit is an increased career/college/artistic-readiness.

\$32,000	K-12	Cultural Arts for K-12 schools
\$3,000 each	AV, AH, HC	
	NP, SX, TJ, WD	
\$2,000	LLC	
\$4,000	FMS	
\$5,000	MHS	

***GREAT HORIZONS 2019-2020***

Motion #11      that, upon the recommendation of the Superintendent, the Board of Education approve the following courses and instructors for the fall semester of the Community School **Great Horizons** program, to be offered between September through December, 2019. (See attached Educational folder)

***2018-2019 COMMUNITY SCHOOL MINI CAMP***

Motion #12 that, upon recommendation of the Superintendent, the Board of Education approve the Morris School District Community School “Mini-Camp”, to be held on June 24 – 26, 2019 at the Frelinghuysen Middle School from 8:00 AM – 5:00 PM. Mini-Camp will feature programming including indoor and outdoor activities and specialty presentations. Minimum registration of 50 students will be required for the program to be implemented.

**EXPLANATION:**

Expenses to be paid out of collected tuition

**EDUCATIONAL MATTERS (Motions #1-12)**

Moved by Ms. Spiotta, seconded by Mr. Posey

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Murphy, Mr. Pawar, Mr. Posey, Mrs. Rhines (Motions #1-9, 11-12), Ms. Spiotta (Motions #1-9, 11-12), Ms. Pollak

NOES: None

ABSTAIN: Mrs. Rhines (Motion #10), Ms. Spiotta (Motion #10)

ABSENT: Mrs. Bangiola

**PUPIL SERVICES**

***OUT OF DISTRICT/HOME INSTRUCTION ROSTER***

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education approve placements and instructional services for students with disabilities, including those received by the district and those attending schools for which tuition is charged, for the month of May 2019, as noted in the detailed listing maintained on file in the Board Secretary's office.

**EXPLANATION**

Students with IEPs whose needs cannot be met in the programs that exist within the district are placed in outside private and public schools approved by the New Jersey Department of Education for students with disabilities. Attendance is monitored monthly in order to ensure students are enrolled as agreed and the state-mandated contract with each school states that two weeks' notice is required for removal of a student. Case managers make at least two visits per school year for each student enrolled in one of these schools, including one visit that involves the convening of an IEP Team to complete an annual review of the student's IEP. In order to preserve confidentiality, all students are identified only by their local and/or state identification numbers in any listing that is maintained outside the Office of Pupil Services.

***STRUCTURED LEARNING EXPERIENCES (SLE) 2018-2019- revised***

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the provision of instruction in the community that involve specific individualized student learning objectives, in order to meet the needs of students with disabilities who require Structured Learning Experiences for the 2018-2019 school year. Part of the program involves off-site internships and job sampling at job sites and other community partnerships. Parents are informed of each of these off-site experiences in advance. Structured Learning Experience is not a field trip as directed by NJDOE. The list of community partnerships is as follows:

5 Below

Beyer Ford

Bubba Rose

Century 21

Frelinghuysen Arboretum

Game Vault

Grow it Green (Early Street, Urban Farm and College St. Elizabeth)

**Hyatt Hotel**

I Do I Do

I HOP restaurant

Metlife

Morris County Courthouse

Morris County Sheriff's Office

Morristown Car Wash

Morristown/Morris Township Public Library



Panera Bread  
Staples  
Tito's Burritos Commissary Kitchen  
Verilli's Bakery  
Whitsons Food Services

### **EXPLANATION**

Structured Learning Experiences, such as job sampling and internships, give students an opportunity to utilize their skills in the real world in integrated community business settings with the guidance of a job coach/SLE instructor. A formal training plan will be written as part of the student's IEP and overseen by a Structured Learning Coordinator for any type of SLE. **Motion was originally approved on September 17, 2018 (motion #6), revised on October 1, 2018 (motion #4), revised on 1/28/2019 (motion #2) and revised again on 3/25/2019(motion #2). Motion has been revised to include, in bold, an additional SLE.**

### ***STIPULATION OF SETTLEMENT***

Motion #3 **PULLED**

### **PUPIL SERVICES (Motions #1-2, with Motion #3 Pulled)**

Moved by Ms. Spiotta, seconded by Dr. Gallerstein

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Murphy, Mr. Pawar, Mr. Posey, Mrs. Rhines, Ms. Spiotta, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Mrs. Bangiola

