

MORRIS SCHOOL DISTRICT  
Minutes of May 6, 2019  
MORRISTOWN HIGH SCHOOL

The regular meeting of the Board of Education of the Morris School District, of Morris County, New Jersey was held in the Learning Commons of Morristown High School, Morristown, New Jersey 07960 on Monday evening, May 6, 2019 at 6:44 p.m.

Anthony LoFranco, Board Secretary, called the meeting to order and made the following announcement: The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act the Board of Education of the Morris School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, and to those persons or entities requesting notification, posted on the district website and posted at the Administration Center, 31 Hazel Street, Morristown, New Jersey.

At the Roll Call, the following Board Members were present: Mrs. Nancy Bangiola, Board Vice-President, Mrs. Meredith Davidson, Dr. Peter Gallerstein, Mr. Vij Pawar, Ms. Lisa Pollak, Board President, Mr. Leonard Posey, Mrs. Ann Rhines, and Ms. Melissa Spiotta.

Ms. Lucia Galdi, Morris Plains Representative and Ms. Linda K. Murphy were absent.

Also present were Mr. Mackey Pendergrast, Superintendent, Mr. Anthony LoFranco, Business Administrator/Board Secretary, Ms. Lora Clark, Director of Human Resources, Personnel & Equity, and Ms. Deb Engelfried, Supervisor of Social Emotional Learning (SEL) and Information Management.

Ms. Jennifer Adkins, Community School Coordinator, Mr. Richard Ferrone, District Manager of Safety and Operations, Mrs. Cristina Frazzano, Principal, Thomas Jefferson School, Mrs. Joan Frederick, Assistant Business Administrator, Ms. Kelly Harte, Assistant Superintendent of Curriculum and Instruction, Ms. Erica Hartman, Director of Technology, Instructional, Dr. Jessica Neu, Director of Pupil Services, Ms. Suzanne Olimpio, Assistant Superintendent of Pupil Services, Dr. Jennifer van Frank, Communications & Community Relations Coordinator, and Mr. Brian Young, Supervisor of Instruction - STEM, Pre-K - 12, arrived at 7:30 pm.

Ms. Josephine Noone, Director of Curriculum and Instruction was absent.

There were approximately 26 people from the public and staff in attendance.

At 6:45 p.m, Mrs. Davidson moved to go into closed session to discuss legal and confidential matters.

Mr. Pawar seconded the motion which carried unanimously with Ms. Galdi and Ms. Murphy absent.

At 7:29 p.m., Dr. Gallerstein moved to go into open session. Mrs. Bangiola seconded the motion, which carried unanimously.

### **PLEDGE OF ALLEGIANCE**

*Mrs. Pollak led the Board in the Pledge of Allegiance.*

### **SUPERINTENDENT'S REPORT**

*Mr. Pendergrast presented the Public Hearing of the 2019-2020 Budget.*

*Mr. Pendergrast updated the board on the recommended Thomas Jefferson and Woodland School Administration model change.*

*Mr. Young gave a presentation on the district's Pre-K - 12 STEM vision.*

### **PRESIDENT'S REPORT**

*None*

### **PUBLIC COMMENT**

*Members of the public came forward on the following:*

- *MHS teacher course change*
- *Use of newer high school rooms*

### **STUDENT REPRESENTATIVES**

*Ms. Vargas and Ms. Baskin reported the following:*

- *Spring Musical Award nominations*
- *Spring sports going well*
- *AP Testing 5/6/19 - 5/13/19*
- *Junior Prom - 5/11/19*

### **COMMITTEE REPORTS**

#### **Human Resources**

*Ms. Spiotta reported the following was discussed:*

- *Resignations*
- *Retirements*
- *Appointments*
- *New Job Descriptions*

#### **Policy**

*Mrs. Bangiola reported the following was discussed:*

- *Practices, Performances, Competitions Policy*
- *Sustainability Policy*
- *Gender Identity and Expression Policy*

***EXECUTIVE SESSION***

**Motion #1 AUTHORIZING EXECUTIVE SESSION**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Morris School District Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

WHEREAS, the Board has determined that three (3) issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on May 6, 2019 at 6:30 P.M, and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

☒ "(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality are: Student Matters

☐ "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between (1) the Board and the Morris School District Administrators Association.

☐ "(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is:

☒ "(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

☐ "(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall (select one) ☐ reconvene and immediately adjourn or ☒ reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the Morris School District Board of Education will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

#### **EXECUTIVE SESSION (Motion #1)**

Moved by Mrs. Davidson, seconded by Mr. Pawar

AYES: Mrs. Davidson, Dr. Gallerstein, Mr. Pawar, Mr. Posey, Mrs. Rhines,  
Ms. Spiotta, Mrs. Bangiola, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Ms. Galdi, Ms. Murphy

**MINUTES**

Motion #1      that upon the recommendation of the Superintendent, the Board of Education, approve executive session minutes from the regular business meeting of:

April 8, 2019

Motion #2      that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the regular business meeting of:

April 8, 2019

**MINUTES (Motions #1-2)**

Moved by Mrs. Bangiola, seconded by Ms. Spiotta

AYES:            Mrs. Davidson, Dr. Gallerstein, Mr. Pawar, Mr. Posey, Mrs. Rhines,  
                      Ms. Spiotta, Mrs. Bangiola

NOES:           None

ABSTAIN:       Mrs. Pollak

ABSENT:        Ms. Galdi, Ms. Murphy

**POLICY**

***SCHOOL CALENDAR 2018 -2019***

Motion #1      that upon the recommendation of the Superintendent, the Board of Education approve the revised school calendar for the 2018-2019 school year as per the attached.

***EXPLANATION:***      The last day of school for the Morris School District has been revised to Friday, June 21, 2019, due to unused emergency days. Frelinghuysen Middle School graduation will remain on Tuesday, June 25, 2019 and Morristown High School graduation will remain on Wednesday, June 26, 2019. A communication will be sent to the Morris School District community on Tuesday, May 7, 2019.

***FIRST READING***

Motion #2      that upon the recommendation of the Superintendent, the Board of Education approve for first reading the following new/revised bylaws/policies/regulations:

P8900 Sustainability

**POLICY (Motions #1-2)**

Moved by Mrs. Bangiola, seconded by Ms. Spiotta

AYES:            Mrs. Davidson, Dr. Gallerstein, Mr. Pawar, Mr. Posey, Mrs. Rhines,  
                      Ms. Spiotta, Mrs. Bangiola, Ms. Pollak

NOES:           None

ABSTAIN:       None

ABSENT:        Ms. Galdi, Ms. Murphy

**EDUCATIONAL MATTERS**

***HARASSMENT, INTIMIDATION, AND BULLYING REPORT***

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education accept the Harassment, Intimidation, and Bullying report for the period ending, April 8, 2019.

***2018-2019 FIELD TRIPS***

Motion #2 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following field trips for the 2018-2019 school year: (See attached Educational folder)

***MEF DONATIONS***

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education accept donations through the Morris Educational Foundation for the following:

<u>Amount</u>	<u>School</u>	<u>Project</u>
\$300	MHS	Chemistry
\$300	MHS	Math

**EDUCATIONAL MATTERS (Motions #1-3)**

Moved by Mrs. Bangiola, seconded by Ms. Spiotta

AYES: Mrs. Davidson, Dr. Gallerstein, Mr. Pawar, Mr. Posey, Mrs. Rhines,  
Ms. Spiotta, Mrs. Bangiola, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Ms. Galdi, Ms. Murphy

## **HUMAN RESOURCES**

### ***ABOLISH POSITION(S) 2019-2020***

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education abolish the following position(s) for the 2019-2020 school year:

- (1) 1.0 Director of Curriculum & Instruction, CO

### ***ESTABLISH POSITION(S) 2019-2020***

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education establish the following position(s) for the 2019-2020 school year:

- (1) 1.0 Assistant Principal - Elementary
- (1) 1.0 Director of Bilingual/ELL Programs K-12, CO
- (1) 0.83 Teacher Assistant, TBD

### ***RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2018-2019***

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

Valenti, Allison	May 6, 2019
0.3 LR/PG Aide, NP	Resignation

### ***RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2019-2020***

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

Bly, Brittany	July 1, 2019
1.0 Grade 4 , AH (CABAS)	Resignation
Chen, Angela	July 1, 2019
1.0 Special Ed., HC (CABAS)	Resignation
DuPre-Burns, Mary Ellen	July 1, 2019
1.0 School Psychologist, PS	Retirement
Gentilini, Lara	July 1, 2019
1.0 Grade 2, HC (CABAS)	Resignation
Mellon, Leanna	July 1, 2019
1.0 Kindergarten, HC (CABAS)	Resignation
Olimpio (Onnembo), Suzanne	July 1, 2019
1.0 Assistant Superintendent of Pupil Services	Retirement
Ruppel, Karin	July 1, 2019
Teacher, Program Coordinator, CS	Retirement



Wells-Rowe, Elizabeth  
1.0 Teacher Assistant, PS

July 1, 2019  
Retirement

***APPOINTMENT(S) 2018-2019 \*/\*\****

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

Anderson, Felice	\$4,860	04/25/19-06/30/19	<u>In place of:</u>
0.3 Bus Aide, Trans.	\$12/hr./2.25 hrs/day, 180 days/year		Employee #6554
			Termination
Trizzino, James	\$35,000	04/16/19-06/30/19	Vincent, J.
1.0 Security Monitor, MHS			Retired

\* Pending probationary period

\*\* Pending completion of paperwork

***REAPPOINTMENT AND SALARIES FOR ADMINISTRATORS' ASSOCIATION 2019-2020***

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve the reappointment and salaries of the Morris School District Administrators' Association Staff staff for the 2019-2020 school year as filed with the School Business Administrator/Board Secretary and Human Resources offices.

***REAPPOINTMENT AND SALARIES FOR SUPERVISORY SUPPORT STAFF ASSOCIATION 2019-2020***

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education approve the reappointment and salaries of the Supervisory Support Staff staff for the 2019-2020 school year as filed with the School Business Administrator/Board Secretary and Human Resources offices.

***REAPPOINTMENT AND SALARIES FOR CERTIFICATED STAFF 2019-2020***

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve the reappointment and salaries of the certificated staff for the 2019-2020 school year as filed with the School Business Administrator/Board Secretary and Human Resources office.

***REAPPOINTMENT AND SALARIES - NON-CERTIFICATED STAFF 2019-2020 \****

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approve the reappointment and salaries of the non-certificated staff for the 2019-2020 school year as filed with the School Business Administrator/Board Secretary and Human Resources offices.

\*Pending probationary period

***REAPPOINTMENT AND SALARIES FOR NON-REPRESENTED STAFF 2019-2020***

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve the reappointment and salaries of the non-represented staff and salaries for the 2019-2020 as filed with the School Business Administrator/Board Secretary and Human Resources office.

***NON-REPRESENTED EMPLOYEE CONTRACTS 2019-2020***

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education approve the reappointment of the staff below for the 2019-2020 school year. Employment contracts will be submitted to the Executive County Superintendent for approval.

Harte, Kelly- Assistant Superintendent of Curriculum and Instruction  
LoFranco, Anthony- School Business Administrator/Board Secretary

***SALARY INCREMENT AND ADJUSTMENT WITHHELD 2019-2020***

Motion #12 that, upon the recommendation of the Superintendent, the Board of Education withhold the increment and adjustment for the 2019-2020 school year for following employees as filed with the School Business Administrator/Board Secretary and Human Resources offices.

Employee # 2123  
Employee # 2200

***SUBSTITUTE APPOINTMENTS 2018-2019***

Motion #13 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of substitutes, and approve all Morris School District Substitute Teachers to also provide service as Teacher Assistant, ABS, and Lunchroom Playground Aide as assigned for the 2018-2019 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

**Secretary**

Hill, Kathleen (eff. 5/1/19)  
Szporn, Elizabeth (eff. 04/02/19)

**Teacher**

Camp, Zoe  
Waxgiser, Samantha®

**LR/PG Aide**

Buckley, Natalia (eff. 4/8/19 - \$15 pr/hr)

Scherr, Judit (eff. 4/8/19 - \$15 pr/hr)

***SUBSTITUTE REAPPOINTMENTS 2019-2020***

Motion #14 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of substitutes, and approve all Morris School District Substitute Teachers to also provide service as Teacher Assistant, ABS, and Lunchroom Playground Aide as assigned for the 2019-2020 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

**ABS**

Aquino, Christine  
Collins, Kathryn  
Dunn, Madelyn  
Esposito, Karen  
Granato, Cynthia

**Athletic Trainer**

Caruso, Laura  
Geary, Jennifer  
Jackson, Jessica

**Athletic Volunteer**

Chegwidden, James (Basketball – Girls)  
Codey, Kevin (Basketball – Boys)  
Daly, Matthew (Lacrosse – Girls)  
Drake, Christopher (Lacrosse – Boys)  
Goss, Kyle (Wrestling)  
Gringeri, Melissa (Fencing)  
Haddad, Philip (Football)  
Lee, Rodney (Football)  
Malavasi, Kyle (Basketball – Boys)  
Mateus, Santiago (Soccer – Boys)  
Newman, Kenneth (Basketball – Girls)  
Pagano, Samuel (Baseball)  
Ryan, James (Ice Hockey)  
Scorsune, Jonathan (Ice Hockey)  
Villhauer, Edwin (Cross Country)  
Villhauer, Edwin (Indoor Track)  
Villhauer, Edwin (Track & Field)  
Weller, Michael (Swimming)  
Woodfinlevine, Griffin (Lacrosse – Boys)  
Yawger, Andrew (Baseball)

**Bedside**

Batastini, Bradley

Belmonte, Joanne  
Esposito, Michael  
Faulkner, Adina  
Fielding, Maralyn  
Fiorenzo, Carroll  
Gibson, Sandra  
Guzman, Marcie  
Hamfeldt, Tomasina  
Heiden, Marcia  
Iglesias, Daphne  
Kraskouskas, Ellen  
Milewski, Christopher  
Murtha, Kevin  
Nagel, Roberta  
Omar, Ahlam  
Ruggeri, Kristina  
Williams, Juanita  
Zvaleuskas, Laura

**Buildings & Grounds**

Aguilar, Gloria  
Ajxup, Ericka  
Chavez, Edinson  
Kolovos, Kalliopi  
Long, Conor  
Robinson, Samari  
Rojas, Edma  
Rudolph, Sekayi  
Schulte, Luke

**Bus Aide**

Chase, Shirley

**Bus Driver**

Cardoza, Melissa  
DaSilva, Vincent  
Hendricks, William  
Jenkins, Melissa  
McKay, Betty  
Ortiz, Luz  
Quint, Vladimir  
Ramirez, Marisol  
Riano, Johanna  
Shiels, Nancy

**Lunchroom/Playground Aide**

Alberto, Margherita (\$15 pr/hr)  
Andrews, Bianca (\$15.00 pr/hr)

