

Data Coordinator Meeting

June 2019



Educational
Technology Service
Genesee Valley
Wayne-Finger Lakes

Agenda

- Level 0 Loads
- End of Year Data Reporting
- Reporting Teachers
- Reporting Student Data Attendance
- Education Law 2-d
- Assessments Reported Through Level 0
- Out of Certification Verification
- TSDL Collection and Verification
- College, Career and Civic Readiness
- L2RPT and PD System Refreshes
- End of Year Special Ed Reporting
- Important Dates
- Tasks



Level 0 Loads

- June 3rd: 1st load Staff Attendance
- June 10th: Last upload of Staff Student Course to Level 1
- June 24th : Last load of Free and Reduced Lunch data for 18-19 school year
- June 24th: 1st load of Student Grade Detail and Student Credit GPA (local use only and loaded Only by Request)



Level 0 Loads

- August 19th: Last load of 2018-2019 templates (except SE Events and Staff Evaluation)
- August 23rd: Start of 18-19 Staff Evaluation collection
- September 16th: 18-19 Special Ed Events last load to Level 0



End of Year Data Collection Deadlines

- August 22nd: Last upload of 18-19 data to Level 1 except SE Events and Staff Evaluation
- September 6th: Certification of 18-19 End of Year Data
- September 19th: Last upload to Level 1 of SE Events
- September 23rd: Certification of 18-19 Special Ed Data for VR11, VR12 and VR14 through PD system



End of Year Data Reporting

- 2018-2019 EOY SIRS Data Reports

Folder	Focus	SIRS Report Number	L2RPT Report Title	Public	Charter	Non-Public	Special	NYS	State	Certified	
				School District	Schools	and Article 81 Schools	Act School Districts	Operated Schools	Agencies		
Accountability	Report Card/ Accountability/ Inform	SIRS-105	High School Achievement & Graduation Rate Accountability Report	✓	✓	N/A	N/A	✓	N/A	N/A	NO
		SIRS-106	Elementary/Middle-Level Achievement Accountability Report	✓	✓	N/A	N/A	✓	N/A	N/A	NO
		SIRS-107	Chronic Absenteeism Accountability Report	✓	✓	N/A	N/A	✓	N/A	N/A	NO
		SIRS-108	College, Career, and Civic Readiness Accountability Report	✓	✓	N/A	N/A	✓	N/A	N/A	NO
		SIRS-109	Recently Arrived ELL Students Accountability Report	✓	✓	N/A	N/A	✓	N/A	N/A	NO
		SIRS-110	Student Daily Suspension Accountability Report ★	✓	✓	N/A	N/A	✓	N/A	N/A	NO
	Report Card/ Accountability	SIRS-111	School Year Suspension Accountability Report ★	✓	✓	N/A	N/A	✓	N/A	N/A	YES
	Report Card/ Accountability/ Inform	SIRS-112	Student Growth Accountability Report ④ ★	✓	✓	N/A	N/A	✓	N/A	N/A	NO ④
	SIRS-113	English Language Proficiency Accountability Report ④ ★	✓	✓	N/A	N/A	✓	N/A	N/A	NO ④	



End of Year Data Reporting

- Verify Reports in the Accountability folder on L2RPT
- Data used in the Accountability Reports will be certified using other data reports not in the Accountability folder
- <http://www.p12.nysed.gov/irs/documents/2018-19EndofYearSIRSDataReportsFINAL.pdf>



End of Year Data Reporting

- Data contained in SIRS-307 Annual Dropout & Non-Completer Report and SIRS-308 Annual Graduation & Post Graduation Plans Report will no longer be made public under Outcomes in Report Cards per ESSA
- SIRS-307 and SIRS-308 will still be populated for district verification purposes



Reporting Teachers

- All instructional classes need to be reported
- All co-teachers and consultant teachers need to be reported
- Report special education and ELL standalone classes
- All teachers who enter class assignments into ePmf for BEDS day need to have classes on Course Instructor Assignment



Reporting Student Daily Attendance

- Report Student Daily Attendance Values:
 - Absent (both excused and unexcused)
 - Tardy
 - Full Day Out-of-School Suspension and In-School Suspension
- Verify that codes such as home tutored, field trips, school sponsored are not extracting as absent



