Beaverton High School Prearranged Absence Form

Student Name _____ ID# _____ Grade _____

Dates of Absence: _____ through _____

The following reasons will be considered **EXCUSED** (please circle all that apply):

a. Prolonged student or family medical issue
b. Family emergency or bereavement
c. Legal/court obligations
d. Religious observation
e. School sponsored, curricular or academic-related activity

Please explain the nature of your absence using the space provided:

Please note that prearranged absences that do not meet the criteria listed (to the left) or do not provide sufficient information will be considered **UNEXCUSED.**

I understand there is no guarantee that the loss of school time will not have an impact on grades and overall academic progress. I understand if absences are considered **UNEXCUSED**, teachers reserve the right to not award credit for schoolwork missed during this time. I also understand that the student will be withdrawn from Beaverton High School if they are to miss 10 consecutive school days, as required by state law. THIS FORM MUST BE COMPLETED AND RETURNED TO THE ATTENDANCE OFFICE PRIOR TO THE ABSENCE.

Student Signature _____ Date _____ Parent Signature _____ Date _____

Counselor Signature _____ Date _____ Administrator Signature _____ Date _____

DAY 1	DAY 2
1st Period:	**1st Period:**
This absence will impact the student's grade: Yes____ No____	This absence will impact the student's grade: Yes____ No____
Current Grade/Notes _____	Current Grade/Notes _____
Teacher's Signature _____	Teacher's Signature _____
2nd Period:	**2nd Period:**
This absence will impact the student's grade: Yes____ No____	This absence will impact the student's grade: Yes____ No____
Current Grade/Notes _____	Current Grade/Notes _____
Teacher's Signature _____	Teacher's Signature _____
3rd Period:	**3rd Period:**
This absence will impact the student's grade: Yes____ No____	This absence will impact the student's grade: Yes____ No____
Current Grade/Notes _____	Current Grade/Notes _____
Teacher's Signature _____	Teacher's Signature _____
4th Period:	**4th Period:**
This absence will impact the student's grade: Yes____ No____	This absence will impact the student's grade: Yes____ No____
Current Grade/Notes _____	Current Grade/Notes _____
Teacher's Signature _____	Teacher's Signature _____

White Copy- Attendance Office Yellow Copy-Student online-8/15/11