

**INDEPENDENT SCHOOL
DISTRICT #624**



**SCHOOL BOARD
AGENDA**

September 12, 2016

MISSION STATEMENT

The mission of the White Bear Lake Area School District, a leader in innovative education and community partnerships, is to ensure our students:

- **develop a love for learning,**
- **excel academically,**
- **are inspired to realize their dreams, and**
- **become engaged citizens with a global understanding**

by challenging each student with a dynamic, respectful and inclusive environment that nurtures the unique talents and abilities of every student.

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

To: Members of the School Board

From: Dr. Michael J. Lovett
Superintendent of Schools

Date: September 6, 2016

A meeting of the White Bear Lake Area School Board will be held on **Monday, September 12, 2016** at **7:00 p.m.** in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

AGENDA

A. PROCEDURAL ITEMS

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Induction of Student Representatives
5. Approve Agenda
6. Consent Agenda
 - a) Approval of Minutes
 - b) Payment of Invoices
 - c) Correspondence
 - d) Acceptance of Gifts
 - e) Approve Field Trips
 - f) Human Resources Items

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those wishing to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district official at the meeting
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.
6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided, a phone call from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of School Board meetings and the meeting process is available at each School Board meeting.
8. Citizens may be asked to address the school board on a particular subject during the discussion of that item.

9. The School Board chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

1. Career Pathways in the News
2. Update from Educational Foundation
3. Opening School Report
4. Superintendent's Report

D. DISCUSSION ITEMS

E. OPERATIONAL ITEMS

1. Action on School Board/Superintendent Goals and Strategic Plan Priorities for 2016-17
2. Action on Grant to Library/Media Program
3. Action on Contract with Facility Planner

F. BOARD FORUM

G. ADJOURNMENT

A. PROCEDURAL ITEMS

AGENDA ITEM: **Induction of Student Representatives**

MEETING DATE: **September 12, 2016**

SUGGESTED DISPOSITION: **Procedural Item**

CONTACT PERSON(S): **Dr. Michael Lovett, Superintendent of Schools**

BACKGROUND:

We are pleased to welcome our new student representatives for the 2016-17 school year. They are:

Bryana Sherrick, 12th grade student at South Campus, will serve as the Student Representative for the 2016-17 school year. To her classmates she goes by “Bree”. She is involved in cheerleading at the high school, and was named one of the captains this year. She also participates in choir and LINK crew. She enjoys being on the lake as much as she can, and spending time with friends and family. She is very excited to be involved with the school board this year, and looks forward to the school year ahead.

Hakeem Martins, 12th grade student at South Campus, will serve as the Alternate Student Representative for the 2016-17 school year. Hakeem has been enrolled in the White Bear Schools since he was in kindergarten at Lakeaires Elementary. He spent his middle school years at Sunrise Park before entering high school at the White Bear Lake Area High School. Hakeem joined the AVID program as an 8th grader and continues to excel in the program. Hakeem plays football and is active in our weightlifting program. During the past year he has been a leader in the Change Equals Opportunity (CEO) program led by James Barnett. Hakeem is big brother to Maryam (10) and Ruqa (15). His mother, Arinola, and father Fatai, immigrated from Nigeria in 1996 where his older brother Quadri still resides. After high school Hakeem looks to pursue studies in art at a university.

AGENDA ITEM: **Consent Agenda**
MEETING DATE: **September 12, 2016**
SUGGESTED DISPOSITION: **Procedural Items**
CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

The Consent agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

Consent Agenda

- a) Approval of Minutes
- b) Payment of Invoices
- c) Correspondence
- d) Acceptance of Gifts
- e) Field Trip Request(s)
- f) Human Resources Items

RECOMMENDATION:

BE IT RESOLVED by the School Board of Independent School District No. 624 that consent Agenda Items, A-6a through A-6f, be approved as written, and a copy of the agenda items is attached to the minutes.

AGENDA ITEM: **School Board Minutes**
MEETING DATE: **September 12, 2016**
SUGGESTED DISPOSITION: **Action Item**
CONTACT PERSON(S): **Ellen Fahey, School Board Clerk**

Background:

The School Board minutes from last month's meeting are being presented for approval by the School Board.

Recommendation: Approve minutes.

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, August 8, 2016** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

1. Chair Newberg called the meeting to order at 7:00 p.m.
2. Roll Call – Present: Mullin, Newberg, Newmaster, Wilson, Fahey, Kimball Absent: Chapman
Ex-Officio: Michael Lovett, Superintendent of Schools
Cabinet: Daniels, Garrison, Goers, Kazmierczak, Paul
3. Pledge of Allegiance
4. Wilson moved and Kimball seconded to approve the agenda as presented. ***Voice vote: all ayes. Motion carried.***
5. Mullin moved and Fahey seconded to approve the consent agenda consisting of:
 - Approval of minutes of regular meeting and work-study session of July 11, 2016;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Passage of resolution to approve personnel issues to include:
 - **Resignations/Termination – Classified Staff**
Carrie Kashani – Pupil Support Assistant, Lakeaires Elementary
Employed by District 624 since 09/07/2015
Effective Date: 06/09/2016
Ka Bao Jennrich – Administrative Assistant, Oneka Elementary
Employed by District 624 since 09/01/2015
Effective Date: 07/06/2016
Renee Mussetter – Secondary Bookkeeper, White Bear Lake High School – South Campus, Employed by District 624 since 08/04/2008
Effective Date: 08/12/2016
Rosalia Prementine – EL Assistant, Sunrise Park Middle School
Employed by District 624 since 09/07/2015
Effective Date: 06/09/2016
 - **Resignations/Termination – Non - Affiliated**
Sarah Jamieson – Site Lead, Lakeaires and Matoska Elementary
Employed by District 624 since 04/08/2015
Effective Date: 08/17/2016
 - **Resignations/Termination – Professional Staff**
Noel Schmidt – Principal, Central Middle School
Employed by District 624 since 08/04/1997
Effective Date: 07/31/2016
 - **Resignations/Termination – Certified Staff**
Charlie Alvarez – Spanish Teacher, Lakeaires and Oneka Elementary
Employed by District 624 since 08/21/2013
Effective Date: 08/15/2016
Ryan Heyer – Kindergarten Teacher, Hugo Elementary
Employed by District 624 since 07/12/2016
Effective Date: 07/29/2016
Kayte Koehler – .9 FACS Teacher, White Bear Lake High School – North Campus, Employed by District 624 since 08/24/2015, Effective Date: 08/03/2016

- **Retirement – Classified Staff**
 - Denise Hurry – Pupil Support Assistant, Transition Education Center
Employed by District 624 since 10/12/2000
Effective Date: 06/09/2016
 - Ann Richter – Pupil Support Assistant, Otter Lake Elementary
Employed by District 624 since 02/06/1995
Effective Date: 08/19/2016
 - Margaret Sandberg – Building Support Technician, Birch Lake Elementary
Employed by District 624 since 09/06/2000
Effective Date: 06/10/2016
 - Carole Tschida – Building Assistant, Matoska International
Employed by District 624 since 12/03/1985
Effective Date: 07/01/2016
- **Retirement – Certified Staff**
 - Susan Mahoney – Grade 1 Teacher, Matoska Elementary
Employed by District 624 since 08/23/1999
Effective Date: 08/10/2016
- **Part – Time Leave Request – Non-Affiliated Staff**
 - Jill Jenderny – Teaching and Learning Coordinator, District Center
.2 FTE Leave (.80 Position)
Effective Date: 2016-2017 School Year
- **Full – Time Leave Request – Certified Staff**
 - Jeanne Anderson – Grade 1 Teacher, Lakeaires Elementary
Employed by District 624 since 08/22/1985
Effective Date: 2016/2017 School Year
- **Part – Time Teacher Program – Certified Staff**
 - Lesa Brandt – Speech & Language Clinician, Normandy Park
Employed by District since 08/25/1988
Effective: 2016-2017 School Year
 - Mary Coleman – Occupational Therapist, Normandy Park
Employed by District since 08/25/1985
Effective: 2016-2017 School Year
 - Janis Mcdaniels – Speech & Language Clinician, Normandy Park
Employed by District since 02/24/1986
Effective: 2016-2017 School Year
 - Wendy Fitzsimmons – ECFE, Normandy Park
Employed by District since 08/22/1985
Effective: 2016-2017 School Year
- **Change In Continuing Contract – Classified Staff**
 - Rachel Zitzow – EL Teacher, Lakeaires
From 1.0 FTE to .6 FTE
Effective: 2016-2017 School Year
- **Change In Contract – Classified Staff**
 - Angela Cunningham – Clerical Unit
From Assoc. Principal/Scheduler, 8 hours per day, 215 days, \$32,972, South Campus To AA-Principal, 8 hours per day, 249 days, \$39,979, North Campus
Effective Date: 07/18/2016

Rachael Markuson – Clerical Unit

From Media Clerk, 6 hours per day, 185 days, \$20,146, Otter Lake

To AA-Principal, 8 hours per day, 254 days, \$40,782, Sunrise Park

Effective Date: 07/11/2016

➤ **Change In Contract – Professional Staff**

Schochenmaier, Timothy – From Elementary Principal at Otter Lake Elementary

To Secondary Principal at Central Middle School

Effective Date: 08/09/2016

➤ **New Personnel – Classified Staff**

Shaquinta Coleman-Moore– Pupil Support Assistant, Transition Education Center

\$18.00 / hr., 6 hrs. / 180 days \$19,440.00

Effective Date: 09/06/2016

Jacob Hunt – Health Assistant, Birch Lake Elementary

\$17.99 / hr., 6 hrs. / 185 days \$19,969.00

Effective Date: 08/30/2016

Susan Krueger – Pupil Support Assistant, Otter Lake Elementary

\$18.00 / hr., 6.5 hrs. / 180 days \$21,060.00

Effective Date: 09/06/2016

Oumy Fall – Admin. Assist. – Building Assistant, Oneka Elementary

\$16.95 / hr., 4.5 hrs. / 185 days \$14,110.88

Effective Date: 08/30/2016

Emilee Paulson – Behavior Management Assistant, Matoska Elementary

\$18.00 /hr., 6.5 hrs. / 180 days \$21,060.00

Effective Date: 09/06/2016

Rebecca Schuster – Custodian, White Bear Lake High School - North Campus,

\$17.46 /hr. + \$.25 SD, 8.0 hrs. / 243 days \$34,428.23

Effective Date: 07/26/2016

Lisa Setterlund – Admin. Assist. – Associate Principal/Scheduler, Sunrise Park

Middle School, \$17.99 / hr., 8 hrs. / 215 days \$30,942.80

Effective Date: 08/15/2016

➤ **New Personnel – Non Affiliated Staff**

James Barnett – Achievement and Integration Coordinator, District Wide

\$86,000, 10 month

Effective Date: 08/15/2016

Darrell Schulte – Level II Field Technician, District Wide

\$52,200 (Pro-Rated on \$58,000)

Effective Date: 08/08/2016

Jill Westlund – Nutrition Services Menu Specialist, District Center

\$23.00/hr., 4 hrs. / 182 days \$16,744

Effective Date: 07/01/2016

➤ **New Personnel – Certified Staff**

Brett Albin – .4 FTE Art Teacher, Central and Sunrise Middle School

BA, Step 2, \$16,907.20

Effective Date: 2016 - 2017 School Year

Kathleen Hanson – .8 FTE Social Studies Teacher, Central Middle School

MA +30, Step 11, \$55,333.60

Effective Date: 2016 - 2017 School Year

Lindsay Juran – .7 FTE Intervention Teacher, Oneka Elementary

BA +45, Step 6, \$35,590.80

Effective Date: 2016 - 2017 School Year

Angela Lundblad – Preschool Teacher, Normandy Park and Otter Lake Elementary, \$30.00 / hr., 7 hrs. / 95 days \$19,950.00

Effective Date: 2016 - 2017 School Year

Lindsay Murray – 1.0 FTE Social Studies Teacher, Sunrise Middle School BA, Step 1, \$41,452.00

Effective Date: 2016 - 2017 School Year

Michael Mcgartwaite – 1.0 FTE SE Work Coordinator/SE Teacher, South Campus, BA +60, Step 10, \$57,797.00

Effective Date: 2016 - 2017 School Year

Anna Olson – .9 FTE FACS Teacher, Sunrise Park Middle School BA, Step 6, \$42,592.00

Effective Date: 2016 - 2017 School Year

Gillian Sawtell – 1.0 FTE Intervention Teacher, Vadnais Heights Elementary MA, Step 9, \$60,134.00

Effective Date: 2016 - 2017 School Year

Diane Sleeman – 1.0 FTE Special Education Teacher, Vadnais Heights Elementary, MA +60, Step 13, \$82,240.00

Effective Date: 2016 - 2017 School Year

Caroline Waskow – .7 FTE German Teacher, Central & Sunrise Park Middle School, MA +60, Step 13, \$57,568.00

Effective Date: 2016 - 2017 School Year

➤ **New Personnel – Cabinet**

Timothy Maurer – Director of Community Education and Recreation, District Center. Timothy is the Superintendent's recommended choice for the position of Director of Community Education and Recreation. The contract is for and effective date of August 22, 2016, with a salary of \$94,769 (Prorated on \$110,000).

Roll call vote: ayes, Mullin, Newberg, Newmaster, Wilson, Fahey, Kimball. Nays: none. Absent: Chapman Motion carried.

B. PUBLIC FORUM

C. INFORMATION ITEMS

1. Update on Partnership with Hangzhou Foreign Languages School – Dr. Lovett provided background information on the Hangzhou Foreign Languages School partnership, including the benefits for our students; opportunities for our staff; listed the Chinese Exchange teachers that have come to White Bear Lake Area School District since 2010; listed WBLAS teachers who have taught in Hangzhou; and potential next steps in the partnership. The next steps include: continue Teacher Exchange Program; expand opportunity for WBLAS teachers to teach in their content area at the Entel Campus and at the Hangzhou Summer English Camp; strengthen classroom to classroom connections; and possible student exchanges. Social studies teacher Alex Carlson was present to answer questions. The complete presentation is on the district website.
2. Superintendent's Report - School supply lists are available on the district website and information on Open House activities are on individual school websites. Fall activity season begins on Monday, August 15. 2016-17 Activities calendars will be sent to District families later this month. Community members may pick up a copy in any of the district schools in September or call 651 407-7563 to request one to be mailed. Senior activity passes are available to community members age 65 and older for free entry into district events. 2016-17 re-application forms have been mailed. If you would like to be added to the list,

call 651 407-7563 for a FREE activity pass. Timothy Schochenmaier, principal of Otter Lake Elementary, has been selected as the new Central Middle School Principal. If you are interested in employment opportunities please see the Employment Tab on the district website for available positions.

D. DISCUSSION ITEMS

1. Update on Elementary Gifted and Talented Programing – Jo Tate, Gifted Coordinator, provided an update on progress regarding the Elementary Gifted and Talented Program recommendations approved by the School Board on January, 2013. There are four levels of services provided: Level 1 for all learners; Level 2 Primary Challenge grades K-2 and REACH grades 3-5; Level 3 Cluster grouping grades 3,4,5; Level 4 Explorations School-Within-a-School multi-age group of grades 3,4, and 5. Present to provide information were Lincoln Elementary principal Dan Schmidt, Explorations teacher Julia Stonehouse, Cluster group teacher Jeanne Mack, and REACH program Kelly Barkve. The complete presentation is on the district website.
2. Update on Partnership with MacPhail Center for Music – CEO and President of MacPhail Paul Babcock and Dr. Lovett provided information on the MacPhail Center for Music partnership with the school district, which started during the 2008-09 school year. By 2009-10 nearly 40% of Birch Lake Elementary students participated in piano lessons and there also was a specialized music program provided weekly to students in grades K and 1. In 2010-11 violin lessons were an option for students in grades 3; in 2011-12 grade 4 was added, and in 2012-13 grade 5 was added. During the 2015-16 school year a strings program was added at grade 5. During 2015-16 Birch Lake students had an opportunity to choose piano (grades 2-5) or violin (grades 2-4). Complete presentation is on the district website.
3. Update on Partnership with White Bear Center for the Arts - Suzi Hudson, Executive Director, provided information on our 8 year partnership which provides professionally taught art lessons to all elementary students in water color, drawing, and fabric-based art. This program was honored with the University of MN Humphrey Institute Innovation Award. Also present were WBCA Program Director Danielle Cezanne, teaching artists Lisa Servatious and Kyle Frederickson, teacher Pam Johnstone, and principal Dan Schmidt. Complete presentation is on district website.

E. OPERATIONAL ITEMS

1. Wilson moved and Newmaster seconded to approve the partnership with MacPhail Center for Music for the 2016-17 school year, with a net cost to the district of \$23, 793. **Roll call vote: ayes, Mullin, Newberg, Newmaster, Wilson, Fahey, Kimball. Nays: none. Motion carried. Absent: Chapman**
2. Mullin moved and Kimball seconded to approve the partnership with White Bear Center for the Arts for 2016-17, providing six professionally taught art lessons to each student in grades K-5 for a cost of \$75,000. **Roll call vote: ayes, Mullin, Newberg, Newmaster, Wilson, Fahey, Kimball. Nays: none. Motion carried. Absent: Chapman**
3. Wilson moved and Fahey seconded to approve the School Board Liaison Assignments for 2016-17 and 2017-18. **Voice vote: ayes, Mullin, Newberg, Newmaster, Wilson, Fahey, Kimball. Nays: none. Motion carried.**

4. Wilson moved and Newmaster seconded to approve the School Board Committee Assignments for 2016-17 and 2017-18. **Voice vote: ayes, Mullin, Newberg, Newmaster, Wilson, Fahey, Kimball. Nays: none. Motion carried.**

F. BOARD FORUM - Wilson reported the Hugo and Oneka Elementary Schools back to school event will be held on August 30/31 from 1 p.m. to 7 p.m. As a former Army Engineer Officer he is a charter member of the Veteran's Voice Committee. The Minnesota Humanities Center is seeking veterans who are active in creating social change in their community. Nominations for 2016 have closed but will be open for 2017 nominations. Information is available on the Minnesota Humanities Center website. Kimball reported on the recent Minnesota School Boards Assoc. Summer Seminar - Framing the Equity Conversation. Keynote speaker Bukata Hayes, Executive Director of the Greater Mankato Diversity Council, stated "one of the most critical components in the equity conversation is the adults. We, as the adults, must intentionally look at the biases, assumptions and beliefs we carry into our interactions with students and authentically work to change the ones that hinder our students from reaching their full potential". Kimball thanked recent retirees for their service and welcomed new hires.

G. ADJOURNMENT - Wilson moved and Newberg seconded to adjourn the meeting at 8:42 p.m. **Voice vote: all ayes. Motion carried.**

Submitted by clerk, Ellen Fahey

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A work study session of the White Bear Lake Area School Board was held on **Monday, August 22, 2016** at 5:30 p.m. in Community Room 112 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

1. Call to order - Newberg called the meeting to order at 5:30 p.m.
Roll Call - Present : Chapman (arrived 5:52 p.m.), Fahey, Kimball, Mullin, Newberg, Newmaster, Wilson
Ex-officio: Lovett
Student Representative: Bryana Sherrick
Cabinet: Daniels, Garrison, Goers, Kazmierczak, Maurer, Paul, Vette

B. DISCUSSION ITEMS

1. Preliminary recommendation for 2016-17 School Board/Superintendent Goals -
The proposed goals for 2016-17 were presented for discussion. The goals included the suggestions and recommendations made by Board members at the July 11, 2016 work study session which were to evaluate the IB programs, monitor and evaluate the redesigned technology staffing model, evaluate digital communication tools and options for a parent single sign on and/or reduction of necessary account logins, evaluate impact of increase in Digital Learning Specialists, develop strategies to increase community engagement with the Board. The complete document can be found on the district website.
2. Establishing the Foundation: Academic Measures of Success - Assistant Superintendent for Teaching and Learning Sara Paul, Brian Morris and Ann Malwitz from the Teaching and Learning Department, Achievement and Integration Coordinator James Barnett, and Principals Christina Pierre, Chris Streiff, and Tim Wald described the process used during the two day data retreat attended by all building principals and building leadership teams. Student measures of success from the 2015-16 school year were analysed and plans developed for the 2016-17 year. Metrics used were Reading and Math Proficiency and Growth, College Readiness, Student Engagement, and Instructional Climate. The complete presentation is on the district website.