Barry, Nancy (\$15 pr/hr)  
Benitez, Otilia (\$17.65 pr/hr)  
Buckley, Natalia (\$15.00 pr/hr)  
Cadavid, Luz (\$15.00 pr/hr)  
Cardoza, Melissa (\$15 pr/hr)  
Crawford, Jeanne (\$18.21 pr/hr)  
Curley, Meredith (\$18.00 pr/hr)  
Gibson, Phyllis (\$15.00 pr/hr)  
Granato, Cynthia (\$17.89 pr/hr)  
Holstein, Barbara (\$15.00 pr/hr)  
King, Theresa (\$15.00 pr/hr)  
Lomazzo, Barbara (\$15.00 pr/hr)  
Muhammad, Veronica (\$15.00 pr/hr)  
Nobles, Alice (\$15.00 pr/hr)  
Osborne-Rogers, Myra (\$15.00 pr/hr)  
Ramirez, Marisol (\$15.00 pr/hr)  
Rangel, Teresa (\$15.00 pr/hr)  
Rios-Vargas, Daniela (\$15.00 pr/hr)  
Scheer, Judit (\$15.00 pr/hr)  
Shaw, Maria (\$15.00 pr/hr)  
Torres, Tammy (\$15.00 pr/hr)  
Williams, Candida (\$15.00 pr/hr)

**Nurse**

Barilla-Kay, Diane  
Barter, Christina  
Kelly, Kathleen  
McCloskey, Sandra  
Nally, Elizabeth  
Paul, Abigail  
Tuttle, Meaghan  
Vail, Dawn

**Related Services Long Term**

Brigante, Marie  
Rajah, Florence

**Secretary**

Baird, Sandra  
Bracewell, Donna  
Brown, Stephanie  
Casadevall, Samuel  
Crawford, Cynthia  
Denninger, Deborah  
Dutton, Sonia  
Gagliardi, Elissa  
Gamble, Elaine  
Giammarino, Stacie

Harvey, Jayme  
Hill, Kathleen  
Kander, Deborah  
Livingston, Lynn  
Monahan, Margaret  
Regeic, Patricia  
Ruta, Linda (summers only)  
Sayre, Pamela  
Sharpe, Jeri  
Szporn, Elizabeth  
Williams, Molly  
Woebse, Katelyn  
Wukitsch, Lynn

**Security Monitor**

Johnson Jr., William D.

**Teacher Assistant**

Aquino, Christine  
Barry, Nancy  
Bozzi, Andrea  
Dunn, Madelyn  
Esposito, Karen  
Giammarino, Stacie  
Granato, Cynthia  
Helmer, Carol  
Ketch, Delores  
King, Theresa  
Lomazzo, Barbara  
Nutt, Nancy  
Teixeira, Dina  
Woebse, Katelyn

**Volunteer (Farm)**

Ananko, Shawn

**Volunteer (Music Marching Band)**

Chu, Ross

**Teacher**

Abdelshahid, Nermin  
Alleborn, Susan  
Arakelian, Allison  
Arnold, Barbara  
Babcock, Noel  
Babcock, Pamela  
Barrero, Erika  
Barilla-Kay, Diane

Benitez, Otilia  
Bergman, Jessica  
Berry-Brown, Kendra  
Blumstein, Randee  
Bonilla, Armida  
Bourland, Camille  
Bourne, Sara  
Bowden, Kerry  
Bracewell, Donna  
Brigante, Marie  
Brubaker, Jill  
Bucci, Ralph  
Buchner, Stephanie  
Butler, Amy  
Cadden, Allison  
Camp, Zoe  
Caravaglia, Michelle  
Cardona-Torres, Alejandro  
Carfano, Kristin  
Carroll, Carolyn  
Caruana, Lauren  
Casadevall, Andrew  
Casadevall, Samuel  
Cavalier, Michael  
Cavalier, Vincenza  
Chalker, Marcia  
Chavis, Jamaal  
Chu, Ross  
Corinaldi, Laurie  
Cramer, Irene  
Cristao, Pauliana  
Curley, Meredith  
Curran, John  
Davidoff, Paula  
Davis, Edgar  
Davis, Kiana  
DelGaudio, Lisa  
DellaCroce, Antoinette  
Della Peruti, Carl  
Devale, Vinita  
DeVito, Lori  
Donegan, Barbara  
Dones, Vivien  
Donohue, Nicole  
Doyle, Bernadette  
Eickmeyer, Marlene  
Ernst, Melinda  
Escobar-Nunez, Libia

Facchini, Maria  
Fennelly, Deborah  
Ferrara, Allison  
Fiorenzo, Caroll  
Flynn, Katharyn  
Friedman, Barbara  
Gaskins, Courtney  
Gaynor, Alison  
Geller, Lynn  
Gibbs, Annmarie  
Gillespie, Beth Ann  
Glynn, Maricela  
Goldfield, Denise  
Griffith, June  
Grosso, Lauren  
Hadzima, Barbara  
Haith, Seynabou  
Hamfeldt, Tomasina  
Handel, Madeline  
Harris, Loretta  
Harvey, Jayme  
Hayes, Munah  
Heher, Kathleen  
Heiden, Marcia  
Heusel, Michele  
Holland, Michelle  
Hovis, Charles  
Hovis, Michael  
Hunt, Carolyn  
Jackson, Laura  
James, Alma  
Jan, Tawab  
Johnson, Ann  
Johnson, Edward  
Jones, Marisa  
Joyner, Karen  
Kander, Deborah  
Kardaras, Barbara  
Koba, Migdonia  
Kraskouskas, Ellen  
Kratochvill, Carol  
Lebron-Costikyan, Sylvia  
Levine, Hillary  
Licardi, Christine  
Livingston, Lynn  
Lopez, Loredana  
Manahan, Ilene  
Mang, Sabelle



Marcantonio, Melissa  
Mateus, Santiago  
Mattaliano, Marissa  
Mazo-Cano, Daniela  
McClean, Kadeisha  
McCoy, Kathleen  
McDonald, Eugene  
McIntyre, Alvin  
McKeown, John  
McLaughlin, Peter  
Mead, Linda  
Meade, Montgomery  
Memoli, James  
Mihalko-Lieto, Cynthia  
Miller, Michelle  
Monahan, Margaret  
Morgan, Heather  
Murtha, Kevin  
Nagidi, Danielle  
Niehenke, Ana  
Noonan, Susan  
Norris-Brown, Lacey  
Norton, Tracy  
Olivo, Christine  
Omar, Ahlam  
Opena, Paul  
Opiari, Carolyn  
Ottaiano, Andrea  
Pannu, Simranjit  
Parish, Daniel  
Platt, Rachel  
Price, Kristen  
Provus, Amy  
Ramirez, Sheryl  
Rangel, Teresa  
Richards, Jena  
Rivera, Kaitlyn  
Robertelli, Savina  
Rodgers, Miles  
Rosenfeld, Michelle  
Rough, Jamie  
Ruggeri, Kristina  
Ruiz, Samantha  
Salako, Olajuwon  
Segelman, Lisa  
Semper, Lisa  
Serra, Noelle  
Shaffer, Anne

Sharma, Sunita  
Sharpe, Jeri  
Simpson, Christina  
Skibiel, Paulette  
Smith, Kathleen  
Smith, Rebecca  
Specht, Trudy  
Stern, Megan  
Stockel, Colleen  
Stornetta, Marcia  
Stroh, Katherine  
Stropnick, Nancy  
Sutherland, Barbara  
Szporn, Elizabeth  
Tarashuk, Marissa  
Torres, Jessica  
Town, Claire  
Unger, Randi  
Vail, Suzanne  
Verma-Arora, Preeti  
Viscarra, Carmen  
Wadsack, Ronald  
Walsh, Catherine  
Waxgiser, Samantha  
Waxgiser, Sandra  
Weiss, Gloria  
Weissman, Susan  
Wheeler, Laura  
Whelchel, Elijah  
White, Lori  
Wild, Deborah  
Williams, Nancy  
Williams, Shelly  
Williams, Teresa  
Wukitsch, Lynn  
Zawacke, Kathryn

**EXPLANATION:** Upon the submission of approved timesheets, the staff will be compensated at approved substitute rates.

***JOB DESCRIPTION(S)***

Motion #15 that, upon the recommendation of the Superintendent, the Board of Education approve the following job descriptions:

- **Assistant Principal-Elementary**
- Director of Bilingual/ELL Programs K-12
- PreK-12 Supervisor of English Language Arts
- PreK-12 Supervisor of Mathematics

## **Morris School District**

### **Job Description**

**Title: Assistant Principal- Elementary**

**Reports To: Building Principal**

**Qualifications:**

- **Appropriate NJ Teacher Certificate**
- **NJ Principal Certification or Certificate of Eligibility**
- **Minimum 5 years teaching experience in an elementary classroom**

**Skills:**

- **Strong organizational, communication and interpersonal skills**
- **Knowledge of K-5 curriculum and strong instructional practices**
- **Ability to establish and maintain effective working relationships with all staff members including administrators, teachers and support staff**

**Essential Functions:**

1. **Assist the school principal with the overall administration of a K-2nd and 3rd-5<sup>th</sup> building .**
2. **Help plan daily school activities by participating in the development of class schedules, teacher assignments, and extracurricular activity schedules**
3. **Promote a positive, caring and safe climate for learning**
4. **Assists in the recruitment, orientation, induction and training of new teacher. Mentor, observe and evaluate staff**
5. **Assist faculty in developing expertise in instructional practices**
6. **Participates in the preparation of the building budget**
7. **Facilitate meetings with various groups such as Grade Level PLC's, I&RS and other School Committees**
8. **Coordinates the administrative details associated with district wide testing programs, i.e., scheduling, distribution, collection and security of materials, etc.**
9. **Assist principal in organizing and interpreting student data**
10. **Provide student discipline as needed and follow through discipline referrals with teachers, parents and students**
11. **Facilitate parental involvement in support of school and extracurricular activities**
12. **Assumes all other duties as determined by the principal**

**Contract Term: 12 Months**

**MORRIS SCHOOL DISTRICT**

**Job Description**

Title: Director of Bilingual/ELL Programs K-12

Supervisor: Assistant Superintendent of Curriculum and Instruction

Qualifications:

- NJ Principal Certification or Certificate of Eligibility required, Bilingual Certification Preferred
- Bilingual Spanish
- Excellent Communication, Speaking, Reading & Writing skills
- Knowledge of Bilingual Program Requirements for NJ
- Ability to organize and manage time to meet deadlines

Bilingual Programs:

- Coordinate and develop the K-12 Bilingual/ELL Program curriculum and resources
- Ensure Bilingual Code compliance for all programs K-12
- Work with administrators at all levels to design and deliver professional development related to Culturally Responsive Teaching, Bilingual programs and additional topics related to district goals and staff surveys.
- Oversee intake, language testing and placement of Bilingual/ELL students K-12
- Research, design and work with building administrators to implement alternate/"option 2" programs to support student progress toward graduation.
- Manage, update and use online platforms to collect/analyze data on Bilingual student performance K-12
- Oversee ACCESS testing and all required standardized testing as it relates to Bilingual/ELL students
- Organize and facilitate the Bilingual Parent Advisory Council
- Collaborate with other school districts on issues surrounding Bilingual/ELL programs
- Facilitate articulation meetings with district teachers regarding student progress, instructional practice and program evaluation.

Other:

- Provide input to the establishment and proposed means of achieving district goals that impact minority students, by raising awareness of relevant cultural differences
- Complete walkthroughs and teacher observations across K-12 schools
- Coordinate workshops for parents that address the needs of children and families relative to district curricula and expectations
- Other duties as assigned by the Assistant Superintendent of Curriculum and Instruction

Contract Terms

Of Employment: 12-month position

**MORRIS SCHOOL DISTRICT**  
**Job Description**

**Title:** PreK-12 Supervisor of English Language Arts  
**Reports to:** Assistant Superintendent of Curriculum and Instruction

**Qualifications:**

- Standard Teacher Certification;
- NJ Supervisor and/or Principal Certification or Certificate of Eligibility;
- Experience in curriculum and professional development;
- Five years teaching experience.

**Responsibilities:**

1. Provides PreKindergarten through twelfth grade leadership in the development of curriculum, the implementation of curriculum and the assessment of curriculum in English Language Arts..
2. Works directly with the Assistant Superintendent in the curriculum development process, the formulation and articulation of a discipline-specific instructional pedagogy, as well as the management of the curriculum digital platform (Rubicon Atlas) within specific content areas.
3. Provides leadership, vision, management and support for Morris School District goals related to English Language Arts
4. Studies, evaluates, and, as appropriate, recommends the adoption of new instructional materials, digital platforms or applications, methods, and programs.
5. Works with the Principals and the Assistant Superintendent to use data relative to standards, assessments, instructional practices as well as other forms of data such as student attendance to improve the content and delivery of the school curriculum for each student. Accordingly, communicates progress to the building principals, assistant superintendent, and the Board of Education as needed.
6. Coordinates and assists administrators and faculty in their efforts to identify pupil needs and to cooperate with other professional staff members in assessing and resolving learning problems and overall school climate and environmental issues.
7. Schedules and organizes meetings in order to improve horizontal and vertical continuity and articulation to guide curriculum implementation in a specific content area.
8. Partners with building level administrators in the coordination of articulation meetings between elementary, middle and high school teachers in order to assure continuity of curriculum implementation as well as instructional and assessment practices.
9. Works with the Director of Technology Integration in exploring the integration of technology in relation to NJ Student Learning Standards, the content area's signature pedagogy and "best practice" instructional methodologies.
10. Assist with oversight and administration of all required standardized testing and DOE portfolio assessment as it relates to English Language Arts.
11. Works with the Principals to develop and maintain an effective supervision and evaluation system in accordance with NJ Regulations and Board policy.
12. Conducts classroom observations, walk-throughs, informal and formal evaluations, pre and post observation conferences as well as the general supervision of teachers as requested.
13. Recommends teacher attendance at conferences and participation in other professional growth activities.

14. Assists the Principals and Assistant Superintendent of Curriculum and Instruction in assembling materials for reports, state-required documents, annual plans, procedures, budgets, purchase orders, grant applications, news releases, and seminars and workshops for staff as assigned.
15. Recruits and supports new teachers, assigned in conjunction with administrative and teaching staff.
16. Participates in the development of a master schedule and assist guidance staff in the assessment and placement of students in academic programs.
17. Participates in administrative meetings and in district committees.
18. Assists the Principals and Assistant Principals in maintaining student and building safety and security as well as practices aligned with positive student behavioral supports. .
19. Attends evening activities when necessary.
20. Performs such other duties as assigned by the Assistant Superintendent of Curriculum and Instruction or designee.

Contract Terms

Of Employment:

12-Month Position

**MORRIS SCHOOL DISTRICT**  
**Job Description**

**Title:** PreK-12 Supervisor of Mathematics  
**Reports to:** Assistant Superintendent of Curriculum and Instruction

**Qualifications:**

- Standard Teacher Certification;
- NJ Supervisor and/or Principal Certification or Certificate of Eligibility;
- Experience in curriculum and professional development;
- Five years teaching experience.

