INDEPENDENT SCHOOL DISTRICT #624

SCHOOL BOARD MEETING PACKET

May 14, 2018

Independent School District No. 624

MISSION STATEMENT

The mission of the White Bear Lake Area School District, the community at the forefront of educational excellence, honoring our legacy and courageously building the future, is to ensure each student realizes their unique talents and abilities, and makes meaningful contributions with local and global impact through a vital system distinguished by:

- **Students who design and create their own future**
- **Diversity of people and ideas**
- **Safe, nurturing and inspiring environments**
- **Exceptional staff and families committed to student success**
- **Abundant and engaged community partners**

Approved by White Bear Lake Area School Board on April 9, 2018

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

To: Members of the School Board

From: Wayne A. Kazmierczak
Superintendent of Schools

Date: May 7, 2018

A student recognition will be held on Monday, May 14, 2017 at 6:30 p.m. in Community Room 112. The recognition will end prior to the start of the 7:00 p.m. Board meeting.

A meeting of the White Bear Lake Area School Board will be held on **Monday, May 14, 2018** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

AGENDA

A. PROCEDURAL ITEMS

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approve Agenda

5. Consent Agenda
   a) Approval of Minutes
   b) Payment of Invoices
   c) Correspondence
   d) Acceptance of Gifts
   e) Approve Field Trips
   f) Human Resources Items

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures for Public Forum.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those who wish to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district official at the meeting.
4. Questions may be asked on any topic, including those on the agenda.
5 School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting

could violate law or policy. Complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.

6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided a contact from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of school board meetings and the meeting process is available at each school board meeting.
8. Citizens may be asked to address the school board on a particular subject during the discussion of that item.
9. The School Board Chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

1. Recognize Student Liaisons to the School Board

2. Superintendent's Report

D. DISCUSSION ITEMS

1. White Bear Lake Area Schools Career Pathways Update

E. OPERATIONAL ITEMS

1. Action on Middle Years Program (MYP) Recommendation

2. Action on Matoska Primary Years Program (PYP) Recommendation

3. Action on School Board Policies:
    a. Policy 516, Student Medication
    b. Policy 530, Immunization Requirements
    c. Policy 525, Violence Prevention

F. BOARD FORUM

G. ADJOURNMENT

A. PROCEDURAL ITEMS

Consent Agenda Item A-5
May 14, 2018
School Board Meeting

AGENDA ITEM: **Consent Agenda**

MEETING DATE: **May 14, 2018**

SUGGESTED DISPOSITION: **Action Items**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

The Consent Agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

Consent Agenda

a) Approval of Minutes

b) Payment of Invoices

c) Correspondence

d) Acceptance of Gifts

e) Field Trip Request(s)

f) Human Resources Items

RECOMMENDATION:

BE IT RESOLVED by the School Board of Independent School District No. 624 that Consent Agenda items, A-5a through A-5f, be approved as written, and a copy of the agenda items is attached to the minutes.

Consent Agenda Item A-5(a)
May 14, 2018
School Board Meeting

AGENDA ITEM: **School Board Minutes**

MEETING DATE: **May 14, 2018**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Ellen Fahey, School Board Clerk**

BACKGROUND:

The School Board minutes from last month's meeting are being presented for approval by the School Board.

RECOMMENDATION: Approve minutes.

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A meeting of the White Bear Lake Area School Board was held on **Monday, April 9, 2018** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN 55110.

A. PROCEDURAL ITEMS

1. Chair Mullin called the meeting to order at 7:02 p.m.
2. Roll Call – Present: Fahey, Mullin, Newmaster, Wilson, Chapman (via computer) Beloyed, Ellison (via computer)
   Ex-Officio: Kazmierczak
   Cabinet:
   Student School Board Representative: Rensted (left at 8:32 p.m.)
3. Pledge of Allegiance
4. Wilson motioned and Newmaster seconded to approve the agenda as presented. ***Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.***
5. Beloyed moved and Fahey seconded to approve the consent agenda consisting of:
   - Approval of minutes of regular meeting of March 5 and work-study message of March 26;
   - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
   - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
   - Approve field trips; and
   - Passage of resolution to approve personnel issues to include:
     - **Resignation/Termination – Classified Staff**
       Kirk Fleischman – Custodian, WBLAHS – North Campus
       Employed by District 624 since 07/24/2017
       Effective Date: 04/02/2018
       Bethany Fliehler – Pupil Support Assistant, Otter Lake Elementary
       Employed by District 624 since 09/05/2017
       Effective Date: 06/07/2018
       Lee Lor – Finance Specialist, District Center
       Employed by District 624 since 03/02/2015
       Effective Date: 03/13/2018
       Pamela Marta – Pupil Support Assistant, Transition Education Center
       Employed by District 624 since 09/02/2002
       Effective Date: 03/28/2018
       Thai Yang – Custodian, Sunrise Park Middle School
       Employed by District 624 since 10/03/2012
       Effective Date: 04/06/2018
     - **Resignation/Termination – Certified Staff**
       Rachel Leafblad – Preschool Teacher, Normandy
       Employed by District 624 since 09/12/2016
       Effective Date: 05/25/2018
       Sara Martin – Language Arts Teacher, WBLAHS – South Campus
       Employed by District 624 since 08/22/2012
       Effective Date: 03/02/2018
       Maryjo Rhude – Special Education Teacher, Oneka Elementary
       Employed by District 624 since 08/24/1998
       Effective Date: 06/08/2018

Carissa Youngquist – Grade 4 Teacher, Willow Lane Elementary
Employed by District 624 since 08/24/2015
Effective Date: 06/08/2018

- **Retirment – Classified**

Virginia Arcand – Accounts Payable Clerk, District Center
Employed by District 624 since 12/28/1993
Effective Date: 05/31/2018
Susan Brookshaw – Satellite Manger, Birch Lake Elementary
Employed by District 624 since 09/24/2001
Effective Date: 03/30/2018
Richard Gamboni – Electrician, District Wide
Employed by District 624 since 03/21/2006
Effective Date: 03/30/2018
Constance Knowles – Nurse Paraprofessional, Birch Lake Elementary
Employed by District 624 since 10/09/2006
Effective Date: 06/29/2018
Deborah Rivard – Building Assistant, Willow Lane Elementary
Employed by District 624 since 08/27/1991
Effective Date: 06/08/2018
Catherine Scherman – Health Assistant, Willow Lane Elementary
Employed by District 624 since 10/25/1993
Effective Date: 06/08/2018
Mary Thoresen – Pupil Support Assistant, Otter Lake Elementary
Employed by District 624 since 08/26/1998
Effective Date: 08/26/2018

- **Retirment – Certified**

Kelly Barkve – Reach Teacher, WBLAHS – Hugo, Lincoln & Oneka Elementary
Employed by District 624 since 08/27/1990
Effective Date: 06/08/2018
Marie Dymit – Music Teacher, WBLAHS – North and South Campus
Employed by District 624 since 01/06/1986
Effective Date: 06/08/2018
Lori Mariani – Special Education Teacher, Central Middle School
Employed by District 624 since 09/26/1988
Effective Date: 06/08/2018
Janis Mcdaniels – Speech Language Pathologist, Normandy Park
Employed by District 624 since 02/24/1986
Effective Date: 06/08/2018
David Olson – Media Specialist, WBLAHS – South Campus
Employed by District 624 since 08/23/1999
Effective Date: 06/13/2018
Richard Samuelson – Social Studies Teacher, Central Middle School
Employed by District 624 since 08/21/1986
Effective Date: 06/15/2018
Connie Stirling – Media Specialist, Hugo, Oneka and Vadnais Heights Elementary
Employed by District 624 since 08/24/2000
Effective Date: 06/08/2018
Jean Thompson – Special Education Teacher, Sunrise Park Middle School
Employed by District 624 since 08/22/2002
Effective Date: 06/08/2018

