

**Request for Proposal
Orlean Southwest Supervisory Union
FY20 Chromebook Purchase
Invitation to Bid - Instructions to Bidders**

OSSU is seeking bids for Chromebooks for the 2019-2020 school year.

Bid Dates:

Bids are due by **July 1st, 2019 at 10:00 am**. Please submit bids electronically to dmartin@ossu.org. Bids will be opened in public on **July 2nd, 2019 at 11:00 am** at the OSSU Central Office 157 Daniels Road Hardwick VT 05843. Bidders will be notified upon final review of the submissions by the OSSU Tech Director. Acceptance of the bidder's approval will be contingent on OSSU Board Approval.

The School District reserves the right to reject any and all bids, to waive any formality or informality in bidding, and to select a bidder who is not the low bidder, as it deems in the best interest of the school district.

Anticipated Quantities:

The following quantities are provided to help you prepare your bid. They represent the estimated number of Chromebooks OSSU anticipates purchasing. OSSU reserves the right to increase or decrease the count when the bid is awarded.

- 185 Lenovo 300e 2nd Gen
- 10 Samsung Chromebook Plus XE520QAB-K02US

Other Criteria:

- The selected vendor must deliver the equipment to member schools as indicated at the time the order is placed.
- Equipment sent in for warranty repair will be pre-paid and shipping materials provided by the vendor in both directions. Please quote 1, 2 & 3 year options. Accidental Damage Coverage can be quoted but is not required and may not be purchased by OSSU.
- Minimum storage of 16GB SSD.
- Minimum of 4GB of RAM.
- Minimum 11.6" screen.
- Dual Band WiFi A,B,G,N,AC
- A camera is required.
- List separately- the cost of the Google Management license.
- Chromebooks need to have a USB C Charger.

Direct Questions to:

David Martin
Director of Tech & Communications
157 Daniels Road
Hardwick, VT 05843
(802)472-2906