**Responsibilities:**

1. Provides PreKindergarten through twelfth grade leadership in the development of curriculum, the implementation of curriculum and the assessment of curriculum in Mathematics.
2. Works directly with the Assistant Superintendent in the curriculum development process, the formulation and articulation of a discipline-specific instructional pedagogy, as well as the management of the curriculum digital platform (Rubicon Atlas) within specific content areas.
3. Provides leadership, vision, management and support for Morris School District goals related to Mathematics
4. Studies, evaluates, and, as appropriate, recommends the adoption of new instructional materials, digital platforms or applications, methods, and programs.
5. Works with the Principals and the Assistant Superintendent to use data relative to standards, assessments, instructional practices as well as other forms of data such as student attendance to improve the content and delivery of the school curriculum for each student. Accordingly, communicates progress to the building principals, assistant superintendent, and the Board of Education as needed.
6. Coordinates and assists administrators and faculty in their efforts to identify pupil needs and to cooperate with other professional staff members in assessing and resolving learning problems and overall school climate and environmental issues.
7. Schedules and organizes meetings in order to improve horizontal and vertical continuity and articulation to guide curriculum implementation in a specific content area.
8. Partners with building level administrators in the coordination of articulation meetings between elementary, middle and high school teachers in order to assure continuity of curriculum implementation as well as instructional and assessment practices.
9. Works with the Director of Technology Integration in exploring the integration of technology in relation to NJ Student Learning Standards, the content area's signature pedagogy and "best practice" instructional methodologies.
10. Assist with oversight and administration of all required standardized testing and DOE portfolio assessment as it relates to Mathematics.
11. Works with the Principals to develop and maintain an effective supervision and evaluation system in accordance with NJ Regulations and Board policy.
12. Conducts classroom observations, walk-throughs, informal and formal evaluations, pre and post observation conferences as well as the general supervision of teachers as requested.
13. Recommends teacher attendance at conferences and participation in other professional growth activities.



14. Assists the Principals and Assistant Superintendent of Curriculum and Instruction in assembling materials for reports, state-required documents, annual plans, procedures, budgets, purchase orders, grant applications, news releases, and seminars and workshops for staff as assigned.
15. Recruits and supports new teachers, assigned in conjunction with administrative and teaching staff.
16. Participates in the development of a master schedule and assist guidance staff in the assessment and placement of students in academic programs.
17. Participates in administrative meetings and in district committees.
18. Assists the Principals and Assistant Principals in maintaining student and building safety and security as well as practices aligned with positive student behavioral supports. .
19. Attends evening activities when necessary.
20. Performs such other duties as assigned by the Assistant Superintendent of Curriculum and Instruction or designee.

Contract Terms

Of Employment: 12-Month Position

***LEAVE(S) OF ABSENCE 2018-2019***

Motion #16 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

Arancibia, Jessica 1.0 Custodian, MHS	04/24/19-06/02/19 ** FMLA (Intermittent)
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D'Alconzo, Darren 1.0 Grade 5, AH	04/30/19-05/12/19 ** FMLA
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Raub, Maxim Secretary, AV	04/29/19-05/19/19 * - Maternity 05/20/19-08/11/19 ** - FMLA (Revised dates)
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Richardson, Nicole 1.0 Intervention, NP	04/23/19-05/12-19**-Medical
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\* Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby) – with pay/with benefits.

\*\* Without pay/with benefits

***LEAVE(S) OF ABSENCE 2019-2020***

Motion #17 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

Louie, Melissa 1.0 ELA, FMS	09/16/19-10/27/19 * - Maternity 10/28/19-01/29/20 **-Family Leave 01/30/20-04/20/20 ***-Childrearing
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- \* Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby) – with pay/with benefits.
- \*\* Without pay/with benefits
- \*\*\* Without pay/without benefits

***TRANSFER(S), CHANGE(S) OF ASSIGNMENT, TITLE AND OR/ SALARY 2018-2019***

Motion #18 that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of assignment and/or salary for the following certified staff:

Employee	Former Assignment	New Assignment	Salary	Effective
Flynn, Laurie	1.1 Teacher Assistant, PS	1.0 Teacher Asst., PS	\$41,853  Column A, Step Z	05/07/19
Mazzocoli, William	1.0 Maintenance , B&G	N/A	\$70,914	05/07/19
Roberson, Shirley	0.3 LR/PG Aide, SX	0.3 Bus Aide, Trans.	\$6,750  \$15/hr, 2.5 hrs/day, 180 days	04/22/19

***TRANSFER(S), CHANGE(S) OF ASSIGNMENT, TITLE AND OR/ SALARY 2019-2020***

Motion #19 that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of assignment and/or salary for the following certified staff:

Employee	Former Assignment	New Assignment	Effective
Taylor, Nailah	1.0 Teacher Assistant, PS	.83 Teacher Assistant, PS	09/01/19
Waxgiser, Sandra	1.0 Health/PE Teacher, FMS	0.5 ABS, PS	09/01/19

**COMMUNITY SCHOOL SUMMER PLUS 2018-2019**

Motion #20 that, upon the recommendation of the Superintendent, the Board of Education approve the following Summer Plus staff:

Beavis, Madeline	Aide	\$10.00/hr
Ciolek, Ryan	Aide	\$10.00/hr
Shea, Rory	Aide	\$10.00/hr
Vitale, Karen	Instructor	\$27.00/hr
Voltaggio, Nicholas	Aide	\$10.00/hr

**EXPLANATION:** Salaries to be paid from collected tuitions.

**ESEA PAYROLL 2018-2019**

Motion #21 that, upon the recommendation of the Superintendent, the Board of Education approve the following ESEA payroll for the 2018-2019 school year:

**Title IA**

<b>Name</b>	<b>Position / Account Number</b>	<b>Full Salary</b>	<b>Grant Salary</b>	<b>%</b>
Yoser, Jodi	Intervention Teacher/ 20-231-100-101-14-00	\$ 81,027	<b>\$ 58,680</b>	<b>72.42%</b>
Katterman, Lisa	Intervention Teacher/ 20-231-100-101-14-00	\$102,912	<b>\$ 50,170</b>	<b>48.75%</b>
Esposito, Debra	Intervention Teacher/ 20-231-100-101-14-00	\$ 99,312	<b>\$ 57,815</b>	<b>58.22%</b>
Tuzzeo, Margaret	Intervention Teacher/ 20-231-100-101-14-00	\$ 97,922	<b>\$ 42,949</b>	<b>43.86%</b>
Lo Verde, Melanie	Intervention Teacher/ 20-231-100-101-14-00	\$ 59,507	<b>\$ 50,813</b>	<b>85.39%</b>
Richardson, Nicole	Intervention Teacher/ 20-231-100-101-14-00	\$ 98,342	<b>\$ 44,225</b>	<b>44.97%</b>
Mager, Evan	Intervention Teacher/ 20-231-100-101-14-00	\$ 63,107	<b>\$ 46,661</b>	<b>73.94%</b>

Cahill, Jacob	Intervention Teacher/ 20-231-100-101-14-00	\$ 81,982	<b>\$60,617</b>	<b>73.94%</b>
Freeman, Brenda	Intervention Teacher/ 20-231-100-101-14-CL	\$ 25,155	\$ 25,155	100%

**Title ID**

<b>Name</b>	<b>Position / Account Number</b>	<b>Full Salary</b>	<b>Grant Salary</b>	<b>%</b>
<b>Franko, Kelvin</b>	<b>Academic Intervention Teacher/ 20-237-100-101-14-DL</b>	<b>\$100,402</b>	<b>\$49,451</b>	<b>49.25%</b>

**Title III**

<b>Name</b>	<b>Position / Account Number</b>	<b>Full Salary</b>	<b>Grant Salary</b>	<b>%</b>
<b>Guglielmi, Yessinia</b>	<b>Bilingual Newcomer Success Counselor/ 20-241-200-104-14-00</b>	<b>\$28,216</b>	<b>\$28,216</b>	<b>100.00%</b>

**EXPLANATION**

Salary revisions in bold reflect amendment due to carryover of Grants for 2018-2019 school year.