3. Review of Plan for Comprehensive Facility Planning - Wayne Kazmierczak, Assistant Superintendent for Finance and Operations, presented a possible facilities planning process for the 2016-2017 school year. The tentative plan will be to conduct a demographic study of the District to create baseline data such as long-range population and enrollment projections that can be used in future planning. Also, to conduct an internal review of District facilities beginning with early childhood facilities, then secondary facilities, and elementary facilities. It is proposed that the facilities review would involve an employee of the DLR Group who would conduct meetings at each site. The complete presentation is on the district website.
4. Recording Work Study Sessions - Options for recording work study sessions were presented and discussed. They are audio only, audio plus slides, and three video options. Mark Garrison, Director of Technology and Innovation, and Marisa Vette, Director of Communications and Community Relations, will provide information on further options.

C. ADJOURNMENT - Chair Newberg adjourned the meeting at 8:09 p.m.

Submitted by: Ellen Fahey, Clerk

AGENDA ITEM: **Monthly Check Registers**

MEETING DATE: **September 12, 2016**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Assistant Superintendent for**
Finance and Operations
Mary Vaske, Accountant

Background:

Enclosed in this packet are the monthly check registers for the previous period.

Recommendation:

Administration recommends that the Board approve the payments itemized in the check registers.

White Bear Lake Area Schools Electronic Transfers - August

	8/15/2016	8/31/2016
Direct Deposit 450556-451095	479,573.34	
U.S. Treasury (FICA, Medicare, withholding)	172,884.86	
MN State Income Tax	26,503.29	
PERA	54,276.91	
TRA	42,733.04	
Empower	1,290.19	
American Funds	10,230.53	
AIG	1,382.52	
ESI	4,334.07	
AXA	4,174.66	
State of MN Levies	1,564.50	
Direct Deposit 451096-451586		428,928.52
U.S. Treasury (FICA, Medicare, withholding)		163,778.76
MN State Income Tax		25,928.72
PERA		53,470.41
TRA		38,430.70
Empower		1,165.19
American Funds		10,430.53
AIG		1,952.52
ESI		4,334.07
AXA		4,816.32
State of MN Levies		1,564.50

Check Nbr	Vendor Name	Check Date	Check Amount
161700049	ACCIARI, NICOLE E	08/02/2016	117.02
161700050	BURKE, ERIN M	08/02/2016	35.00
161700051	CHAKOLIS, RICHARD A	08/02/2016	146.23
161700052	CHARBONNEAU, JANET N	08/02/2016	44.99
161700053	GAMBONI, RICHARD A	08/02/2016	145.90
161700054	HYLEN, JENNIFER L	08/02/2016	23.85
161700055	JANZEN, KARI B	08/02/2016	114.97
161700056	KAY, CAROLYN MARIE	08/02/2016	1,648.37
161700057	LACASSE, KIM S	08/02/2016	34.50
161700058	LOCKWOOD, ANDREW JAMES	08/02/2016	21.06
161700059	MACIEJNY, STEPHEN A	08/02/2016	184.31
161700060	MALWITZ, REBECCA ANN	08/02/2016	1,164.19
161700061	MILLER, MOLLY M	08/02/2016	51.30
161700062	MOOS, CATHERINE C	08/02/2016	50.37
161700063	MUMBLEAU, ANGELA C	08/02/2016	280.41
161700064	MUNDELL, GERALD K	08/02/2016	133.96
161700065	OLSON, ELIZABETH M	08/02/2016	16.50
161700066	OUREN, LISA M	08/02/2016	28.45
161700067	PERCIVAL, PATRICIA A	08/02/2016	213.50
161700068	RIEBOW, MATTHEW R	08/02/2016	193.32
161700069	SCHIELE, LACEY L	08/02/2016	20.00
161700070	SIEBENALER, KEVIN R	08/02/2016	75.00
161700071	SULLIVAN, JENNIFER S	08/02/2016	49.00
161700072	TROSKE, CARRIE L	08/02/2016	302.62
161700073	WARD, SIAN C	08/02/2016	42.43
161700074	XU, HUI	08/02/2016	405.84
26	ACH	Check(s) For a Total of	5,543.09

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	26	ACH	Checks For a Total of	5,543.09
	0	Computer	Checks For a Total of	0.00
Total For	26	Manual, Wire Tran, ACH & Computer Checks		5,543.09
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		5,543.09

Check Nbr	Vendor Name	Check Date	Check Amount
72312	AARP DRIVER SAFETY PROGRAM	08/04/2016	215.00
72313	AARP DRIVER SAFETY PROGRAM	08/04/2016	550.00
72314	AARP DRIVER SAFETY PROGRAM	08/04/2016	445.00
72315	ALL CITIES CLEANING LLC	08/04/2016	1,693.95
72316	AMAZON	08/04/2016	221.71
72317	AMAZON	08/04/2016	1,231.11
72318	AMAZON	08/04/2016	748.53
72319	AMAZON	08/04/2016	941.94
72320	AMAZON	08/04/2016	82.61
72321	AMERICAN MESSAGING	08/04/2016	105.90
72322	ANDERSON, TRENT	08/04/2016	68.00
72323	APPLE TEXTBOOKS	08/04/2016	1,542.68
72324	ASTLEFORD INTERNATIONAL TRUCKS	08/04/2016	18.91
72325	BATTERIES PLUS BULBS	08/04/2016	180.65
72326	BEARTOWN AUTO BODY INC	08/04/2016	3,028.80
72327	BEN NICHOLSON & ASSOC INC	08/04/2016	600.00
72328	Vendor Continued Check	08/04/2016	0.00
72329	BENCHMARK EDUCATION COMPANY	08/04/2016	21,212.40
72330	BENILDE ST MARGARET SCHOOL	08/04/2016	525.00
72331	BUSINESS IMPACT GROUP	08/04/2016	650.00
72332	BLICK ART MATERIALS	08/04/2016	1,811.75
72333	BLUEBIRD SCREEN PRINT	08/04/2016	634.43
72334	BOYER FORD TRUCKS	08/04/2016	1,462.09
72335	BRECK SCHOOL	08/04/2016	175.00
72336	BURKHART, MALIA	08/04/2016	295.09
72337	CAMBIUM LEARNING INC	08/04/2016	768.57
72338	CAROLINA BIOLOGICAL SUPPLY	08/04/2016	115.39
72339	CDW GOVERNMENT INC	08/04/2016	60,575.41
72340	CERTIFIED LABORATORIES	08/04/2016	1,303.55
72341	CFK CONSTRUCTION INC	08/04/2016	190,190.38
72342	CG HOOKS EATERY	08/04/2016	640.00
72343	CONCORDIA ACADEMY	08/04/2016	4,375.00
72344	CONTINENTAL RESEARCH CORP	08/04/2016	1,137.18
72345	COOPS SPORTSWEAR	08/04/2016	550.00
72346	COUNCIL FOR EXCEPTIONAL CHILDR	08/04/2016	265.00
72347	CRETIN-DERHAM HALL	08/04/2016	3,675.00
72348	CTB INC	08/04/2016	6,179.00
72349	CUB FOODS OF WHITE BEAR TWSHP	08/04/2016	36.26
72350	CUP AND CONE	08/04/2016	229.00
72351	DAKOTA TRUCK UNDERWRITERS	08/04/2016	58,568.00
72352	DELASALLE HIGH SCHOOL	08/04/2016	350.00
72353	DELL MARKETING LP	08/04/2016	50,941.11
72354	DESIGNER SIGN SYSTEMS INC	08/04/2016	5,889.73
72355	DOMINOS PIZZA	08/04/2016	31.99
72356	DOOR SERVICE COMPANY	08/04/2016	17,196.00
72357	EBSCO INFORMATION SERV	08/04/2016	251.60
72358	EVERSON, MARK	08/04/2016	1,125.00
72359	F&N OPERATIONS LLC	08/04/2016	54.36
72360	Vendor Continued Check	08/04/2016	0.00
72361	FASTENAL COMPANY	08/04/2016	563.36

Check Nbr	Vendor Name	Check Date	Check Amount
72362	FESTIVAL FOODS-KNOWLAN'S	08/04/2016	117.30
72363	FIRST STUDENT INC	08/04/2016	35,060.29
72364	FLINN SCIENTIFIC INC	08/04/2016	1,525.50
72365	FLYNN MIDWEST LP	08/04/2016	215,814.60
72366	FOLLETT SCHOOL SOLUTIONS INC	08/04/2016	3,508.70
72367	FORD & HARRISON LLP	08/04/2016	100.50
72368	GALLAGHERS NORTHWESTERN TIRE C	08/04/2016	2,223.25
72369	GENERAL SECURITY SERVICES CORP	08/04/2016	405.55
72370	GLOBAL EQUIPMENT COMPANY INC	08/04/2016	628.48
72371	GOPHER	08/04/2016	3,482.30
72372	GRAFFIC TRAFFIC LLC	08/04/2016	99.00
72373	Vendor Continued Check	08/04/2016	0.00
72374	GRAINGER	08/04/2016	5,069.32
72375	GREAT RIVER OFFICE PRODUCTS	08/04/2016	1,607.18
72376	GREATAMERICA FINANCIAL SERVICE	08/04/2016	1,989.00
72377	GREEN VALUE NURSERY INC	08/04/2016	1,052.85
72378	GROTH MUSIC CO	08/04/2016	10.71
72379	GROVES ACADEMY	08/04/2016	175.00
72380	HERITAGE FOOD SERVICE GROUP	08/04/2016	31.58
72381	HEROFF, HEIDI	08/04/2016	5.70
72382	HILL MURRAY HIGH SCHOOL	08/04/2016	9,800.00
72383	HOME DEPOT CREDIT SERVICES	08/04/2016	1,051.96
72384	HORWITZ	08/04/2016	90,890.77
72385	HUGO CITY OF	08/04/2016	493,745.58
72386	Vendor Continued Check	08/04/2016	0.00
72387	IFD	08/04/2016	8,562.99
72388	INDIAN HILLS GOLF CLUB	08/04/2016	11,099.58
72389	INGINA LLC	08/04/2016	1,800.00
72390	INTEGRA TELECOM	08/04/2016	319.00
72391	INTEGRA	08/04/2016	3,706.21
72392	ISD #622 COMMUNITY EDUC	08/04/2016	139.90
72393	ISD #709 DULUTH	08/04/2016	20,190.39
72394	ISD #832 MAHTOMEDI COMMUNITY E	08/04/2016	280.00
72395	JAYTECH INC	08/04/2016	184.00
72396	JOHN A DALSIN & SON INC	08/04/2016	264,192.15
72397	JOHNSON CONTROLS INC	08/04/2016	2,694.00
72398	JW PEPPER & SON INC	08/04/2016	1,186.56
72399	JWOOD SPORTS FLOORING LLC	08/04/2016	43,914.00
72400	KIMBALL MIDWEST	08/04/2016	192.52
72401	Vendor Continued Check	08/04/2016	0.00
72402	KRAFT CONTRACTING & MECHANICAL	08/04/2016	9,951.41
72403	LAKE AREA FLOORING	08/04/2016	39,065.00
72404	LAKESHORE LEARNING MATERIALS	08/04/2016	219.01
72405	LAKEVIEW ELECTRICAL SERVICES	08/04/2016	720.00
72406	LEARNING A-Z	08/04/2016	3,568.95
72407	LEMAY, TAMMY	08/04/2016	75.00
72408	L T G POWER EQUIPMENT	08/04/2016	266.94
72409	Vendor Continued Check	08/04/2016	0.00
72410	Vendor Continued Check	08/04/2016	0.00
72411	MADISON NATIONAL LIFE	08/04/2016	42,268.13

Check Nbr	Vendor Name	Check Date	Check Amount
72412	MALLOY/MONTAGUE/KARNOWSKI & CO	08/04/2016	4,500.00
72413	MARANATHA CHRISTIAN ACADEMY	08/04/2016	350.00
72414	MASE	08/04/2016	445.00
72415	MN ASSOC OF SECONDARY SCHOOL P	08/04/2016	150.00
72416	MCCRAY EXPRESS SPORTS NETWORK	08/04/2016	234.00
72417	METRO ECSU	08/04/2016	8,181.70
72418	METRO MEALS ON WHEELS INC	08/04/2016	128.25
72419	METRO SOUND AND LIGHTING	08/04/2016	3,330.99
72420	MIDWEST BUS PARTS INC	08/04/2016	809.82
72421	MINVALCO INC	08/04/2016	2,219.79
72422	MITY-LITE INC	08/04/2016	5,143.50
72423	MN MUSIC EDUCATORS ASSOC	08/04/2016	300.00
72424	MN DEPT OF HEALTH	08/04/2016	35.00
72425	MN HISTORICAL SOCIETY	08/04/2016	614.00
72426	Vendor Continued Check	08/04/2016	0.00
72427	MN INTERNSHIP CENTER	08/04/2016	14,850.00
72428	MN STATE HIGH SCHOOL MATH LEAG	08/04/2016	600.00
72429	MN WALDORF SCHOOL	08/04/2016	787.50
72430	MODERN FENCE & CONST INC	08/04/2016	90.60
72431	MOORE, CYNTHIA A	08/04/2016	632.00
72432	MOUNDS PARK ACADEMY	08/04/2016	7,525.00
72433	MPS	08/04/2016	19,722.92
72434	MUSIC IS ELEMENTARY	08/04/2016	163.86
72435	NARDINI FIRE EQUIPMENT CO INC	08/04/2016	2,810.70
72436	NASCO	08/04/2016	236.40
72437	NASP INC	08/04/2016	1,185.00
72438	NCPERS MINNESOTA	08/04/2016	208.00
72439	NEW LIFE ACADEMY	08/04/2016	700.00
72440	NORTH HEIGHTS CHRISTIAN ACADEM	08/04/2016	4,725.00
72441	NORTHBOUND CREATIVE	08/04/2016	140.66
72442	NORTHEAST METRO INTERMEDIATE D	08/04/2016	140,215.71
72443	NORTHSTAR SCOREBOARDS INC	08/04/2016	650.50
72444	NATL SCHOOL PUBLIC RELATIONS A	08/04/2016	275.00
72445	O'BRIEN, MICHAEL	08/04/2016	29.00
72446	OAK HILL MONTESSORI SCHOOL	08/04/2016	1,750.00
72447	OLSON, EMILY R	08/04/2016	956.25
72448	Vendor Continued Check	08/04/2016	0.00
72449	Vendor Continued Check	08/04/2016	0.00
72450	ON SITE SANITATION INC	08/04/2016	1,281.00
72451	ONLYGLOBES.COM	08/04/2016	900.00
72452	OXYGEN SERVICE CO INC	08/04/2016	1,361.10
72453	PAR CODE SYMBOLOGY INC	08/04/2016	828.00
72454	PARTNERS IN EDUCATION	08/04/2016	945.00
72455	PAVEMENT RESOURCES	08/04/2016	17,450.00
72456	PEARSON EDUCATION	08/04/2016	23,860.57
72457	PETERSON BROS ROOFING & CONST	08/04/2016	10,321.25
72458	PITNEY BOWES INC	08/04/2016	71.25
72459	PLADSON ENVIRONMENTAL INC	08/04/2016	17,880.00
72460	PLAYBILL INC	08/04/2016	1,070.00
72461	POSTMASTER	08/04/2016	1,900.00

Check Nbr	Vendor Name	Check Date	Check Amount
72462	PRAXAIR DISTRIBUTION INC	08/04/2016	145.78
72463	PRESS PUBLICATIONS	08/04/2016	329.80
72464	PRO TRACK AND TENNIS INC	08/04/2016	4,000.00
72465	PUGLEASA	08/04/2016	5,200.00
72466	PUMP AND METER SERVICE INC	08/04/2016	4,570.47
72467	RAMSEY COUNTY PARKS/REC DEPT	08/04/2016	3.50
72468	REALITYWORKS INC	08/04/2016	6,496.00
72469	REDEXIM TURF PRODUCTS	08/04/2016	13,800.00
72470	REHBEIN TRANSIT CO INC	08/04/2016	2,343.40
72471	RENAISSANCE LEARNING INC	08/04/2016	3,823.00
72472	RESEARCH FOR BETTER TEACHING	08/04/2016	399.88
72473	THE RETROFIT COMPANIES INC	08/04/2016	117.59
72474	RYDIN DECAL	08/04/2016	1,370.26
72475	SAFETY-KLEEN CORP	08/04/2016	350.37
72476	SAFETYFIRST PLAYGROUND SURFACI	08/04/2016	48,578.28
72477	SAFeway DRIVING SCHOOL	08/04/2016	8,820.00
72478	SAM'S CLUB/SYNCHRONY BANK	08/04/2016	333.08
72479	SAMACO SUPPLY	08/04/2016	2,784.00
72480	Vendor Continued Check	08/04/2016	0.00
72481	SCHOLASTIC INC	08/04/2016	1,797.92
72482	SCHOOL LIBRARY JOURNAL	08/04/2016	54.99
72483	SCHOOL SPECIALTY	08/04/2016	2,492.86
72484	SCHOODOLOGY INC	08/04/2016	25,500.00
72485	SEEVER, GRAY	08/04/2016	165.00
72486	SHARP, ERIC	08/04/2016	252.72
72487	SHRED-IT USA - MINNEAPOLIS	08/04/2016	209.63
72488	SITEONE LANDSCAPE SUPPLY	08/04/2016	693.16
72489	SCHOOL NUTRITION ASSOC (SNA)	08/04/2016	2,342.00
72490	SOLBERG, BEVERLY JEAN	08/04/2016	720.00
72491	SOUTHERN MN INSPECTION	08/04/2016	1,425.90
72492	SPIRITLINE	08/04/2016	174.33
72493	ST AGNES	08/04/2016	1,925.00
72494	ST CROIX LUTHERAN SCHOOL	08/04/2016	350.00
72495	ST PAUL ACADEMY	08/04/2016	2,275.00
72496	STARTECHTEL.COM INC	08/04/2016	3,368.99
72497	STATE OF FUN	08/04/2016	380.00
72498	STATE SUPPLY CO	08/04/2016	637.78
72499	SUBSCRIPTION SERV OF AMER INC	08/04/2016	394.69
72500	SUMMIT COMPANIES	08/04/2016	5,836.00
72501	SURPLUS SERVICES	08/04/2016	124.00
72502	SYN-TECH SYSTEMS INC	08/04/2016	136.25
72503	SYNOVIA	08/04/2016	1,417.50
72504	TEXTBOOK WAREHOUSE INC	08/04/2016	3,220.00
72505	THERAPY SHOPPE	08/04/2016	211.82
72506	TOTINO-GRACE HIGH SCHOOL	08/04/2016	7,525.00
72507	TRADE PRESS INC	08/04/2016	1,143.01
72508	T.R.F. SUPPLY CO	08/04/2016	535.85
72509	TRINITY SCHOOL AT RIVER RIDGE	08/04/2016	175.00
72510	TRIO SUPPLY COMPANY	08/04/2016	2,669.95
72511	TRUSTED EMPLOYEES	08/04/2016	130.00

