ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR & ANNUAL MEETING
MINUTES 6:45 p.m.
TUESDAY, MAY 21, 2019
Middle School/High School

1. Opening Items

1.01 Call to Order 7:00 pm
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

2. Acceptance of Minutes

2.01 Acceptance of Minutes
Recommended Action: The Board of Education hereby approves the minutes of the 5/7/19 Board of Education meeting
Motioned: Trustee Osmond
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

3. Presentation/Discussion

3.01 Dr. Kevin Baughman will present the services he offers for building utilization and grade configurations (proposed 6:50 duration 1 hour)
7:00

- Retired Superintendent, then became a professor in School Leadership – now retired
- Will stay objective – no solution – will present facts
    - Detailed pros and cons of different programs and cultures
- What programming can't you offer because of the way district is organized?
- Will have a very detailed report for the Board to deliberate, share and possibly act
- Will use small groups and one-on-ones to gain information – will meet with all constituent groups including students, faith communities and local business owners
- On-line survey – no more than 10 minutes – with some fill in questions
    - Look for trends
    - Good for people who did not get to attend forum or speak face to face
- Will need to consult with an architect
- Will do first round of interviews with principals over the summer
- Mid-November will have a lengthy report with the findings and alternatives
- Will use the ENL teachers will help with the immigrant students
- Not planning on dealing with school boundaries

- Assessing cultures – see how principals collect data and how they interact with others
    - Principals need to be instructional leaders

4. Discussion & Possible Action

4.01 Discussion on changing the Board Meeting Calendar (proposed 7:50 duration 10 min)

Recommended Action: The Board of Education hereby approves the new 2018-2019 Board meeting calendar

NOTE: June 19th is Phoenicia Moving Up Ceremony; June 20th is Woodstock Moving Up Ceremony

Motioned: Trustee Shands

Seconded: Trustee Storey

- Have the Board meeting on Monday, June 17th and move the meeting to the MS/HS

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

4.02 Discussion of Crafting and Submitting Resolution to NYSSBA (proposed 8:00 duration 10 min)

8:00

- Maybe about Health Care:
    - Hold district harmless for healthcare over a certain amount?
    - State funded healthcare for school employees and retirees?
- Board to bring ideas and have discussion on next agenda

4.03 Scholarship Donations (proposed 8:00)

Recommended Action: The Superintendent recommends acceptance of donations totaling $8,503.32 CASH, from various donors as scholarship awards for the Class of 2019.

The Superintendent recommends approval of the following donations:

Donation Amount and Donee's Name

$250.00 Wadler Bros
$300.00 Woodstock Community Closet
$100.00 Jean Douglas
$300.00 Patricia Tosi
$1,020.00 Onteora Class of 1989
$200.00 Ward and Jane Todd
$500.00 American Legion Post 1627
$1,282.07 Onteora Class of 1989
$1,000.00 Imagine Onteora, LLC
$400.00 C.A.R.E. for OCS, Inc.
$1,000.00 Onteora Babe Ruth League
$1,000.00 Tischler & Patch Dental
$451.25 Onteora Administrators
$400.00 Paul and Karen Wereszynski
$100.00 Historical Society of Woodstock
$200.00 Olive Senior Citizens

Motioned: Trustee Osmond

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

4.04 Donation from Meet, Greet and Eat

Recommended Action: The Superintendent recommends acceptance of a donation totaling $4,998 CASH, from the Health & Wellness event Meet, Greet, & Eat to use specifically for the 2019 Onteora Senior Class Belleayre Bash
Motioned: Trustee Storey
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

5. Board Discussion on Selected Topics

5.01 The Board will discuss Community Engagement, led by Trustee Shands (proposed 8:10 duration 20 min)

- 3 major areas of topics – discussed what other districts do
  - How the board communicates with the community
  - How the board communicates with its legislative representatives
  - How the members of the board and the superintendent communicate with each other
- Put more information out to the public
- Speak to each other about what community members are saying
- Start budget talks communicating staff reductions, etc. early in the school year
- Perhaps a Board committee that includes community members, meets regularly and takes on some of these ideas
- District Shared Decision Making Committee need to have more of a part in communication
- Why didn't the communication committee work?
  - Because they tried to take on too much
- Maybe not a goal but best practices
  - Put information out and then the community can be informed
    - Change the way we communicate
- Every retirees and students leaving are getting exit interviews

6. Consent Agenda

6.01 Approve Consent Agenda (proposed 8:30)

Recommended Action: The Board of Education hereby approves Consent Agenda item numbers 6.02-6.09, excluding number 6.03
Motioned: Trustee Storey
Seconded: Trustee Shands

