

Things to check before running Honor Roll:

Before running honor rolls, you will need to exclude any sections that should not be included in the honor roll selection. PE, Music K6 Art and Venture are excluded at the course level, so those do not have to be changed. However, 3rd Grade Science and Social Studies need to be excluded at the section level.

How to exclude:

Select Teacher schedules from the PowerSchool start page

Select a teacher

Click the section number under the Sec# column for the section to be excluded

Expression	Term	Course #	Course	Sec #	Room	Size
1(A)	11-12	KGLAND1	Language Arts K-6	301		21
HR(A)	11-12	HMRM001	Home Room	301		21
3(A)	11-12	KBMTH01	MATH EL	301		21
4(A)	11-12	K4SC01	SCIENCE - GRADEK 4	301		21
5(A)	11-12	K6SST01	SOCIAL STUDIES K- 6	301		21

Make all students listed above the current selection

Scroll down the page until you see Exclude from Honor Roll?

Exclude from GPA?	<input checked="" type="radio"/> Same as course	<input type="radio"/> Include	<input type="radio"/> Exclude
Exclude from Class Rank?	<input checked="" type="radio"/> Same as course	<input type="radio"/> Include	<input type="radio"/> Exclude
Exclude from Honor Roll?	<input type="radio"/> Same as course	<input type="radio"/> Include	<input checked="" type="radio"/> Exclude

Choose Exclude

Click Submit

*****Caution** Do not change any other options on this page except the exclude options that are needed.