Reporting Student Daily Attendance

- Full Day Out-of-School Suspension (OSS) data for 18-19 school year will be used as the baseline year
- OSS will be used for accountability designations beginning 20-21 school year



Education Law 2-d

- Data Collection Transparency and Restrictions
- Parents' Bill of Rights
- Parent Complaints of Breach or Unauthorized Release of Personally Identifiable Information
- Data Privacy and Security Standards
- Data Security and Privacy Plan
- Training for Education Agency Employees
- Data Protection Officer
- Third Party Contractors
- Rights of Parents and Eligible Students to Inspect and Review Students Education Records



Assessments reported through Level 0

- Regents Assessments (from ASAP – loaded by EduTech)
- Regents Alternatives
- Regents Science exemptions for students who first enter NYS schools in grade 12 (enter a score of 65 and an assessment of Science Exempt)
- Regents Global exemptions for students who first enter NYS schools in grade 11 (enter a score of 65 and an assessment of Global Hist Exempt)
- Military Exemptions for applicable students. Enter a score of 65
- COSF, if required, through Special Education software.



Assessments reported through Level 0

- AP exam scores
- IB exams with numeric scores
- Language Other Than English (LOTE) for Pathways (use LOTE Pathway Exam) or LOTE for Checkpoint B for the specific language or Other.
 - If the exam is being used for the Pathway and for Checkpoint B, report as a Pathway.
- For LOTE-exempt students (per IEP), for Advanced Designation, use LOTE Exempt
- If using an Arts sequence for Advance Designation, use Arts



Assessments reported through Level 0

- CTE Assessments.
 - For students who take an exam associated a state- approved CTE program in order to qualify for a Technical Endorsement or CTE Pathway, use Approved CTE Program Technical Assessment.
 - For students who pass a technical skills assessment associated with a non-approved program, use CTE Technical Assessment—Other.
 - CTE assessments are reported with an alpha score of P or F
 - If using a CTE sequence for Advanced Designation, use CTE Sequence for Advanced Designation.



TSDL Collection and Verification

- Staff Student Course (SIRS-315)
 - Data is complete including all applicable assessment dates
 - Relationship Start and End Dates are Accurate
 - Course Minutes are Accurate
 - Review Report on IRSP for Overlapping Records and Zero Minutes



TSDL Collection and Verification

- Staff Assignment (SIRS-318)
 - All Principals are Reported
 - Assigned to all Applicable Locations and Grades
 - If a Principal is Assigned to Multiple Locations, Multiple Records Should be Reported



TSDL Verification in Level 1-Cognos

- Path: Team Content > 1.0 Verification Reports > 5.1 TSDL
 - Teacher Student Data Linkage Combination Report
 - Teachers at Risk of No Growth Score
- Path: Path: Team Content > 1.0 Verification Reports > Course
 - Course Enrollment < 60% and Overlapping



Out of Certification Verification

- Applicable To: all districts, BOCES, and Charter Schools
- No report was generated if all teachers were found to be certified.
- Updates are made in ePMF in the TAA System
- All corrections must be made to the teacher ePMF forms and certified in TAA by the CEO by July 1, 2019



College, Career and Civic Readiness

Readiness Measures	Weight
Regents Diploma with Advanced Designation Regents or Local Diploma with CTE Endorsement Regents Diploma with Seal of Biliteracy and member of the cohort Regents Diploma with Seal of Biliteracy earned in reporting year by ELL, not a member of the cohort Regents Diploma and high school credit earned through participation in dual enrollment (in high school and accredited college) course Regents Diploma and score of 3 or higher on an AP exam Regents Diploma and score of 4 or higher on IB exam P-Tech program and fulfilled all requirements for a Regents diploma Regents or Local Diploma and passage of nationally certified CTE exam Skills and Achievement and average of Level 4 on the NYSAA	2.0
Regents Diploma and high school credit earned through participation in an Advanced Placement (AP) Regents Diploma and high school credit earned through participation in an International Baccalaureate (IB) Regents Diploma with Career Development and Occupational Studies (CDOS) endorsement Skills and Achievement and average of Level 3 on the NYSAA	1.5
Regents or Local Diploma only Skills and Achievement and average of Level 2 on the NYSAA	1.0
Annual (not cohort) High School Equivalency (HSE) Diploma recipients (included in numerator but not denominator) CDOS Credential	0.5
None of the above	0



