

GPA for 6th grade using Y1 Grades

(updated 6/5/2019)

- This only calculates an Average GPA for the CURRENT YEAR using Y1 Grades
- Select School from the links on the left
- Select Current Grade Display
- Set your Active Term to Y1 and click Submit
- From the PS Start Page click the 6 to select all 6th graders
- Select List Students from the drop down Functions button at bottom right
- Use the following fields:
 - o Last_Name
 - o First_Name
 - o Grade_level
 - o *gpa method="AverageGPA"
(* **You MUST type the above gpa method into the box, copy & paste will usually give you blanks)
- Check the box to Export
- You can open this in Excel and sort by GPA
- Make sure to set your Current Grade Display back to Q4 so Parent Portal emails will be correct.

Report Title (shown at top of page): 6th grade GPA

Col	Fields	Field Name	Column Title
1.	Fields	Last_Name	Last Name
2.	Fields	First_Name	First Name
3.	Fields	Grade_level	Grade Level
4.	Fields	*gpa method="AverageGPA"	GPA
5.	Fields		
6.	Fields		
7.	Fields		
8.	Fields		
9.	Fields		
10.	Fields		

Padding in Each Cell (in points)

Rows In Between Breaks

Other Options Gridlines Export