## **HUMAN RESOURCES**

### ***ABOLISH POSITION(S) 2019-2020***

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education abolish the following position(s) for the **2019-2020** school year:

- (1) 1.0 Data Specialist, HR
- (1) 1.0 Educational Computer Specialist, Tech
- (1) 1.0 Teacher on Special Assignment, Community School

### ***ESTABLISH POSITION(S) 2019-2020***

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education establish the following position(s) for the **2019-2020** school year:

- (1) 1.0 Adult School Program Facilitator – Class V - 12 months
- (1) 1.0 Educational Technology Specialist K-5

### ***RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2018-2019***

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

Employee #6643	June 4, 2019
	Termination

Andrews, Bianca	June 30, 2019
1.0 Bus Driver, Trans.	Resignation

### ***RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2019-2020***

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

Codey, Danielle	July 1, 2019
1.0 ELA, MHS	Resignation

Flynn, Laurie Ann	<b>September 1, 2019</b>
1.0 Teacher Assistant, LLC	Retirement

### ***APPOINTMENT(S) 2018-2019 \*/\*\****

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

Williams, Donald	\$5,400	05/20/19-06/30/19	<u>In place of:</u> Est. 01/28/19
0.3 Bus Aide, Transportation	\$12/hr/2.5 hrs/day, 180 days		

- \* Pending probationary period
- \*\* Pending completion of paperwork

***APPOINTMENT(S) 2019-2020 \*/\*\****

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

Eck, Tracey	\$72,392	09/01/19-06/30/20	<u>In place of:</u>
1.0 Spec. Ed., PreK, LLC	MA, Step 12		Carolan, N.
			Reassigned

- \* Pending probationary period
- \*\* Pending completion of paperwork

***NON-REPRESENTED EMPLOYEE CONTRACTS 2019-2020***

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education approve the employment contracts as approved by the Executive County Superintendent of the following employees, contracts are on file with the School Business Administrator/Board Secretary and Human Resource office.

Harte, Kelly- Assistant Superintendent of Curriculum and Instruction  
LoFranco, Anthony- School Business Administrator/Board Secretary

***EXTRA PAY REVISION 2018-2019***

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra-pay positions (**revisions in bold**) for the 2018-2019 school year:

<b>NORMANDY PARK SCHOOL – CO-CURRICULAR</b>					
<b>POSITION</b>	<b>STAFF MEMBER</b>	<b>YR EXP.</b>	<b>SALARY</b>	<b>INC</b>	<b>TOTAL SALARY</b>
<b>CO-CURRICULAR</b>					
<b>Helping Teacher – NP</b>	Pollock-Gilson, Wendy <b>(Sept 2018 – June 2019)</b>	4	<b>\$4,389</b>		<b>\$4,389</b>
<b>Helping Teacher – NP</b>	Richardson, Nicole <b>(Sept 2018 – Mar 2019)</b>	1	<b>\$2,674</b>		<b>\$2,674</b>
<b>Helping Teacher – NP</b>	Russell, Robert <b>(May 13, 2019 – June 2019)</b>	1	<b>\$574</b>		<b>\$574</b>

***JOB DESCRIPTION(S) 2018-2019***

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approve the following job descriptions:

- Adult School Program Facilitator – Class V - 12 months
- Educational Technology Specialist K-5
- Helping Teacher

**MORRIS SCHOOL DISTRICT  
JOB DESCRIPTION**

**TITLE:** **Adult School Program Facilitator – Class V - 12 months**

**REPORTS TO:** **COMMUNITY SCHOOL COORDINATOR**

**QUALIFICATIONS:**

- Creativity and excellent problem-solving skills
- Strong communication and organizational skills
- Effective collaboration skills
- Knowledge of In-Design, Constant Contact
- Prior experience in Adult Education Programming, or experience in educational program development and design

**DUTIES &  
RESPONSIBILITIES:**

Coordinate the Great Horizons daytime classes and Adult School evening classes to provide a stimulating and thought provoking experience to those individuals interested in intellectual exploration to include the following:

- Coordinate the development and implementation of Program Courses; Fall and Spring
- Recruit instructors with expertise in the specific courses; negotiate stipends.
- Coordinate room reservations with venues, provide set-up and break-down of rooms as necessary;
- Publicize the program offerings;
- Maintain website, general Community School e-mail and Constant Contact system;
- Update and maintain software management system;
- Communicate with Great Horizons and Adult School participants and instructors; provide reminders and updates;
- Develop and maintain relationships with community venues;
- Explore funding avenues for program
- Develop and create the Community School Brochure
- Collaborate with the Community School Office Manager to coordinate programming of evening and daytime courses.
- Using the In-Design program, create the twice yearly brochure, working with the printer to meet all deadlines and requirements.
- Additional Duties as assigned by the Community School Coordinator

**TERMS:** Twelve Month full time position

**MORRIS SCHOOL DISTRICT**  
**Job Description**

**Title:** **Educational Technology Specialist K-5**  
**Reports To:** Building Principals/Director of Technology Integration/Director of Technology  
/Assistant Superintendent of Curriculum

**Qualifications:**

- Evidence of strong organizational, interpersonal, technical and planning skills;
- Proven ability to integrate technology into all aspects of the teaching/learning process;
- Capable of keeping abreast of the rapidly changing and merging computer related technologies;
- Knowledge of district curriculum K-5
  - Expertise in the area of personalized/blended learning
- Strong computer troubleshooting skills
- Ability to work independently to follow through and meet timelines
- NJ Teaching Certification

**Specific Duties:**

1. Establish and maintain student and teacher accounts associated with the district's learning management system, and other district and classroom related software.
2. Assist students and staff with use of multimedia equipment.
3. Consult with teachers and administration about hardware, software, and technology integration. Report on performance and computer security, and equipment dependability as requested.
4. Assist teachers in creating schedules to incorporate blended learning in language arts and math.
5. Conducts surveys to determine professional development needs; plan and lead professional development on the use of technology to collect and analyze classroom data efficiently and effectively.
6. Assist teachers with District technology platforms and their implementation in the classroom.
7. Create teacher friendly tutorials for basic troubleshooting of District platforms.
8. Foster both appreciation and understanding of how technology can impact learning and each student's future.
9. Create and deliver professional development opportunities related to district-wide technology initiatives.
10. Support district assessments including but not limited to diagnostics, state mandated testing, WIDA, etc..
11. Model best practices and acceptable use of technology to students and staff.
12. Perform other duties as may be assigned by the Superintendent or his designee.

Contract Terms

Of Employment: 12-month position

## **MORRIS SCHOOL DISTRICT**

### **Job Description**

Title: Helping Teacher

Reports To: Principal

#### **QUALIFICATIONS:**

- NJ Teaching Certificate
- Minimum of 5 years classroom experience
- Supervisors Certification, Principal Certificate of Eligibility Preferred or interest in pursuing

#### **PERFORMANCE RESPONSIBILITIES:**

- Acts as the Lead Teacher in charge during the principal's absence
- Consults and supports individual classroom teachers with their instructional practices
- Assists in the planning of building based goals and acts as support to staff in developing SGO's and PDP's
- Assists in daily pre and post school activities (substitutes, early morning and late afternoon transportation, breakfast and tutorial programs)
- Assists with analyzing student data in the creation of building goals and individual student plans
- Assists in the planning and implementation of the cultural arts programs, assemblies, field trips and related student programs
- Coordinates the scheduling of support programs in the building, i.e., Intervention, ESL, Special Education, etc.
- Inventory, acquisition and dissemination of resources and materials
- Participates in the preparation of the building budget
- Coordinates the administrative details associated with district wide testing programs, i.e., scheduling, distribution, collection and security of materials, etc.
- Assumes all other duties as determined by the principal

#### **TERMS FOR EMPLOYMENT:**

192-day calendar stipend position and carry a full teaching assignment

***LEAVE(S) OF ABSENCE 2018-2019***

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence (**revisions in bold**) to the following staff members under the conditions stated and effective dates shown:

Richardson, Nicole 04/23/19-**06/21/19**\*\* - Medical  
1.0 Intervention, NP *(revised dates)*

Robbins, Rachel 04/15/19-05/31/19 \* - Maternity  
1.0 Language Arts, FMS **06/03/19-11/05/19** \*\* - FMLA  
*(revised dates)*

\* Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby) – with pay/with benefits.

\*\* Without pay/with benefits

***LEAVE(S) OF ABSENCE 2019-2020***

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

DeJesus, Jiana 11/07/19-12/15/19 \* - Maternity  
1.0 ELA, FMS 12/16/19-03/18/20 \*\* - FMLA

\* Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby) – with pay/with benefits.

