

Class Rank:

If you have not...Please store grades before running this. If you have stored grades, then proceed.

You will first calculate class rank and then run class rank report.

Calculate class rank:

Select school

Choose Class Rank

Select Recalculate Frequency

Click recalculate now

Class Rank Report:

Choose Reports

Choose Class Ranking

Select Grade 12

Class Rank Method should be Weighted Percent

Submit