- **Retirment – Professional**
  Brian Leonard – Associate Principal, WBLAHS – South Campus
  Change of Retirement Date, From 06/30/2018, To 07/31/2018
- **Full Time Leave Request – Certified Staff**
  Danielle Frissora – 3rd Grade Teacher, Vadnais Heights Elementary
  Employed by District 624 since 08/20/2014
  Effective Date: 2018-2019 School Year
  Lacey Schiele – 3rd Grade Teacher, Oneka Elementary
  Employed by District 624 since 08/22/2012
  Effective Date: 2018-2019 School Year
- **Part Time Leave Request – Certified Staff**
  Pamela Brown – Language Arts Teacher, Central Middle School
  Position .6 (Leave .4)
  Effective Date: 2018-2019 School Year
  Stephanie Tollison – School Psychologist, Sunrise Park Middle School
  Position .8 (Leave .2)
  Effective Date: 2018-2019 School Year
- **Change In Assignment – Classified Staff**
  Suzanne Baker – Cook, Birch Lake Elementary
  From Part-Time Cook to Satellite Manager
  From 3.75 hrs. per day to 5.75 hrs. per day
  Effective Date: 04/02/2018
  Tabbitha Kissner – Cook, Central Middle School
  From Part-Time Cook to Regular Part-Time Cook
  From 3.75 hrs. per day to 5.5 hrs. per day
  Effective Date: 02/12/2018
  Maribeth Spreemen – Cook, WBLAH – North
  From Part-Time Cook to Regular Part-Time Cook
  From 3.75 hrs. per day to 5.75 hrs. per day
  Effective Date: 02/14/2018
  Tara Wilcox – Cook, Central Middle School
  From Part-Time Cook to Assistant Head Cook
  From 5.5 hrs. per day to 5.75 hrs. per day
  Effective Date: 02/08/2018
- **Extra Assignment – Certified Staff**
  Grace Kelley – .2 FTE ECSE Teacher, Birch Lake Elementary
  MA, Step 4, $3,700.61
  Effective Date: 02/27/2018
- **New Personnel – Classified Staff**
  Traci Donahoe – Menu Specialist, District Center
  $25.00/hr., 8.0 hrs. per day/ 52 days, $10,400.00
  Effective Date: 03/27/2018
  Eduardo Garcia – Custodial, WBLAHS – North Campus
  $17.46/hr. + $.25/hr. Shift Diff., 8.0 hrs. per day/ 80 days, $11,334.39
  Effective Date: 03/12/2018
  Tera Kunze-Moore – Playground Supervisor and Behavior Mang. Asst., Matoska International
  $18.36/hr., 5.0 hrs. per day/ 58 days, $5,324.40
  Effective Date: 03/09/2018
  Carla Mattson – Program Aide, Various Elementary Schools
  $12.53/hr., 4.75 hrs. per day/ 195 days, $11,605.91
  Effective Date: 10/02/2017

Danielle Mccarty –Regular Part Time Cook, WBLAHS – North Campus
$14.79/per. hr., 5.75 hrs. per. day/ 54 days, $4,592.29
Effective Date: 03/22 /2018
Cassandra Schwartz – Part Time Cook, Sunrise Park Middle School
$14.79/per. hr., 3.5 hrs. per. day/ 48 days, $2,484.72
Effective Date: 04/02/2018
Benjamin Smith – Part Time Cook, Central Middle School
$14.79/per. hr., 3.75 hrs. per. day/ 57 days, $3,161.36
Effective Date: 03/19 /2018

- **New Personnel – Certified Staff**

Jennifer Mcpherson – Speech Language Pathologist, Normandy Park
MA, Step 4, $52,434.00
Effective Date: 2018-2019 School Year
Anna Schuman – School Psychologist, Willow Lane Elementary
MA+15, Step 7, $59,376.00
Effective Date: 2018-2019 School Year

- **Long Term Substitute - Certified Staff**

Eugene Albrecht – Visual Arts Teacher, WBLAHS – North & South Campus
BA+15, Step 9, $16,470.92
Effective Date: 03/20/2018 through 06/08/2018
Mikayla Hensch – Language Arts Teacher, WBLAHS – North & South Campus
BA, Step 1, $10,043.41
Effective Date: 04/09/2018 through 06/08/2018
Karen Jerzak – .6 FTE American Sign Language Teacher, WBLAHS – North Campus
MA, Step 13, $11,771.06
Effective Date: 04/02/2018 through 06/08/2018
Karen Poppa – Social Studies Teacher, Central Middle School
MA+15, Step 13, $23,990.60
Effective Date: 03/19/2018 through 06/08/2018
Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.

B. PUBLIC FORUM - There were six speakers. Christina Hayden spoke in support of the IB program at Matoska. Kate Peck spoke in support of the Middle School IB program. Ryan Vernosh spoke in support of the IB program. Ellie O'Brien spoke about the gender imbalance in the Gifted and Talented program at Lincoln Elementary. Gloria Nathanson spoke about ASL courses. Sadie Schrader spoke about replacing animal dissection with computer based learning tools.

C. INFORMATION ITEMS

1. Superintendent's Report - Before the meeting students who represented the district in state and national level contests were honored: Alpine State Qualifiers; Nordic State Qualifiers; Wrestling; Girls' Gymnastics; Geography Bee; and Scholastic Art Award recipients. The six finalists for the WBL Teach of the Year are Maggie Clark, Ben Kirkham, Cassie Knutson, Alli McCann, Mel Tlusty, and Melissa Wickert. The 2018 teacher of the year will be named on April 19 at 4:45 p.m. at South Campus Auditorium. Excellence Event is on April 25 at Jimmy's Conference and catering in Vadnais Heights. The Middle School Musical "Singin in the Rain" will take place on April 26, 27, 28. Tickets are available on the district

website. White Bear Lake Lion Bob Lundberg introduced student Nora Oslund the winner of the Peace Poster contest. Special education teacher and cross country assistant coach Sue Wurl was honored with a Breaking Barriers Award.

Student Report - Student council is organizing a charity week to benefit Angel Fund and H20 for Life. April 18 the annual Mr. Bear pageant will be held. The High School Band will be going to New York. April 6 students participated in the Spring Showdown competition. AP testing is the second week of May. The spring sports season has begun.

D. DISCUSSION ITEMS

1. Overview of Strategic Plan - Superintendent Dr. Kazmierczak provided an overview of the Strategic Plan finalized by the Planning Team Members on March 20, 2018. The Strategic Plan consists of twelve Belief statements, the Mission, five Parameters, six Objectives, and eight Strategies with accompanying Action Plans. Approximately 200 members were involved in the Action Teams and all components were developed by agreement not by a vote. A draft of the Action Plans for each Strategy was presented indicating its placement in Phase 1, Phase 2, or Phase 3 and Fiscal Notes. Thank you to North Campus Assistant Principal Angela Nelson the internal facilitator and all those involved. Upcoming sessions are the Mutual Commitments and Expectations on June 12/13, 2018 and Strategic Thinking and Site Planning on August 13 - 15, 2018. The strategic plan is available on the district website.

2. First Reading of School Board Policies:
   a. Policy 516, Student Medication
   b. Policy 530, Immunization Requirements
   c. Policy 525, Violence Prevention

   These policies will be on the May 14 board agenda for a second reading.

E. OPERATIONAL ITEMS

1. Wilson moved and Newmaster second to approve the Strategic Plan as recommended by the 30-member Strategic Planning team and administration. ***Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.***

2. Beloyed moved and Fahey second to approve to renew our current agreement with WBCA for 2018-19 school year and implement strategic initiative: "We will provide expanding access to a broad range of opportunities for all students." This will allow time for the implementation of strategy #2, Specific Result #3: "Programming directly addresses state visual arts standards. Programming will directly reflect the state's K-5 Visual Arts Standards." Cost: Approximately $85,200 (value of current contract with WBCA) ***Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.***

3. Wilson moved and Chapman second to approve the probationary teacher non renewals. *Resolution: WHEREAS, the above named teachers are probationary teachers in Independent School District No. 624. BE IT RESOLVED by the School Board of Independent School District No. 624, that pursuant to Minnesota*

Statutes 122A.40, subd. 5, the teaching contracts of the above named teachers, are probationary teachers in Independent School District No. 624, are hereby terminated at the close of the current 2017-2018 school year and are not renewed for the 2018-2019 school year. BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of the contract as provided by law, and that said notice shall be substantially the following form: Notice of Termination. ***Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.***

4. Beloyed moved and Newmaster second to approve the draft of the 2019-20 school calendar with the understanding that the complete calendar will be presented to the School Board at the December 10, 2018 meeting, and approve the adjustment to the 2018-19 calendar by moving the non-student contact day from March 8 to April 19, 2019. ***Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.***

5. Newmaster moved and Wilson seconded to approve the two E3 Grants in the amount of $7,500 from the White Bear Lake Area Educational Foundation. ***Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.***

6. Wilson moved and Chapman seconded to accept the bid for the Central Middle School/North Campus tennis court project submitted by T. A. Schifsky in the amount of $327,000. ***Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.***

7. Fahey moved and Beloyed seconded to accept the bid for the Bellaire and Normandy Park Parking lots submitted by Peterson Companies in the amount of $422,370. ***Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.***

8. Wilson moved and Newmaster seconded to accept the bid for the North Campus Corridor Ceilings & Stair Rail Replacement 2018 submitted by Iyawe & Associates for the amount of $297,000. ***Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.***

9. Beloyed moved and Fahey seconded to approve the School Board policies:
    a. Policy 410, Family & Medical Leave Policy;
    b. Policy 805, Waste Reduction & Recycling;
    c. Policy 806, Crisis Management Policy; and
    d. Eliminate Policy 803, Warning Systems and Emergency Plans, and Policy 804, Bob Threats because they are incorporated in Policy 806, Crisis Management Policy

    as recommended by the School Board Policy Committee and Cabinet. ***Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.***

*Closed Session for Preliminary Consideration of Allegations Against Employees

10. Wilson moved and Chapman seconded to move into closed session at 8:32 p.m. ***Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.***

*This portion of the meeting will be closed as permitted by Minnesota Statute 13D.05, Subdivision 2(b). Subsequent to the closed session, the School Board will return to the open meeting to take action.