\*\* Without pay/with benefits

***TRANSFER(S), CHANGE(S) OF ASSIGNMENT, TITLE AND OR/ SALARY 2018-2019***

Motion #12 that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of assignment and/or salary for the following certified staff:

Employee	Former Assignment	New Assignment	Effective	In Place Of:
Rivers, Keshia	1.0 Data Specialist, HR	1.0 Conf. Secretary, HR	5/21/19	Walker, C. Reassigned

***RETIREMENT INCENTIVE PAYMENT***

Motion #13 that, upon the recommendation of the Superintendent, the Board of Education approve the payment of a \$750 incentive for providing notification of retirement from the school district by February 1, 2019 to the following staff members:

Bass-Singleton, Robin  
Catanzaro, Dawn  
Dodge, Melissa  
Graham, Joan  
Harris, Michelle  
Maclay, Rita  
Menendez, Noemi



Ramsey Moore, Debra  
Russo, Michael  
Wood, Kathleen

***HUMAN RESOURCES/CURRICULUM***

***WIDA MODEL TESTING***

Motion #14 that, upon the recommendation of the Superintendent, the Board of Education approve MSD staff to administer the WIDA Model test to students who may be eligible for English language services upon registration when school is not in session.

Program:	WIDA Model testing
Description:	ESL & Bilingual teachers to administer the WIDA Model test to students who may be eligible for English language services upon registration when school is not in session.
Dates:	June, 2019 July, 2019 – September, 2019
Funding Source:	Local funds
Staff:	All certificated ESL & Bilingual teachers approved by building administrator
Rate:	As per contract language

**EXPLANATION:**

Upon submission of an approved timesheet, staff member will be compensated as outlined above.

***NJDOE EQUITY CONFERENCE***

Motion #15 that, upon the recommendation of the Superintendent, and the Human Resources Committee, the Board of Education approve the following:

Program:	NJDOE Equity Conference
Description:	Teachers will participate in professional training that is aligned to the district's Equity and Inclusion Action Plan
Dates:	July 31, 2019
Funding Source:	Title IV (Pending funding)
Rate:	As per contract language

Bozza, Amy  
Carmel, Matthew  
Guzman, Marcie  
Harpaul, Celia  
Heywood, Danae  
Jackson, Avelyn  
Vila Chave, Maria  
Wallace, Dawn M.

**EXPLANATION:**

Upon submission of an approved timesheet, staff member will be compensated as outlined above.

***PK-12 EXTENDED SCHOOL YEAR FOR SPECIAL EDUCATION***

Motion #16 that upon the recommendation of the Superintendent the Board of Education approve the following:

<b>Posting:</b>	<b>#D1</b>
<b>Position:</b>	Special Education Extended School Year Program Coordinator
<b>Program:</b>	PreK-12 Special Education
<b>Dates:</b>	April 1, 2019 – June 26, 2019 July 8, 2019 – August 9, 2019
<b>Stipend:</b>	\$7,000
<b>Funding Source:</b>	Local

McBride, Sean

<b>Posting:</b>	<b>#D14</b>
<b>Position:</b>	Special Education Extended School Year Program Pre-School Site Leader
<b>Program:</b>	PreK-12 Special Education
<b>Dates:</b>	April 1, 2019 – June 26, 2019 July 8, 2019 – August 9, 2019
<b>Stipend:</b>	\$4,500
<b>Funding Source:</b>	IDEA Grant

Rudiger, Kristen

<b>Posting:</b>	<b>#D3</b>
<b>Program:</b>	PK-12 Extended School Year (ESY) for Special Education
<b>Description:</b>	Provide extended school year services to students with significant disabilities.
<b>Dates:</b>	July 8, 2019 – August 9, 2019
<b>Funding Source:</b>	Local Funds

Teachers – \$34.00/hr

Bie, Jennifer  
Bisulca, Tracy  
Bruskin, Jennifer  
Carolan, Nicole  
Colucci, Nicole  
Esteves, Cecilia  
Hwang, Jihye  
Jackson, Avelyn  
Kersey, Warren  
Merrell, Brooke  
O'Brien, Matthew  
Ronay, Scott  
Sun, Yifei  
Verteramo, Vincent  
Wiehe, Petra  
Wilcox-Avalos, Catherine  
Young, Kristina

Teachers – \$39.00/hr

Bozzi, Amy  
Corona, Stephanie  
Davis, F. Yvonne  
Robertelli, Savina

Substitute Teachers - \$34.00/hr

Black, Adene  
Clark, Bridget  
Clark, Katherine  
DiDomenico, Sherry  
Hamfeldt, Tomasina  
Verma-Arora, Preeti

Teacher Assistants - \$13.00/hr

Celis, Maria  
Granato, Cynthia  
Taylor, Nailah

Substitute Teacher Assistants - \$13.00/hr

Clark, Bridget  
Clark, Katherine

Assistant Behavior Specialists - \$27.50/hr

Arakelian, Allison  
Amieva, Lucy  
Baran, Christine  
Barry, Nancy  
Berry-Brown, Kendra  
Bonilla, Armida  
Carfano, Kristin  
Casadevall, Andrew  
DeLillo, Heather  
Escobar Nunez, Libia  
Esposito, Debra  
Facchini, Maria  
Griffith, June  
Gupta, Sheela  
Haith, Seynabou  
Hammond, Aatifa  
Hanczyk, Victoria  
Handel, Madeline  
Kaczorowska, Daria  
Kardaras, Barbara  
Mercer, Joshua  
Mestell, Jonathan  
Meza, Luz  
Nally, Ryan  
Opena, Paul  
Oipari, Carolyn  
Phinn, Vincent

Rangel, Teresa  
Rios-Vargas, Daniela  
Rolfe, Jill  
Semper, Lisa  
Smith, Kathleen  
Tierney, Kaleigh  
Titus-Thermitus, Carline  
Toler, Michelle  
Vanorskie, Louis  
~~Waxgiser, Samantha~~  
Weiss, Gloria  
Weller, Michael  
Williams, Nancy B.  
Yoo, Jaime

Substitute Assistant Behavior Specialists - \$27.50/hr

Hamfeldt, Tomasina  
Handel, Madeline  
Verma-Arora, Preeti  
Waxgiser, Sandra

Speech Therapists – 1/140<sup>th</sup> of monthly salary

Beeck, F. Jean  
Corona, Beverly  
Hitchcock, Rebecca  
Lagonigro Fazari, Maria

Nurses – 1/140<sup>th</sup> of monthly salary

Caamano-Hussein, Christina  
Goss, Margaret  
McDonald, Sharon  
Ruta, Linda

Substitute Nurses – 1/140<sup>th</sup> of monthly salary

Gill, Karen

Secretary - \$13/hr

~~Catania, Gloria~~

Substitute Secretaries - \$13/hr

Ahrens, Sandra

Volunteers

Siguencia Calle, Zaida  
Padilla Ortiz, Carmen  
Osorio Melgar, Keydi

**Posting:** #D4-A  
**Program:** CST Evaluations (psychological, educational, social history, speech and occupational therapy)  
**Description:** CST evaluations to be completed by CST case managers in compliance with state and federal regulations.  
**Dates:** June 24, 2019 – June 30, 2019  
July 1, 2019-August 31, 2019  
**Funding:** Local Funds  
**Compensation:** Not to exceed 50 evaluations to be paid per contract language  
**Staff:** All MSD CST/evaluation staff

**Posting:** #D4-B  
**Program:** CST Services  
**Description:** Child Study Teams are needed during the summer for IEP development, parent conferences, and scheduling in compliance with state and federal regulations. General and special education teachers participate in eligibility and IEP meetings, as required by the state administrative code.  
**Dates:** June 24, 2019 – June 30, 2019  
July 1, 2019-August 31, 2019  
**Funding:** Local Funds  
**Hrs/Compensation:** Not to exceed 750 hours total at 1/140<sup>th</sup>  
**Staff:** All MSD certificated staff and CST/evaluation staff

**Posting:** #D5  
**Program:** Summer Nursing Services Project  
**Description:** To complete paperwork for required immunizations and new enrollee records.  
**Dates:** June 24, 2019 – June 30, 2019  
July 1, 2019 – August 31, 2019  
**Funding:** Local Funds  
**Hrs./Compensation:** Not to exceed 375 hours total at 1/140<sup>th</sup>  
**Staff:** All MSD nursing staff

***EXTRA SERVICES 2018-2019***

Motion #17 that, upon the recommendation of the Superintendent, the Board of Education approve compensation to the following employees for providing assistance during the Frelinghuysen Middle School Showcase Night May 20, 2019:

**Program:** Frelinghuysen Middle School Showcase Night  
**Description:** Teacher  
**Dates:** May 20, 2019  
**Funding:** Local funds  
**Rate:** As per contract language

Campbell-Studer, Kim  
Romanker, Shawn  
Zane, Jennifer

**EXPLANATION:**

Upon submission of an approved timesheet, staff member will be compensated as outlined above.