- In State Budget, allows for Districts to create a reserve for TRS – limited to 2% of teachers' salaries from prior year, about $320,000

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

Motion to move item 6.03 to be later in meeting
Motioned: Trustee Osmond
Seconded: Trustee Storey

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

6.02 Personnel Agenda

APPOINTMENT: INSTRUCTIONAL
FULL-TIME PROBATIONARY APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY	REMARKS
Basalone, Marissa	Teaching Assistant	Teaching Assistant	2/8/19-2/7/21*		
Blake, Courtney	School Social Worker	Social Worker	11/14/16-11/13/20*		
Cristian, Erika	School Psychologist	Psychology	9/1/19-8/31/23	2M	Replace H. Hartmann
Harkin, Alexandra	Speech & Language Disabilities	Speech	9/1/19-8/31/23	2M	Replace M. Fraser

*Corrected Probationary End Dates

EXTRA DUTY STIPENDS 2019-2020

NAME	POSITION	AMOUNT
Brueckner, Jennifer	Field Hockey - Modified - Assistant Coach	$2,004.00
DeRuvo, Richard	Fitness Room Advisor I (Split w/W Wall)	$1,075.00
Katz, Emily	Field Hockey - JV - Assistant Coach	$3,167.00
Occhi, Andrew	Golf - Varsity - Head Coach (Boys)	$3,167.00
Pezzello, Eric	Soccer Varsity - Head Coach (Boys)	$4,822.00
Rushford, Michael	Soccer Modified - Head Coach (Girls)	$2,004.00
Temple, Nicole	Field Hockey - Varsity - Head Coach	$4,371.00
Wall, William	Fitness Room Advisor I (Split w/R DeRuvo)	$1,075.00
Warnes, Carsten	Soccer Modified - Head Coach (Boys)	$2,004.00
Bishop, Cynthia	Summer School Principal	$5,500.00

NON-INSTRUCTIONAL
RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Davidson, Julieanne	Teaching Assistant/BN	6/27/2019	Retirement

LEAVE OF ABSENCES

EMPLOYEE #	EFFECTIVE DATE FROM - TO	REASON
2134	4/11/19-6/4/19	Extend Paid FMLA

TEMPORARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	REMARKS
Benjamin, Scott	Summer School Bus Driver	7/1/19-8/30/19	On Step
Benjamin, Stewart	Summer School Bus Driver	7/1/19-8/30/19	On Step
Weber, Anthony	Summer School Bus Driver	7/1/19-8/30/19	On Step
Billadeau, Brenda	Summer School Bus Attendant	7/1/19-8/30/19	On Step
Collins, Kaitlin	Summer School Bus Attendant	7/1/19-8/30/19	On Step
Kelder, Patricia	Summer School Bus Attendant	7/1/19-8/30/19	On Step
Roberts, Carole	Summer School Bus Attendant	7/1/19-8/30/19	On Step
Ryan, Lisa	Summer School Bus Attendant	7/1/19-8/30/19	On Step
D'Aprile, Adrien	Summer Custodial Worker	7/1/19-8/30/19	$13.00/hr
Chartrand, Zachary	Summer Custodial Worker	7/1/19-8/30/19	$13.00/hr

Gille, Ella	Summer Custodial Worker	7/1/19–8/30/19	$13.00/hr
Hall, Raymond	Summer Custodial Worker	7/1/19–8/30/19	$13.00/hr
Hapeman, Deborah	Summer Custodial Worker	7/1/19–8/30/19	$13.00/hr
Jansen, Tina	Summer Custodial Worker	7/1/19–8/30/19	$13.00/hr
Plourde, Joanne	Summer Custodial Worker	7/1/19–8/30/19	$13.00/hr
Rogers, Audrey	Summer Custodial Worker	7/1/19–8/30/19	$13.00/hr
VanLeuvan, Robert	Summer Custodial Worker	7/1/19–8/30/19	$13.00/hr
VanLeuvan, Maria	Summer Custodial Worker	7/1/19–8/30/19	On Step

PERMANENT STATUS
The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE
Benjamin, Stewart	School Bus Driver	12/5/2018	6/5/2019

6.04 Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 9

6.05 Budget Transfer for Health Insurance and Unemployment

Recommended Action: The Superintendent recommends the transfer of funds to increase the Health Insurance Budget Codes due to an increase in health insurance premiums.