L2RPT Report Daily Refreshes

- SIRS-315 TSDL Report
- SIRS-401 Reasonableness Report
- TAA – Teacher Rosters
 - Student Data Can Now be Sent to Level 1 Daily
 - If locked before 11:30 Level 1-Cognos will Refresh Next Day and the Reports Above will Refresh in Two Days



Sending Student Data to Level 1/Level 2

Demographics Data Prep. for Level 1:

Verification Checks:

Perform a 2nd level of error checking. When Level 0 has it's W/F error level set to 'Fatal', demographics data can not be sent to Level 1 until this process has been completed with no errors.

Validate Now

Validation results...

Check the box below and click the button to create export file

By checking this box I (the District Admin.) assert that the Demographics data for this school district is ready for submission to the Level 1 database.

Note: Checking this box will lock the Demographics data for this district. The data will be unlocked when the file for level 1 submission has been created, or by manually unchecking this check box.

Create File for Level 1 Submission

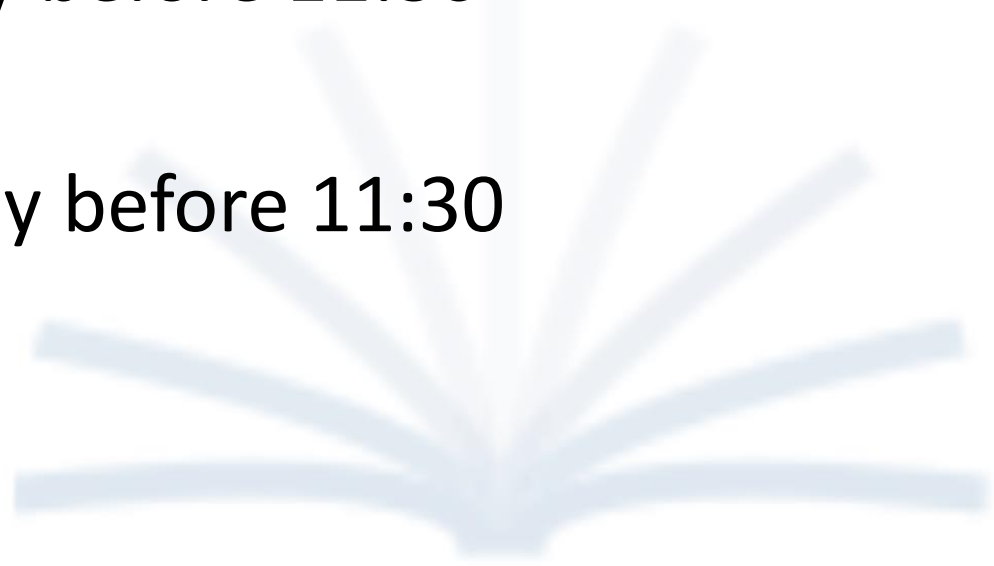
Save As

Data Prep. messages...



PD System Bi-Weekly Refreshes

- Data Sent on Monday before 11:30
 - Wednesday
- Data Sent by Thursday before 11:30
 - Monday



End of Year Special Ed Reporting

- Program Services Records for Special Education
 - Type of disability, Section 504, Safety Net, Eligibility for Alternate Assessment
- VR 13 - Preschool Children Provided Programs and Services during 2018-19 School Year
- VR 15 - Preschool Outcomes, aka Indicator 7 (Based on the Childhood Outcome Summary Form)
- VR-16 - Students Receiving Coordinated Early Intervening Services in the Preceding Two Years and who were Students with Disabilities in the 2018-19 School Year
- List of districts:
<http://www.p12.nysed.gov/sedcar/forms/vr/1819/html/verif16list.htm>



End of Year Special Ed Reporting

- VR 11 - Notification to School District of Compliance Rate on SPP #11 (Percent of children with parental consent to evaluate, who were evaluated within State established timelines)
- VR 12 - Notification to School District of Compliance Rate on SPP #12 [Percent of Children Referred by Part C (Early Intervention) Prior to Age 3, who are Found Eligible for Part B (Preschool programs and services), and who have an IEP Developed and Implemented by Their Third Birthday]
- VR 14 - District Report of Parentally Placed Students in Nonpublic School Who Were Evaluated