**HUMAN RESOURCES (Motions #1-17)**

Moved by Ms. Spiotta, seconded by Dr. Gallerstein

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Murphy, Mr. Pawar, Mr. Posey, Mrs.  
Rhines, Ms. Spiotta, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Mrs. Bangiola

**BUSINESS MATTERS**

***BILLS LIST 2018-2019***

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve the attached 2018-2019 bills list for the period ending:

**May 15, 2019 (payroll)**  
**May 20, 2019**

***DONATIONS***

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve the donation from the Alexander Hamilton School HSA of a rock climbing wall with mats to be used in the Alexander Hamilton School gym.

**EXPLANATION**

The HSA raised funds to purchase the rock climbing wall/mats. This was discussed at the May Finance Committee Meeting.

Motion #3 that upon the recommendation of the Superintendent, the Board of Education approve the donation from Keller Williams Metropolitan to Alexander Hamilton School. Keller Williams is providing the school with appliances, table and chairs for the Staff Lounge. Additionally, to turn the current book room into a Sensory/Relaxation Room, Keller Williams is donating their services to help prep and paint the room, various sensory integration products, educational toys and seating.

**EXPLANATION**

Keller Williams Metropolitan is a local company working with our schools in conjunction with the school's Red Day Project. This was discussed at the May Finance Committee Meeting.

Motion #4 that upon the recommendation of the Superintendent, the Board of Education approve the donation from Keller Williams Metropolitan to Hillcrest School. Keller Williams donated their time to paint pictures on the walls in multiple locations of the school as well as hopscotch courts outside. Additionally they donated a conference table and chairs for the PCL/Meeting room.

**EXPLANATION**

Keller Williams Metropolitan is a local company working with our schools in conjunction with the school's Red Day Project. This was discussed at the May Finance Committee Meeting.

***CORRECTIVE ACTION PLAN***

***Carl D. Perkins Grant***

Motion #5 that upon the recommendation of the Superintendent, the Board of Education approves the submission of the Corrective Action Plan in regards to the findings from the Carl D. Perkins Grant Audit.

**EXPLANATION**

This was discussed in the May Finance Committee Meeting

***AGREEMENT***

***DREW UNIVERSITY***

Motion #6 that upon the recommendation of the Superintendent, the Board of Education approve an agreement with Drew University that will work with the Morris School District for the Master of Arts in Teaching Program effective June 1, 2019 - May 31, 2020.

**EXPLANATION**

There is no cost to the district for this Agreement. The program's purpose is to have the University's students complete their required classroom teaching instruction under clinical supervision as outlined in the attached Agreement.

***SHEPARD SCHOOL***

Motion #7 that upon the recommendation of the Superintendent, the Board of Education Approve an agreement, between the Morris School District and The Shepard School of Morristown, to provide a school meal Program for the 2019-2020 school year beginning July 1, 2019. (Agreement on file in Business Administrator's Office.)

***2019 SAFETY GRANT PROGRAM***

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve the submission of a grant application for the 2019 Safety Grant Program through the New Jersey School Boards Association Insurance Group's ERIC-West Sub fund for the purposes described in the application, in the amount of \$38,000 for the period July 1, 2019 through June 30, 2020.

**EXPLANATION**

Funding for the Safety Grant program will be used for camera system updates at Frelinghuysen Middle School. This was discussed at the May Finance Committee.



***SALE OF SURPLUS PROPERTY***

Motion #9 WHEREAS the following property is not needed for school purposes; there exists a need for all available space at the various schools; and, the NJ Public School Contracts Law, 18A: 18A-45, requires a resolution authorizing the disposition of surplus property,

NOW, THEREFORE BE IT RESOLVED by the Morris School District Board of Education authorizes the Business Administrator to dispose of this surplus property. The items that are in saleable condition will be listed on an online auction. Items not sold within 15 days of listing may be removed from district premises at no cost to the district. Items listed as salvage will be removed from school property.