Check Nbr	Vendor Name	Check Date	Check Amount
72512	U.S. ENERGY SERVICES INC	08/04/2016	703.00
72513	UCP SEGUIN - MN	08/04/2016	4,572.15
72514	US FOODS CULINARY EQUIP & SUPP	08/04/2016	46.06
72515	US POSTAL SERVICE	08/04/2016	4,500.00
72516	CITY OF VADNAIS HEIGHTS	08/04/2016	3,370.27
72517	VALLEYFAIR GROUP SALES	08/04/2016	2,354.00
72518	VERIZON WIRELESS	08/04/2016	1,355.51
72519	VERNIER SOFTWARE	08/04/2016	15,490.68
72520	VISITATION HIGH SCHOOL	08/04/2016	350.00
72521	WHITE BEAR GLASS INC	08/04/2016	251.50
72522	WHITE BEAR LOCKSMITH INC	08/04/2016	137.95
72523	WHITE BEAR TOWNSHIP	08/04/2016	25.00
72524	WBL PIZZA MAN	08/04/2016	396.79
72525	WHITE BEAR LAKE ROTARY CLUB	08/04/2016	231.50
72526	WHITE BEAR LAKE UMPIRES ASSN	08/04/2016	6,525.00
72527	WEAVER, LAURA	08/04/2016	41.65
72528	WESTLUND, JILL	08/04/2016	201.83
72529	Vendor Continued Check	08/04/2016	0.00
72530	WILCOX PAPER	08/04/2016	16,999.43
72531	WINDSTREAM	08/04/2016	5,079.26
72532	WL HALL COMPANY	08/04/2016	4,295.40
72533	WOODCREST BAPTIST ACADEMY	08/04/2016	175.00
72534	WOODDALE FUN ZONE	08/04/2016	509.00
72535	ZELLNER, JOHN	08/04/2016	75.00
224	Computer	Check(s) For a Total of	2,308,442.36

Check Nbr	Vendor Name	Check Date	Check Amount
72123	FIRST STUDENT INC	08/04/2016	0.00
1	Manual	Check(s) For a Total of	0.00

	1	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	224	Computer	Checks For a Total of	2,308,442.36
Total For	225	Manual, Wire Tran, ACH & Computer Checks		2,308,442.36
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		2,308,442.36

Check Nbr	Vendor Name	Check Date	Check Amount
0	BMO	08/04/2016	10,553.39
1	Manual	Check(s) For a Total of	10,553.39

	1	Manual	Checks For a Total of	10,553.39
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		10,553.39
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		10,553.39

Check Nbr	Vendor Name	Check Date	Check Amount
72536	AMERICAN UNITED LIFE	08/11/2016	3,250.00
72537	AMERIPRISE FINANCIAL SERVICES	08/11/2016	1,484.79
72538	GREAT LAKES HIGHER EDUC	08/11/2016	119.70
72539	GREATAMERICA FINANCIAL SERVICE	08/11/2016	360.32
72540	IUOE LOCAL 70	08/11/2016	1,489.74
72541	Vendor Continued Check	08/11/2016	0.00
72542	LAKESHORE LEARNING MATERIALS	08/11/2016	1,865.06
72543	MESSERLI & KRAMER PA	08/11/2016	225.00
72544	METROPOLITAN LIFE	08/11/2016	462.91
72545	SAM'S CLUB/SYNCHRONY BANK	08/11/2016	748.42
72546	SCHOOL SERVICE EMPLOYEES	08/11/2016	854.10
72547	US DEPT OF EDUCATION	08/11/2016	143.28
72548	VANGUARD SMALL BUSINESS SERVIC	08/11/2016	4,736.53
72549	VERIZON WIRELESS	08/11/2016	96.56
14	Computer	Check(s) For a Total of	15,836.41

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	14	Computer	Checks For a Total of	15,836.41
Total For	14	Manual, Wire Tran, ACH & Computer Checks		15,836.41
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		15,836.41

Check Nbr	Vendor Name	Check Date	Check Amount
161700075	ACKERKNECHT, CATHYANN M	08/16/2016	96.59
161700076	AICHELE, SHANNON M	08/16/2016	25.92
161700077	ARMSTRONG, LEAH K	08/16/2016	195.04
161700078	BREWER, ROBERT G	08/16/2016	28.62
161700079	CHAKOLIS, RICHARD A	08/16/2016	65.00
161700080	DANIELS, KATHLEEN S	08/16/2016	597.11
161700081	DERBY, SARA A	08/16/2016	261.84
161700082	FERNANDEZ, KEVIN M	08/16/2016	796.70
161700083	HAGESTUEN, FAITH M	08/16/2016	117.68
161700084	JAMIESON, SARAH A	08/16/2016	65.00
161700085	KANCANS, ANDREW V	08/16/2016	15.39
161700086	KEESE, MATTHEW D	08/16/2016	341.55
161700087	KNUTSON, CASSANDRA M	08/16/2016	69.12
161700088	KUPFERSCHMIDT, ROBERT B	08/16/2016	195.00
161700089	LEININGER, JOHN M	08/16/2016	499.92
161700090	MENIER, MATTHEW M	08/16/2016	337.82
161700091	MUSSETTER, RENEE L	08/16/2016	133.85
161700092	NETTLETON, ELOISE E	08/16/2016	96.59
161700093	NORTON, EMILY L	08/16/2016	50.00
161700094	OERTER, JAMES L	08/16/2016	50.00
161700095	PALONY, AMBER R	08/16/2016	45.00
161700096	PERCIVAL, PATRICIA A	08/16/2016	63.47
161700097	PETERSEN, JUDY L	08/16/2016	77.36
161700098	PRISSEL, JESSIE L	08/16/2016	55.09
161700099	RIEBOW, MATTHEW R	08/16/2016	195.00
161700100	RITTENHOUSE, PAULA M	08/16/2016	95.94
161700101	ROUSH, ROBIN L	08/16/2016	30.78
161700102	SCHOCHENMAIER, TIMOTHY R	08/16/2016	324.47
161700103	STOFFEL, JAMES E	08/16/2016	100.00
29	ACH	Check(s) For a Total of	5,025.85

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	29	ACH	Checks For a Total of	5,025.85
	0	Computer	Checks For a Total of	0.00
Total For	29	Manual, Wire Tran, ACH & Computer Checks		5,025.85
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		5,025.85

Check Nbr	Vendor Name	Check Date	Check Amount
72550	AARP DRIVER SAFETY PROGRAM	08/18/2016	280.00
72551	AARP DRIVER SAFETY PROGRAM	08/18/2016	140.00
72552	AARP DRIVER SAFETY PROGRAM	08/18/2016	475.00
72553	ABAMATH	08/18/2016	2,400.00
72554	ABBOTT PAINT & CARPET INC	08/18/2016	1,435.14
72555	ACADEMIC THERAPY PUBLICATIONS	08/18/2016	112.47
72556	AGROPUR INC	08/18/2016	2,038.20
72557	ALEXANDRIA PUBLIC SCHOOLS	08/18/2016	200.00
72558	AMAZON	08/18/2016	224.69
72559	AMAZON	08/18/2016	4,424.42
72560	AMAZON	08/18/2016	384.27
72561	AMAZON	08/18/2016	319.68
72562	AMAZON	08/18/2016	2,338.14
72563	AMERICAN LEGION	08/18/2016	165.00
72564	AMER RED CROSS	08/18/2016	378.00
72565	APPLIED ENVIRONMENTAL SCI INC	08/18/2016	260.60
72566	ARCH LANGUAGE NETWORK	08/18/2016	800.00
72567	ASSOC FOR SUPERVISION & CURRIC	08/18/2016	239.00
72568	ASTLEFORD INTERNATIONAL TRUCKS	08/18/2016	256.00
72569	BARCO PRODUCTS CO	08/18/2016	610.18
72570	BARNETT, JAMES W	08/18/2016	7,250.00
72571	BEAR PATCH QUILTING CO	08/18/2016	1,298.00
72572	BEARTOWN AUTO BODY INC	08/18/2016	3,773.65
72573	BUSINESS IMPACT GROUP	08/18/2016	600.62
72574	BIRCKELBAW, JILL ELIZABETH	08/18/2016	400.00
72575	BLUE BELL ENTERPRISES INC	08/18/2016	5,536.55
72576	BLUE TARP FINANCIAL INC	08/18/2016	87.92
72577	BLUEBIRD SCREEN PRINT	08/18/2016	1,214.85
72578	BOSS OFFICIALS LLC	08/18/2016	124.00
72579	BREMER BANK	08/18/2016	3,500.00
72580	BUSCH SYSTEMS INTL	08/18/2016	16,338.34
72581	CANON PRESS	08/18/2016	3,522.67
72582	CARROT-TOP INDUSTRIES INC	08/18/2016	94.73
72583	CEMSTONE PRODUCTS COMPANY	08/18/2016	1,758.63
72584	CERTIFIED LABORATORIES	08/18/2016	238.95
72585	CINTAS CORP #470	08/18/2016	316.65
72586	CITI-CARGO & STORAGE CO INC	08/18/2016	85.00
72587	CLINICARE CORP	08/18/2016	1,950.72
72588	COMMUNITY SERVICES & RECREATIO	08/18/2016	536.00
72589	COMPASS MINERALS	08/18/2016	5,407.82
72590	CONNEY SAFETY	08/18/2016	163.20
72591	CONTINENTAL RESEARCH CORP	08/18/2016	974.75
72592	CRYSTEEL TRUCK EQUIPMENT	08/18/2016	170.00
72593	D ERVASTI SALES CO LLC	08/18/2016	793.20
72594	DAKOTA TRUCK UNDERWRITERS	08/18/2016	58,568.00
72595	DALCO CORPORATION	08/18/2016	12,819.61
72596	DEMCO INC	08/18/2016	24,998.00
72597	DESIGNER SIGN SYSTEMS INC	08/18/2016	69.60
72598	DISCOUNT SCHOOL SUPPLY	08/18/2016	720.06
72599	DOOR SERVICE COMPANY	08/18/2016	10,406.00

Check Nbr	Vendor Name	Check Date	Check Amount
72600	DEFINITIVE TECHNOLOGY SOLUTION	08/18/2016	26,585.00
72601	EARL F ANDERSEN INC	08/18/2016	553.95
72602	ECKROTH MUSIC	08/18/2016	29,376.17
72603	EDITORIAL PROJECTS IN EDUCATIO	08/18/2016	2,450.00
72604	EDMENTUM	08/18/2016	2,700.00
72605	FASTENAL COMPANY	08/18/2016	93.59
72606	FEDEX	08/18/2016	31.13
72607	FESTIVAL FOODS-KNOWLAN'S	08/18/2016	264.33
72608	FIRST STUDENT INC	08/18/2016	4,744.91
72609	FLORIN, JOLYN A	08/18/2016	1,142.00
72610	FOLLETT SCHOOL SOLUTIONS INC	08/18/2016	303.60
72611	FRA-DOR INC	08/18/2016	135.00
72612	FRANCONIA SCULPTURE PARK	08/18/2016	300.00
72613	FRATTALONES HARDWARE STORES	08/18/2016	1,807.02
72614	GION, JOHN	08/18/2016	17.60
72615	GLAZIER FOOTBALL CLINICS	08/18/2016	439.00
72616	GOPHER STAGE LIGHTING	08/18/2016	1,300.75
72617	GRAFFIC TRAFFIC LLC	08/18/2016	1,917.30
72618	Vendor Continued Check	08/18/2016	0.00
72619	Vendor Continued Check	08/18/2016	0.00
72620	GRAINGER	08/18/2016	4,688.59
72621	GTM SPORTSWEAR	08/18/2016	336.00
72622	HALLBERG ENGINEERING INC	08/18/2016	1,499.60
72623	HEALTHPARTNERS MEDICAL GROUP	08/18/2016	750.00
72624	HEDBERG SUPPLY	08/18/2016	229.84
72625	HISDAHL INC	08/18/2016	877.90
72626	HOGLUND BUS AND TRUCK CO	08/18/2016	6,339.94
72627	HOGLUND BODY & EQUIPMENT INC	08/18/2016	791.00
72628	HOLMES, JEFF	08/18/2016	761.00
72629	HOUGHTON MIFFLIN HARCOURT	08/18/2016	4,412.37
72630	HUERTH, MICHAEL	08/18/2016	922.80
72631	HUGO EQUIPMENT CO	08/18/2016	147.97
72632	IDEAL PRINTERS	08/18/2016	2,142.00
72633	IMAGE BUILDERS	08/18/2016	371.63
72634	INTL BACCALAUREATE ORGANIZATIO	08/18/2016	1,478.00
72635	INTL BACCALAUREATE ORGANIZATIO	08/18/2016	1,478.00
72636	IRONDALE HIGH SCHOOL	08/18/2016	285.00
72637	ISD #621 MOUNDS VIEW PUBLIC SC	08/18/2016	5,117.38
72638	ISD #882 MONTICELLO PUBLIC SCH	08/18/2016	2,029.44
72639	JAMES STANFIELD CO	08/18/2016	274.45
72640	JOHNSON, JUDITH ANN	08/18/2016	282.50
72641	JW PEPPER & SON INC	08/18/2016	30.90
72642	KIMBALL MIDWEST	08/18/2016	62.84
72643	KING COUNTY FINANCE	08/18/2016	303.96
72644	KONICA MINOLTA PREMIER FINANCE	08/18/2016	4,925.94
72645	Vendor Continued Check	08/18/2016	0.00
72646	KRAFT CONTRACTING & MECHANICAL	08/18/2016	17,793.03
72647	KREMER SERVICES LLC	08/18/2016	1,002.74
72648	LAKE AREA FLOORING	08/18/2016	1,050.00
72649	LAKESHORE LEARNING MATERIALS	08/18/2016	17.99

Check Nbr	Vendor Name	Check Date	Check Amount
72650	LAKESHORE PLAYERS	08/18/2016	240.00
72651	LAKEVILLE NORTH HIGH SCHOOL	08/18/2016	200.00
72652	LANGERS	08/18/2016	3,450.00
72653	LANGUAGE LINE SERVICES	08/18/2016	86.62
72654	LIBERTY CLASSICAL ACADEMY	08/18/2016	440.00
72655	LOEFFLER SHOES	08/18/2016	129.95
72656	L T G POWER EQUIPMENT	08/18/2016	1,013.62
72657	MN AMER ASSOC	08/18/2016	600.00
72658	MARIS LLC	08/18/2016	120.00
72659	MCCRAY EXPRESS SPORTS NETWORK	08/18/2016	52.00
72660	MCDONOUGH'S WATERJETTING AND	08/18/2016	3,773.52
72661	MEDCO SUPPLY CO	08/18/2016	1,669.95
72662	METHOD TEST PREP	08/18/2016	1,250.00
72663	METRO SOUND AND LIGHTING	08/18/2016	4,669.00
72664	MICHAEL SHEAREN PHOTOGRAPHY	08/18/2016	60.00
72665	MID CITY SERVICES - INDUSTRIAL	08/18/2016	295.34
72666	MIDWEST BUS PARTS INC	08/18/2016	1,189.35
72667	MILACA HIGH SCHOOL	08/18/2016	120.00
72668	MINNEHAHA ACADEMY	08/18/2016	700.00
72669	MINVALCO INC	08/18/2016	31.90
72670	MN ASSOC OF IB WORLD SCHOOLS	08/18/2016	440.00
72671	MN ASSOC OF IB WORLD SCHOOLS	08/18/2016	450.00
72672	MN DAPE LEADERSHIP COMMITTEE	08/18/2016	350.00
72673	MN ELEVATOR INC	08/18/2016	307.75
72674	MN HISTORICAL SOCIETY	08/18/2016	210.00
72675	MN INDEPENDENT SCHOOL FORUM (M	08/18/2016	250.00
72676	MN NURSERY & LANDSCAPE ASSOC	08/18/2016	119.00
72677	MN PREMIER PUBLICATIONS	08/18/2016	2,288.00
72678	MN STATE HIGH SCHOOL LEAGUE	08/18/2016	3,872.00
72679	MOBILE RADIO ENGINEERING INC	08/18/2016	155.10
72680	MOGREN TURF LLP	08/18/2016	210.60
72681	MOORHEAD MACHINERY & BOILER CO	08/18/2016	3,046.09
72682	MN REC & PARK ASSN (MRPA)	08/18/2016	150.00
72683	MN THREAT ASSESSMENT &	08/18/2016	2,000.00
72684	N2Y	08/18/2016	1,495.00
72685	NAPA AUTO PARTS	08/18/2016	117.54
72686	Vendor Continued Check	08/18/2016	0.00
72687	NARDINI FIRE EQUIPMENT CO INC	08/18/2016	2,314.50
72688	NASCO	08/18/2016	1,698.36
72689	NORTH BRANCH HIGH SCHOOL	08/18/2016	310.00
72690	NORTH CENTRAL TRUCK EQUIPMENT	08/18/2016	6,463.71
72691	NORTH MEMORIAL OCCUPATIONAL ME	08/18/2016	54.00
72692	NORTH STAR BANK	08/18/2016	7,585.00
72693	NORTHERN LANDSCAPE & IRRIGATIO	08/18/2016	614.35
72694	NORTHWEST PASSAGE LTD	08/18/2016	260.00
72695	NUTRISLICE INC	08/18/2016	4,950.00
72696	O'REILLY AUTOMOTIVE INC	08/18/2016	1,520.08
72697	OFFICE DEPOT	08/18/2016	138.98
72698	OLSEN FIRE PROTECTION	08/18/2016	2,865.00
72699	Vendor Continued Check	08/18/2016	0.00

Check Nbr	Vendor Name	Check Date	Check Amount
72700	ON SITE SANITATION INC	08/18/2016	5.92
72701	ORDWAY CENTER FOR PERFORMING	08/18/2016	210.00
72702	OSSEO SENIOR HIGH SCHOOL	08/18/2016	100.00
72703	OXYGEN SERVICE CO INC	08/18/2016	156.21
72704	PARTNERS IN EDUCATION	08/18/2016	735.00
72705	PELCO CONSTRUCTION LLC	08/18/2016	1,800.00
72706	PETERSON BROS ROOFING & CONST	08/18/2016	18,735.00
72707	PITNEY BOWES PURCHASE POWER	08/18/2016	5,050.00
72708	PIXELWERX LLC	08/18/2016	500.00
72709	PLADSON ENVIRONMENTAL INC	08/18/2016	2,850.00
72710	PODS COMPLETE CAR CARE	08/18/2016	770.73
72711	POLAR CHEVROLET MAZDA	08/18/2016	1,653.33
72712	PRAXAIR DISTRIBUTION INC	08/18/2016	254.35
72713	PUMP AND METER SERVICE INC	08/18/2016	158.82
72714	RATWIK ROSZAK & MALONEY PA	08/18/2016	2,235.20
72715	READ NATURALLY INC	08/18/2016	491.70
72716	REDWOOD TOXICOLOGY LABORATORY	08/18/2016	8.75
72717	RENAISSANCE LEARNING	08/18/2016	6,732.07
72718	RESEARCH FOR BETTER TEACHING	08/18/2016	2,677.72
72719	RICOH AMERICAS CORP	08/18/2016	450.96
72720	ROGERS ATHLETIC CO	08/18/2016	5,215.00
72721	ROGERS HIGH SCHOOL	08/18/2016	100.00
72722	ROOF SPEC INC	08/18/2016	7,000.00
72723	ROSEMOUNT HIGH SCHOOL	08/18/2016	300.00
72724	ROSEVILLE AREA HIGH SCHOOL	08/18/2016	250.00
72725	SAFETY-KLEEN CORP	08/18/2016	372.28
72726	SAINTS NORTH MAPLEWOOD	08/18/2016	68.00
72727	SAM'S CLUB/SYNCHRONY BANK	08/18/2016	98.20
72728	SCHINDLER ELEVATOR CORP	08/18/2016	236.81
72729	SCHOLASTIC INC	08/18/2016	433.13
72730	SCHOOL SERVICE EMPLOYEES	08/18/2016	127.12
72731	SCHOOL STICKERS	08/18/2016	49.57
72732	SEEVER, GRAY	08/18/2016	165.00
72733	SHERATON DENVER DOWNTOWN	08/18/2016	970.78
72734	SHRED-IT USA - MINNEAPOLIS	08/18/2016	213.40
72735	SOCIETY FOR HUMAN RESOURCE MGM	08/18/2016	190.00
72736	SITEONE LANDSCAPE SUPPLY	08/18/2016	262.04
72737	SLOSSON EDUC PUBLICATIONS	08/18/2016	64.90
72738	SCHOOL NUTRITION DIRECTORS OF	08/18/2016	100.00
72739	SPECIALTY PROMOTIONS	08/18/2016	661.50
72740	STAPLES ADVANTAGE	08/18/2016	1,663.43
72741	STATE SUPPLY CO	08/18/2016	2,653.49
72742	SUMMIT COMPANIES	08/18/2016	15,936.62
72743	TAI CHI FOR WELL-BEING LLC	08/18/2016	280.00
72744	TAYLOR PUBLISHING CO	08/18/2016	1,990.81
72745	TEACHER INNOVATIONS INC	08/18/2016	172.80
72746	TEACHSTONE TRAINING LLC	08/18/2016	1,700.00
72747	TEAM SIDELINE	08/18/2016	599.00
72748	THE E TEAM	08/18/2016	654.00
72749	THELEN HEATING & ROOFING INC	08/18/2016	476,297.70

Check Nbr	Vendor Name	Check Date	Check Amount
72750	TIERNEY BROTHERS INC	08/18/2016	5,129.57
72751	TIME FOR KIDS	08/18/2016	695.36
72752	TOTINO-GRACE HIGH SCHOOL	08/18/2016	125.00
72753	TOWN LIFE	08/18/2016	1,215.00
72754	TRADE PRESS INC	08/18/2016	964.04
72755	TRI-STATE BOBCAT	08/18/2016	683.06
72756	TURFWERKS INC	08/18/2016	91.68
72757	TWIN PINES IMPRINTING	08/18/2016	631.55
72758	UNIVERSITY OF MINNESOTA	08/18/2016	1,500.00
72759	VARSITY SPIRIT FASHIONS	08/18/2016	11,714.79
72760	VENBURG TIRE CO	08/18/2016	200.28
72761	VIKING ELECTRIC SUPPLY	08/18/2016	5,863.37
72762	WARZALA, HEATHER ANN	08/18/2016	89.20
72763	WHITE BEAR RENTAL EQUIPMENT	08/18/2016	30.24
72764	WHITE BEAR LAKE (CITY OF)	08/18/2016	9,087.15
72765	WHITE BEAR LAKE UMPIRES ASSN	08/18/2016	575.00
72766	WENGER CORP	08/18/2016	36,794.00
72767	WILCOX PAPER	08/18/2016	1,631.78
72768	WL HALL COMPANY	08/18/2016	3,299.24
72769	WOODWARD ACADEMY	08/18/2016	502.24
72770	WORKFORCE COMM GROUP	08/18/2016	995.00
72771	XIONG, TOU GER	08/18/2016	2,500.00
72772	YOUTH ENRICHMENT LEAGUE	08/18/2016	3,097.50
72773	ZONEONE LOCATING	08/18/2016	250.00
224	Computer	Check(s) For a Total of	1,032,155.17

Check Nbr	Vendor Name	Check Date	Check Amount
70262	WHITE BEAR LAKE CITY	08/18/2016	300.00
71600	SAINTS NORTH MAPLEWOOD	08/18/2016	68.00
72100	COMMUNITY SERVICES & RECREATIO	08/18/2016	2,152.00
3	Void	Check(s) For a Total of	2,520.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	224	Computer	Checks For a Total of	1,032,155.17
Total For	224	Manual, Wire Tran, ACH & Computer Checks		1,032,155.17
Less	3	Voided	Checks For a Total of	2,520.00
		Net Amount		1,029,635.17

Check Nbr	Vendor Name	Check Date	Check Amount
72774	AMERICAN UNITED LIFE	08/29/2016	3,750.00
72775	AMERIPRISE FINANCIAL SERVICES	08/29/2016	1,484.79
72776	DEFINITIVE TECHNOLOGY SOLUTION	08/29/2016	2,006.28
72777	GREAT LAKES HIGHER EDUC	08/29/2016	112.06
72778	Vendor Continued Check	08/29/2016	0.00
72779	GREATAMERICA FINANCIAL SERVICE	08/29/2016	2,344.55
72780	INNOVATIVE OFFICE SOLUTIONS	08/29/2016	6,882.10
72781	IUOE LOCAL 70	08/29/2016	1,489.74
72782	MESSERLI & KRAMER PA	08/29/2016	256.00
72783	METROPOLITAN LIFE	08/29/2016	374.16
72784	Vendor Continued Check	08/29/2016	0.00
72785	SCHOOL SERVICE EMPLOYEES	08/29/2016	1,566.56
72786	US DEPT OF EDUCATION	08/29/2016	143.28
72787	VANGUARD SMALL BUSINESS SERVIC	08/29/2016	4,903.53
14	Computer	Check(s) For a Total of	25,313.05

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	14	Computer	Checks For a Total of	25,313.05
Total For	14	Manual, Wire Tran, ACH & Computer Checks		25,313.05
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		25,313.05

Check Nbr	Vendor Name	Check Date	Check Amount
72788	SHEA, JACK BRODY	08/30/2016	198.00
1	Computer	Check(s) For a Total of	198.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	198.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		198.00
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		198.00

Check Nbr	Vendor Name	Check Date	Check Amount
161700104	AMON, LYNN M	08/30/2016	45.80
161700105	ANDERSON, JON C	08/30/2016	750.00
161700106	ANFANG, SALLY G	08/30/2016	69.39
161700107	BAILLET, KARI LYNN S	08/30/2016	125.73
161700108	BRISTOW, JILL K	08/30/2016	39.99
161700109	ENGSTRAN, PAUL A	08/30/2016	40.00
161700110	GREEN, ALAN THOMAS	08/30/2016	72.92
161700111	GRUN, SUSAN L	08/30/2016	173.89
161700112	HAYDEN, CHRISTINA MARIE	08/30/2016	105.82
161700113	HEATON, BRENDA B	08/30/2016	163.02
161700114	HOOLEY, MARGARET A	08/30/2016	77.79
161700115	JORGENSEN, AMY L	08/30/2016	574.49
161700116	LARSON, ALYSSA B	08/30/2016	116.07
161700117	LUND, BARBARA A	08/30/2016	90.99
161700118	MCPHERSON, KIRSTEN M	08/30/2016	494.57
161700119	NAVIS, NANCY L	08/30/2016	94.98
161700120	NOHR, KATIE JO	08/30/2016	50.75
161700121	PERRON, MARGARET M	08/30/2016	127.46
161700122	PETERSEN, JILL M	08/30/2016	79.65
161700123	STUCYNSKI, JILL L	08/30/2016	85.54
161700124	SULLIVAN, JENNIFER S	08/30/2016	30.00
161700125	SYNAN, ERIN K	08/30/2016	98.09
161700126	TREANOR, SARAH J	08/30/2016	95.78
161700127	TRIGGS, CARLA M	08/30/2016	45.00
161700128	VETTE, MARISA AA	08/30/2016	287.28
161700129	WAZLAWIK, AMI L	08/30/2016	70.95
26	ACH	Check(s) For a Total of	4,005.95

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	26	ACH	Checks For a Total of	4,005.95
	0	Computer	Checks For a Total of	0.00
Total For	26	Manual, Wire Tran, ACH & Computer Checks		4,005.95
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		4,005.95

Check Nbr	Vendor Name	Check Date	Check Amount
72789	HOGLUND BUS & TRUCK CO	08/31/2016	277,032.63
1	Computer	Check(s) For a Total of	277,032.63

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	277,032.63
Total For	1	Manual, Wire Tran, ACH & Computer Checks		277,032.63
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		277,032.63

RESOLUTION FOR ACCEPTANCE OF GIFTS

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: **Acceptance of Gifts**
 MEETING DATE: **September 12, 2016**
 SUGGESTED DISPOSITION: **Operational Item**
 CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Director of Finance and Operations**

Donation	Donor	Recipient
Backpacks and school supplies for needy students	Denny & Cheryl Gilbertson	White Bear Lake Area Schools
Backpacks and school supplies	Mom's Club of White Bear Lake	White Bear Lake Area Schools
Backpacks and bag of school supplies	First Lutheran Church	White Bear Lake Area Schools
\$100	Dawn O'Hara	Birch Lake Elementary
\$962	PowerUp Bucks	Birch Lake Elementary
\$100 Lakeshore Gift Card for Title I	Ray and Ann Smith	Birch Lake Elementary
\$50 for Flex pizza party	Anonymous	Community Services and Recreation Flex Program
\$390.39	Wells Fargo Community Support Campaign	White Bear Lake Area High School
\$5,000	United Way	White Bear Lake Area School District
\$242.50	TRUIST	White Bear Lake Area School District

RECOMMENDATION: Accept donations.

AGENDA ITEM: Field Trip Requests

MEETING DATE: September 12, 2016

SUGGESTED DISPOSITION: Consent Agenda

CONTACT PERSON(S): Sara Paul, Assistant Superintendent for Teaching and Learning

Background:

School Board Policy #610 – Field Trips requires School Board approval of any overnight field trip. The following field trip is being presented by the administration to the School Board for approval.

Date of Trip and Destination	Requesting Staff Member	Grade/Team	Number of School Days Missed	Number of Students Attending	Total Cost per Student and Source of Revenue	Means of Transportation	Purpose of Field Trip
November 18-19, 2016 Brainerd, MN	Tim Sager	Boys Hockey	½ day	40	Total Cost to Student: \$0.00 Source of Revenue: Blue Line Club	Coach Bus	Team bonding after tryouts as team will play in Round Robin Scrimmage Fest.

Recommendation: The administration recommends the School Board approve this field trip.

RESOLUTION FOR HUMAN RESOURCES ITEMS

WHEREAS, the School Board believes it necessary and appropriate to approve the human resources items that are reflected upon the following pages; and

WHEREAS, that human resources items, A-6(f), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the human resources items listed in Consent Agenda Items A-6(f).

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

RESIGNATIONS/TERMINATION – CLASSIFIED STAFF
--

BRIAN DOUGHTY – Pupil Support Assistant, WBLAHS – North Campus
Employed by District 624 since 01/06/2015
Effective Date: 08/22/2016

AMY HEUER – Pupil Support Assistant, WBLAHS – North Campus
Employed by District 624 since 02/29/2016
Effective Date: 08/04/2016

SUSAN KRUEGER – Pupil Support Assistant, Otter Lake Elementary
Employed by District 624 since 07/26/2016
Effective Date: 08/10/2016

HEATHER LEIDER – Pupil Support Assistant, Vadnais Heights Elementary
Employed by District 624 since 09/06/2001
Effective Date: 08/09/2016

AMY LINDH – Instructional Assistant, Otter Lake Elementary
Employed by District 624 since 09/21/2015
Effective Date: 08/15/2016

MELISSA MCDONALD – Behavior Management Assistant, Matoska International
Employed by District 624 since 09/01/2005
Effective Date: 06/09/2016

NATHANAEL MOORE – Bus Aide, Bus Garage
Employed by District 624 since 10/21/2015
Effective Date: 08/12/2016

TRISHA OLSEN – Pupil Support Assistant, Lincoln Elementary
Employed by District 624 since 09/07/2010
Effective Date: 06/09/2016

CHRISTOPHER OLSON – Custodian, Lakeaires Elementary
Employed by District 624 since 02/08/2016
Effective Date: 09/14/2016

SHARI RECORDS – Assistant Program Leader, Lincoln and Vadnais Heights Elementary
Employed by District 624 since 08/24/1998
Effective Date: 08/26/2016

REBECCA SCHUSTER – Custodian, WBLAHS - North Campus
Employed by District 624 since 07/26/2016
Effective Date: 08/31/2016

KATHERINE SKILLINGS – Part time Cook, Central Middle School
Employed by District 624 since 09/07/2015
Effective Date: 08/08/2016

TARA WILCOX – Part time Cook, Central Middle School
Employed by District 624 since 09/08/2015
Effective Date: 08/08/2016

RESIGNATIONS/TERMINATION – PROFESSIONAL STAFF
--

RICHARD CHAKOLIS – Community Education and Recreation Coordinator, District Center
Employed by District 624 since 11/21/2008
Effective Date: 08/31/2016

GRACIELA HAMMEKEN – Cultural Liaison, District Wide
Employed by District 624 since 08/26/2004
Effective Date: 09/09/2016

RETIREMENT – CERTIFIED STAFF

DR. MICHAEL LOVETT – Superintendent, District Center
Employed by District 624 since 07/01/2008
Effective Date: 06/30/2017

MARY ELLEN SCHULTZ – Grade 3 Teacher, Oneka Elementary
Employed by District 624 since 12/10/1990
Effective Date: 08/31/2016

FULL TIME LEAVE REQUEST – CERTIFIED STAFF
--

CHARLENE CADY – SE Teacher, Central Middle School
Employed by District 624 since 08/23/1984
Effective Date: 2016-2016 School Year

CHANGE IN CONTINUING CONTRACT – CERTIFIED STAFF
--

OMAR ALI – Science Teacher, WBLAHS - North Campus
From .8 FTE to 1.0 FTE
Effective: 2016-2017 School Year

JASON HEALY – From Associate Principal/Teacher, Hugo Elementary
To Elementary Principal, Hugo Elementary
Effective: 09/01/2016

DONNA STARUCK – Speech Clinician, Normandy Park
From .6 FTE to .8 FTE
Effective: 09/01/2016

CHANGE IN CONTRACT – CLASSIFIED STAFF
--

MOLLY ABERG – ELL Assistant, WBLAHS - South Campus and Area Learning Center
From 6.0 / hrs., 4 days per week to 6.0 / hrs., 5 day per week
Effective Date: 2016-2017 School Year

CHANGE IN CONTRACT – PROFESSIONAL STAFF
--

MATTHEW RIEBOW – From Community Education Recreation Programmer to Youth
Recreation and Middle School Sports Coordinator. \$67,000.00 prorated as of start date.
Effective Date: 09/15/2016

NEW PERSONNEL – CLASSIFIED STAFF

ERIKA ARNDT – Pupil Support Assistant, Lincoln Elementary
\$18.00 / hr., 6.5 hrs. / 180 days \$21,060.00
Effective Date: 09/05/2016

MICHAEL CARLSON – Bus Driver, Bus Garage
\$17.85 / hr., 6.5 hrs. / 184 days \$21,622.30
Effective Date: 08/31/2016

ROBERT EDWARDS III – Student Supervisor, Area Learning Center
\$18.00 / hr., 6 hrs. / 181 days \$19,548.00
Effective Date: 08/30/2016

TIMOTHY DANIELS – Behavior Management Assistant, Willow Lane Elementary
\$18.00 / hr., 6.5 hrs. / 180 days \$21,060.00
Effective Date: 09/05/2016

KARRI ENGSTRAN – Pupil Support Assistant, Otter Lake Elementary
\$18.78 / hr., 6.5 hrs. / 180 days \$21,972.60
Effective Date: 09/05/2016

LAURA GARGARO – Part-Time Cook, WBLAHS - North Campus
\$14.50 /hr., 3.75 hrs. / 181 days \$9,841.87
Effective Date: 09/05/2016

JAMIE GRIEFENHAGEN – Building Assistant, Oneka Elementary
\$16.95 / hr., 4.5 hrs. / 185 days \$14,110.87
Effective Date: 08/30/2016

JESSICA GUNNUFSON – Building Assistant and Playground Supervision, Otter Lake Elementary
\$16.95 / hr., 5.25 hrs. / 185 days \$16,462.68
Effective Date: 09/05/2016

TAMMIE HANNIGAN– Part-Time Cook, WBLAHS - North Campus
\$14.50 /hr., 3.5 hrs. / 181 days \$7,873.50
Effective Date: 09/05/2016

HANNAH JACKSON – Pupil Support Assistant, Otter Lake Elementary
\$18.00 / hr., 6.5 hrs. / 180 days \$21,060.00
Effective Date: 09/05/2016

AMY JACOB – Behavior Management Assistant, Vadnais Heights Elementary
\$18.00 / hr., 3hrs. / 180 days \$9,720.00
Effective Date: 09/05/2016

GAIL JAKUBEK– Custodian, WBLAHS - North Campus
\$17.46 /hr. + \$.25 SD, 8.0 hrs. / 213 days \$30,177.83
Effective Date: 09/06/2016

EMILY JOHNSON – EL Assistant, Sunrise Park Middle School
\$17.58 / hr., 6 hrs. / 138 days \$14,556.24
Effective Date: 09/06/2016

GERARD LETENDRE – Bus Driver, Bus Garage
\$17.85 / hr., 6.33 hrs. / 184 days \$20,801.20
Effective Date: 08/31/2016

ELIZABETH LIND – Extended Day Assistant Leader, Oneka Elementary
\$13.98 / hr., 5.5 hrs. / 219 days \$24,492.96
Effective Date: 08/29/2016

PATRICIA NADEAU – Bus Aide, Bus Garage
\$16.77 / hr., 2.08 hrs. / 172 days \$6,099.25
Effective Date: 09/06/2016

JOLEEN NICKELS – Administrative Assistant - Principal, Central Middle School
\$18.51 / hr., 8 hrs. / 221 days \$32,725.68
Effective Date: 08/24/2016

MITCHELL RIEBOW – Pupil Support Assistant, Sunrise Park Middle School
\$18.00 / hr., 6.5 hrs. / 180 days \$21,060.00
Effective Date: 09/06/2016

TIFFANY RUFF – Pupil Support Assistant, Vadnais Heights Elementary
\$18.00 / hr., 6.5 hrs. / 180 days \$21,060.00
Effective Date: 09/06/2016

SHEILA THALHUBER – Part-Time Cook, WBLAHS - South Campus
\$14.50 /hr., 3 hrs. / 181 days \$7,873.50
Effective Date: 09/05/2016

KAO YANG – Pupil Support Assistant, Sunrise Park Middle School
\$18.00 / hr., 6.5 hrs. / 180 days \$21,060.00
Effective Date: 09/06/2016

DIANA ZAHRADKA – Pupil Support Assistant, WBLAHS - North Campus
\$18.00 / hr., 6.5 hrs. / 180 days \$21,060.00
Effective Date: 09/06/2016

NEW PERSONNEL – NON AFFILIATED STAFF

FRANCES BECQUER – Response to Intervention Coordinator, Central Middle School
\$82,240.00 prorated as of start date.
Effective Date: 09/12/2016

TIFFANY LEE – Bear Fundamentals Lead Instructor, Lakeaires Elementary
\$15.00 / hr., 7 hrs. / 194 days \$20,370.00
Effective Date: 08/29/2016

KRISTI OLNESS – Bear Fundamentals Lead Instructor, Otter Lake Elementary
\$19.50 / hr., 8 hrs. / 194 days \$30,264.00
Effective Date: 08/29/2016

ELIZABETH M OLSON – Bear Fundamentals Lead Instructor, Otter Lake Elementary
\$17.00 / hr., 8 hrs. / 194 days \$26,384.00
Effective Date: 08/29/2016

NEW PERSONNEL – CERTIFIED STAFF
--

KATHERINE BENSEN – 1.0 FTE Music Teacher, Oneka and Hugo Elementary
BA +45, Step 3, \$45,987.00
Effective Date: 2016 - 2017 School Year

TONI BRANDVOLD – 1.0 FTE Kindergarten Teacher, Hugo Elementary
BA, Step 1, \$41,425.00
Effective Date: 2016 - 2017 School Year