Chair Mullin reconvened the meeting at 8:40 p.m. Board members present: Fahey, Mullin, Newmaster, Wilson, Beloyed, Chapman (via computer), Ellison (via computer). Administrators: Cooper, Daniels Superintendent Kazmierczak and Attorney Waldspurger

Closed session adjourned at 9:36 p.m. and Chair Mullin reopened the meeting at 9:41 p.m.

Beloyed moved and Newmaster seconded to extend the time of the meeting for fifteen minutes. ***Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.***

11. Wilson moved and Fahey seconded to accept the separation agreement reviewed in the closed session. ***Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.***

12. Beloyed moved and Wilson seconded to approve the resolution reviewed in closed session. ***Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.***

F. **BOARD FORUM -** Newmaster reported that it is National Library Week and thanked retiring Media Specialists David Olson and Connie Stirling. Mullin thanked Mark Garrison and Jody Reber for their assistance in setting up access for Board members Chapman and Ellison who participated via computer.

G. Wilson moved and Newmaster seconded to adjourn the meeting at 9:46 p.m. ***Roll call vote: ayes: Fahey, Mullin, Newmaster, Wilson, Chapman, Beloyed, Ellison. Motion carried.***

Submitted by clerk, Ellen Fahey

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A work study session of the White Bear Lake Area School Board was held on **Monday, April 23, 2018** at 5:30 p.m. in Community Room 112 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

1. Call to order - Mullin called the meeting to order at 5:31 p.m.
   Roll Call - Present: Beloyed, Chapman, Ellison, Fahey, Mullin, Newmaster, Wilson
   Student Representative: Rensted
   Ex-officio: Kazmierczak
   Cabinet: Cooper, Daniels, Garrison, Maurer, Paul, Vette, Wald

B. DISCUSSION ITEMS

1. **Career Pathways Update with Emphasis on Summer Opportunities -** Assistant Superintendent for Teaching and Learning Sara Paul, South campus principal Don Bosch, Career Navigator Jennifer Moore, and Executive Director of the Vadnais Height Economic Development Corporation Ling Becker reported on progress made in 2017-18 on the Construction, Manufacturing, Healthcare, and Information Technology Career Pathways. Summer opportunities include GenZ Connections, Health Partners Career Academy, Kids at Work, MN Trades Academy, Summer Camp Partnerships, Paid Internships, A+ Certification, and WBL Community Education Career Camp. The report is on the district website.

2. **Matoska IB Program Recommendation Update -** Assistant Superintendent of Teaching and Learning Sara Paul, Teaching and Learning Coordinator Jill Pearson, Professional Learning and Development Coordinator Ann Malwitz, and Principal John Leininger reported on the development of work plans for the recommendation to continue IB PYP programming at Matoska. The focus of the work plans is to: develop a sustainable financial model; pursue cost-sharing model with area IB schools for teacher training; develop a plan to better align PK-12 continuum of standards implementation while ensuring fidelity of PYP; identify effective processes and replicate implementation of best practices. The report is on the district website.

3. **Middle School Program Recommendation Update -** Assistant Superintendent of Teaching and Learning Sara Paul, Teaching and Learning Coordinator Jill Pearson, and Principals Christina Pierre and Tim Schochenmaier reported on the development of work plans for the recommendation to discontinue IB MYP programming at the middle schools. The focus of the work plans is to: continue implementation of best practices that are current strengths; strengthen implementation of some instructional practices; continue program improvement through participatory process; and begin addressing schedule complexities. The report is on the district website.

4. **Preliminary Discussion on comprehensive Facilities Planning -** Assistant Superintendent for Finance and Operations Tim Wald shared plans regarding comprehensive facilities planning. The report included the tasks that have been completed and the tasks in progress which include a demographic study by Teamworks International to consider future housing starts to be completed in early June, planning team selection, planning team interviews with potential facilitators/designers, safety enhancements at South Campus, Central, and ALC, and community engagement. The report is on the district website.

C **ADJOURNMENT** - Wilson moved and Mullin seconded to adjourn at 7:24 p.m. ***Voice vote: all ayes. Motion carried.***

Submitted by: Ellen Fahey, Clerk

Consent Agenda Item A-5(b)
May 14, 2018
School Board Meeting

AGENDA ITEM:	**Monthly Check Registers**
MEETING DATE:	**May 14, 2018**
SUGGESTED DISPOSITION:	**Action Item**
CONTACT PERSON(S):	**Tim Wald, Assistant Superintendent of Finance and Operations** **Tom Wieczorek, Director of Finance**

BACKGROUND:

Enclosed in this packet are the monthly check registers for the previous period.

RECOMMENDATION:

Administration recommends that the Board approve the payments itemized in the check registers.

White Bear Lake Area Schools
Electronic Transers - April

		4/13/2018	4/30/2018
Direct Deposit	514420-515948	1,928,209.94	
Direct Deposit	515949-519008		1,894,183.31

Check Nbr	Vendor Name	Check Date	Check Amount
9990448	AIG	03/31/2018	6,488.95
9990449	AMERICAN FUNDS	03/31/2018	84,992.47
9990450	AMERICAN UNITED LIFE	03/31/2018	91,382.49
9990451	AMERIPRISE FINANCIAL SERVICES	03/31/2018	13,723.16
9990452	AXA EQUITABLE	03/31/2018	31,315.10
9990453	EDUCATION MN ESI BILLING TRUST	03/31/2018	34,578.37
9990454	Vendor Continued Check	03/31/2018	0.00
9990455	Vendor Continued Check	03/31/2018	0.00
9990456	Vendor Continued Check	03/31/2018	0.00
9990457	Vendor Continued Check	03/31/2018	0.00
9990458	INTERNAL REVENUE SERVICE	03/31/2018	695,579.01
9990459	METROPOLITAN LIFE	03/31/2018	2,432.39
9990460	MN DEPT OF HUMAN SERVICES	03/31/2018	1,504.50
9990461	MN DEPT OF REVENUE	03/31/2018	117,115.72
9990462	MN REVENUE	03/31/2018	1,151.12
9990463	MN STATE RETIREMENT	03/31/2018	6,381.25
9990464	Vendor Continued Check	03/31/2018	0.00
9990465	PUBLIC EMP RETIREMENT ASSOC	03/31/2018	130,080.85
9990466	TEACHERS RETIREMENT ASSOC	03/31/2018	336,959.06
9990467	VANGUARD SMALL BUSINESS SERVIC	03/31/2018	27,403.47
9990468	WHITE BEAR LAKE TEACHERS ASSOC	03/31/2018	40,785.91

21 Computer Check(s) For a Total of 1,621,873.82

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	21	Computer	Checks For a Total of	1,621,873.82
Total For	21	Manual, Wire Tran, ACH & Computer Checks		1,621,873.82
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,621,873.82

Check Nbr	Vendor Name	Check Date	Check Amount
92510	AMAZON	04/05/2018	949.70
92511	AMAZON	04/05/2018	85.30
92512	AMAZON	04/05/2018	406.03
92513	AMAZON	04/05/2018	1,227.09
92514	AMAZON	04/05/2018	2,764.81
92515	DISCOUNT SCHOOL SUPPLY	04/05/2018	503.99
92516	SAM'S CLUB/SYNCHRONY BANK	04/05/2018	552.23
92517	SAM'S CLUB/SYNCHRONY BANK	04/05/2018	546.69
92518	SAM'S CLUB/SYNCHRONY BANK	04/05/2018	82.00
92519	SAM'S CLUB/SYNCHRONY BANK	04/05/2018	51.00

10 Computer Check(s) For a Total of 7,168.84

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	10	Computer	Checks For a Total of	7,168.84
Total For	10	Manual, Wire Tran, ACH & Computer Checks		7,168.84
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	7,168.84

Check Nbr	Vendor Name	Check Date	Check Amount
92520	US POSTAL SERVICE	04/06/2018	6,000.00
1	Computer Check(s) For a Total of		6,000.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	6,000.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		6,000.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	6,000.00

Check Nbr	Vendor Name	Check Date	Check Amount
92521	H2OK SOLUTIONS	04/10/2018	3,255.00
1	Computer Check(s) For a Total of		3,255.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	3,255.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		3,255.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	3,255.00

Check Nbr	Vendor Name	Check Date	Check Amount
171800913	ACCIARI, NICOLE E	04/10/2018	328.81
171800914	ANDERSON, JON C	04/10/2018	348.90
171800915	BARKLEY, DANIELLE M	04/10/2018	327.98
171800916	BATENHORST, LYNSEY K	04/10/2018	323.73
171800917	BECK, SUEANN K	04/10/2018	210.20
171800918	BERNIER, CARYN S	04/10/2018	132.17
171800919	BERNSTEIN, NANCY J	04/10/2018	94.85
171800920	BONCHER, CHERYL R	04/10/2018	600.99
171800921	CANNIFF, AMY E	04/10/2018	385.63
171800922	CARLINSCHAUER, KYLE LEE	04/10/2018	261.01
171800923	CARNEY, AMY S	04/10/2018	74.89
171800924	COOK, TRACY A	04/10/2018	659.26
171800925	DELMEDICO, MOLLY SUSAN	04/10/2018	79.00
171800926	DERBY, SARA A	04/10/2018	119.72
171800927	DYMIT, MARIE S	04/10/2018	68.67
171800928	ENGSTRAN, PAUL A	04/10/2018	65.00
171800929	ERHARDT, JACLYN A	04/10/2018	18.75
171800930	FINK, AVIS A	04/10/2018	325.55
171800931	GRANT, SHANNON	04/10/2018	120.00
171800932	GRAY, DONALD E	04/10/2018	164.77
171800933	GRIEBENOW, BRIAN N	04/10/2018	144.98
171800934	HIGGINS, SHEILA J	04/10/2018	47.98
171800935	HOLMAN, ADAM M	04/10/2018	103.34
171800936	KLIER, BECKY L	04/10/2018	115.00
171800937	KNOPS, ROXANNE	04/10/2018	38.70
171800938	KOLODNY, ADRIANA C	04/10/2018	175.00
171800939	LACASSE, KIM S	04/10/2018	313.26
171800940	LANE, JOSHUA L	04/10/2018	1,068.36
171800941	LANIGAN, CHERYL D	04/10/2018	80.49
171800942	LARSON, BRITA A	04/10/2018	72.49
171800943	LAVALLEY, NICOLE R	04/10/2018	393.53
171800944	LEMIEUX, TAMARA M	04/10/2018	395.00
171800945	LI, MICHELLE	04/10/2018	485.69
171800946	LOCKWOOD, KEITH H	04/10/2018	80.00
171800947	MAURER, TIMOTHY J	04/10/2018	848.47
171800948	MCPHERSON, KIRSTEN M	04/10/2018	404.00
171800949	MUSTAR, ELISABETH J	04/10/2018	229.50
171800950	NICKELS, JOLEEN A	04/10/2018	81.36
171800951	OSWALD, NICOLE M	04/10/2018	230.15
171800952	PUJOLS, JUAN	04/10/2018	195.00
171800953	RATLIFF, GERALD	04/10/2018	26.71
171800954	RUANE, ANDREA C	04/10/2018	53.41
171800955	SAMPOANG, DESSERAY R	04/10/2018	461.45
171800956	SCHOUVIELLER, LORI J	04/10/2018	206.48
171800957	SVIR, SARA A	04/10/2018	851.44
171800958	TREICHEL, SHANNON B	04/10/2018	27.96
171800959	TUTTLE, JANE E P	04/10/2018	320.27
171800960	VAN ARRAGON, JANEL L	04/10/2018	171.67
171800961	VILLWOCK, ROBIN S	04/10/2018	268.50
171800962	WASKOW, CAROLINE E	04/10/2018	200.00

Check Nbr	Vendor Name	Check Date	Check Amount
171800963	Vendor Continued Check	04/10/2018	0.00
171800964	WATTERS, LAURA J	04/10/2018	450.60

52 ACH Check(s) For a Total of 13,250.67

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	52	ACH	Checks For a Total of	13,250.67
	0	Computer	Checks For a Total of	0.00
Total For	52	Manual, Wire Tran, ACH & Computer Checks		13,250.67
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	13,250.67

Check Nbr	Vendor Name	Check Date	Check Amount
92522	A M LEONARD INC	04/13/2018	1,393.90
92523	A-1 HYDRAULIC SALES & SERVICE	04/13/2018	83.75
92524	ABDO SPOTLIGHT MAGIC WAGON	04/13/2018	208.45
92525	ACCLAIM SERVICES INC	04/13/2018	872.00
92526	Vendor Continued Check	04/13/2018	0.00
92527	AGROPUR INC	04/13/2018	12,373.91
92528	AKURATE SOLUTIONS	04/13/2018	405.25
92529	ALL FOR KIDZ	04/13/2018	1,807.00
92530	ALLSTREAM	04/13/2018	3,930.67
92531	AMAZON	04/13/2018	1,213.09
92532	AMDI	04/13/2018	269.47
92533	AMERICAN MESSAGING	04/13/2018	21.61
92534	AMERICAN TIME & SIGNAL CO	04/13/2018	2,353.57
92535	AMERIPRIDE SERVICES	04/13/2018	1,166.83
92536	ANDERSON-JOHNSON ASSOC INC	04/13/2018	4,808.86
92537	ARAMARK REFRESHMENT SERVICES	04/13/2018	110.17
92538	BALTZER, REBECCA ANNE	04/13/2018	5.99
92539	BAN-KOE SYSTEMS INC	04/13/2018	1,076.47
92540	BATTERIES PLUS BULBS	04/13/2018	113.93
92541	BEHLOW, DAVID	04/13/2018	269.27
92542	BENDER, CARMEN	04/13/2018	80.00
92543	BLAESING, THEODORE S	04/13/2018	3,764.80
92544	BLICK ART MATERIALS	04/13/2018	604.17
92545	BLUE TARP FINANCIAL INC	04/13/2018	163.95
92546	BOXMAN	04/13/2018	263.10
92547	BREAKMARK	04/13/2018	3,660.00
92548	BREMER BANK	04/13/2018	953.08
92549	BSN SPORTS	04/13/2018	4,025.00
92550	CALBRIETH, MICHAEL SCOTT	04/13/2018	7.50
92551	CAP ELECTRIC INC	04/13/2018	1,791.07
92552	CDW GOVERNMENT INC	04/13/2018	550.76
92553	CENGAGE LEARNING	04/13/2018	638.00
92554	CESSNA, KASMYNN JEAN	04/13/2018	192.75
92555	CHARLES, JEREMY	04/13/2018	70.00
92556	THE CHILDREN'S THEATRE COMPANY	04/13/2018	625.00
92557	CINTAS CORP #470	04/13/2018	1,209.54
92558	COMO PARK ZOO AND CONSERVATORY	04/13/2018	250.00
92559	Vendor Continued Check	04/13/2018	0.00
92560	CONNEY SAFETY	04/13/2018	569.39
92561	Vendor Continued Check	04/13/2018	0.00
92562	CORNERSTONE OCCUPATIONAL	04/13/2018	330.00
92563	CUSTOM EDUCATION SOLUTIONS INC	04/13/2018	811.17
92564	DALCO CORPORATION	04/13/2018	19,703.56
92565	DECKER INC	04/13/2018	355.60
92566	DELL MARKETING LP	04/13/2018	11,550.00
92567	DEY DISTRIBUTING	04/13/2018	37.36
92568	DISCOUNT SCHOOL SUPPLY	04/13/2018	483.37
92569	DIVERSIFIED SNACK DISTRIBUTION	04/13/2018	2,429.54
92570	DOMINOS PIZZA	04/13/2018	524.44
92571	EAST RIDGE HIGH SCHOOL	04/13/2018	336.00

Check Nbr	Vendor Name	Check Date	Check Amount
92572	ECKROTH MUSIC	04/13/2018	161.60
92573	ED'S TROPHIES INC	04/13/2018	281.00
92574	EDINA ULTIMATE	04/13/2018	150.00
92575	EDMENTUM	04/13/2018	962.50
92576	ENGINEER SUPPLY	04/13/2018	429.00
92577	EQUITY ALLIANCE MN	04/13/2018	2,876.93
92578	EYE MED	04/13/2018	1,440.11
92579	F&N OPERATIONS LLC	04/13/2018	1,140.87
92580	FAIRCLOUGH, KARI L	04/13/2018	1,080.00
92581	Vendor Continued Check	04/13/2018	0.00
92582	FASTENAL COMPANY	04/13/2018	430.04
92583	FASTENATION INC	04/13/2018	81.00
92584	FEDEX	04/13/2018	15.26
92585	FIRST STUDENT INC	04/13/2018	257,683.28
92586	FOREIGN CANDY COMPANY INC	04/13/2018	132.19
92587	FOSS, ROXANNE	04/13/2018	82.96
92588	FRATTALONES HARDWARE STORES	04/13/2018	771.87
92589	FRESHWATER SOCIETY	04/13/2018	188.58
92590	GALLAGHERS NORTHWESTERN TIRE C	04/13/2018	570.63
92591	GENERAL PARTS LLC	04/13/2018	19.56
92592	GOEKE MEMORIAL	04/13/2018	550.00
92593	THE GOOD ACRE	04/13/2018	406.25
92594	GOODSOURCE SOLUTIONS	04/13/2018	2,239.44
92595	GRAINGER	04/13/2018	3,319.29
92596	GRANDMA'S BAKERY INC	04/13/2018	83.76
92597	GRAUPE, JULIE MARIE	04/13/2018	5.99
92598	GUETZKOW, LISA ANN	04/13/2018	237.54
92599	H2O FOR LIFE	04/13/2018	209.22
92600	HALLBERG ENGINEERING INC	04/13/2018	2,675.00
92601	HALO TRANSPORTATION	04/13/2018	11,547.50
92602	HAMER, NICOLE	04/13/2018	16.95
92603	HANSON, PAUL	04/13/2018	100.00
92604	HELLEN, ROBERT	04/13/2018	88.00
92605	HENSIEN, BRIAN	04/13/2018	165.00
92606	HIAWATHA HOMECARE	04/13/2018	1,064.00
92607	HOUSE OF PRINT	04/13/2018	12,432.84
92608	Vendor Continued Check	04/13/2018	0.00
92609	Vendor Continued Check	04/13/2018	0.00
92610	Vendor Continued Check	04/13/2018	0.00
92611	Vendor Continued Check	04/13/2018	0.00
92612	Vendor Continued Check	04/13/2018	0.00
92613	IFD	04/13/2018	191,208.19
92614	ISD #8492 NEW DOMINION SCHOOL	04/13/2018	3,247.04
92615	JACKI BRICKMAN INC	04/13/2018	700.00
92616	JAYTECH INC	04/13/2018	268.62
92617	JOHNSON, GARY	04/13/2018	100.00
92618	JOHNSON CONTROLS INC	04/13/2018	3,640.00
92619	JW PEPPER & SON INC	04/13/2018	102.24
92620	KATH FUEL OIL SERVICE CO	04/13/2018	18,784.91
92621	KEYSTONE INTERPRETING SOLUTION	04/13/2018	368.50

Check Nbr	Vendor Name	Check Date	Check Amount
92622	KIMBALL MIDWEST	04/13/2018	416.52
92623	Vendor Continued Check	04/13/2018	0.00
92624	KRAFT CONTRACTING & MECHANICAL	04/13/2018	12,429.99
92625	LAKE AREA FLOORING	04/13/2018	1,045.68
92626	LAKESHORE LEARNING MATERIALS	04/13/2018	657.52
92627	LAKEVIEW ELECTRICAL SERVICES	04/13/2018	1,340.00
92628	LIBERTY CLASSICAL ACADEMY	04/13/2018	3,130.00
92629	LIBRARY STORE INC	04/13/2018	147.21
92630	L T G POWER EQUIPMENT	04/13/2018	104.80
92631	MARIER, MARYJANE C	04/13/2018	224.71
92632	MARKET DISTRIBUTING	04/13/2018	808.20
92633	MCDONOUGH'S WATERJETTING AND	04/13/2018	1,573.00
92634	MEDICARE PREMIUM COLLECTION CT	04/13/2018	1,006.80
92635	MEHLHORN, CODY	04/13/2018	467.00
92636	METRO DEAF SCHOOL	04/13/2018	5,897.85
92637	MID CITY SERVICES - INDUSTRIAL	04/13/2018	2,013.75
92638	MIDAMERICA ADMIN & RETIREMENT	04/13/2018	26.25
92639	MN DEPT OF LABOR & INDUSTRY	04/13/2018	400.00
92640	MN ELEVATOR INC	04/13/2018	307.75
92641	MN EQUIPMENT	04/13/2018	2,338.54
92642	MN HISTORICAL SOCIETY	04/13/2018	650.00
92643	MN POLLUTION CONTROL AGENCY	04/13/2018	243.53
92644	MN STATE COLLEGES & UNIV	04/13/2018	450.00
92645	MN SWORD PLAY	04/13/2018	900.00
92646	MN ZOO	04/13/2018	650.00
92647	MY MEDICAL CLINIC	04/13/2018	410.00
92648	NACHAIRAT, PAVEENA	04/13/2018	3.99
92649	NAGEL MA, JESSICA	04/13/2018	187.50
92650	NAVARO, RACHEL	04/13/2018	57.22
92651	NCPERS MINNESOTA	04/13/2018	160.00
92652	NCS PEARSON INC	04/13/2018	354.95
92653	NICKELODEON UNIVERSE	04/13/2018	522.00
92654	NIENHUIS MONTESSORI USA INC	04/13/2018	54.50
92655	NORCENTRONIX DISTRIBUTING	04/13/2018	199.00
92656	NORD, BONNIE	04/13/2018	143.45
92657	NORTH STAR BANK	04/13/2018	7,650.00
92658	NORTH SUBURBAN TOWING	04/13/2018	1,025.00
92659	NORTHBOUND CREATIVE	04/13/2018	2,157.00
92660	NORTHEAST METRO INTERMEDIATE D	04/13/2018	48,865.74
92661	NORTHERN DOOR COMPANY	04/13/2018	533.55
92662	ON SITE SANITATION INC	04/13/2018	587.43
92663	ORDWAY CENTER FOR PERFORMING	04/13/2018	2,740.00
92664	OXYGEN SERVICE CO INC	04/13/2018	11.78
92665	PARZYCK, REBECCA	04/13/2018	59.88
92666	PERFECTION LEARNING CORP	04/13/2018	23.55
92667	PETERSON BROS ROOFING & CONST	04/13/2018	932.02
92668	PLAYBILL INC	04/13/2018	665.00
92669	PRAXAIR DISTRIBUTION INC	04/13/2018	27.25
92670	PREMIUM WATERS INC	04/13/2018	3.99
92671	PRESS PUBLICATIONS	04/13/2018	276.08

Check Nbr	Vendor Name	Check Date	Check Amount
92672	PROFESSIONAL WIRELESS COMM	04/13/2018	6,810.00
92673	PUSH PEDAL PULL	04/13/2018	340.00
92674	Vendor Continued Check	04/13/2018	0.00
92675	Vendor Continued Check	04/13/2018	0.00
92676	RAMSEY COUNTY	04/13/2018	13,957.12
92677	READ NATURALLY INC	04/13/2018	308.66
92678	REBYL SPORTS INC	04/13/2018	390.00
92679	RED BALLOON BOOKSHOP	04/13/2018	203.85
92680	REHBEIN TRANSIT CO INC	04/13/2018	12,160.00
92681	REHBEIN TRANSIT CO	04/13/2018	450.00
92682	THE RETROFIT COMPANIES INC	04/13/2018	1,929.01
92683	SAF ENTERPRISES LLC	04/13/2018	168.97
92684	SAFEWAY DRIVING SCHOOL	04/13/2018	9,450.00
92685	SAM'S CLUB/SYNCHRONY BANK	04/13/2018	1,486.10
92686	SAM'S CLUB/SYNCHRONY BANK	04/13/2018	470.79
92687	SCHMITT MUSIC COMPANY	04/13/2018	169.00
92688	SCHOOL OUTLET	04/13/2018	292.20
92689	SHIFFLER EQUIPMENT SALES INC	04/13/2018	193.35
92690	SHRED-IT USA - MINNEAPOLIS	04/13/2018	193.80
92691	SKOGEN, REBECCA	04/13/2018	250.00
92692	SCHOOL NUTRITION ASSOC (SNA)	04/13/2018	185.00
92693	STANEK, BRYAN JOSEPH	04/13/2018	10.79
92694	STAR TRIBUNE NIE	04/13/2018	95.00
92695	STATE SUPPLY CO	04/13/2018	2,590.00
92696	STOREY, JESSIE ANN	04/13/2018	87.23
92697	SUEDBECK, JENNIFER	04/13/2018	1,717.00
92698	SUMMIT COMPANIES	04/13/2018	1,565.34
92699	SURPLUS SERVICES	04/13/2018	86.50
92700	SYNCHRONY BANK	04/13/2018	145.72
92701	TEAMWORKS INTERNATIONAL INC	04/13/2018	7,000.00
92702	TECHTRON ENGINEERING	04/13/2018	414.56
92703	TERMINAL SUPPLY CO	04/13/2018	119.40
92704	THEATRICAL RIGHTS, WORLDWIDE	04/13/2018	3,650.00
92705	THYSSENKRUPP ELEVATOR CORP	04/13/2018	769.32
92706	TOBII DYNAVOX	04/13/2018	65.00
92707	TOWN LIFE	04/13/2018	1,215.00
92708	TRADE PRESS INC	04/13/2018	5,608.09
92709	TRI-STATE BOBCAT	04/13/2018	211.35
92710	TRIO SUPPLY COMPANY	04/13/2018	7,102.34
92711	TSBL DISTRIBUTING	04/13/2018	314.50
92712	TRANSPORTATION SUPPLIES INC	04/13/2018	102.26
92713	TURFWERKS INC	04/13/2018	161.60
92714	TWIN CITY HARDWARE	04/13/2018	632.32
92715	TWIN CITY TRANSPORTATION INC	04/13/2018	92,751.39
92716	UNIVERSITY OF MINNESOTA	04/13/2018	4,060.00
92717	UNIVERSAL ATHLETIC	04/13/2018	853.75
92718	THE UPS STORE #3299	04/13/2018	239.16
92719	US FOODS CULINARY EQUIP & SUPP	04/13/2018	438.05
92720	CITY OF VADNAIS HEIGHTS	04/13/2018	2,080.69
92721	VADNAIS HEIGHTS ECONOMIC DEV C	04/13/2018	250.00

