



Boulder Valley School District
File: KDE-R
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CRISIS MANAGEMENT

The Boulder Valley School District's Crisis Management Plan is based on the National Incident Management System (NIMS) and the Incident Command System (ICS) established for public schools by the federal department of homeland security and taught by the emergency management institute of the Federal Emergency Management Agency (FEMA). In order to implement these standards, district staff shall complete and provide the following training:

School and district crisis team members and leaders are expected to complete Federal Emergency Management Administration (FEMA) trainings regarding NIMS and ICS.

Crisis Team Leaders (principals, assistant principals, and other potential Incident Commanders) are expected to successfully complete three independent learning courses:

IS-100.SCa Introduction to the Incident Command System for Schools
IS-362 Multi-Hazard Planning for Schools
IS-700.a NIMS An Introduction

Crisis Team Members (teachers & staff named in the crisis plan) are expected to successfully complete two independent learning courses:

IS-100.SCa Introduction to the Incident Command System for Schools
IS-700.a NIMS An Introduction

Individuals hired into these positions need to complete the courses only one time but shall complete the courses within 120 days of his/her start date. Proof of completion shall be submitted to the Director of Operations, Security & Environmental Services.

Emergency Operations Plans shall be created by building administration and reviewed annually by the school's crisis team. EOPs shall be on file in each building and sent annually to the Director of Operations, Security & Environmental Services.

All district personnel shall receive annual training regarding appropriate responses to school safety incidents. The training will be provided by the Operations/Security Services

Department or by the building's school resource officer within the first 60 days following the commencement of each school year.

All students will receive annual training regarding appropriate responses to school safety incidents. The training will be provided by building administration or by the building's school resource officer within the first 60 days following the commencement of each school year.

Drills:

Fire:

Per International Fire Code 405.2, all schools shall conduct one fire drill each month. Schools are required to complete their first fire drill within the first 10 days of school.

Lockdown:

All schools shall complete a lockdown drill involving the Operations/Security Services Department and local law enforcement staff within the first 60 days following the commencement of each school year. All schools shall complete a second lockdown drill involving the Operations/Security Services Department and local law enforcement staff between January 1 and April 30 of each school year.

Lockout:

All schools shall complete two lockout drills each school year – one in the fall and one in the spring.

Shelter-in-place:

All schools shall complete two shelter-in-place drills each school year – one in the fall and one in the spring.

All drills and emergency events must be reported to the District's Security Department (720-561-5051). A drill/event form shall be filled out and returned to security for drills and emergency events. All drills and events will be tracked and reported monthly to the Superintendent and Assistant Superintendents for School Leadership.

Students with special needs will participate in all school drills. Special accommodations (e.g., advance notice, use of headphones) and specialized instruction (e.g., pre-teaching, use of social stories) should be provided per individual student needs.

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