***PRESCHOOL EDUCATION AID (PEA)/ PRESCHOOL EDUCATION EXPANSION AID (PEEA) GRANT PAYROLL 2018-2019***

Motion #22 that, upon the recommendation of the Superintendent, the Board of Education approve the following PEA/PEEA payroll for the 2018-2019 school year:

<b>ACCOUNT #</b>	<b>ACCOUNT NAME</b>	<b>SALARY ALLOCATED</b>
PEA/PEEA Grant 20-218-100-101-19-00	Bass Singleton, Robin	\$ 66,208
	Manobianca, Amy	\$ 42,071
	Ford, Jennifer	\$ 39,671
	Menendez, Noemi	\$ 55,951
	Jackson, Avelyn	\$ 38,915
	Hwang, Jihye	\$ 37,621
	<b>Carolan, Nicole</b>	<b>\$ 11,447</b>
	<b>Mendonca, Carolina</b>	<b>\$ 21,797</b>
	<b>TOTAL TEACHERS</b>	<b>\$ 313,681</b>

PEA/PEEA Grant <b>20-218-200-102-19-00</b>	Cobilich, Barbara	\$27,930
	TOTAL MASTER TEACHER	\$27,930
PEA/PEEA Grant 20-218-100-106-19-00	Mazza, Maria Ryan, Diane Celis, Maria Price, Kristen Bonilla, Armida Terhune, Wendy <b>Nixon, Caroline</b> McCormack, Margaret <b>Permison, Gabriela</b>	\$ 25,203 \$ 27,902 \$ 23,897 \$ 23,577 \$ 27,902 \$ 22,297 <b>\$ 2,825</b> \$ 8,070 <b>\$ 4,083</b>
	TOTAL TEACHER ASSTS.	<b>\$ 165,756</b>

## EXPLANATION

Previously approved January 28, 2019. Salary revisions in bold reflect new positions.

## *HUMAN RESOURCES/CURRICULUM*

### *SPANISH TRANSLATORS 2018-2019 (revision)*

Motion #23 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of Spanish Translators for the 2018-2019 school year:

Program: Spanish Translators  
Description: Translation services  
Dates: September, 2018 – June, 2019  
Funding Source: Local

Bernal, Yeisson  
Bowman, Isabel (**additional 5 hours**)  
**Cohen, Cheryl (2 hours)**  
Formoso, Alejandra  
Loaiza-Beltran, Eder  
Restrepo, Maria (**additional 10 hours**)  
Vargas, Marco  
Vila Chave, Maria (**additional 10 hours**)

**SUMMER 2019**

***ALL SUMMER EMPLOYMENT PENDING FUNDING AND ENROLLMENT  
SUMMER ACADEMY PROGRAMS***

Motion #24 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following and payment upon submission of approved timesheets for the staff who will be involved with the 2018 summer curriculum programs, projects and employments as listed on the following pages, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a:6-7.1 et seq., 18:39-17 et seq.; 18A:6-4.13 at seq.:

***PK-12 EXTENDED SCHOOL YEAR FOR SPECIAL EDUCATION***

<b>Posting:</b>	<b>#D1</b>
<b>Position:</b>	Special Education Extended School Year Program Coordinator
<b>Program:</b>	PreK-12 Special Education
<b>Dates:</b>	April 1, 2019 – June 26, 2019 July 8, 2019 – August 9, 2019
<b>Stipend:</b>	\$7,000
<b>Funding Source:</b>	Local

McBride, Sean

<b>Posting:</b>	<b>#D14</b>
<b>Position:</b>	Special Education Extended School Year Program Pre-School Site Leader
<b>Program:</b>	PreK-12 Special Education
<b>Dates:</b>	July 8, 2019 – August 9, 2019
<b>Stipend:</b>	\$4,500
<b>Funding Source:</b>	IDEA Grant

Rudiger, Kristen

Motion #25 that, upon the recommendation of the Superintendent, the Board of Education approve the following Morris School District staff member to the Coordinating Principal Stipend position:

<b>Program:</b>	Coordinating Principal Stipend
<b>Dates:</b>	July 1, 2019 through June 30, 2020
<b>Funding Source:</b>	Local
<b>Rate:</b>	Stipend in the amount of \$14,000 to be paid in equal monthly installments
<b>Staff:</b>	Frazzano, Cristina

**EXPLANATION:** This stipend is a component of a shared principal organizational model, approved by the Executive County Superintendent, comprised of the following stipulations: 1. A

single principal (hereafter, the Coordinating Principal) will oversee both Woodland and Thomas Jefferson as the Coordinating Principal 2. This Coordinating Principal will be supported by and will work in collaboration with an Assistant Principal, who will likewise serve both schools. 3. This Assistant Principal will be required to hold a principal's certificate/endorsement. Accordingly, a building administrator with a principal's certificate/endorsement--either the Coordinating Principal or the Assistant Principal--will be present in each building at all times and will be responsible for the daily supervision of students and staff. Both the Coordinating Principal and the Assistant Principal will be full-time administrators with no teaching responsibilities.

**HUMAN RESOURCES (Motions #1-25)**

Moved by Mrs. Bangiola, seconded by Dr. Gallerstein

AYES: Mrs. Davidson, Dr. Gallerstein, Mr. Pawar, Mr. Posey, Mrs. Rhines,  
Ms. Spiotta, Mrs. Bangiola, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Ms. Galdi, Ms. Murphy

## **BUSINESS MATTERS**

### **Financial Reports**

Motion #1 **Financial Reports of the Secretary to the Board of Education**  
that the Board of Education approve the following financial reports as on  
file in the Business Administrator's office for the month of **March 2019.**

Fund 10 -- General Fund  
Fund 20 -- Special Revenue Fund  
Fund 30 -- Capital Projects Fund  
Fund 40 -- Debt Service Fund

### **Statement of Cash Balances**

that the Board of Education accept the Statement of Cash Balances for the month of  
**March 2019** which are reconciled with the Board Secretary's Reports by  
fund for that month.

Motion #2 Pursuant to N.J.A.C. 6A:23-2.11 (c) 3, we certify that as of **March 2019** after  
review of the Secretary's monthly financial report (appropriations section) and upon  
consultation with the appropriate district officials, to the best of our knowledge, no  
major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(a)  
and that sufficient funds are available to meet the district's financial obligations for the  
remainder of the fiscal year.

Motion #3 Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of **March 2019** no  
budgetary line item account has been over expended in violation of N.J.A.C.  
6A:23-2.11 (b).

_____ Business Administrator/Board Secretary	<b><u>May 6, 2019</u></b> Date
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## **BUDGET TRANSFERS**

Motion #4 that upon the recommendation of the Superintendent, the Board of Education approve  
the Budget Transfers as on file in the Business Administrator's Office for the  
2018-2019 budget through **March 2019.**

## **BILLS LIST 2018-2019**

Motion #5 that upon the recommendation of the Superintendent, the Board of Education approve  
the attached 2018-2019 bills list for the period ending:

**April 15 & 30, 2019 (payroll)**  
**May 6, 2019**



**BIDS**

Motion #6 that upon the recommendation of the Superintendent, the Board of Education approve pursuant to the provisions of N.J.S.A. 18A:18A-42, bids for Lease Purchase Financing Bid #19-021, having been duly advertised and received on April 25, 2019, the award be made US Bancorp Government Leasing and Finance, Inc. NJ, Annandale, New Jersey, for the 2019-2020 school year as set forth below:

Respondent	Index like term, ICE Swap Rates, ICE Benchmark Administration USD Rates 1100	Purchase Option Penalty (% of outstanding principal balance )	Rate Bid/ Total Interest + Fees	Additional Fee
<b>Schedule 1 USB (US Bancorp Government Leasing and Finance, Inc. NJ)</b>	<b>2.409% Rate hold to 7.22.19</b>	<b>103% or Break Funding</b>	<b>2.6869%</b>	<b>No Fees</b>
<b>Schedule 2 USB</b>	<b>2.409% Rate hold to 7.22.19</b>	<b>103% or Break Funding</b>	<b>2.6141%</b>	
			<b>\$63,604.89</b>	
Schedule 1 TD Equipment Finance, Inc.	Rate Hold for 60 days. Then per bid spec.	Yield maintenance	2.7097%	No fees.
Schedule 2 TD Equipment Finance, Inc.	Rate Hold for 60 days. Then per bid spec.	Yield maintenance	2.6070%	
			\$63,951.42	
Schedule 1 BankFunding LLC, MD	Indexed to week avg. 3 yr. ICE swap @ 2.37%	101%	2.67%	Escrow Fee \$750
Schedule 2 BankFunding LLC, MD	Indexed to week avg. 3 yr. ICE swap @ 2.37%	101%	2.67%	
			\$64,441.00	
Schedule 1 MLC, VT	2.409%	101%	2.817%	Escrow Fee \$750
Schedule 2 MLC, VT	2.409%	101%	2.817%	
			\$67,139.00	
Schedule 1 SPFC (Signature Public Finance Corp. CT)	Not disclosed	Not disclosed	3.04%	Escrow Fee \$750
Schedule 1 SPFC (Signature Public Finance Corp. CT)	Not disclosed		3.04%	
			\$72,392.48 Schedule 1 was submitted with only 5 payments not the required 6. This is the correct amount.	

**TRANSPORTATION**

**BID #00-028**

Motion #7 Renewal at 1.45% for Bid No. 00-028 for To and From School Bus Transportation to Wilkerson Transportation Co., Inc., Parsippany, New Jersey for the 2019-2020 school year in the amount of \$106,720.89 with an increase/decrease mileage adjustment of \$2.00 per mile.

<u>ROUTE NO.</u>	<u>SCHOOL</u>	<u>ROUTE COST</u>	<u>AIDE COST</u>	<u>MILEAGE ADJ. PER MILE</u>	<u>TOTAL COST</u>
4051	Hillcrest/Hamilton	\$ 35,574.52		\$ 2.00	\$ 35,574.52
1605	Assumption	\$ 35,571.85		\$ 2.00	\$ 35,571.85
3001	Normandy Park	\$ 35,574.52		\$ 2.00	\$ 35,574.52

TOTAL ROUTE COST \$106,720.89

**BID #04-005**

Motion # 8 Renewal at 1.45% for Bid No. 04-005 for To and From School Bus Transportation to Wilkerson Transportation Co., Inc., Parsippany, New Jersey for the 2019-2020 school year in the amount of \$258,011.84 with an increase/decrease mileage adjustment of \$.50 per mile.

<u>ROUTE NO.</u>	<u>SCHOOL</u>	<u>ROUTE COST</u>	<u>AIDE COST</u>	<u>MILEAGE ADJ. PER MILE</u>	<u>TOTAL COST</u>
1609	Assumption	\$ 32,251.48		\$ .50	\$ 32,251.48
3010	Normandy Park	\$ 32,251.48		\$ .50	\$ 32,251.48
1663	Assumption	\$ 32,251.48		\$ .50	\$ 32,251.48
8099	Thomas Jefferson	\$ 32,251.48		\$ .50	\$ 32,251.48
6010	Sussex	\$ 32,251.48		\$ .50	\$ 32,251.48
1660	Assumption	\$ 32,251.48		\$ .50	\$ 32,251.48
1661	Assumption	\$ 32,251.48		\$ .50	\$ 32,251.48
3007	Normandy Park	\$ 32,251.48		\$ .50	\$ 32,251.48

TOTAL ROUTE COST \$ 258,011.84

**BID #MSD 97-2**

Motion #9 Renewal at 1.45% for Bid No. MSD97-2 for To and From School Bus Transportation to Wilkerson Transportation Co., Inc., Parsippany, New Jersey for the 2019-2020 school year in the amount of \$154,260.16 with an increase/decrease mileage adjustment of \$.95/ \$.51 per mile for any difference of five miles or greater (shown below).

<u>ROUTE NO.</u>	<u>SCHOOL</u>	<u>ROUTE COST</u>	<u>AIDE COST</u>	<u>PER MILE</u>	<u>TOTAL COST</u>
4	Morristown High	\$ 32,044.47		\$.95	\$ 32,044.47
95	Woodland/Jefferson	\$ 32,044.47		\$.95	\$ 32,044.47
25	Frelinghuysen	\$ 32,044.47		\$.95	\$ 32,044.47
51	Woodland/Jefferson	\$ 32,044.47		\$.95	\$ 32,044.47
42	Frelinghuysen	\$ 26,082.28		\$.51	\$ 26,082.28

TOTAL ROUTE COST \$154,260.16

**BID #00-030**

Motion #10 Renewal 1.45% for Bid No. 00-030 for To and From School Bus Transportation to Wilkerson Transportation Co., Inc., Parsippany, New Jersey for the 2019-2020 school year in the amount of \$144,372.84 with an increase/decrease mileage adjustment of \$2.00 per mile.

<u>ROUTE NO.</u>	<u>SCHOOL</u>	<u>ROUTE COST</u>	<u>AIDE COST</u>	<u>PER MILE</u>	<u>TOTAL COST</u>
1010	Morristown High	\$36,093.21		\$2.00	\$36,093.21
3002	Normandy Park	\$36,093.21		\$2.00	\$36,093.21
1610	Assumption	\$36,093.21		\$2.00	\$36,093.21
6110	Vail/Sussex	\$36,093.21		\$2.00	\$36,093.21

TOTAL ROUTE COST \$144,372.84

**BID #00-066**

Motion #11 Renewal at 1.45% for Bid No. 00-066 for To and From School Bus Transportation to Wilkerson Transportation Co., Inc., Parsippany, New Jersey for the 2019-2020 school year in the amount of \$36,522.44 with an increase/decrease mileage adjustment of \$2.00 per mile.

<u>ROUTE NO.</u>	<u>SCHOOL</u>	<u>ROUTE COST</u>	<u>AIDE COST</u>	<u>PER MILE</u>	<u>TOTAL COST</u>
6116	Vail/Sussex	\$36,522.44		\$2.00	\$36,522.44

TOTAL ROUTE COST \$36,522.44

**BID #02-019**

Motion #12 Renewal at 1.45% for Bid No. 02/019 for To and From School Bus Transportation to Wilkerson Transportation Co., Inc., Parsippany, New Jersey for the 2019-2020 school year in the amount of \$25,700.85 with an increase/decrease mileage adjustment of \$1.00 per mile.

<u>ROUTE NO.</u>	<u>SCHOOL</u>	<u>ROUTE COST</u>	<u>AIDE COST</u>	<u>PER MILE</u>	<u>TOTAL COST</u>
2031	Frelinghuysen	\$25,700.85		\$1.00	\$25,700.85

TOTAL ROUTE COST \$25,700.85

**BID #16-015**

Motion #13 Renewal at 1.45% for Bid No. 16-015 for To and From School Bus Transportation to Jordan Transportation Co., Inc., Butler, New Jersey for the 2019-2020 school year in the amount of \$441,754.20 with an increase/decrease mileage adjustment of \$1.00 per mile.

