



## **SCSD Acceptable Use Agreement for Students**

At Southgate Community School District, we use technology as one way of enhancing the mission to teach the skills, knowledge, and behaviors students will need to succeed in the global community. These technologies may include, but are not limited to, district-provided equipment as well as personal devices (computers, iPads, iPods, tablets, cell phones, laptops, netbooks, e-readers, and more).

We recognize that there are guidelines for students to use new technologies in a meaningful, safe, and responsible way and with these opportunities come new responsibilities. We want students to embrace the following principles so they may become responsible, digital citizens.

In accepting this agreement, students acknowledge the following rules and conditions:

- I will use technology in a meaningful, safe and responsible way.
- I understand that I represent the school district in all my online activities. I understand that what I do on social networking websites should not reflect negatively on my fellow students, teachers, or on the District.
- I will use technology resources productively and appropriately for school-related purposes. I will avoid using any technology resource in such a way that would disrupt the activities of other users.
- I will use email and other means of communications (e.g., blogs, wikis, podcasting, chat, instant-messaging, discussion boards, virtual learning environments, etc.) responsibly.
- I understand that my school network and my school account are property of SCSD and anything that I do can be monitored.
- I understand that District administrators will deem what conduct is inappropriate use if such conduct is not specified in this agreement.

I will use technology in accordance with the laws of the United States and the State of Michigan:

- Criminal acts – These include, but are not limited to, “hacking” or attempting to access computer systems without authorization, harassing email, cyberbullying, cyberstalking, child pornography, vandalism, and/or unauthorized tampering with computer systems.
- Libel laws – Publicly defaming people through the published material on the Internet, email, etc.
- Copyright violations – Copying, selling or distributing copyrighted material without the express written permission of the author or publisher (users should assume that all materials available on the Internet are protected by copyright), engaging in plagiarism (using other’s words or ideas as your own).

## **Personal Technology Agreement**

### **Definition of Personal Technology**

“Personal Technology” means privately owned wireless and/or portable electronic handheld equipment that includes, but is not limited to, existing and emerging mobile communication systems and smart technologies, portable internet devices, personal digital assistants (PDAs), handheld entertainment systems or portable information technology systems that can be used for word processing, wireless internet access, image capture/recording, sound recording and information transmitting/receiving/storing, etc.



## **SCSD Acceptable Use Agreement for Students (cont.)**

### **Security and Damages**

Responsibility to keep the personal technology secure rests with the individual owner. SCSD is not liable for any device stolen or damaged on campus. SCSD cannot replace or provide financial restitution for any stolen or damaged personal technological device. If any technological device is stolen or damaged, the issue will be handled through the administrative office similar to other personal artifacts that are impacted in similar situations. It is recommended that skins (decals) and other custom touches be used to physically identify your personal technology from others. Additionally, protective cases for technological devices are encouraged.

### **Personal Technology Student Agreement**

The use of technology to provide educational material is a privilege. When abused, privileges will be taken away. When respected, they will benefit the learning environment as a whole.

Students and parents/guardians must adhere to the Student Code of Conduct, as well as all Board policies, particularly this Acceptable Use Agreement (AUA). Additionally, technology:

- Must be in silent mode while on school campuses.
- May not be used to cheat on assignments or tests, or for non-instructional purposes (such as making personal phone calls and text/instant messaging).
- May not be used to record, transmit, or post photographic images or video of a person, or persons on campus during school activities and/or hours for non-instructional purposes.
- May only be used to access files, applications or internet sites which are relevant to the classroom curriculum. Non-instructional games are not permitted.

Students acknowledge that:

- The district's network filters will be applied to one's connection to the internet and attempts will not be made to bypass them.
- Bringing on premises or infecting the network with a virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized data or information is in violation of the AUA.
- Processing or accessing information on school property related to "hacking", altering, or bypassing network security policies is in violation of the AUA.
- The district has the right to collect and examine any device that is suspected of causing problems or is the source of an attack or virus infection.
- Printing from personal technology will not be possible at school.
- Personal technology must be charged prior to bringing it to school and must run off its own battery while at school.
- The district is NOT responsible for stolen or damaged personal technological devices.
- The district is NOT responsible for the maintenance or repair of any personal technology.
- The district is NOT responsible for any costs incurred due to use of personal technology.



**SCSD Acceptable Use Agreement for Students (cont.)**

I understand and will abide by the above Acceptable Use Agreement. Should I commit a violation, I understand that consequences of my actions could include suspension of computer privileges, disciplinary action, and/or referral to law enforcement.

Student Name (please print) \_\_\_\_\_

\_\_\_\_\_  
*Student Signature*

\_\_\_\_\_  
*Date*

As the parent or guardian of this student, I have read the Acceptable Use Agreement. I understand that technology is provided for educational purposes in keeping with the academic goals of the District, and that student use for any other purpose is inappropriate. I recognize it is impossible for the District to restrict access to all controversial materials, and I will not hold the school responsible for materials acquired on the school network. I understand that children's technology activities at home should be supervised as they can affect the academic environment at school.

I hereby give permission for my child to use technology resources at the District.

Parent or Guardian's Name (please print) \_\_\_\_\_

\_\_\_\_\_  
*Parent or Guardian's Signature*

\_\_\_\_\_  
*Date*