Check Nbr	Vendor Name	Check Date	Check Amount
92722	VIKING ELECTRIC SUPPLY	04/13/2018	5,630.22
92723	WHITE BEAR CENTER FOR THE ARTS	04/13/2018	10,000.00
92724	WHITE BEAR FLORAL SHOP	04/13/2018	124.06
92725	WHITE BEAR LOCKSMITH INC	04/13/2018	10.00
92726	WHITE BEAR LAKE (CITY OF)	04/13/2018	4,026.76
92727	WHITCOMBS ARCHERY	04/13/2018	400.00
92728	WINDSTREAM	04/13/2018	2,063.18
92729	WINNICK SUPPLY	04/13/2018	130.45
92730	WOODCOCK, DENISE	04/13/2018	42.48
92731	THE WORKS	04/13/2018	670.00
92732	WORLD BOOK INC	04/13/2018	98.10
92733	WORLD'S FINEST CHOCOLATE INC	04/13/2018	6,095.00
92734	WRITEYBOARD	04/13/2018	110.89
92735	YOUTH ENRICHMENT LEAGUE	04/13/2018	2,794.00

214 Computer Check(s) For a Total of 931,340.33

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	214	Computer	Checks For a Total of	931,340.33
Total For	214	Manual, Wire Tran, ACH & Computer Checks		931,340.33
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	931,340.33

Check Nbr	Vendor Name	Check Date	Check Amount
92736	GROUP TRAVEL PLANNERS	04/18/2018	5,684.88
1	Computer Check(s) For a Total of		5,684.88

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
1	Computer	Checks For a Total of	5,684.88
Total For 1	Manual, Wire Tran, ACH & Computer Checks		5,684.88
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	5,684.88

Check Nbr	Vendor Name	Check Date	Check Amount
9990469	AIG	04/15/2018	6,488.95
9990470	AMERICAN FUNDS	04/15/2018	85,987.58
9990471	AMERICAN UNITED LIFE	04/15/2018	89,094.26
9990472	AMERIPRISE FINANCIAL SERVICES	04/15/2018	13,481.93
9990473	AXA EQUITABLE	04/15/2018	31,106.30
9990474	EDUCATION MN ESI BILLING TRUST	04/15/2018	34,626.32
9990475	Vendor Continued Check	04/15/2018	0.00
9990476	Vendor Continued Check	04/15/2018	0.00
9990477	Vendor Continued Check	04/15/2018	0.00
9990478	Vendor Continued Check	04/15/2018	0.00
9990479	Vendor Continued Check	04/15/2018	0.00
9990480	Vendor Continued Check	04/15/2018	0.00
9990481	INTERNAL REVENUE SERVICE	04/15/2018	682,272.11
9990482	METROPOLITAN LIFE	04/15/2018	2,432.39
9990483	MN DEPT OF HUMAN SERVICES	04/15/2018	1,504.50
9990484	Vendor Continued Check	04/15/2018	0.00
9990485	MN DEPT OF REVENUE	04/15/2018	114,408.37
9990486	MN REVENUE	04/15/2018	1,107.85
9990487	MN STATE RETIREMENT	04/15/2018	6,192.11
9990488	Vendor Continued Check	04/15/2018	0.00
9990489	Vendor Continued Check	04/15/2018	0.00
9990490	PUBLIC EMP RETIREMENT ASSOC	04/15/2018	121,865.57
9990491	Vendor Continued Check	04/15/2018	0.00
9990492	TEACHERS RETIREMENT ASSOC	04/15/2018	338,805.42
9990493	VANGUARD SMALL BUSINESS SERVIC	04/15/2018	28,397.79
9990494	WHITE BEAR LAKE TEACHERS ASSOC	04/15/2018	40,721.25

26 Computer Check(s) For a Total of 1,598,492.70

	0	Manual	Checks For a Total of	0.00
	0	COMPUTER	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	26	WIRE	Checks For a Total of	1,598,492.70
Total For	26	Manual, Wire Tran, ACH & Computer Checks		1,598,492.70
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,598,492.70

Check Nbr	Vendor Name	Check Date	Check Amount
171800965	BATTERMAN, ANGELA N	04/24/2018	93.74
171800966	BIANCO, ANGELA L	04/24/2018	55.00
171800967	BLODGETT, TRACY S	04/24/2018	72.00
171800968	BOOSALIS, ELIZABETH M	04/24/2018	110.18
171800969	BOOTH, KARLA J	04/24/2018	272.82
171800970	BRISTOL, RYAN MARIE	04/24/2018	30.00
171800971	CLARK, RYAN D	04/24/2018	843.41
171800972	DAHLEM, TERESA	04/24/2018	651.96
171800973	DALLY, PENNY WONG	04/24/2018	458.52
171800974	DEEN, DENISE T	04/24/2018	385.32
171800975	DRAEGER, DEBORAH M	04/24/2018	145.00
171800976	FORESTELL, SARAH T	04/24/2018	49.95
171800977	FOX, FRANCINE H	04/24/2018	37.06
171800978	FULTON, SHANNON S	04/24/2018	55.00
171800979	GALYON, AMY R	04/24/2018	162.41
171800980	GARCIA ANDERSON, ODELIS M	04/24/2018	780.05
171800981	GESKE, KATRINA J	04/24/2018	83.96
171800982	GUTHRIE, ASHLEY M	04/24/2018	200.27
171800983	HARDING, KARLA J	04/24/2018	40.00
171800984	HOLLY, TRACY L	04/24/2018	88.29
171800985	HORAZDOVSKY, LEILA JOANNE	04/24/2018	385.68
171800986	HURT, JON-MYCHAL B	04/24/2018	30.29
171800987	KANCANS, ANDREW V	04/24/2018	47.94
171800988	KAZAK, PAIGE R	04/24/2018	35.00
171800989	KENTFIELD, KELLY S	04/24/2018	46.60
171800990	KERBAGE, STEPHANIE A	04/24/2018	60.00
171800991	LAMWERS, LINDSAY M	04/24/2018	122.29
171800992	LANIGAN, CHERYL D	04/24/2018	195.00
171800993	LARSON, ALYSSA B	04/24/2018	529.89
171800994	LARSON, TIMOTHY J	04/24/2018	164.02
171800995	LEININGER, JOHN M	04/24/2018	95.95
171800996	LEONARD, RITA M	04/24/2018	77.00
171800997	LI, MICHELLE	04/24/2018	221.03
171800998	LOCKWOOD, KEITH H	04/24/2018	43.60
171800999	MALONE, FRANK	04/24/2018	384.36
171801000	MALONEY, JESSE E	04/24/2018	62.96
171801001	MARSH, KATHERINE M	04/24/2018	120.00
171801002	MARTINSON, KARA S	04/24/2018	251.86
171801003	MCCONKIE, EILEEN T	04/24/2018	18.26
171801004	MENGEL, MARY H	04/24/2018	215.00
171801005	MISGEN, MARK A	04/24/2018	782.97
171801006	MOORE, JENNIFER RAE	04/24/2018	131.07
171801007	MOSSER, LORI JEAN	04/24/2018	35.00
171801008	NEWMASTER, MARGARET A	04/24/2018	1,231.61
171801009	NGUYEN, HUONG TK	04/24/2018	29.43
171801010	NIKKEL, DIANE L	04/24/2018	18.73
171801011	OKLOBZIJA, LUANNE P	04/24/2018	550.00
171801012	OLSON, DAVID J	04/24/2018	139.30
171801013	ORTHAUS, SARA L	04/24/2018	207.72
171801014	OUREN, LISA M	04/24/2018	260.00

