

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A meeting of the White Bear Lake Area School Board was held on **Monday, April 9, 2018** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN 55110.

A. PROCEDURAL ITEMS

1. Chair Mullin called the meeting to order at 7:02 p.m.
2. Roll Call – Present: Fahey, Mullin, Newmaster, Wilson, Chapman (via computer)
Beloyed, Ellison (via computer)
Ex-Officio: Kazmierczak
Cabinet:
Student School Board Representative: Rensted (left at 8:32 p.m.)
3. Pledge of Allegiance
4. Wilson motioned and Newmaster seconded to approve the agenda as presented.
Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.
5. Beloyed moved and Fahey seconded to approve the consent agenda consisting of:
 - Approval of minutes of regular meeting of March 5 and work-study message of March 26;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Approve field trips; and
 - Passage of resolution to approve personnel issues to include:
 - **Resignation/Termination – Classified Staff**
Kirk Fleischman – Custodian, WBLAHS – North Campus
Employed by District 624 since 07/24/2017
Effective Date: 04/02/2018
Bethany Fliehler – Pupil Support Assistant, Otter Lake Elementary
Employed by District 624 since 09/05/2017
Effective Date: 06/07/2018
Lee Lor – Finance Specialist, District Center
Employed by District 624 since 03/02/2015
Effective Date: 03/13/2018
Pamela Marta – Pupil Support Assistant, Transition Education Center
Employed by District 624 since 09/02/2002
Effective Date: 03/28/2018
Thai Yang – Custodian, Sunrise Park Middle School
Employed by District 624 since 10/03/2012
Effective Date: 04/06/2018
 - **Resignation/Termination – Certified Staff**
Rachel Leafblad – Preschool Teacher, Normandy
Employed by District 624 since 09/12/2016
Effective Date: 05/25/2018
Sara Martin – Language Arts Teacher, WBLAHS – South Campus
Employed by District 624 since 08/22/2012
Effective Date: 03/02/2018
Maryjo Rhude – Special Education Teacher, Oneka Elementary
Employed by District 624 since 08/24/1998
Effective Date: 06/08/2018

Carissa Youngquist – Grade 4 Teacher, Willow Lane Elementary
Employed by District 624 since 08/24/2015
Effective Date: 06/08/2018

➤ **Retirement – Classified**

Virginia Arcand – Accounts Payable Clerk, District Center
Employed by District 624 since 12/28/1993
Effective Date: 05/31/2018

Susan Brookshaw – Satellite Manager, Birch Lake Elementary
Employed by District 624 since 09/24/2001
Effective Date: 03/30/2018

Richard Gamboni – Electrician, District Wide
Employed by District 624 since 03/21/2006
Effective Date: 03/30/2018

Constance Knowles – Nurse Paraprofessional, Birch Lake Elementary
Employed by District 624 since 10/09/2006
Effective Date: 06/29/2018

Deborah Rivard – Building Assistant, Willow Lane Elementary
Employed by District 624 since 08/27/1991
Effective Date: 06/08/2018

Catherine Scherman – Health Assistant, Willow Lane Elementary
Employed by District 624 since 10/25/1993
Effective Date: 06/08/2018

Mary Thoresen – Pupil Support Assistant, Otter Lake Elementary
Employed by District 624 since 08/26/1998
Effective Date: 08/26/2018

➤ **Retirement – Certified**

Kelly Barkve – Reach Teacher, WBLAHS – Hugo, Lincoln & Oneka Elementary
Employed by District 624 since 08/27/1990
Effective Date: 06/08/2018

Marie Dymit – Music Teacher, WBLAHS – North and South Campus
Employed by District 624 since 01/06/1986
Effective Date: 06/08/2018

Lori Mariani – Special Education Teacher, Central Middle School
Employed by District 624 since 09/26/1988
Effective Date: 06/08/2018

Janis Mcdaniels – Speech Language Pathologist, Normandy Park
Employed by District 624 since 02/24/1986
Effective Date: 06/08/2018

David Olson – Media Specialist, WBLAHS – South Campus
Employed by District 624 since 08/23/1999
Effective Date: 06/13/2018

Richard Samuelson – Social Studies Teacher, Central Middle School
Employed by District 624 since 08/21/1986
Effective Date: 06/15/2018

Connie Stirling – Media Specialist, Hugo, Oneka and Vadnais Heights Elementary
Employed by District 624 since 08/24/2000
Effective Date: 06/08/2018

Jean Thompson – Special Education Teacher, Sunrise Park Middle School
Employed by District 624 since 08/22/2002
Effective Date: 06/08/2018

➤ **Retirement – Professional**

Brian Leonard – Associate Principal, WBLAHS – South Campus
Change of Retirement Date, From 06/30/2018, To 07/31/2018

➤ **Full Time Leave Request – Certified Staff**

Danielle Frissora – 3rd Grade Teacher, Vadnais Heights Elementary
Employed by District 624 since 08/20/2014

Effective Date: 2018-2019 School Year

Lacey Schiele – 3rd Grade Teacher, Oneka Elementary

Employed by District 624 since 08/22/2012

Effective Date: 2018-2019 School Year

➤ **Part Time Leave Request – Certified Staff**

Pamela Brown – Language Arts Teacher, Central Middle School

Position .6 (Leave .4)

Effective Date: 2018-2019 School Year

Stephanie Tollison – School Psychologist, Sunrise Park Middle School

Position .8 (Leave .2)

Effective Date: 2018-2019 School Year

➤ **Change In Assignment – Classified Staff**

Suzanne Baker – Cook, Birch Lake Elementary

From Part-Time Cook to Satellite Manager

From 3.75 hrs. per day to 5.75 hrs. per day

Effective Date: 04/02/2018

Tabbitha Kissner – Cook, Central Middle School

From Part-Time Cook to Regular Part-Time Cook

From 3.75 hrs. per day to 5.5 hrs. per day

Effective Date: 02/12/2018

Maribeth Spreemen – Cook, WBLAH – North

From Part-Time Cook to Regular Part-Time Cook

From 3.75 hrs. per day to 5.75 hrs. per day

Effective Date: 02/14/2018

Tara Wilcox – Cook, Central Middle School

From Part-Time Cook to Assistant Head Cook

From 5.5 hrs. per day to 5.75 hrs. per day

Effective Date: 02/08/2018

➤ **Extra Assignment – Certified Staff**

Grace Kelley – .2 FTE ECSE Teacher, Birch Lake Elementary

MA, Step 4, \$3,700.61

Effective Date: 02/27/2018

➤ **New Personnel – Classified Staff**

Traci Donahoe – Menu Specialist, District Center

\$25.00/hr., 8.0 hrs. per day/ 52 days, \$10,400.00

Effective Date: 03/27/2018

Eduardo Garcia – Custodial, WBLAHS – North Campus

\$17.46/hr. + \$.25/hr. Shift Diff., 8.0 hrs. per day/ 80 days, \$11,334.39

Effective Date: 03/12/2018

Tera Kunze-Moore – Playground Supervisor and Behavior Mang. Asst.,
Matoska International

\$18.36/hr., 5.0 hrs. per day/ 58 days, \$5,324.40

Effective Date: 03/09/2018

Carla Mattson – Program Aide, Various Elementary Schools

\$12.53/hr., 4.75 hrs. per day/ 195 days, \$11,605.91

Effective Date: 10/02/2017

Danielle Mccarty –Regular Part Time Cook, WBLAHS – North Campus
\$14.79/per. hr., 5.75 hrs. per. day/ 54 days, \$4,592.29

Effective Date: 03/22 /2018

Cassandra Schwartz – Part Time Cook, Sunrise Park Middle School
\$14.79/per. hr., 3.5 hrs. per. day/ 48 days, \$2,484.72

Effective Date: 04/02/2018

Benjamin Smith – Part Time Cook, Central Middle School
\$14.79/per. hr., 3.75 hrs. per. day/ 57 days, \$3,161.36

Effective Date: 03/19 /2018

➤ **New Personnel – Certified Staff**

Jennifer Mcpherson – Speech Language Pathologist, Normandy Park
MA, Step 4, \$52,434.00

Effective Date: 2018-2019 School Year

Anna Schuman – School Psychologist, Willow Lane Elementary
MA+15, Step 7, \$59,376.00

Effective Date: 2018-2019 School Year

➤ **Long Term Substitute - Certified Staff**

Eugene Albrecht – Visual Arts Teacher, WBLAHS – North & South
Campus

BA+15, Step 9, \$16,470.92

Effective Date: 03/20/2018 through 06/08/2018

Mikayla Hensch – Language Arts Teacher, WBLAHS – North & South
Campus

BA, Step 1, \$10,043.41

Effective Date: 04/09/2018 through 06/08/2018

Karen Jerzak – .6 FTE American Sign Language Teacher, WBLAHS –
North Campus

MA, Step 13, \$11,771.06

Effective Date: 04/02/2018 through 06/08/2018

Karen Poppa – Social Studies Teacher, Central Middle School
MA+15, Step 13, \$23,990.60

Effective Date: 03/19/2018 through 06/08/2018

***Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson,
Chapman, Beloyed, Ellison. Motion carried.***

- B. PUBLIC FORUM** - There were six speakers. Christina Hayden spoke in support of the IB program at Matoska. Kate Peck spoke in support of the Middle School IB program. Ryan Vernosh spoke in support of the IB program. Ellie O'Brien spoke about the gender imbalance in the Gifted and Talented program at Lincoln Elementary. Gloria Nathanson spoke about ASL courses. Sadie Schrader spoke about replacing animal dissection with computer based learning tools.

C. INFORMATION ITEMS

1. Superintendent's Report - Before the meeting students who represented the district in state and national level contests were honored: Alpine State Qualifiers; Nordic State Qualifiers; Wrestling; Girls' Gymnastics; Geography Bee; and Scholastic Art Award recipients. The six finalists for the WBL Teach of the Year are Maggie Clark, Ben Kirkham, Cassie Knutson, Alli McCann, Mel Tlusty, and Melissa Wickert. The 2018 teacher of the year will be named on April 19 at 4:45 p.m. at South Campus Auditorium. Excellence Event is on April 25 at Jimmy's Conference and catering in Vadnais Heights. The Middle School Musical "Singin in the Rain" will take place on April 26, 27, 28. Tickets are available on the district

website. White Bear Lake Lion Bob Lundberg introduced student Nora Oslund the winner of the Peace Poster contest. Special education teacher and cross country assistant coach Sue Wurl was honored with a Breaking Barriers Award.

Student Report - Student council is organizing a charity week to benefit Angel Fund and H2O for Life. April 18 the annual Mr. Bear pageant will be held. The High School Band will be going to New York. April 6 students participated in the Spring Showdown competition. AP testing is the second week of May. The spring sports season has begun.

D. DISCUSSION ITEMS

1. Overview of Strategic Plan - Superintendent Dr. Kazmierczak provided an overview of the Strategic Plan finalized by the Planning Team Members on March 20, 2018. The Strategic Plan consists of twelve Belief statements, the Mission, five Parameters, six Objectives, and eight Strategies with accompanying Action Plans. Approximately 200 members were involved in the Action Teams and all components were developed by agreement not by a vote. A draft of the Action Plans for each Strategy was presented indicating its placement in Phase 1, Phase 2, or Phase 3 and Fiscal Notes. Thank you to North Campus Assistant Principal Angela Nelson the internal facilitator and all those involved. Upcoming sessions are the Mutual Commitments and Expectations on June 12/13, 2018 and Strategic Thinking and Site Planning on August 13 - 15, 2018. The strategic plan is available on the district website.
2. First Reading of School Board Policies:
 - a. Policy 516, Student Medication
 - b. Policy 530, Immunization Requirements
 - c. Policy 525, Violence PreventionThese policies will be on the May 14 board agenda for a second reading.

E. OPERATIONAL ITEMS

1. Wilson moved and Newmaster second to approve the Strategic Plan as recommended by the 30-member Strategic Planning team and administration. **Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.**
2. Beloyed moved and Fahey second to approve to renew our current agreement with WBCA for 2018-19 school year and implement strategic initiative: "We will provide expanding access to a broad range of opportunities for all students." This will allow time for the implementation of strategy #2, Specific Result #3: "Programming directly addresses state visual arts standards. Programming will directly reflect the state's K-5 Visual Arts Standards." Cost: Approximately \$85,200 (value of current contract with WBCA) **Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.**
3. Wilson moved and Chapman second to approve the probationary teacher non renewals. **Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.**

4. Beloyed moved and Newmaster seconded to approve the draft of the 2019-20 school calendar with the understanding that the complete calendar will be presented to the School Board at the December 10, 2018 meeting, and approve the adjustment to the 2018-19 calendar by moving the non-student contact day from March 8 to April 19, 2019. **Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.**
5. Newmaster moved and Wilson seconded to approve the two E3 Grants in the amount of \$7,500 from the White Bear Lake Area Educational Foundation. **Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.**
6. Wilson moved and Chapman seconded to accept the bid for the Central Middle School/North Campus tennis court project submitted by T. A. Schifsky in the amount of \$327,000. **Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.**
7. Fahey moved and Beloyed seconded to accept the bid for the Bellaire and Normandy Park Parking lots submitted by Peterson Companies in the amount of \$422,370. **Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.**
8. Wilson moved and Newmaster seconded to accept the bid for the North Campus Corridor Ceilings & Stair Rail Replacement 2018 submitted by Iyawe & Associates for the amount of \$297,000. **Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.**
9. Beloyed moved and Fahey seconded to approve the School Board policies:
 - a. Policy 410, Family & Medical Leave Policy
 - b. Policy 805, Waste Reduction & Recycling
 - c. Policy 806, Crisis Management Policyas recommended by the School Board Policy Committee and Cabinet. **Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.**
- *Closed Session for Preliminary Consideration of Allegations Against Employees
10. Wilson moved and Chapman seconded to move into closed session at 8:32 p.m. **Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.**

*This portion of the meeting will be closed as permitted by Minnesota Statute 13D.05, Subdivision 2(b). Subsequent to the closed session, the School Board will return to the open meeting to take action.

Chair Mullin reconvened the meeting at 8:40 p.m. Board members present: Fahey, Mullin, Newmaster, Wilson, Beloyed, Chapman (via computer), Ellison (via computer). Administrators: Cooper, Daniels Superintendent Kazmierczak and Attorney Waldspurger

Closed session adjourned at 9:36 p.m. and Chair Mullin reopened the meeting at 9:41 p.m.

Beloyed moved and Newmaster seconded to extend the time of the meeting for fifteen minutes. **Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.**

11. Wilson moved and Fahey seconded to accept the separation agreement reviewed in the closed session. **Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.**
12. Beloyed moved and Wilson seconded to approve the resolution reviewed in closed session. **Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.**

- F. **BOARD FORUM** - Newmaster reported that it is National Library Week and thanked retiring Media Specialists David Olson and Connie Stirling. Mullin thanked Mark Garrison and Jody Reber for their assistance in setting up access for Board members Chapman and Ellison who participated via computer.
- G. Wilson moved and Newmaster seconded to adjourn the meeting at 9:46 p.m. **Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.**

Submitted by clerk, Ellen Fahey