



## **PROFESSIONAL STAFF LEAVES AND ABSENCES-TEACHERS**

The Board provides a plan for leaves and absences designed to help members of the certificated staff maintain their physical health, take care of family and other personal emergencies, improve professionally, and discharge important and necessary civic and military obligations.

Such leaves and absences shall be granted in accordance with the law and with the terms of Board/staff agreements as shall be in force from time to time.

In general, the Board shall grant two basic types of leaves:

*Short-term leaves*, including sick leave, personal leave, leave for the fulfillment of civic duties (such as voting, jury duty, and court appearances), religious holiday leave, short-term military leave (such as National Guard or reserve units training), and short-term professional leaves for approved professional activities.

*Extended leaves of absence*, including leave of absence for improvement of health, leave of absence for governmental service, extended leaves for personal reasons; military leave for active service; leaves of absence for educational improvement; vocational education proficiency leave; business, industrial, or governmental leave for professional development; professional leave for association business.

Short-term leaves may be granted by the Superintendent or designee. Extended leaves of absence shall require Board approval.

The specific terms and procedures for each type of leave shall be in accordance with those set forth in the current agreement between the Board and the recognized employee unit. Those professional staff members not covered by a negotiated agreement shall be extended leave privileges at least equal to those of other professional employees.

Current practice codified 1978

LEGAL REF.:  
C.R.S. 22-63-112(2)(a)

AGREEMENT REF.: Teachers' agreement, Sections D, E, F

**End of File: GCBD-1**