Check Nbr	Vendor Name	Check Date	Check Amount
171801015	PELOQUIN, BRIAN FRANCIS	04/24/2018	660.25
171801016	PETERSEN, JILL M	04/24/2018	175.19
171801017	ROSSBACH, PATRICIA E	04/24/2018	38.00
171801018	RYAN, CANDACE MAY	04/24/2018	41.42
171801019	RYAN, DENISE M	04/24/2018	256.97
171801020	SANTOSCOY, BRIANA JO	04/24/2018	321.75
171801021	SCHERMAN, CATHERINE M	04/24/2018	52.50
171801022	SCHMIDT, DEBRA SUE	04/24/2018	36.00
171801023	SCHULTE, VANESSA L	04/24/2018	114.26
171801024	SKILDUM, JULIE M	04/24/2018	55.00
171801025	SMITH, JAMES M	04/24/2018	250.00
171801026	SYNAN, ERIN K	04/24/2018	67.72
171801027	TATRO, KRISTEN A	04/24/2018	16.35
171801028	THIBAULT, DEBRA S	04/24/2018	131.00
171801029	TRIGGS, CARLA M	04/24/2018	127.41
171801030	TROSKE, CARRIE L	04/24/2018	195.00
171801031	TUTTLE, JANE E P	04/24/2018	54.36
171801032	VANDEBERG, EDWARD B	04/24/2018	20.00
171801033	VORHIES, JENNA K	04/24/2018	202.74
171801034	WINKLER, PAMELA L	04/24/2018	40.00
171801035	WOLTERS, MERRILY J	04/24/2018	75.00
171801036	YANG-XIONG, MALIA	04/24/2018	50.70

72 ACH Check(s) For a Total of 14,089.12

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	72	ACH	Checks For a Total of	14,089.12
	0	Computer	Checks For a Total of	0.00
Total For	72	Manual, Wire Tran, ACH & Computer Checks		14,089.12
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	14,089.12

Check Nbr	Vendor Name	Check Date	Check Amount
9990495	Vendor Continued Check	04/25/2018	0.00
9990496	BMO	04/25/2018	17,677.44

2 Computer Check(s) For a Total of 17,677.44

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	17,677.44
Total For	2	Manual, Wire Tran, ACH & Computer Checks		17,677.44
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	17,677.44

Check Nbr	Vendor Name	Check Date	Check Amount
92737	A M LEONARD INC	04/26/2018	291.98
92738	AARP DRIVER SAFETY PROGRAM	04/26/2018	420.00
92739	AARP DRIVER SAFETY PROGRAM	04/26/2018	490.00
92740	AARP DRIVER SAFETY PROGRAM	04/26/2018	390.00
92741	AARP DRIVER SAFETY PROGRAM	04/26/2018	550.00
92742	ABEE INC	04/26/2018	79.20
92743	ABJ EDUC CONSULTING	04/26/2018	2,700.00
92744	AMAZON	04/26/2018	3,903.44
92745	AMAZON	04/26/2018	306.44
92746	AMAZON	04/26/2018	359.08
92747	AMAZON	04/26/2018	1,570.68
92748	AMAZON	04/26/2018	1,019.56
92749	AMAZON	04/26/2018	854.30
92750	AMAZON	04/26/2018	764.04
92751	AMAZON	04/26/2018	1,650.73
92752	AMAZON	04/26/2018	275.59
92753	AMAZON	04/26/2018	27.90
92754	AMAZON	04/26/2018	33.00
92755	AMAZON	04/26/2018	286.28
92756	AMAZON	04/26/2018	93.63
92757	AMAZON	04/26/2018	912.29
92758	AMAZON	04/26/2018	73.11
92759	AMAZON	04/26/2018	1,291.69
92760	AMAZON	04/26/2018	354.17
92761	ANIMAL HUMANE SOCIETY	04/26/2018	55.00
92762	ANOKA COUNTY TREASURY DEPT	04/26/2018	474.83
92763	ANOKA-HENNEPIN SCHOOL DISTRICT	04/26/2018	800.00
92764	APPLE COMPUTER INC	04/26/2018	299.00
92765	ARCADE ASPHALT CO	04/26/2018	20,675.00
92766	ARENA SERVICES AND PRODUCTS LL	04/26/2018	595.00
92767	ASSOC OF RECOVERY SCHOOLS	04/26/2018	300.00
92768	ASL INTERPRETING SERVICES	04/26/2018	660.00
92769	ASSOC OF RECOVERY IN HIGHER	04/26/2018	350.00
92770	ASTLEFORD INTERNATIONAL TRUCKS	04/26/2018	35.15
92771	ATHLETIC EVENT SUPPLY	04/26/2018	1,463.00
92772	AUGSBURG COLLEGE	04/26/2018	250.00
92773	BARNETT WB CHRYSLER JEEP DODGE	04/26/2018	789.11
92774	BARTHOLD	04/26/2018	1,589.28
92775	BATTERIES PLUS BULBS	04/26/2018	548.00
92776	BEHLOW, DAVID	04/26/2018	262.11
92777	BENDER, CARMEN	04/26/2018	160.00
92778	BENJAMIN BUS INC	04/26/2018	16,096.80
92779	BEST BUY BUSINESS ADVANTAGE AC	04/26/2018	25,285.28
92780	BEST WESTERN WB COUNTRY INN	04/26/2018	1,190.20
92781	BESTPREP	04/26/2018	70.00
92782	BIO CORPORATION	04/26/2018	1,296.73
92783	BLUE TARP FINANCIAL INC	04/26/2018	313.58
92784	BOXMAN	04/26/2018	179.75
92785	BREAKOUT INC	04/26/2018	60.00
92786	Vendor Continued Check	04/26/2018	0.00

Check Nbr	Vendor Name	Check Date	Check Amount
92787	BSN SPORTS	04/26/2018	4,665.83
92788	BUREAU OF EDUCATION & RESEARCH	04/26/2018	976.00
92789	THE CAMBRIAN GROUP	04/26/2018	1,751.32
92790	CAMMACK, CURTIS WILLIAM	04/26/2018	231.11
92791	CAMP ST CROIX	04/26/2018	1,404.00
92792	CAPITAL ONE COMMERCIAL	04/26/2018	1,599.00
92793	CARLEX INC	04/26/2018	103.25
92794	CARLSON, JULIE A	04/26/2018	131.00
92795	CARVER, LORI	04/26/2018	35.00
92796	CATALYST SPORTS MEDICINE	04/26/2018	6,666.67
92797	CENTENNIAL HIGH SCHOOL ISD #12	04/26/2018	150.00
92798	CENTER FOR EDUCATION & EMPLOYM	04/26/2018	253.95
92799	CENTURY RESOURCES INC	04/26/2018	470.30
92800	CERMAK, CHRISTINE M	04/26/2018	1,960.10
92801	CHAMPIONSHIP PRODUCTS UNLTD	04/26/2018	1,683.00
92802	THE CHILDREN'S THEATRE COMPANY	04/26/2018	2,025.00
92803	COBORNS DELIVERS	04/26/2018	542.95
92804	COMCAST	04/26/2018	290.92
92805	CONNEY SAFETY	04/26/2018	432.44
92806	CONQUER NINJA WARRIER BLAINE	04/26/2018	740.00
92807	CONTINENTAL RESEARCH CORP	04/26/2018	452.15
92808	CRYSTAL DATA AND BUSINESS PROD	04/26/2018	618.45
92809	CRYSTEEL TRUCK EQUIPMENT	04/26/2018	3,695.00
92810	CUB FOODS OF WHITE BEAR TWSHP	04/26/2018	1,777.25
92811	CULLIGAN BOTTLED WATER	04/26/2018	37.75
92812	CUMMINS NPOWER LLC	04/26/2018	13,418.30
92813	DECKER INC	04/26/2018	308.33
92814	DELLWOOD COUNTRY CLUB	04/26/2018	1,397.92
92815	DELTA EDUCATION	04/26/2018	382.56
92816	DESIGNER SIGN SYSTEMS INC	04/26/2018	367.05
92817	DETROIT LAKES GOLF	04/26/2018	300.00
92818	DOMINOS PIZZA	04/26/2018	3,757.50
92819	DONATELLI'S	04/26/2018	700.50
92820	DRAKE, NANCY ELLEN	04/26/2018	15.00
92821	DEFINITIVE TECHNOLOGY SOLUTION	04/26/2018	165.32
92822	DEFINITIVE TECHNOLOGY SOLUTION	04/26/2018	26,083.20
92823	DUBOIS, RICHARD	04/26/2018	131.00
92824	DULUTH EAST GOLF	04/26/2018	150.00
92825	DW WRESTLING PRODUCTS	04/26/2018	153.00
92826	EAST RIDGE HIGH SCHOOL	04/26/2018	200.00
92827	EASTVIEW HIGH SCHOOL	04/26/2018	100.00
92828	ECKROTH MUSIC	04/26/2018	27.00
92829	EDUC FURNITURE LLC	04/26/2018	2,034.09
92830	EVANS, DANIEL MICHAEL	04/26/2018	69.00
92831	EVANS MUSIC	04/26/2018	154.47
92832	FAIRVIEW	04/26/2018	10,007.09
92833	FASTENAL COMPANY	04/26/2018	347.89
92834	FASTSIGNS	04/26/2018	1,238.00
92835	FESTIVAL FOODS-KNOWLAN'S	04/26/2018	609.40
92836	FIRST STUDENT INC	04/26/2018	326.75