Transfer Amount	From Budget Code	Description	To Budget Code	Description
$88,129.00	A9070.800-10	Union Welfare Benefits	A9070.800-10	Health Insurance
$123,814.92	A2110.120.00WD	Salaries	K-6 A9060.800-10	Health Insurance
$18,000.00 0	A2110.120.00WD	Salaries K-6	A9060.875-10	Health Insurance

The Superintendent recommends the transfer of funds from the Unemployment Reserve to the Unemployment Insurance budget code to pay for NYS Unemployment Insurance billing. This expense is not budgeted in the general fund due to the existence of the reserve funds designated for this purpose.

Transfer Amount	From Reserve	Description	To Budget Code	Description
$1,979.59	A815	Unemployment Reserve	A9050.800-10	Unemployment Insurance

6.06 Establish a Teacher Retirement System Contribution Reserve Sub-Fund

Recommended Action: WHEREAS, the Onteora Central School District participates in the New York State Teachers' Retirement System ("TRS"); and
WHEREAS, on August 3, 2010, the Board of Education of the Onteora Central School District by resolution established a Retirement Contribution Reserve Fund known as the Employee Retirement System (ERS) Reserve Fund pursuant to Section 6-r of the General Municipal Law; and
WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.
NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Onteora Central School District School District, pursuant to Section 6-r of the General Municipal Law, as follows:
1. The Board hereby establishes a sub-fund within the Employee Retirement System (ERS) Reserve Fund to be known as the Onteora CSD Retirement Contribution Reserve Sub-Fund;
2. The source of funds for this Reserve Sub-Fund shall be:
a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
b. such revenues as are not required by law to be paid into any other fund or account;
c. such other funds as may be legally appropriated; and

d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of monies raised from the same tax base as the monies in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.
3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, monies in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the monies apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.
4. No member of the Board of Education or employee of the District shall:
a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.
5. The monies contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.
6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.
7. The monies in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the monies in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.
8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.

6.07 Approve Revised Board of Registration for the Vote & Election
Recommended Action: The Board of Education hereby approves the revised Board of Registration for the 2019-2020 school year.

6.08 Approve 2019-2020 increase for Confidential Staff and the District Treasurer
Recommended Action: The Board of Education hereby approves an increase of $1,850 and the Terms and Agreement for the Confidential Staff.
The Board of Education hereby approves an increase of $6,977 (includes ECA Treasurer) and the contract for the District Treasurer.

6.09 Surplus Books and Equipment
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the attached list of library books from the Middle High School Library as surplus and authorizes the sale and/or disposal of these books.
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare three Nikon CoolPix digital "point and shoot" cameras with fixed assets tag numbers: 14813,14814, & 14815 from Phoenicia Elementary School as surplus and authorizes the sale and/or disposal of these items.

Board News:
Trustee Kurnit reported:

- Went to see the Bennett Jazz students at the Woodstock Playhouse
  - Put together with cooperation from music department and parents
- Thursday is UCSBA annual Friends of Educator's dinner – chose Bob Curran for this year's award

Trustee Shands reported that May 30th is Athletic Booster Club & Athletic Award ceremony at 6:00

Trustee Storey reported:

- Received an email from a school board member from Monticello about the commendable level of decorum of parents and staff at volleyball game at Homecoming
- The Color Run which is June 1st at 10:00 am for Belleayre Bash

Trustee Osmond always struck by students that come together to play music and support each other in a private music program

7. Break

7.01 The Board will take a break until the votes are in

6.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #5/19, Confidential, as reviewed by Trustee Ratcliff
Motioned: Trustee Storey
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

8. Canvass Votes

8.01 Declaration of Votes Cast Proposition 1 (proposed 9:10)

Recommended Action: The Board of Education hereby certifies the votes cast for Proposition 1: 2019-2020 Budget: $57,403,498 Yes 406 No 192
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

8.02 Declaration of Votes Cast Proposition 2

Recommended Action: The Board of Education hereby certifies the votes cast for Proposition 2: Capital Project Yes 455 No 141
Motioned: Trustee Shands
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

8.03 Board Seats - Declaration of Votes Cast
Recommended Action: The Board hereby certifies the votes cast for the 2 Board Seats
Two Vacancies:
3 year terms - Effective July 1, 2019 to June 30, 2022

Declaration of Votes Cast:
Dafne DeJesus 436
Kevin Salem 443
Motioned: Trustee Osmond
Seconded: Trustee Warren
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

9. Adjournment

9.01 Adjourn Meeting. Next meeting Tuesday 6/4/19 at the Bennett School
Recommended Action: The meeting is adjourned at 9:30
Motioned: Trustee Storey
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster