

Grade Reports:

For a failure list or D & F list:

Select System Reports

Choose the Custom Reports tab

Select Letter Grades Report

*(Note this report pulls from the teacher's grade book not from stored grades)

Select the desired term and the grade category.

Leave the minimum matches to 1.

Low Current Grades Report

The screenshot shows a form titled "Report Parameters" with a blue header. Below the header, there are four dropdown menus: "Term" (set to "Q1"), "Grades" (set to "D's & F's" with a dropdown menu open showing options "D's & F's", "Only D's", "Only F's", and "Only I's"), "Minimum # of Matches" (set to "1"), and "Students" (set to "All Students"). A "Submit" button is located to the left of the "Grades" dropdown menu.

Choose submit

Wait for the report to load

**Next Page

Low Current Grades Report

Report Parameters

Term: Q1 | Grades: D's & F's | Minimum #: 1 | Matches: All Students

Submit

Low Current Grades Report - Q1

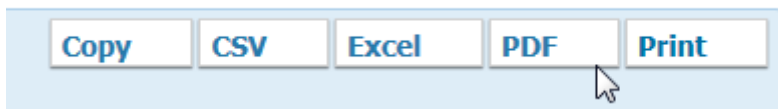
Copy CSV Excel PDF Print

	Student	Class	Grade	Percent	Course	Exp.	Teacher	Last Grade Update
1		8	F	55	English 8th	1(A) 5(B)		10/10/2011
2		8	D	68	Science 8	4(A)		10/11/2011
3		8	D	69	US History 8	8(B)		10/14/2011
4		8	D	66	English 8th	3(A) 7(B)		10/07/2011
5		8	F	50	GIRLS PE 7/8	6(B)		10/03/2011
6		8	D	62	Intro Foreign Lan	4(A)		10/07/2011
7		8	D	68	Science 8	2(A)		10/11/2011
8		8	D	66	US History 8	1(A)		10/14/2011
9		7	F	59	Social Studies 7th	1(A)		10/07/2011
10		7	D	61	Social Studies 7th	2(A)		10/13/2011
11		7	F	50	Social Studies 7th	1(A)		10/05/2011

To sort the report, click on the column Heading in blue. For example, to sort by teacher, click the column heading teacher in blue. It will sort.

To Print:

Click Print button just above the column headings



Choose file on the menu bar

Select Print

***Print in landscape

Once printed, press esc to return to powerschool.

Grade by Percent Report:

If you are looking for a range of grades that the letter grade report doesn't allow for, use the Grade by Percent Report:

Select System Reports

Choose the Custom Reports tab

Select Grades by Percent Report

*(Note this report pulls from the teacher's grade book not from stored grades)

Select the desired term and enter the grade ranged in Min% and Max%.

Leave the minimum matches to 1.

Grades by Percent Report

Report Parameters

Store Code Min % Max % Minimum # of Matches Students

Q1 95 100 1 All Students

Submit

Click submit

Wait for report to load

Grades by Percent Report

Report Parameters

Store Code Min % Max % Minimum # of Matches Students

Q1 95 100 1 All Students

Submit

Grades by Percent Report - Q1

									Copy	CSV	Excel	PDF	Print	
Student	Class	Grade	Percent	Course	Exp.	Teacher	Last Grade Update							
2182	6	A	100	K-5 Art Sam	1(A)		10/14/2011							
2184	6	A	97	Reading 6	7(B)		10/05/2011							
2183	6	A	99	PE	2(A)		10/07/2011							
1189	7	A	99	Boys Athletic 7	6(B)		10/03/2011							
649	6	A	100	SOCIAL STUDIES K- 6	1(A)		09/30/2011							
646	6	A	100	Science 6	8(B)		10/04/2011							
650	6	A	99	Reading 6	6(B)		10/08/2011							
647	6	A	100	Band 6	5(B)		10/07/2011							
651	6	A	99	MATH K-6	3(A) 7(B)		10/07/2011							
652	6	A	96	Venture 6	4(A)		10/07/2011							
648	6	A	98	Language Arts K-6	2(A)		10/09/2011							
344	6	A	100	PE	4(A)		10/06/2011							

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