JANA BUESING – 1.0 FTE Grade 1 Teacher, Lincoln Elementary
BA +15, Step 5, \$47,072.00
Effective Date: 2016 - 2017 School Year

DENISE CALLEN – .3 FTE Spanish Teacher, Sunrise Park Middle School
MA +30, Step 7, \$17,405.10
Effective Date: 2016 - 2017 School Year

RYAN CLARK – .4 FTE Physical Education/DAPE, Vadnais, Oneka and Matoska
MA +15, Step 8, \$23,874.40
Effective: 2016-2017 School Year

RACHEL GIESE – 1.0 FTE Spanish Teacher, Central Middle School
BA +45, Step 3, \$44,987.00
Effective Date: 2016 - 2017 School Year

BRIAN GRIEBENOW – 1.0 FTE PE/DAPE Teacher, Hugo and Oneka Elementary
BA, Step 3, \$43,026.00
Effective Date: 2016 - 2017 School Year

SHELLY HADDON – 1.0 FTE Spanish Teacher, Lakeaires and Matoska International Elementary
BA +60, Step 7, \$60,660.00
Effective Date: 2016 - 2017 School Year

CLARE KAZMIERCZAK – .625 FTE EL Teacher, Hugo and Willow Lane Elementary
MA, Step 10, \$39,254.00
Effective Date: 2016 - 2017 School Year

MATTHEW LANGSDALE – Interim Elementary Principal, Otter Lake Elementary
\$102,520.00(Pro-rated on \$120,069.00)
Effective Date: 08/24/2016

MELISSA MCDONALD – 1.0 FTE Special Education Teacher, Willow Lane Elementary
BA +30, Step 1, \$43,160.00
Effective Date: 2016 - 2017 School Year

EMILY MITZELFELDT – .6 FTE Math Teacher, Sunrise Park Middle School
BA +45, Step 1, \$26,415.60
Effective Date: 2016 - 2017 School Year

EMILY MOGREN – 1.0 FTE Intervention Teacher, Vadnais Heights Elementary
BA, Step 8, \$49,314.00
Effective Date: 2016 - 2017 School Year

ANGELA MULLEN – 1.0 FTE Licensed School Nurse, Birch Lake and Central Middle School
BA, Step 11, \$54,895.00
Effective Date: 2016 - 2017 School Year

TRUDY NODGAARD – .8 FTE FACS Teacher, WBLAHS - North Campus
MA, Step 6, \$42,840.80
Effective Date: 2016 - 2017 School Year

SANDRA PETERS – 1.0 FTE Grade 3 Teacher, Willow Lane Elementary
BA, Step 2, \$42,268.00
Effective Date: 2016 - 2017 School Year

HEATHER SANDBERG – .2 FTE Intervention Teacher, Vadnais Heights Elementary
BA, Step 13, \$11,649.00
Effective Date: 2016 - 2017 School Year

KIMBERLEE SCHENZ – 1.0 FTE Licensed School Nurse, Otter Lake and Sunrise Middle School
MA, Step 4, \$50,152.00
Effective Date: 2016 - 2017 School Year

HUONGLAN ADINA TO – 1.0 FTE Grade 1 Teacher, Matoska International
BA, Step 7, \$48,523.00
Effective Date: 2016 - 2017 School Year

NEW PERSONNEL – FOREIGN EXCHANGE TEACHER

TINGTING ZHOU – Chinese Exchange Teacher, Various Buildings
Stipend \$8,000.00
Effective Date: 09/12/2016 through 06/29/2017

NEW PERSONNEL – LONG TERM SUBSTITUTE

ELIZABETH LAMB – 1.0 FTE Language Arts Teacher, WBLAHS - South Campus
BA, Step 2, \$42,268.00
Effective Date: 2016-2017 School Year

KATHERINE LUNDE – 1.0 FTE Grade 2 Teacher, Lakeaires Elementary
MA, Step 1, \$45,933.00
Effective Date: 2016-2017 School Year

MEGAN MAJERLE – 1.0 FTE Grade 1 Teacher, Hugo Elementary
MA, Step 1, \$45,933.00
Effective Date: 2016-2017 School Year

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those wishing to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district officials at the meeting.
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.
6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided, a phone call from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of School Board meetings and the meeting process is available at each School Board meeting.
8. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.
9. The School Board chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

AGENDA ITEM: Career Pathways in the News
MEETING DATE: September 12, 2016
SUGGESTED DISPOSITION: Discussion Item
CONTACT PERSON: Dr. Michel Lovett, Superintendent

BACKGROUND:

During the second half of August, our new career pathways programs have gained attention beyond our school district borders.

This evening we will highlight two recent events:

- On August 19, two students from our Area Learning Center were among the graduates from the 2016 Minnesota Trades Academy. Students in this program completed nine weeks of internship, including hands-on job experiences in fifteen trades.
- On August 30, our South Campus principal, a technology teacher, and a high school student participated in a roundtable discussion with U.S. Senator Franken and U.S. Secretary of Labor Thomas Perez. These discussions, which also included United Way, business leaders, and Century College, put the spotlight on our innovative high school career pathways programming.

We have attached the article from the White Bear Press, September 7, 2016, "*Labor secretary and senator promote career skills.*"

Labor secretary and senator promote career skills

- By Sara Marie Moore/Vadnais Heights Editor

Source: [White Bear Press](#), September 7, 2016



Sara Marie Moore/ Press Publications

Senator Al Franken, left, and U.S. Secretary of Labor Tom Perez visited Vadnais Heights to hear an update on workforce training through business and school partnerships.

VADNAIS HEIGHTS — U.S. Secretary of Labor Tom Perez and U.S. Senator Al Franken came to hear about the area's education and workforce training partnerships Aug. 30.

Franken visited education and business leaders four years ago to hear about their plans for workforce training in the schools, particularly the career pathways program being developed in White Bear Area Schools. He was back for an update.

Franken is known for promoting legislation that aims to close the “skills gap” — the discrepancy between the high demand for skilled workers and the lack of students being trained in career fields.

“As I go all around Minnesota, we have a skills gap,” Franken said. “And that means that there are companies that have needs for workers of varying skills and they have a hard time finding them.”

Franken said skills training benefits both the businesses and the employees-to-be. Skilled employees enable businesses to “compete in Minnesota and compete globally.”

Training students in career skills also enables more people “looking for a path to the middle class” to find jobs that will get them there.

“That gives the employee a great path to a good middle-class life,” Franken said. “That is what we really want to be able to do. The middle class has been hollowed out and is under assault.”

Areas where Franken sees opportunity for jobs in Minnesota are advanced manufacturing, IT, health care, building trades and transportation.

Franken and a senator from California recently put forward a Community College to Career Fund Act, which was assigned to a congressional committee last fall. The bill would address the skills gap by creating a competitive grant program to fund partnerships between businesses and community colleges.

Franken supported the Workforce Innovation and Opportunity Act (WIOA) signed in 2014, which aims to strengthen and reform workforce investment. The act was put forth by the U.S. Department of Labor. The act aims to make better-paying jobs available to more people.

“The whole workforce blueprint is for people who are on the outside looking in,” Perez said. “We need to make sure that every person in every zip code has that opportunity,” he said. “Zip code should never determine destiny ... Every person is gifted and talented.” The new idea behind workforce development is to train students for the jobs that employers are hiring for.

“The old paradigm of workforce development is what I used to call, ‘train and pray,’” Perez said. “You train widget-makers and you pray someone is hiring.” Today, Perez and other government leaders are pushing for educational institutions to partner with businesses to create a workforce that is “demand-driven by what employers need” — what Perez calls “train and place.”

Minnesota has a low unemployment rate, 3.8 percent. White Bear Lake Area Schools is developing career pathways programs for high-schoolers in construction, manufacturing, IT and health care. That's why Perez and Franken were here to visit.

Workforce development in White Bear Lake

White Bear Lake High School Principal Tim Wald reported that the school has expanded its college readiness focus from a four-year college path to including “career pathways.”

The district is developing four “career pathways” programs. It has already implemented its construction and manufacturing pathway programs at the high school and Area Learning Center. This year an IT pathways program will begin; students will receive credit through partnership with Century College. Thirty students have signed up for the program. A health care pathway is planned for the future.

“Within all of our pathways, our goal is that students have an opportunity to earn a credential,” Wald said. The manufacturing pathways program is working towards an industry-recognized certification.

Educator Delroy Nyren, who oversees the manufacturing pathway, visits local businesses to see what career opportunities are out there to develop the program. Four courses will be held in the manufacturing pathways program this year. It started with two last year.

One White Bear Lake High School student, Dexter Pinn, who took the manufacturing and engineering class last year, was at the meeting to report to Franken and Perez on his personal experience. He is looking forward to a precision engineering class this year.

“It helps you see what you really want to do in life,” said Pinn.

Du Fresne Manufacturing was one of the first local businesses to develop a partnership with White Bear Schools eight years ago. “Our job in the last couple of years has been to make students, parents and teachers aware that there is a great career in manufacturing,” said Jim Stephan, vice president of sales and marketing for the company.

Century College has also been developing its trades education. It is offering a new advanced digital manufacturing degree and is creating certificates in welding and manufacturing through a Department of Labor grant, reported Patrick Opatz, Century’s president. It also recently renovated its digital fabrication lab. The college has about a dozen partnerships with area businesses in planning its programs.

The Mahtomedi School District worked with Century College to develop its MIT-based fabrication lab, the first high school in the nation to do so, reported Superintendent Mark Larson. The district also has a K-12 engineering program focused on college-ready skills.

United Way has provided financial support for local workforce development. White Bear Lake is one of five communities in Minnesota receiving funding from United Way.

Upholding the trades

Perez and Franken aim to put the trades back in their proper place as a middle-class career path. They want to erase the past stigma associated with some trades.

“Manufacturing is not dark, dirty and dangerous; it is very high tech,” Franken said, noting that he doesn’t want there to be a lack of workers for trades at the same time there are people wishing for a skilled career.

“We need to make sure we don’t lose anybody, and [that] everybody has access to the kind of education that makes them a valuable employee for all the great companies we have in Minnesota, so we can compete with other states and also globally,” he said.

The event was held at MGC (Medical Graphics Corporation) Diagnostics in Vadnais Heights and was hosted by the White Bear Area Chamber of Commerce.

AGENDA ITEM: **Update from the Educational Foundation**
MEETING DATE: **September 12, 2016**
SUGGESTED DISPOSITION: **Information Item**
CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

BACKGROUND:

Connie Menne, president of the White Bear Lake Educational Foundation, and Dawn Hank, director of development, will provide an update on the work of the Educational Foundation.



THE ANGEL FUND and THE CLOSET

THE ANGEL FUND

~Created out of concern for the financial needs of students in our school community, the Angel Fund provides students and their families with financial support for basic needs. When these needs are met, students are able to concentrate on learning, rather than being distracted by unfortunate circumstances that are beyond their control.
~A family can contact their school Principal or Counselor if they have a need.

THE CLOSET

~This is a place where families in need can shop for clothing in a clean, non-threatening, professional environment. We provide clothing and footwear items, free of charge.
~The Closet is staffed by volunteers from the WBLAEF Board of Directors as well as members of the community.
~School staff should contact the Foundation with a need by sending an email to info@wblaef.org.

BEAR GRANT

~This grant, created through our Legacy Fund, supports the School District students, staff and community members who work with students.
~The grant provides an inclusive, flexible and expedient means for applicants to apply for funds that encourage initiatives around innovation, creativity, community and global projects.
~Applications can be found on our website and are reviewed on a continual basis through the year until the maximum per year has been awarded.

GRANTS and FELLOWSHIPS

RYAN FAMILY ELEMENTARY ART GRANT - application form is due October 6, 2016

~This grant awards elementary teachers up to \$500 per person or team. These funds are available to purchase art supplies, instructional materials, or to assist with the expenses of an Artist-in-Residence.

BROSIOUS TEACHING GRANT - application form is due October 24, 2016

~The purpose of the Brosious Grant is to enhance the rigor of the curriculum or instruction within the classroom. This grant must be aligned with the District's goals and objectives.

GLASRUD FAMILY FELLOWSHIP - application form is due on January 31, 2017

~The Glasrud Fellowships are for personal and/or professional growth of an individual educator or team of educators. They are intended to assist educators in pursuing opportunities or experiences that would not otherwise be possible.

E³ GRANT (Enhancing Environmental Education) - application form is due March 7, 2017

~This grant, created through our Legacy Fund, is designed to create environmental learning opportunities for students.

LYNN MIELKE DISTINGUISHED EDUCATOR AWARD

~This award was established to honor Lynn Mielke, who was a WBL speech and special education Coordinator. The award recognizes an individual who exemplifies Lynn's dedication and care for the students and staff in our district.
~The nomination form is due on April 7, 2017. Students, staff, parents and community members are encouraged to nominate an educator.

JOAN and JIM HONSA, SR. MEMORIAL STUDENT ACTIVITIES FUND

~The purpose of this fund is to provide access to co-curricular activities for 6-12 grade students who may not have access due to financial need. Funding may be used for an activities fee or for other costs associated with participation in an activity. Students/families may request an application from the offices at North/South Campus or Sunrise or Central.

For more information, visit our website at www.wblaef.org.

AGENDA ITEM: **Opening School Report**

MEETING DATE: **September 12, 2016**

SUGGESTED DISPOSITION: **Information Item**

CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

BACKGROUND:

At Monday evening's School Board meeting, members of our leadership team will highlight work done this summer and through the final days before school began to help students, staff, and families get off to a good start. These programs and services will be highlighted at the meeting.

Preparing Students for the New Year

- Innovative Summer Programming included:
 - New Summer School Model connecting experiential learning to core content instruction;
 - Extended School Year for Eligible Students on IEPs. Some children need services that extend beyond the normal school year. Such services are referred to as "Extended School Year services" (ESY). In making the ESY decision, the IEP team must consider the following factors, if relevant: progress and maintenance of skills during the regular school year, degree of impairment, rate of progress, behavioral or physical problems, availability of alternative resources, ability to interact with peers without disabilities, areas of curriculum that need continuous attention, or vocational needs. About 12 % of our students with special needs qualified for ESY. One hundred forty two students attended site-based programs at either Otter Lake or South Campus. Twenty one students participated in individualized experiences. Students are transported door to door. Students work on identified goals and objectives.
 - High School "Boot Camp" to prepare students for dual enrollment courses
- Transition Activities the Week before School
 - WEB (Helping sixth graders transition to middle school)
 - LINK (Helping ninth graders gain confidence as they enter high school)

Preparing Staff for the New Year

- New Staff Induction and Support: Educators were welcomed to our community and district during a two-day event.
- District wide staff development opportunities for time to collaborate, learn and plan together to support and enhance student learning.
- District-wide Opening Convocation event; site-based professional development

Preparing Families for the New Year

- Elementary “Welcome Back” Conferences to connect staff, students and families for a successful school year

Profile of New Staff

- 54 new certified staff members as of September 2, 2016
- 38 new non-certified staff members as of September 2, 2016
- 3 new leadership positions as of September 2, 2016
- First teaching experience for 19% of certified staff
- 1-2 years of teaching experience for 17% of certified staff
- 3 years of experience or more for 64% of certified staff
- Average years of prior teaching experience is 6.05 for new certified staff
- 70% of new hires graduated (undergrad) from MN colleges
- 20% of new hires graduated (undergrad) from colleges from the upper Mid-West
- 10% of new hires graduated (undergrad) from other U.S. Colleges or internationally

Update on System Improvements:

- Transportation
 - With a goal to continually improve service for students and families, the entire District was re-routed to eliminate transfers at the elementary level. As the District enters the second year of a District-managed transportation system, eight regular routes were brought back into the District and are operated by District employees. Seven vehicles have been added to the fleet including four vehicles for special education and three for regular education. The transportation department has set a goal of implementing a student transportation mobile app for families by mid-year.
- Facilities
 - Several of this summer’s buildings and grounds projects will be highlighted with photos.
- Food Service
 - The Nutrition Services Department has worked to continually improve service and the quality of District offerings. Areas that will be highlighted include this year’s Summer Meal Program, NutriSlice menus with new enhancements, the farm-to-school and local product movement, the Smarter Lunchrooms Initiative, and student partnerships.
- Extended Day
 - Beginning in the summer of 2016 we expanded our Extended Day model and created and implemented the FLEX program for incoming 5th-7th graders hosted at Central Middle School. We ended with 85 students enrolled in summer 2016. This is a youth-created and youth-led programming ranging from daily activities to field trips and special events. Our Extended Day program saw continued growth during the school and the summer months. A main focus we had this year was content-driven specialty times during the summer months that resulted in 33 hours spent in literacy and STEM opportunities. We also added additional technology into our programming and saw improvements in our content,

technology, and safety procedures in Extended Day, Bear FUNdamentals (full-day 4 year old program ran only during the school year), and FLEX.

- Technology

New staffing configuration in place to better meet district instructional and technology support needs.

Student Chromebook 1:1 now covers grades 6-12. We currently support over 7500 student devices.

Parent technology support at parenttechhelp@isd624.org and 651.407.7500 x1234

- *Additional parent technology resources coming to bit.ly/wbl1to1 later this month.*

Opening Enrollments

Enrollments as of the end of the first week of school will be presented at the School Board meeting on Monday, September 12



2016-17 Opening School Report

- Preparing Students for the New Year
- Preparing Staff for the New Year
- Preparing Families for the New Year
- Profile of New Staff
- Update on System Improvements
- Opening Enrollments

Preparing Students for the New Year



Elementary Summer School



Measuring Water Clarity

- 300+ students attended each day
- 6 week program, 84 hours of instruction
- 4 field trips at each grade level



OLYMPICS



WILDERNESS INQUIRY



CHS FIELD

Extended School Year (ESY)



Eligible students worked on Individual Goals and Objectives from their IEPs.

Academic, motor, social and functional skills were all part of the program

Staff and students had a wonderful experience!



High School “Bootcamp”

- *Nearly 100 students attended our first Summer Bootcamp*
- *Introduced students to core skills and knowledge for over 15 college credit*



Secondary Transition Activities



**Preparing Staff for
the New Year**



New Staff Induction & Support

Educators were welcomed to our community and district during a two-day event featuring:

- Sharing of White Bear's WHY
- Commissioning Luncheon
- Curriculum and Technology Training
- Framework of Quality Teaching & Learning
- First Mentor meeting

District-wide Staff Development

- *Data Retreat*
- *Equity & Culturally Responsive Teaching*
- READ 180, Transmath, Language!, and Specific Training for Individual Student needs.
- *Annual Crisis Prevention Intervention Training*
- Trauma Informed Practices in the School Setting



Opening Convocation

Our School Community Core Values

The White Bear Lake Area Schools build quality lives and strong communities through:

- Compassion
- Integrity
- Respect
- Responsibility
- Service



White Bear Lake Area Schools



White Bear Lake Area High School School Song

White Bear High School, fight on to fame.
White Bear is our glorious name.
We'll always win and we'll always fight,
Cheer Orange, Black and White!
Rah! Rah! Rah!

Mighty Bears, we'll fight to the end.
Always we'll be true
So, fight, Bears, let's fight on forever!
On to victory!
V...I...C...T...O...R...Y
Victory, Victory for White Bear High!



2016 Opening Convocation Event Promises We Keep

Gathering

Reception on the front lawn. Photo slideshow in auditorium.
9:15 a.m. - Indoor student musical entertainment
Please be seated in auditorium before 9:45 a.m.

Program

Welcome

WBLAHS Drumline
National Anthem
Somewhere Over the Rainbow
Away From the Roll of the Sea

Promises to School Community
School Board Welcome

Promises to Profession & Colleagues
Teacher of the Year Address

Closing

School Song, WBLAHS Cheer Team
Winning program-holders - Remember your prize!

Promises to Students & Families

A Day in the Life of a Bear
Superintendent's Address
A Change is Gonna Come

Promises to Mission, Core Values and Equity

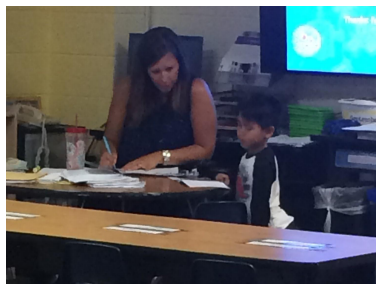
Keynote Address,
Tou Ger Bennett Xiong

Preparing Families for the New Year



Welcome Back Conferences

*Connecting Staff, Students and Families
for a Successful School Year*



Profile of New Staff



New Staff Profile

54 new to District 624 certified staff members to date

- 23 Secondary (14 MS/9 HS)
- 25 Pre K-5
- 6 Districtwide

38 new to District 624 non-certified staff members to date

3 new leadership employees

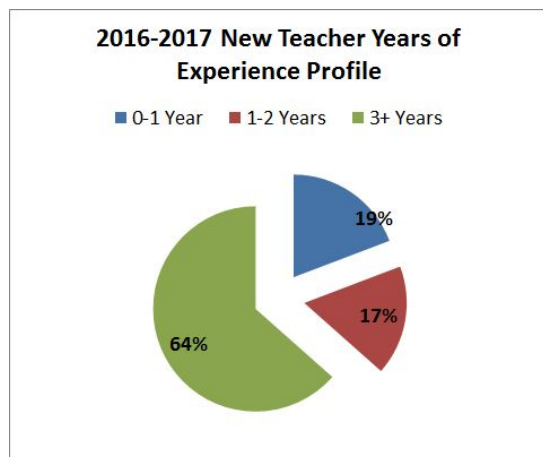
- Director of Community Education
- Interim Elementary Principal
- ECCE Supervisor



New Teaching Staff Profile

New teachers' experience:

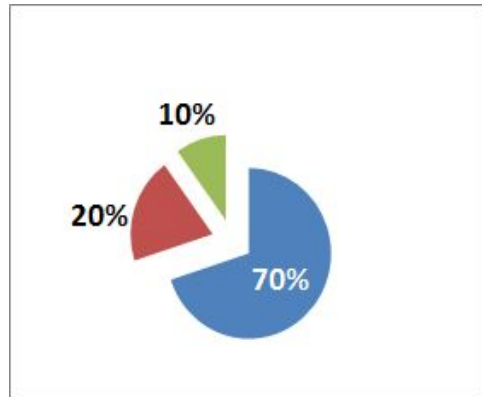
- 19% have less than 1 year of experience
- 17% 1-2 years experience
- 64% have 3 years or more of experience
- Average years of prior teaching experience is 6.05 years



New Teaching Staff Profile

New staff members' undergraduate education:

- 70% of the new hires graduated from MN colleges
- 20% graduated from upper Midwest colleges outside MN
- 10% graduated from other US colleges or internationally



Update on System Improvements



Student Transportation

- Goal of continually improving service
- Re-routed entire District to **eliminate transfers** at the elementary level
- Brought **8 regular route** positions back into the District
- **Added 7 vehicles** to District fleet (4 special education and 3 regular education)
- Entering second year of a **District-managed** transportation system
- Goal of implementing a student transportation **mobile app** for families by mid-year

Facilities Projects



Custodial summer work

Facilities Projects

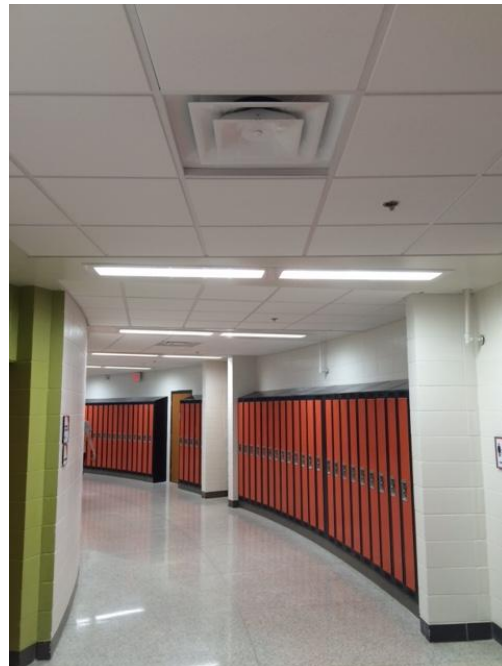


Senior Center
Flooring and painting

Facilities Projects



WBLAHS - North Campus
Ceiling and lighting (before & after)

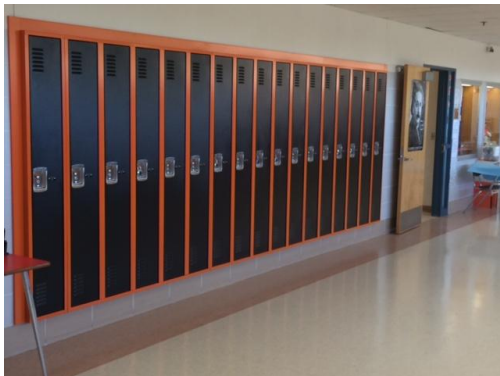


Facilities Projects



**WBLAHS - South Campus
Gymnasium**

Facilities Projects

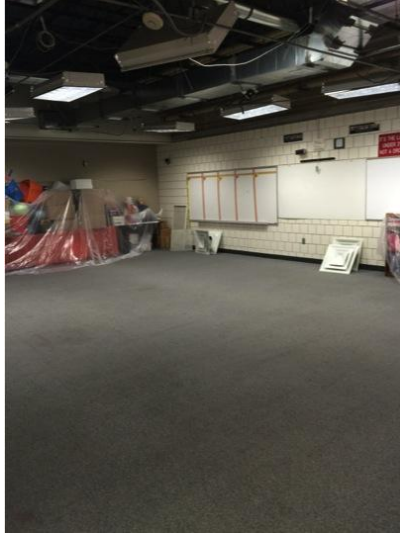


**Central Middle School
Lockers**



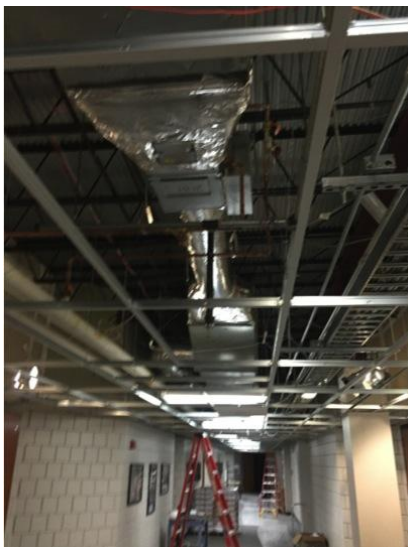
**Central and Sunrise Park
Middle Schools
Orchestra rooms and instrument storage**

Facilities Projects



WBLAHS - South Campus (before and after)
HVAC

Facilities Projects



WBLAHS - South Campus (before and after)
HVAC

Facilities Projects



Birch Lake and Lakeaires Elementary Schools
Roofing projects

Facilities Projects

District-wide
Annual maintenance



Facilities Projects



District Center
Landscaping (before)



District Center
Landscaping (after)

Facilities Projects



Matoska International
Landscaping (before)



Matoska International
Landscaping (after)

Facilities Projects



Area Learning Center
New sign and landscaping



Willow Lane Elementary
Landscaping and path

Nutrition Services

- Goal to continually improve service and the quality of District offerings
- **Summer Meal Program**
- **NutriSlice Menus** (isd624.nutrislice.com)
 - Enhanced Features
 - New Foods
- **Farm-to-School** and Local Product Movement
- **Smarter Lunchrooms** Initiative
- Student **Partnerships**



Extended Day Program

Continued Implementation of Programming revisions this year:

- Creation of FLEX program. 85 enrolled over Summer 2016
- Content-driven specialty times.
- Students participated in over 20 service projects during the 2015-16.
- Additional technology incorporation into programming.

Bear FUNdamentals - 4 year old program:

- Locations: Oneka, Otter and back again at Lakeaires
 - Total of **74** kids in all three sites. (+23%)

Targeted Services coordination:

- Continued at Oneka, Otter, Lakeaires, Lincoln and Willow
- Possible expansion to Birch and Matoska



Technology - Staff Support

- **Tier I** Field Technicians
- **Tier II** Field Technicians
- **Tier III** (District Office) Technicians
- **Digital Learning Specialists**

Technology - Student Support

- **1:1 Chromebooks in Grades 6-12**
- Chromebooks and tablets widely deployed **K-5**
- More than **7,500** student devices currently in service
- **Digital Citizenship Training**

Technology - Parent Support

Technology Support Line

- 651.407.7500 x1234
- **parenttechhelp@isd624.org**

1:1 Information

- **bit.ly/wbl1to1**

Parent Resources

- Additional resources coming later this month

Opening Enrollments



2016-17 Opening Enrollment

Grade Level	Actual Sept 2016	Actual Sept 2015	# Change	% Change
Kindergarten	637	655	-18	-2.7%
Grades 1-5	3356	3256	+100	+3.1%
Total Elementary (Grades K-5)	3993	3911	+82	+2.1%
Middle School (Grades 6-8)	1857	1835	+22	+1.2%
High School (Grades 9-12)	2437	2416	+21	+0.9%
Total Secondary (Grades 6-12)	4294	4251	+43	+1.0%
Total K-12 Enrollment	8287	8162	+125	+1.5%

2016-17 Opening Enrollment Highlights

- **125 more K-12 students** compared to 2015-16 school year opening
 - 8,287 compared to 8,162 (+1.5%)
- **Largest** grades - 3rd (696), 2nd (692), and 4th (673)
- **Smallest** grades - 10th (577), 7th (577), and 11th (593)
- **Kindergarten** enrollment of 637
- Compared to 2015-16 school year opening:
 - **82 more students** at the elementary level (+2.1%)
 - **24 more students** in southern elementary schools (+0.7%)
 - **58 more students** in northern elementary schools (+4.2%)
 - **43 more students** at the secondary level (+1.0%)

Early Childhood Programs

District's preschool has the Parent Aware [4-Star Rating](#)

3-Year Enrollment History

- **Early Childhood Special Education (ECSE) Birth to 2 years**
 - 2014 - 56 enrolled
 - 2015 - 66 enrolled
 - **2016 - 92 enrolled as of 9.2.16**
- **Early Childhood Special Education (ECSE) Ages 3 to 5 years**
 - 2014 - 127 enrolled
 - 2015 - 144 enrolled
 - **2016 - 161 enrolled as of 9.2.16**
- **Early Childhood Family Education (ECFE)**
 - 2014 - 104 enrolled
 - 2015 - 140 enrolled
 - **2016 - 139 enrolled as of 9.2.16**
- **White Bear Lake Area Preschool**
 - 2014 - 184 enrolled
 - 2015 - 240 enrolled
 - **2016 - 286 enrolled as of 9.2.16**

Extended Day Program



Total Enrollment

School Year Total:

- 2013-2014 720
- 2014-2015 851
- **2015-2016 885 (+4%)**

Summer Total:

- 2013-2014 236
- 2014-2015 306
- **2015-2016 425 (+28%)**



**Welcome to
the 2016-17
Academic Year!**



WR
624

AGENDA ITEM: **Superintendent's Report**
MEETING DATE: **September 12, 2016**
SUGGESTED DISPOSITION: **Information Item**
CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

BACKGROUND:

Dr. Lovett will provide information on current issues and events pertaining to the White Bear Lake Area Public School District.

D. DISCUSSION ITEMS

E. OPERATIONAL ITEMS

AGENDA ITEM: Action on School Board/Superintendent Goals and Strategic Plan Priorities for 2016-17

MEETING DATE: September 12, 2016

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON: Dr. Michel Lovett, Superintendent

BACKGROUND:

Proposed School Board/ Superintendent Goals for 2016-17

In developing goals for the upcoming school year, administration has continued to add additional procedural and reporting requirements under the umbrella of our existing strategic plan. These additions fold in the following: requirements of the 2015 WBWF legislation; our state approved Equity and Integration Plan; and our State required staff development plan.

In addition to procedural and reporting requirements, the WBWF law requires districts to include metrics based on a state dashboard of measures of student success. These categories include:

1. kindergarten readiness;
2. third grade literacy;
3. achievement gap analysis;
4. college and career readiness; and
5. student graduation rates.

You will note that these goals are embedded in our evaluation plan.

The following list represents those specific action steps which continue for 2016-17 or are new for the 2016-17 school year. These were initially discussed at the July 11, 2016 work-study session and presented in their current format for the August 22 work-study session.

Summary for 2016-17:

Goal 1, Strategy I: *We will develop a comprehensive understanding of our students' needs and interests to ensure students are challenged and excelling academically.*

In Progress:

- Identifying and implementing staff and student supports to increase student access to college-level courses.

- Curriculum development and alignment for Manufacturing, IT, and Construction Career pathways.

New for 2016-17

- Instructional coaches for digital learning and elementary literacy.

Goal 1, Strategy II: *We will create and implement a plan for global experiences and relationships to further understand world connections.*

In Progress:

- Alignment of K-5 World Language programming and Middle School World Language Programming.

New for 2016-17

- Comprehensive program evaluation of elementary and middle school International Baccalaureate

Goal 1, Strategy III: *We will ensure our facilities support our district's mission and objectives.*

In progress:

- 2016-17 – Implementing capital projects and long-term facilities maintenance priority projects.

New for 2016-17

- Comprehensive facilities planning.

Goal 1, Strategy IV: *We will create a district-wide culture that inspires innovation, a passion for learning, and confidence to pursue dreams.*

In progress:

- Chromebook 1:1 expands to cover grades 6-12.
- Streamlining of print services.

New for 2016-17

- Technology department redesign provides more classroom-level technical and instructional support.
- Comprehensive evaluation of:
 - o Redesigned technology staffing model.
 - o Digital communication tools including Schoology and Google Apps.
 - o Evaluate options for parent single sign-on and/or reduction of necessary account logins.

Goal 1, Strategy V: We will build a network of partnerships to provide personal and educational growth and service opportunities for students.

In progress:

- Partnership needs assessment conducted annually.

Goal 1, Strategy VI: We will foster connections with and among students and staff members to ensure all feel valued, supported and understood; and we will establish an environment that cultivates understanding and respect for differences among people.

In progress:

- Our ongoing recruitment efforts and interview process continues to increase our culturally diverse staff. The rate in which this happens is a challenge for our district as well as surrounding metro districts.
- PIQE Program and Hmong Radio.
- District conducted two student lead “Intentional Social Interaction” in January and April during the 2015-16 school year (Willow and Lakeaires). These events are intended to welcome families to engage in meaningful conversation with other families, staff, and community members.

New for 2016-17

- Plans for another ISI event during the 2016-17 school year.

Goal 2: Ongoing Financial Stewardship and Budget Management.

In progress:

- 2016-17 Balanced budget; compliance with fund balance policy.
- Continued stewardship and transparency.

New for 2016-17

- Prepare for 2017 referendum renewal.

Goal 3: Continue Implementation of the Communications and Marketing Plan for the District.

In progress:

- Continue implementation of plan.

Goal 4: Operational Improvements.

In progress:

- Review of Chemical and Mental Health programs/Services. Recommendations to Board anticipated at October work-study.
- Comprehensive Review of Senior Services.

New for 2016-17

- School Board Community engagement.
- Program evaluation of International Baccalaureate.

RECOMMENDATION:

Approve the School Board/Superintendent Goals and Strategic Plan Priorities for 2016-17, as reflected in this background memo and the attached document.

2016 School Board Update

School Board/Superintendent Goals for 2016-17



School Board meeting
September 12, 2016

GOAL 1 Strategy I

We will develop a comprehensive understanding of our students' needs and interests to ensure students are challenged and excelling academically.

IN PROGRESS

- Identifying and implementing staff and student supports to increase student access to college-level courses.
- Curriculum development and alignment for Manufacturing, IT and Construction pathways.

**GOAL 1
Strategy I**

We will develop a comprehensive understanding of our students' needs and interests to ensure students are challenged and excelling academically.

NEW FOR 2016-17

- Instructional coaches for digital learning and elementary literacy.

**GOAL 1
Strategy II**

We will create and implement a plan for global experiences and relationships to further understand world connections.

IN PROGRESS

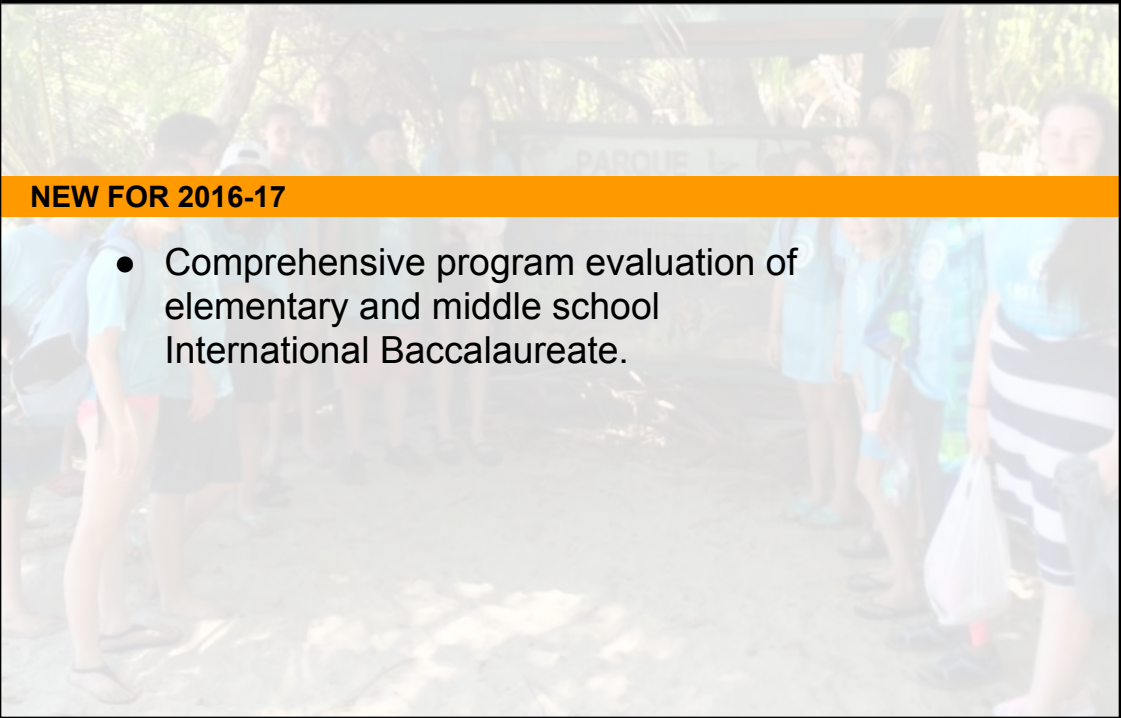
- Alignment of K-5 World Language programming and Middle School World Language Programming.

**GOAL 1
Strategy II**

We will create and implement a plan for global experiences and relationships to further understand world connections.

NEW FOR 2016-17

- Comprehensive program evaluation of elementary and middle school International Baccalaureate.