<u>ROUTE NO.</u>	<u>SCHOOL</u>	<u>ROUTE COST</u>	<u>AIDE COST</u>	<u>MILEAGE ADJ. PER MILE</u>	<u>TOTAL COST</u>
115PA	Frelinghuysen	\$36,812.85		\$1.00	\$36,812.85
6013	Sussex	\$36,812.85		\$1.00	\$36,812.85
1201	Unity Charter	\$36,812.85		\$1.00	\$36,812.85
4046	Alexander Hamilton	\$36,812.85		\$1.00	\$36,812.85
127P	Morristown High	\$36,812.85		\$1.00	\$36,812.85
3005	Normandy	\$36,812.85		\$1.00	\$36,812.85
159	Frelinghuysen	\$36,812.85		\$1.00	\$36,812.85
83	Alfred Vail	\$36,812.85		\$1.00	\$36,812.85
9310	Morristown High	\$36,812.85		\$1.00	\$36,812.85
9314	Unity Charter	\$36,812.85		\$1.00	\$36,812.85
9365	Frelinghuysen	\$36,812.85		\$1.00	\$36,812.85
9364	Alexander Hamilton	\$36,812.85		\$1.00	\$36,812.85

TOTAL ROUTE COST \$441,754.20

**CONSTRUCTION**

***Morristown High School Re-Pointing***

Motion #14 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

Whereas, The Board of Education of Morris School District in the County of Morris, New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of:

**PARTIAL MASONRY RE-POINTING AT  
MORRISTOWN HIGH SCHOOL**

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF MORRIS SCHOOL DISTRICT IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Morris County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution.

Section 4. This project is being funded as an “other capital project” and will not require state funding and the District is not seeking a Grant.

Section 5. This resolution shall take effect immediately.

***Morristown High School Partial Window Replacement***

Motion #15 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

Whereas, The Board of Education of Morris School District in the County of Morris, New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of:

**PARTIAL WINDOW REPLACEMENT AT  
MORRISTOWN HIGH SCHOOL**

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF MORRIS SCHOOL DISTRICT IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Morris County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution.

Section 4. This project is being funded as an “other capital project” and will not require state funding and the District is not seeking a Grant.

Section 5. This resolution shall take effect immediately.

#### ***TRAVEL & REIMBURSEMENT***

Motion #16 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, employees are attending conferences, conventions, staff training seminars or workshops as depicted on attachment: and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions was approved as critical to the instructional needs of the school district or furthering the efficient operation of the school district; and

WHEREAS, the travel and related expenses particular to attendance at these functions are in compliance with the state travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget; be it

RESOLVED, that the board approves the travel and related expenses particular to attendance at these functions.

**BUDGET 2019-2020**

***ADOPTION OF BUDGET 2019-2020***

Motion #17 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

BE IT RESOLVED that the budget be adopted for the 2019-2020 School Year using the state aid figures

BE IT FURTHER RESOLVED the Secretary to the Board of Education be authorized to submit the following budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUES</b>	<b>DEBT SERVICES</b>	<b>TOTAL</b>
<b>2019-2020 Total Expenditures</b>	\$ 113,306,026	\$ 6,359,133	\$ 0	\$ 119,665,159
<b>Less: Anticipated Revenues</b>	< \$ 20,411,471 >	< \$ 6,359,133 >	< \$ 0 >	< \$ 26,770,604 >
<b>Taxes to be Raised</b>	\$ 92,894,555	\$ 0	\$	\$ 92,894,555

BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent, that the Morris School District Board of Education, in the County of Morris, New Jersey approves the following resolution;

WHEREAS, N.J.S.A. 18A:7F-39 was amended in 2010 effective beginning in 2011-2012 to allow a school district that has not been granted approval to exceed its tax levy cap by a separate proposal to bank the unused tax levy for use in any one of the next three succeeding budget years;

WHEREAS, the maximum amount of tax levy to be raised for 2019-2020 amounts to **\$92,894,555**.

WHEREAS the 2019-2020 budget shows the estimated tax levy to be raised of **\$92,894,555** for the General Fund and \$ 0 for Debt Service.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Morris School District Board of Education in the County of Morris, New Jersey hereby establishes a banked unused tax levy in the amount of **\$1,057,565** which is made up of the unused health care cost adjustment and enrollment adjustment generated in 2017/18 and 2018/19 to be possibly utilized in the 2020/21 - 2022/23 school years.

**CAPITAL RESERVE ACCOUNT WITHDRAWAL**

Motion #18 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution

RESOLVED that the Morris School District Board of Education requests the approval of a capital reserve withdrawal for the 2019-2020 budget in the amount of \$2,835,600. The district intends to utilize these funds for the:

Elementary and High School Bathroom Renovation	\$ 677,000
High School Broadcasting Redesign	\$ 425,000
Transportation Building Stabilization	\$ 190,000
Electrical Upgrades - District Wide	\$ 600,000
High School Boiler Replacements	\$ 475,000
Morristown H.S. Expansion - Phase IV	<u>\$ 468,600</u>
	\$ 2,835,600

**PROFESSIONAL SERVICES 2019-2020**

Motion #19 WHEREAS, pursuant to N.J.A.C. 6A:23A:5.2 (a) a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A:9.3-14

NOW, THEREFORE, BE IT RESOLVED, that the Morris Board of Education hereby establishes the following maximums for the 2019-2020 school year as follows

Architecture/Engineering *	\$ 73,900
Legal	\$ 260,000
Audit	\$ 41,100
Physician	<u>\$ 35,000</u>

For a total amount of \$ 410,000

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to insure that the maximum amount is not exceeded.

\* Does not include projects funded through Capital Reserve.

**TRAVEL**

Motion #20 WHEREAS, pursuant to N.J.S.A. 18A:11-12 (4p), in each pre-budget year, the Morris School District Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, The Board of Education had determined that the total amount of travel expenditures supported by State and local funds for the 2018-2019 school year, was **\$ 138,039**; and

WHEREAS, The board has determined that the total amount of travel expenditures supported by State and local funds as of May 6, 2019 for 2018-2019 were **\$ 40,240**; and



WHEREAS, The Board of Education determined at its May 6, 2019 board meeting that the maximum 2019-2020 local travel expenditure amount including all travel that is supported by State and local funds to be \$ **143,455**; and

WHEREAS, the Board of Education resolution did not address the election to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; and

RESOLVED that the Morris School District, Board of Education hereby elects to exclude federal travel expenditures supported by federal funds from the maximum travel expenditure amount and reaffirms the maximum travel expenditure amount for the 2019-2020 school year to be \$ **143,455**.

**BUSINESS MATTERS (Motions #1-20)**

Moved by Mrs. Bangiola, seconded by Dr. Gallerstein

AYES: Mrs. Davidson, Dr. Gallerstein, Mr. Pawar, Mr. Posey, Mrs. Rhines,  
Ms. Spiotta, Mrs. Bangiola, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Ms. Galdi, Ms. Murphy

**NEW BUSINESS BROUGHT BEFORE THE BOARD**

*Mrs. Rhines thanked the board for their support with Morristown ON Stage, exceeding last year's funds raised that go right to the district.*

*Mrs. Davidson mentioned the passing of a community member, Marty Epstein. Mrs. Davidson also spoke about the New Jersey School Boards Association's Leadership Weekend she attended this past weekend along with Mrs. Bangiola.*

*Mr. Pawar spoke about a Special Needs Parent Meeting he attended along with Mrs. Davidson.*

**ADJOURNMENT (9:29 PM)**

Moved by Dr. Gallerstein, seconded by Mrs. Davidson

AYES: Mrs. Davidson, Dr. Gallerstein, Mr. Pawar, Mr. Posey, Mrs. Rhines,  
Ms. Spiotta, Mrs. Bangiola, Ms. Pollak

NOES: None

ABSTAIN: None

ABSENT: Ms. Galdi, Ms. Murphy

Respectfully Submitted,

Anthony Lo Franco  
Business Administrator/  
Board Secretary