<b>Description</b>	<b>Quantity</b>	<b>Age</b>	<b>Location</b>	<b>Disposal</b>
Yamaha CVP-92 Clavinova Electric Piano	1	20 years	NP	Online auction/Disposal
1999 4700 DT 466E International Dump Truck	1	20 years	FMS	Online auction/Disposal
2001 4700 Diesel International Dump Truck	1	18 years	FMS	Online auction/Disposal
Push Leaf Blower	2	N/A	FMS	Online auction/Disposal
Baseball pants	120	N/A	MHS Equip Rm	Online auction/Disposal
Baseball jerseys	43	N/A	MHS Equip Rm	Online auction/Disposal
Catcher's mask	7	N/A	MHS Equip Rm	Online auction/Disposal
Batter's helmet	31	N/A	MHS Equip Rm	Online auction/Disposal
Miscellaneous baseball equipment	9	N/A	MHS Equip Rm	Online auction/Disposal
Briggs & Stratton 650 Series Lawn Mower	1	N/A	FMS	Online auction/Disposal
Toro debris loader 3100	1	Approx. 20 yrs	FMS	Online auction/Disposal
Ariens snow blower	2	N/A	FMS	Online auction/Disposal
Dayton pressure washer	1	N/A	B&G	Online auction/Disposal
Landis Treadmill	1	N/A	FMS	Online auction/Disposal
Cres-Cor Crown -X Food Warmer	1	25 years	SX	Online auction/Disposal
Tilt Skillet	1	29 years	SX	Online auction/Disposal
Metal dish carts	2	N/A	FMS	Online auction/Disposal
Hobart Table Mixer	1	39 years	FMS	Online auction/Disposal
Polyvision TS610 Interactive Whiteboard	1	N/A	WD	Online auction/Disposal

***CONSTRUCTION***

Motion #10 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

Whereas, The Board of Education of Morris School District in the County of Morris, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

***New Doors at Roof Level - Thomas Jefferson School  
New Roof Access Door - Morristown High School  
Renovations & Alterations - Lafayette Learning Center***

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF MORRIS SCHOOL DISTRICT IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Morris County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution.

Section 4. This project is being funded as an “other capital project” and will not require state funding and the District is not seeking a Grant.

Section 5. This resolution shall take effect immediately.

***PROFESSIONAL SERVICES 2019-2020***

***Effective School Solutions (ESS)***

Motion #11 WHEREAS, there exists a need for professional services for 2019-2020 and funds are available for these purposes.

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged for professional services as described and in the amount not to exceed as follows:

Effective School Solutions Program (ESS)	Provide therapeutic mental health services through licensed professionals to students in public school districts, including the summer	<b>\$406,470</b>
--	--	------------------

## **EXPLANATION**

Effective School Solutions, LLC provides a therapeutic environment within Morristown High School to assist students with emotional and behavioral challenges to engage with the academic environment and remain at the high school. Most students remain in the program for at least a full school year.

## ***TRAVEL & REIMBURSEMENT***

Motion #12 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, employees are attending conferences, conventions, staff training seminars or workshops as depicted on attachment: and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions was approved as critical to the instructional needs of the school district or furthering the efficient operation of the school district; and

WHEREAS, the travel and related expenses particular to attendance at these functions are in compliance with the state travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget; be it

RESOLVED, that the board approves the travel and related expenses particular to attendance at these functions.

## **BUSINESS MATTERS (Motions #1-12)**

Moved by Ms. Spiotta, seconded by Dr. Gallerstein

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Murphy, Mr. Pawar, Mr. Posey, Mrs. Rhines, Ms. Spiotta, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Mrs. Bangiola

**NEW BUSINESS BROUGHT BEFORE THE BOARD**

*The Board discussed their upcoming retreat. Additionally, Mr. Posey announced the passing of a community member and former Mayor of Morris Township, Bob Nace.*

**ADJOURNMENT (8:46 PM)**

Moved by Mr. Pawar, seconded by Ms. Pollak

AYES: Mrs. Davidson, Ms. Galdi, Dr. Gallerstein, Ms. Murphy, Mr. Pawar, Mr. Posey, Mrs. Rhines, Ms. Spiotta, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Mrs. Bangiola

Respectfully Submitted,

Anthony Lo Franco  
Business Administrator/  
Board Secretary