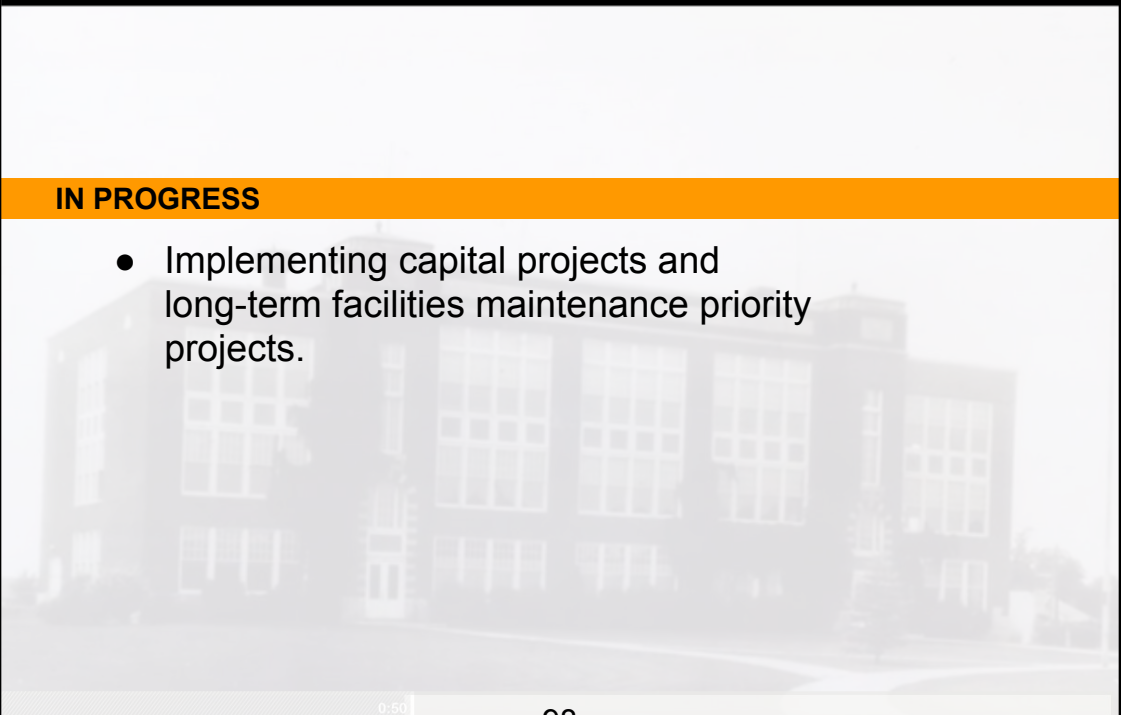


**GOAL 1
Strategy III**

We will ensure our facilities support our district's mission and objectives.

IN PROGRESS

- Implementing capital projects and long-term facilities maintenance priority projects.



**GOAL 1
Strategy III**

We will ensure our facilities support our district's mission and objectives.

NEW FOR 2016-17

- Comprehensive facilities planning.

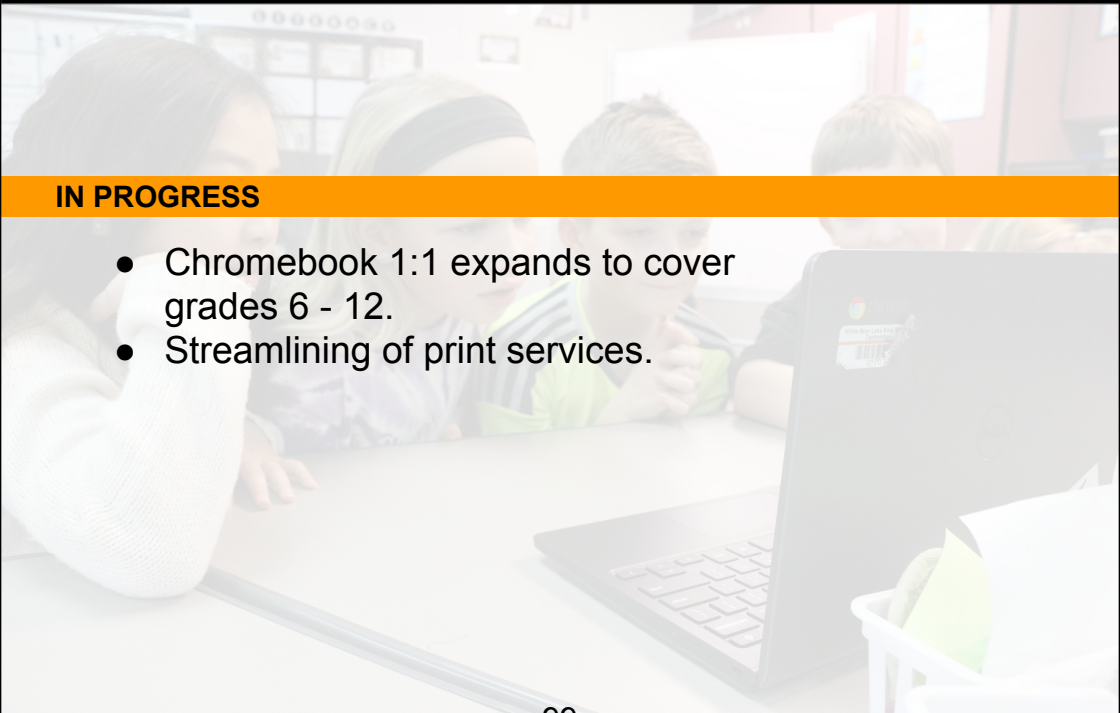


**GOAL 1
Strategy IV**

We will create a district-wide culture that inspires innovation, a passion for learning, and confidence to pursue dreams.

IN PROGRESS

- Chromebook 1:1 expands to cover grades 6 - 12.
- Streamlining of print services.



GOAL 1
Strategy IV

We will create a district-wide culture that inspires innovation, a passion for learning, and confidence to pursue dreams.

NEW FOR 2016-17

- Technology department redesign provides more classroom-level technical and instructional support.
- Comprehensive evaluation of:
 - Redesigned technology staffing model.
 - Digital communication tools including Schoology and Google Apps.
 - Evaluate options for parent single sign-on and/or reduction of necessary account logins.

GOAL 1
Strategy V

We will build a network of partnerships to provide personal and educational growth and service opportunities for students.

IN PROGRESS

- Partnership needs assessment conducted annually.

GOAL 1
Strategy VI

We will foster connections with and among students and staff members to ensure all feel valued, supported and understood; and we will establish an environment that cultivates understanding and respect for differences among people.

IN PROGRESS

- Our ongoing recruitment efforts and interview process continues to increase our culturally diverse staff.
- PIQE Program and Hmong Radio.

GOAL 1
Strategy VI

We will foster connections with and among students and staff members to ensure all feel valued, supported and understood; and we will establish an environment that cultivates understanding and respect for differences among people.

NEW FOR 2016-17

- Plans for another ISI event during the 2016-17 school year.

GOAL 2

Ongoing Financial Stewardship and Budget Management

IN PROGRESS

- 2016-17 Balanced budget; compliance with fund balance policy.
- Continued stewardship and transparency.

GOAL 2

Ongoing Financial Stewardship and Budget Management

NEW FOR 2016-17

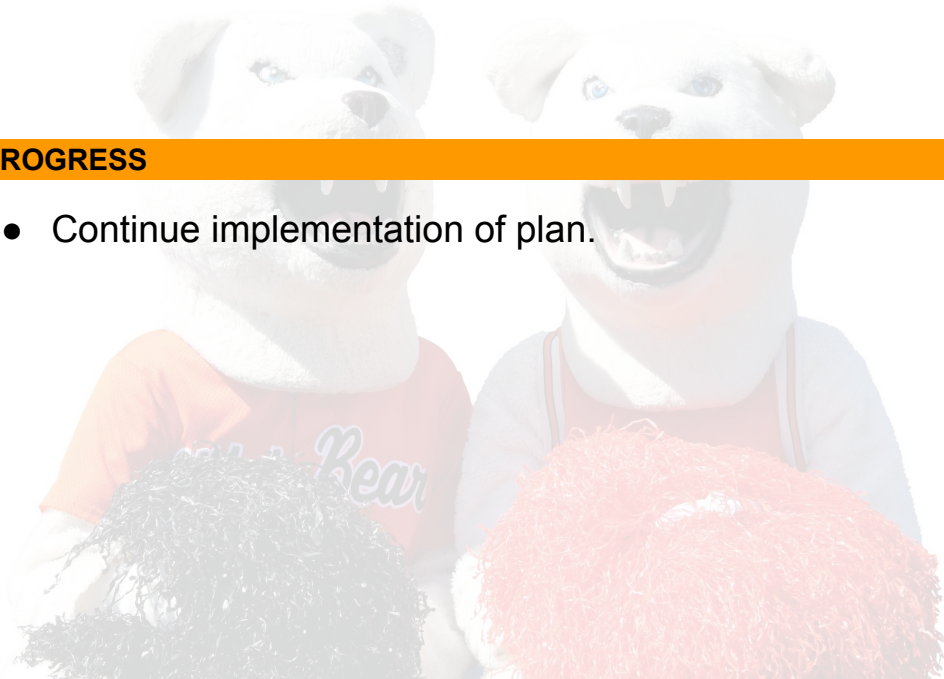
- Prepare for 2017 referendum renewal.

GOAL 3

Continue Implementation of the Communications and Marketing Plan for the District.

IN PROGRESS

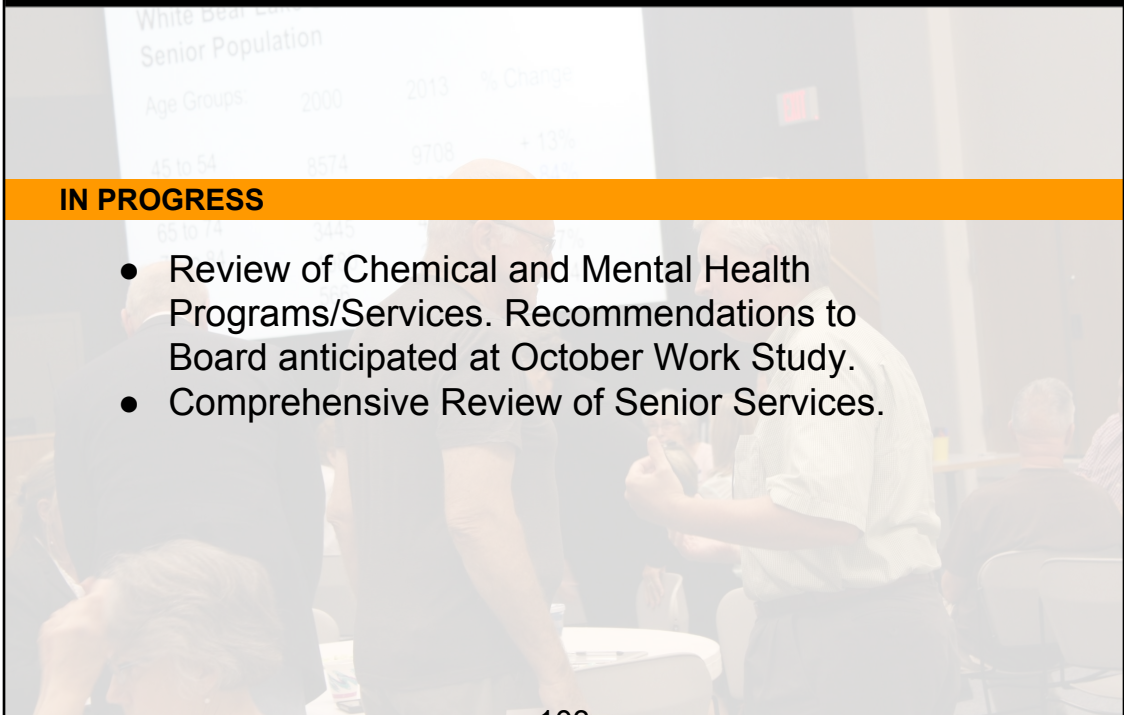
- Continue implementation of plan.

**GOAL 4**

Operational Improvements

IN PROGRESS

- Review of Chemical and Mental Health Programs/Services. Recommendations to Board anticipated at October Work Study.
- Comprehensive Review of Senior Services.



GOAL 4

Operational Improvements

NEW FOR 2016-17

- School Board Community engagement.
- Program evaluation of International Baccalaureate.

Red – Not begun
 Yellow – In progress
 Light Green – Partially operational
 Green – Fully operational

School Board/Superintendent Goals for 2016-17

(Proposed for Action at School Board Meeting of September 12, 2016)

Changes for 2016-17 highlighted

Strategic Plan / Action Step	Details	Status	Report to the School Board	Evaluation	
Goal 1 - Strategy I: We will develop a comprehensive understanding of our students' needs and interests to ensure students are challenged and excelling academically.					
Action Step 1.1: All students will achieve grade level in reading, writing and math by grade 3 and maintain grade level proficiency throughout their tenure in White Bear Lake Area Public Schools.	1.1. Proficiency and Growth This step will be aligned to the District's World's Best Work Force Plan.	During 2016-17 the District will continue a set of metrics consistent with the goals of WBWF plan and the District's Equity Plan and regularly report to the School Board. As part of a comprehensive review of student progress, the District has designed	August 22: School Board Work Study Session: Establishing the Foundation: Academic Measures of Success	Evaluation plan includes metrics consistent with the state profile of the following: 1. Kindergarten readiness; 2. Third grade literacy; 3. Achievement gap analysis; 4. College and career readiness, and 5. Student graduation rates.	

		new strategies for literacy for 2016-17, including at the elementary level comprehensive PLC teams at each school and literacy coaches.			
Action Step I. 2: All students will have an ongoing plan for post-secondary readiness that will be monitored from grades 6 through 12 and all students will have the academic skills to be successful in a post-secondary institution.	I.2 College and Career Readiness This step will be aligned to the District's World's Best Work Force Plan. Implementation of the WBWF Plan will include deepening our work to use post-secondary plans to increase our collective understanding of each learner's needs and interests and needs.	The 2016-17 school year is the fifth year of implementation of the grade 9-12 changes; counselors move with their students from North to South Campus. This is year 4 of the comparable guidance staffing for grades 6-8; Monitor progress based on a dashboard of metrics. During 2016-17 the District will continue to use a set of metrics consistent with the goals of WBWF plan and the District's Equity Plan and regularly report to the School Board.		Evaluation plan will include metrics consistent with the state profile of the following: 1. Kindergarten readiness; 2. Third grade literacy; 3. Achievement gap analysis; 4. College and career readiness, and 5. Student graduation rates.	

		During 2016-17, the district will evaluate International Baccalaureate Programs, including the primary years program at Matoska, and the Middle Years Programs at Central and Sunrise Middle Schools and report on the evaluation to the School Board			
Action Step I.4: The District will build upon the International Baccalaureate (IB) offerings already in place at Matoska, Central and Sunrise Park Schools by increasing opportunities to access rigorous, comprehensive educational experiences.	I.4: IB and Other Rigorous Comprehensive Programs.	In addition to deepening implementation of IB ,programming, the District will consider other options including but not limited to: Implementation of Career Pathways; Expanding Implementation of AVID; increasing opportunities for and access to college level classes; STEM programing, and other options for review.	.	Evaluation Plan will include: 1. Assurance that all schools have rigorous comprehensive opportunities consistent with the Strategic plan, WBWF Plan and Equity Plan.	

Goal 1 - Strategy II: We will create and implement a plan for global experiences and relationships to further understand world connections.					
Action Step II. 1: All students will expand their global perspective through the study of world language and culture at the elementary schools.	II.1 World Language K-5	Chinese is now offered K-5 in two elementary schools and Spanish in six elementary sites.		Evaluation plan includes: 1.Summary information measuring student participation and success in world language; 2. Assessment data measuring student global understanding.	
Action Step II. 2: Secondary students will develop global understanding and competitiveness through expanded world language opportunities at the secondary level.	II.2 World Language 6-12	Chinese is now offered 6-12. Students have access to CIS (College in the Schools) classes in American Sign Language, Chinese, French, German and Spanish.		Evaluation plan includes: 1.Summary information measuring student participation and success in world language; 2.Assessment data measuring student global understanding; 3.Participation trends in secondary world language coursework.	
Action Step II. 4: All students will expand their global perspective by participating in annual service learning	II.4 Service Learning			Evaluation plan includes: 1.Participation trends in global service learning projects, including	

opportunities at the classroom or building level.				comprehensive report from We Act; 2. Survey data on student understanding of global issues related to service learning opportunities.	
Goal 1 - Strategy III: We will ensure our facilities support our district's mission and objectives.					
Action Step III. 1: The District will ensure that inside and outside large group spaces are comparable to conference schools.	III.1 Facility – Large Group Spaces		July 11: Update to the School Board on options for ice rental, and presentation on growth in Hugo. August 22: Update on facilities planning for 2016-17 to include internal assessment of facilities and demographic study.	Evaluation plan includes: 1. Completion of Phase I recommended improvements. 2. Incorporation of action step into comprehensive, long-term facilities planning process during 2016-17.	
Action Step III. 2: At an additional three elementary schools, the District will provide a gym with a performing arts area separate from the cafeteria.	III.2 Facility – Elementary	During 2016-17, other elementary site improvements of significance will be considered, as part of a comprehensive		Matoska addition was completed in the fall of 2013. Lakeaires and Willow Lane additions completed in the fall of 2014.	

		long-term facilities planning process.			
Action Step III. 3: The District will ensure that storage spaces are equitable for all district facilities.	III.3 Facility – Storage	Some improvements made in 2015 and 2016; further needs addressed by the comprehensive facilities plan in 2016-17.		Comprehensive review of facilities during 2016-17	
Action Step III. 4: The District will ensure that square footage to accommodate student population and program activities are equitable for all buildings.	III.4 Facility – Student Population Distribution	This goal will be incorporated into a comprehensive, long-term facilities planning process.		Included in the comprehensive review of facilities during 2016-17.	
Action Step III. 5: Each district facility will have a standardized operations and a maintenance procedures manual consistent with best practices.	III.5 Facility – Standardized Procedures	Completed.		Evidence that manuals are in place and that employees have been trained appropriately.	

Action Step III. 6: Each district facility will have an HVAC system that provides optimum air quality throughout the district.	III.6 Facility – Air Quality	As of 2016-17, all elementary buildings have air conditioning. Secondary buildings have certain areas that are air conditioned; however, the cost associated with having the remaining parts of the buildings air conditioned will require major funding; this is not part of our current budget. This goal will be incorporated into the comprehensive facilities plan.		Successful completion of HVAC projects scheduled for fiscal year 2017.	
Action Step III. 8: The District will ensure that all schools provide secure entrances.	III.8 Facility – Secure Entrances	All secondary schools have either a secure entrance design or have attendants who monitor the main door throughout the student day. As of 2016-17, all elementary schools		Secure entrances at each site and appropriate protocols in place.	

		have facilities secured by entrances designed to lead all visitors into the office prior to entering the rest of the building.			
Action Step III. 9: District facilities will be designed to allow for informational technology to be accessible by all ISD 624 employees, learners and families.	III.9 Facility – Technology Access	See Strategy IV.11 This goal will be incorporated into the Comprehensive Facilities Plan.		Part of the Comprehensive Facilities Plan	
Action Step III.10: The District will ensure that elementary class sizes are balanced across the district.	III.10 Facility – Balanced Elementary Class Sizes	Projected growth in the Northern portion of the District, along with housing turnover in the southern portion of the district requires careful study during 2016-17. Additionally, school start and end times will be considered for possible implementation in 2016-17 or 2017-18.		Data on class size averages and ranges.	