Important Dates

June 12th

- Deadline to lock Staff Student Course in Level 0 for calculation of state provided growth scores used in APPR

June 21st

- Certification for TSDL and Staff Assignment Data Due

July 10th

- Deadline to lock Regents and Regents Alternative Assessments used in APPR



Important Dates

August 21st

- Deadline to lock all 2018-19 SIRS Data except SE Events and Staff Evaluation (No Corrections Accepted after This Date)

August 21st

- Deadline to lock Demographics, Enrollment, Program Services and SE End of Year Snapshot for Special Ed Data in Level 0
 - Verification of all SE Events Data should be complete except for students whose evaluation timeline isn't complete

August 26th

- Certification of VR 13, 15 and 16 Due in the PD Data System

September 6th

- 2018-19 SIRS EOY Data Certification Due (Except Special Education Events and Staff Evaluation)



Important Dates

September 18th

- Deadline to lock Special Ed Events Data in Level 0 for VR 11, 12, and 14

September 23rd

- Certification of VR 11, 12, and 14 Due in the PD Data System

October 16th

- Deadline to lock Staff Evaluation Data in Level 0

October 25th

- Certification of Staff Evaluation Data Due



End Of Year Tasks

- Review the Data Quality Report Card in Level 1-Cognos
- Make Sure SEDREF Contacts are updated
 - District Test Coordinator (3-8 and NYSAA)
 - Information Officer (Data Coordinator)
- Review the SIRS-401 Reasonableness Report
- Begin Staff Evaluation Reporting (Transition Scores, 3012-D)
- Report all College, Career, Civic Readiness Indicators
- Verify and Certify all applicable L2RPT and PD System Reports



Ongoing Tasks

Review on a regular basis

- L1C/L2 Error Report
 - Located in Level 1-Cognos
 - Shows errors that prevent data from loading into Level 2

- NYSSIS
 - Located in the NYSED Business Portal
 - District will receive an email when a near match needs to be addressed

- UIAS Report
 - Located in L2RPT
 - Shows data that might not be meeting NYS Reporting rules



SIRS Data Warehouse Support Team

EduTech Support Team

- Tammy Reilley
- Luke Newhart
- Chris Voit
- Rich Yeoman

EduTech Support Contact Information

- E-mail – datawarehouseextracts@edutech.org
- Phone – 1-800-722-5797 option 7



Staff and Course Resources

Resources IRS Landing Page for Information Concerning Staff Data:

<http://www.p12.nysed.gov/irs/beds/PMF/home.html>

TAA Accounts and Teacher-Student Roster Information:

<http://www.p12.nysed.gov/irs/teacher/>

L2RPT Report Guides:

<http://www.p12.nysed.gov/irs/level2reports/reportguides.html>

SEDDAS - SED Delegated Account System:

<http://www.p12.nysed.gov/seddas/seddashome.html>



NYSED Timeline Resources

SIRS Reporting Timeline

- <http://www.p12.nysed.gov/irs/documents/SIRSReportingTimeline2018-19v3.pdf>

Staff and Course Collection Timeline

- <http://www.p12.nysed.gov/irs/beds/PMF/documents/ePMFandSIRSStaffCollectionTimelinefor2018-19.pdf>

3-8 ELA and Math CBT

- <https://cbtsupport.nysed.gov/hc/en-us/articles/360020441711-CBT-Timeline-Significant-Events-2019>



EduTech Data Warehouse Resources

Data Warehouse Web Page

- <https://www.edutech.org/resources/data-warehouse>

EduTech Data Warehouse Training Opportunities

- <https://www.edutech.org/resources/data-warehouse/training>

EduTech Data Security Information

- <https://www.edutech.org/resources/data-warehouse/data-security>

Data Coordinator Meeting Resources

- <https://www.edutech.org/resources/data-warehouse/data-coordinator-meeting-materials>





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EDUCATIONAL TECHNOLOGY SERVICE
Genesee Valley/Wayne-Finger Lakes