Action Step III.11: Secondary facilities will be evaluated and recommendations will be made that improve programs and reduce transitions, including a cost benefit analysis of a single campus high school.	III.11 Facility – Secondary Phase I recommendations completed in 2015. This action step will be addressed via the Comprehensive Facilities Plan.		January 25, 2016: Update on comprehensive facilities planning and community achievement center project proposal update.	Part of the Comprehensive Facilities Plan.	
Strategic Plan / Action Step	Details	Status	Report to the School Board	Evaluation	
Goal 1 - Strategy IV: We will create a district-wide culture that inspires innovation, a passion for learning, and confidence to pursue dreams.					
Action Step IV.11: Every classroom will have equitable access to a core set of effective, innovative, and well supported technology.	Consistent with annual technology plan, funded with general education revenue and from revenue generated by capital projects levy.	3-year implementation plan: 2015-16 - 7th-10th Grade 1:1 2016-17 - 6th-12th Grade 1:1 2017-18 - 1:1 classroom sets Grades 3-5 & 1:2 classroom sets in Grades K-2	November 9, 2015: Update on 1:1 Initiative in the Schools January 25, 2016 Study Session – Strategic Applications of Technology (Technology overview 2010-present)	Evaluation plan during 2016-17 includes: 1. Monitor and evaluate the redesigned technology staffing model	

		Elementary buildings wishing to accelerate this roll-out prior to 2017-18 can do so, knowing that all devices will be maintained, and fully integrated into the District replacement cycle.	February 22, 2016 Study Session – technology Support Model (background and data) March 28, 2016 Further updates on comprehensive facilities planning, showing key long range dates, and updates on community achievement center project proposal, including legislative testimony.		
Action Step IV.12: The District will enhance communication, interaction, and collaboration through the use of a web site.	IV.12 District Website New website launched in June of 2012 and has been included in the Communications and Marketing Plan update presented to the board annually. During 2016-17, the current website will be evaluated consistent with appropriate standards, and options considered for keeping	Before school begins in the fall of 2016, the photos and 624 Facts on the website will be updated and the home page Quick Links will be switched to include more parent-specific information. During the fall of 2016, web editor training will be offered to all district and building web editors, and Siteimprove services will begin		2016-17 Evaluation plan includes: 1. Monitor internal and external user comments on website usability 2. Track decrease in website misspellings and broken links. 3. Report on extent to which current website meets standards and options for future improvements	

	the website current and adaptable to changing needs for technology and communications.	being used (to find misspellings and broken links throughout the site).			
Action Step IV.13: The District will establish a learning management system to support the development and management of online coursework to allow web-based learning for staff and students.	IV.13 Schoology	Schoology, our LMS, serves as a digital extension to the physical classroom as well as the hub of classroom communication, resources and materials. Skyward, our Student Information System (SIS), provides a record of attendance and completed grades as well as student data. Google Apps is playing an increasingly central role in the classroom communication model as well.		2016-17 Evaluation plan includes: 1. Digital communication tools including Schoology and Google Apps 2. Evaluate options for parent single sign-on and/or reduction of necessary account logins	
Action Step IV.14: A policy will be developed and presented for board approval that leverages students'	IV.14 Technology Policy	Mobile technologies use was included in the Electronic Technologies Acceptable Use policy.	The Electronic Technologies Acceptable Use policy revisions were	2016-17 Evaluation plan includes: 1. Digital Learning Specialists will train teachers on the updated	

access to mobile technology and use of that technology in the classroom.			approved by the Board on February 8, 2016.	policy by December, 2016.	
Action Step IV.15: Instructional technology will be available for use by students beyond the traditional school day/year.	IV.15 Access to Instructional Technology	See Strategy IV.11 We continue to partner with Brightbytes to measure our classroom technology use, access, skills and environment. By 2016-2017 all secondary students will have a 1:1 device. We continue to partner with Washington and Ramsey county library systems to provide broader access to our entire community. The partnership with Ramsey County is highlighted at a White House Conference on January 18, 2016, to which the Superintendent, County	February 8: As part of the Presidential Connect Ed Library Card Initiative with Ramsey County, jointly presented to the School Board on the access Middle School students have to resources to school and Ramsey County Library resources via student library cards. September 12: Update the School Board on new grant received to promote collaboration between the public library system and elementary media.	2016-17 Evaluation plan includes: 1. Monitor and evaluate 1:1 2. Monitor and evaluate Ramsey County Library partnership	

		Library Director, and County Commissioner were invited; and at a March 11 statewide school administration conference. Work continues with Ramsey County Library to increase family access.			
Goal 1 - Strategy V: We will build a network of partnerships to provide personal and educational growth and service opportunities for students.					
Action Step V. 1: The District will implement a process that will provide a consistent method to initiate and maintain community partnerships.	V.1 Partnership – Process			Evaluation: Successful implementation of Policy 900, Partnerships, including the following: 1. Assure compliance with policy and protocols for all partnerships for the 2016-17 school year; 2. An evaluation of each partnership will be made by June 30, 2017 and annually thereafter consistent with policy.	

Action Step V.2: A comprehensive needs assessment will be developed and administered at every WBLA school in order to provide direction to future partnerships.	V.2 Partnership – Needs Assessment	An update was provided to the School Board at the work-study session of April 27, 2015.		Evaluation: Successful implementation the needs assessment section of Policy 900, Partnerships, including the assurance of compliance with policy and protocols for all partnerships for the 2016-17 school year;	
Action Step V.3: The District will create a process which aligns a partner with a compelling need or promising vision.	V.3 Partnership – Vision	An update was provided to the School Board at the work-study session of April 27, 2015.		Evaluation: Annual implementation of process consistent with Policy 900, Partnerships.	
Action Step V.5: The District will communicate information related to partnerships using a variety of resources.	V.5 Partnership – Communication	Communication regarding current partnerships has been done via school board meetings, and through the communications office, including electronics, print, and other media.		Evaluation: Communications plan implemented annually, including the following: 1. Policy 900 is listed on the web page in the policy section; 2. A section of the District's website features information about District partnerships, and questions and answers about the policy and procedures	

Goal 1 - Strategy VI: We will foster connections with and among students and staff members to ensure all feel valued, supported and understood; and we will establish an environment that cultivates understanding and respect for differences among people.

Action Step VI. 1: The District will adopt a comprehensive bullying prevention, intervention, and support program for students and staff that promotes a safe, civil, and inclusive climate and is implemented in each building, program, and service.	VI.1 Bullying Policy and Program	New program implemented during 2012-13. During 2014-15 additional training was provided to all staff to comply with new State law and the District's policy 514, revised in October, 2014. During the 2014-15 school year, the administration developed protocols to assure ongoing compliance with our Bullying Prevention Policy, policies, and implementation of the curriculum currently in place. For 2016-17, all staff will receive training on compliance with state law and district policy.		The evaluation plan will include: 1. Reviewing data from the Minnesota Student Survey from spring, 2016; 2. An internal audit to assure that all schools are complying with expectations to provide the curriculum; 3. On-going review of other sources of data, including student discipline data. 4. Assurance that all staff receive the required training annually.	
---	---	---	--	---	--

Action Step VI. 2: The District will increase the number of faculty and staff from culturally diverse communities to more closely reflect the diversity of the student population.	VI.2 Faculty	Beginning during 2015-16, the human resources office provides metrics on recruitment, selection, and retention consistent with this action step.		Evaluation: Employment metrics will be reported annually to the School Board.	
Action Step VI. 3: During curriculum review cycles in all areas, the District will identify best practices that promote and enhance multicultural understanding.	VI.3 Equity in Curriculum and Instruction	Consistent with the District's Equity Plan, during 2016-17 develop and implement strategies to assure equity in curriculum and instructional practices. For 2016-17, the District has reallocated existing staff to create a new position, Assessment and Integration Coordinator.		Evaluation: An evaluation plan will be developed consistent with the equity plan.	
Action Step VI. 4: Programs will be adopted and implemented and resources allocated for students and families to	VI.4 School Transitions	Transition plans are in place at each level, including: 1. Kindergarten Jumpstart for four year olds;		Evaluation plan will include: 1. Annual Board updates on transition programming; 2. Attendance data reflecting student	

promote a positive transition between buildings and programs.		2. WEB for the middle school; 3. LINK Crew for new ninth grade students at the high school. For 2016-17, the District will develop additional transition support for students who enter as new students during the year or at grades not served by the current transition plans.		participation in transition programming; 3. Student survey data on the effectiveness of transition programming.	
Action Step VI. 5: The District will provide programming that will continue to create an environment of understanding similarities and differences among students, staff, administration, community members, and parents.	VI.5 Equity in all Programming	An update on the Equity Plan was presented at the work-study session of July 13, 2015. For 2015-16, the District participated in the following programming: 1. Marnita's Table, designed as intentional social interaction across race, socio-economic groups, and age; First student	Presentation to Board at work-study session of March 28th from students who planned and delivered first student lead "Intentional Social Interaction" event in the Northeast Metro and first in the White Bear Lake Area Schools. Additional ISI was planned and completed at Lakeaires Elementary on May 26th. Met on June 23rd	An evaluation plan consistent with the Equity plan, will include: 1. Minnesota Student survey data regarding students feeling connected and welcome at school; 2016 data released to District from State end of May, review and summarize to compare to 2013. 2. Staff survey data regarding school climate; 3. Parent feedback on school climate.	

		lead ISI took place in January 28 at Willow Lane Elementary, with a second event at Lakeaires in May. 2. PIQE, designed to engage parents in learning more about school and partnering with the schools to support all children; 3. Training for District leaders in cooperation with EMID member school districts; 4. Other strategies consistent with Equity Plan	with SRFC to discuss funding for 2016-17 school year. Presentation to the School Board on April 25, including overview of EMID from the Executive Director, and update on District's EMID programing. Presentation to the School Board on May 23 highlights work with PIQE and Equal Opportunity Schools.		
Action Step VI. 6: The District will review and assess the current plan related to cultural competency.	VI.6 Cultural Competency	During the 2016-17 school year, this action step will be aligned with the District's WBWF and Equity plan.		Evaluation plan will include: 1. Annual review and approval of the Achievement and Integration Plan by the School Board; 2. State approval of the District's Plan; 3. Other measures consistent with the Plan.	

Goal 2 - Ongoing Financial Stewardship and Budget Management	Details	Status	Report to the School Board	Evaluation	
The District continues to identify greater efficiencies in operations that will help to maintain financial stability and allow for improvements in program quality and student success.	Strong community support, which led to the passage of the November 2011 operating levy renewal by a margin of 73% to 27% and the capital projects levy in 2013, gives the School District a measure of financial stability. The District has established an excellent record of financial reporting by both ASBO and GFOA, and also achieving an AA Bond Rating initially in 2008, and confirmed in 2011, 2012, 2013 and 2015. Further, the District has restructured long-term debt to allow for more level tax levies over the next several years.	For 2014-15 and 2015-16, the District increased the frequency of financial reporting from semi-annually to quarterly. This practice will continue for 2016-17. An annual operating plan, to include information related to all major District funds, was finalized during the 2015-2016 school year, with preliminary presentation on May 23 and budget action recommended on June 13, 2016. The adopted budget for 2016-17 is balanced, and the projected fund balances are within the	November 23: Quarterly Financial Update and Report on Workers Compensation. May 23: Presentation of preliminary budget for 2016-17, and information on financial matters which require Board action. June 13: School Board Action on the budget for 2016-17.	Evaluation plan will include: 1. Ongoing financial stewardship on investments and budget management are reviewed annually as part of the financial audit; 2. The audit report for FY 2015-16 is presented to the School Board and public at a regular School Board meeting; 3. The administration will continue the practice of quarterly reports to the School Board; 4. Will continue increased communication with the public by posting additional financial information on the District's website. 5. Review the role and membership of the finance advisory committee. 6. Present an annual operating plan in June 2017.	

		range called for by policy. During 2016-17, the district will take what steps are necessary to prepare for a renewal of the referendum levy in the fall of 2017.			
Goal 3: Continue Implementation of the Communications and Marketing Plan for the District.	Details	Status	Report to the School Board	Evaluation	
a. Continue implementation of the Communications and Marketing Plan for the District	The Communications and Marketing Plan was initially implemented during the 2012-13 school year and has been updated annually under the themes of: actively recruit school shoppers, get them young and keep them connected, accentuate the positives, influence the influencers, and use	Administration annually reports to the School Board.	Annually	1. Evidence of increased enrollment (early childhood and kindergarten). 2. Evidence of increased senior citizen engagement. 3. Evidence of community support for referendums. 4. State, national awards for communications projects.	

	data to inform decision-making.				
Goal 4: Operational Improvements	Details	Status	Report to the School Board	Evaluation	
a. School Board Community Engagement	The School Board will develop strategies to increase community engagement with the Board.	Discuss at School Board Work-Study meeting of July 11, 2016 and August 22, 2016.			
b. Complete implementation of the recommendations of the Gifted and Talented program review.	Goal 4b Gifted and Talented Program	School-Within-A-School will be offered in the 2015-16 school year at Lincoln Elementary School with two sections, and will continue at the same level in 2016-17. During 2016-17, the District will continue with metrics for all gifted and talented programing.	Update to School Board on August 8, including metrics on student growth and survey data from parents and staff.	Evaluation plan will include: 1. Metrics on student annual growth 2. Survey data from parents, staff, and students.	

c. Review of District programs and services supporting students with Mental Health and Chemical Dependency Needs	Goal 4c Student support	Based on feedback from school staff during listening sessions at District schools during the 2014-15 school year, in the summer of 2015 the administration began to consider options to study our current level of services for students in the areas of mental health and chemical dependency, and the extent of training and support for staff. This objective is intended to provide a structure for a careful study of the status quo and determine areas for improvement.	October 26: Plan presented to the School Board. Planning meeting with small group on January 5, January 21, and February 2, 2016. Large Group Launch (22 participants) on February 9, 2016 (2-4 pm). Included national, regional, and local data. Followed by survey of current practice per building, due March 10, 2016. Large Group meetings held on March 17, 2016, and May 5, 2016. May 23: Update to the School Board on the mental health and chemical dependency review. Final large group meeting was convened on June 16th to discuss preliminary findings.	
--	-------------------------	--	--	--

			Small group met July 13 to summarize discussion and data outcomes. We are anticipating Board work-study presentation in October of 2016 with final recommendation discussion.		
d. Continue to follow-up on Program Review of Preschool and Early Childhood Programs, including addressing space constraints due to program growth	Goal 4d Follow-up on Preschool and Early Childhood Programs. During 2014-15, the District made a thorough review of our current preschool and early childhood program; an assessment of the needs of our preschool children and families; an assessment of steps for improving quality of programming and space for program growth; and recommendations for potential next steps.	A report to the School Board was provided at the March 23, 2015 work-study session. The final report and recommendations were made to the School Board at the May work-study session. For 2015-16, developed follow-up plans for preschool improvement consistent with the recommendations of the 2014-15 Preschool program review. Preschool facilities planning will be incorporated into the	November 26: Update the School Board on the Preliminary Plan for Early Learning Achievement Center March 22: Update the School Board on planning for the Achievement Center.	Evaluation plan will include: 1. Comprehensive long range plans for preschool program design, including vertical alignment with kindergarten, and other strategies consistent with the 2014-15 Preschool Review. 2. Comprehensive facilities plan for all preschool programming, completed in conjunction with District comprehensive facility planning process.	

		district's facilities planning process as described in Goal 1, Strategy III.11. From November, 2015, through April, 2016, administration continues to work closely with the Legislature, Ramsey County, and other partners on obtaining funding and support.			
e. Comprehensive Review of Senior Services.	Recognizing demographic changes in our community, including significant increases of size of the population sixty-five and older, the District through our Community Services and Recreation Department and Senior Program, will begin engagement with our ten member communities, elective officials, business community, including for profit and nonprofit	In the summer of 2015, the school district invited more than 100 representatives of local government, state government, business community, faith communities, and for profit and nonprofit agencies serving seniors to participate in a community forum. In September of 2015, the community members are invited to a follow-up meeting to		Evaluation plan will include: 1. Development of a comprehensive review of senior services in the school district, including an assessment of current programing and the identification of priorities for action in a one to five year window. 2. The development of a comprehensive plan completed in conjunction with our community partners and presented to	

	organizations, our faith communities and other agencies working with the senior population. The goal of this comprehensive review will be to identify the challenges and opportunities that are arising from a growing senior population; gaps in our current services; and community priorities that can either be addressed through the School District or in partnership with other entities.	work on the development of a survey in the fall of 2015 to our senior population. Work with the Community has continued through the fall of 2015. An update on the progress of the Community Forums was given to the School Board at the January 25, 2016 work-study session. A fourth Community Forum was held on February 10, 2016 with forty-four people in attendance. The community members formed action teams around five themes that came from the survey. They are: recreation, transportation, housing, healthcare, and services.		the School Board on June 30, 2015. 3. Successfully partner on behalf of senior citizens with cities, municipalities, the township, and other entities working on behalf of seniors.	
--	--	---	--	---	--

		Follow up meetings were held on April 6, May 25, and August 3, 2016.			
--	--	--	--	--	--

AGENDA ITEM: Action on Grant to Library/Media Program

MEETING DATE: September 12, 2016

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON: Mark Garrison, Director of Technology and Innovation

BACKGROUND:

Connie Stirling and Mark Garrison will provide a brief update on the Library Services & Technology Award Mini Grant we received and how this effort integrates with our other media partnerships.

RECOMMENDATION: Accept the Library Services & Technology Award Mini Grant in the amount of \$1,809.30 as recommended by the administration.

AGENDA ITEM: **Action on Agreement with with Facility Planner**

MEETING DATE: **September 12, 2016**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Assistant Superintendent for Finance & Operations**

BACKGROUND:

At the August 22, 2016 work-study session, a facilities planning process for the 2016-2017 school year was discussed with the School Board. The plan is to conduct a demographic study of the District and to conduct an internal review of District facilities beginning with early childhood facilities, then secondary facilities, and finally elementary facilities. Upon School Board approval, Mr. Chris Gibbs from DLR group will facilitate this initial review of District facilities.

Attached please find a proposed agreement with DLR Group for professional services related to a facility assessment.

Recommended Action: Move to authorize the DLR Group to proceed with facilities planning as specified in the July 15, 2016 proposal (attached).

July 15, 2016

Dr. Wayne Kazmierczak
Assistant Superintendent for Finance and Operations
White Bear Lake Area Schools
4855 Bloom Avenue
White Bear Lake, MN 56501

520 Nicollet Mall
Suite 200
Minneapolis, MN 55402-1040
o: 612/977-3500
f: 612/977-3600

Subject: Professional Services
Phase I - Facility Assessment and Community Assessment

Thank you for the opportunity to work with White Bear Lake Area Schools. I, along with my colleagues at DLR Group truly appreciate the confidence in our ability to partner with you on the development of a facility assessment report firm foundation to build upon for the future facility improvements within the District.

The scope of the project includes assessment of the District's existing facilities and community needs.

Phase I Scope of Services

DLR Group will work with White Bear Lake Area School District staff to do the following work:

- o Assessment of District's Sixteen Facilities
 - Review District's existing documentation
 - Floor plan drawings
 - Deferred maintenance schedule
 - Physical Assessment
 - Architectural walk through
 - Mechanical system overview
 - Electrical system overview
 - Final report
 - Assessment information
 - Recommended prioritization
 - Preliminary cost information
 - Updated maintenance sequence schedule
- o Community Assessment
 - Review public records of participating entities
 - Survey District staff as appropriate
 - Conversational interviews and information gathering
 - Summary report of development activity within District boundaries

Phase I Schedule

We anticipate the facility assessment work described above to begin in October of 2016 and be completed in January, 2017.

The Community Assessment work described above will also begin in October of 2016 and be completed on or around March 1, 2017.

Phase I Compensation

- o We propose to provide the assessment services described above on a lump sum basis:

Lump Sum Professional Service Fee - \$16,800 (sixteen thousand eight hundred dollars)

The above professional service fee does not include reimbursable expenses of mileage and printing.

Anticipated Leadership Staff

Chris Gibbs – Principal

Ron Olsen – Architectural Team Leader

Don Horkey – Mechanical Team Leader

Dangelo Gayle – Electrical Team Leader

DLR Group sincerely appreciates the opportunity to complete Facility and Community Assessment Phase services and look forward to a successful working relationship.

Please authorize DLR Group to proceed with the work defined above by signing below and returning this document to me.

Sincerely,
DLR Group, inc



Christopher Gibbs, AIA
Principal

Approved By: _____

Date: _____

Title: _____