Check Nbr	Vendor Name	Check Date	Check Amount
92837	FISHER SCIENTIFIC	04/26/2018	93.36
92838	FITNESS FOCUS	04/26/2018	300.00
92839	FLINN SCIENTIFIC INC	04/26/2018	149.12
92840	FOLLETT SCHOOL SOLUTIONS INC	04/26/2018	1,434.72
92841	FOREST LAKE PRINTING	04/26/2018	252.20
92842	FRONTRUNNER SCREEN PRINTING	04/26/2018	500.00
92843	GEPHART TRUCKING	04/26/2018	7,625.00
92844	GOPHER	04/26/2018	2,490.06
92845	GOPHER STAGE LIGHTING	04/26/2018	225.50
92846	GREAT AMER OPPORTUNITIES INC	04/26/2018	2,600.00
92847	GREATAMERICA FINANCIAL SERVICE	04/26/2018	263.02
92848	GREENTOUCH	04/26/2018	708.76
92849	GROUP TRAVEL PLANNERS	04/26/2018	2,823.00
92850	GRUPA PORTRAIT STUDIO	04/26/2018	124.00
92851	HAMBURGER, JULIA JANE	04/26/2018	75.00
92852	HAMLINE UNIVERSITY	04/26/2018	1,090.00
92853	HEARTLAND SCHOOL SOLUTIONS	04/26/2018	250.00
92854	HEINEMANN	04/26/2018	788.70
92855	HENRY, STEVEN	04/26/2018	1,069.20
92856	HERITAGE FOOD SERVICE GROUP	04/26/2018	223.18
92857	HEUTINK USA	04/26/2018	54.50
92858	HIAWATHA HOMECARE	04/26/2018	1,848.00
92859	HISDAHL INC	04/26/2018	436.00
92860	HUGO EQUIPMENT CO	04/26/2018	323.52
92861	Vendor Continued Check	04/26/2018	0.00
92862	Vendor Continued Check	04/26/2018	0.00
92863	Vendor Continued Check	04/26/2018	0.00
92864	Vendor Continued Check	04/26/2018	0.00
92865	IFD	04/26/2018	64,118.40
92866	ILLUMINATE EDUC	04/26/2018	12,175.50
92867	INK WIZARDS	04/26/2018	537.49
92868	INNOVATIVE OFFICE SOLUTIONS	04/26/2018	144.06
92869	INNOVATIVE OFFICE SOLUTIONS	04/26/2018	1,471.24
92870	INSTRUMENTALIST AWARDS	04/26/2018	400.00
92871	IXL LEARNING	04/26/2018	159.00
92872	JENZ WENDY	04/26/2018	35.00
92873	J J KELLER & ASSOC	04/26/2018	101.56
92874	JOHN HENRY FOSTER MINNESOTA	04/26/2018	576.63
92875	JOHNSON CONTROLS INC	04/26/2018	1,592.00
92876	JOHNSON, SHARON ANNE	04/26/2018	286.64
92877	KARLSBURGER FOODS INC	04/26/2018	190.68
92878	KEOUGH, NICOLE	04/26/2018	390.00
92879	KEYSTONE INTERPRETING SOLUTION	04/26/2018	1,293.10
92880	KILEN, KIP	04/26/2018	53.00
92881	KITTELSON MARKETING CO INC	04/26/2018	5,377.80
92882	KOEHLER & DRAMM WHOLESALE FLOR	04/26/2018	189.00
92883	KONICA MINOLTA PREMIER FINANCE	04/26/2018	6,169.71
92884	KRAFT CONTRACTING & MECHANICAL	04/26/2018	408.00
92885	KREMER SERVICES LLC	04/26/2018	1,926.78
92886	KUBAL, SARAH	04/26/2018	57.95

Check Nbr	Vendor Name	Check Date	Check Amount
92887	LAKESHORE LEARNING MATERIALS	04/26/2018	32.99
92888	LAKEVIEW ELECTRICAL SERVICES	04/26/2018	195.00
92889	LANGUAGE LINE SERVICES	04/26/2018	158.45
92890	LARKIN, PETER J	04/26/2018	59.00
92891	LARSON ENGINEERING INC	04/26/2018	2,055.00
92892	LEGIONVILLE	04/26/2018	855.00
92893	LIBRARIANS BOOK EXPRESS LLC	04/26/2018	298.11
92894	LIBRARIANS CHOICE	04/26/2018	448.24
92895	LIFETIME ATHLETIC	04/26/2018	219.00
92896	LORENCE, JODI	04/26/2018	150.00
92897	L T G POWER EQUIPMENT	04/26/2018	599.99
92898	LUTHERAN SOCIAL SERVICE/FGP	04/26/2018	300.00
92899	M.A. APPAREL & PROMOTIONS	04/26/2018	2,460.00
92900	MACGILLIS, JAMES	04/26/2018	78.00
92901	MACKIN EDUCATIONAL RESOURCES	04/26/2018	1,707.19
92902	MADER, JENNIFER J	04/26/2018	72.28
92903	MAGIC MAN INC	04/26/2018	2,000.00
92904	MALECEK TEAM WRESTLING CAMP LL	04/26/2018	6,190.00
92905	MARCO, INC	04/26/2018	329.76
92906	MCDONOUGH'S WATERJETTING AND	04/26/2018	240.25
92907	MN COMMUNITY EDUC ASSOC (MCEA)	04/26/2018	220.00
92908	MEDTOX LABORATORIES	04/26/2018	264.57
92909	METHOD TEST PREP	04/26/2018	1,250.00
92910	METRO MEALS ON WHEELS INC	04/26/2018	636.00
92911	METRO SOUND AND LIGHTING	04/26/2018	1,230.40
92912	MHC CULINARY GROUP	04/26/2018	3,317.17
92913	MICHAEL BASICH INC	04/26/2018	385.00
92914	MIDWEST BUS PARTS INC	04/26/2018	56.42
92915	MIDWEST GOLF DOME	04/26/2018	288.00
92916	MINVALCO INC	04/26/2018	1,390.12
92917	MN HISTORICAL SOCIETY	04/26/2018	972.00
92918	MN HS CYCLING LEAGUE	04/26/2018	165.00
92919	MN STATE COLLEGES & UNIV	04/26/2018	3,100.00
92920	MOUNDS VIEW HIGH SCHOOL	04/26/2018	250.00
92921	MUSIC CONNECTION INC	04/26/2018	820.00
92922	NAC MECHANICAL & ELECTRICAL SE	04/26/2018	3,751.96
92923	Vendor Continued Check	04/26/2018	0.00
92924	NASP INC	04/26/2018	350.00
92925	NATL HONOR SOCIETY	04/26/2018	770.00
92926	NATL ASSOC OF STUDENT COUNCILS	04/26/2018	95.00
92927	NATL RECOGNITION PRODUCTS	04/26/2018	747.61
92928	NCS PEARSON INC	04/26/2018	116.00
92929	NIXON, CATHERINE AYANO	04/26/2018	125.00
92930	NORTH CENTRAL TRUCK EQUIPMENT	04/26/2018	159.61
92931	NORTHBOUND CREATIVE	04/26/2018	9,129.00
92932	NORTHERN STAR COUNCIL, BSA	04/26/2018	1,520.00
92933	NOVAK, JANICE S	04/26/2018	500.00
92934	NOVINSKA, TOD	04/26/2018	270.00
92935	O'REILLY AUTOMOTIVE INC	04/26/2018	672.96
92936	OFFICE DEPOT	04/26/2018	31.16

Check Nbr	Vendor Name	Check Date	Check Amount
92937	ONENECK IT SOLUTIONS LLC	04/26/2018	525.00
92938	ORDWAY CENTER FOR PERFORMING	04/26/2018	876.00
92939	OSSEO SENIOR HIGH SCHOOL	04/26/2018	160.00
92940	OXYGEN SERVICE CO INC	04/26/2018	279.30
92941	PARKER, VANESSA MARIA	04/26/2018	60.00
92942	PEDERSEN, LOGAN	04/26/2018	138.25
92943	PERNSTEINER CREATIVE GROUP	04/26/2018	1,400.00
92944	PHOENIX ALTERNATIVES INC	04/26/2018	632.08
92945	PINZ	04/26/2018	350.00
92946	PIONEER	04/26/2018	171.00
92947	PIONEER VALLEY BOOKS	04/26/2018	1,016.40
92948	PITNEY BOWES INC	04/26/2018	76.25
92949	PIXEL PRESS TECH LLC	04/26/2018	490.50
92950	Vendor Continued Check	04/26/2018	0.00
92951	POLAR CHEVROLET MAZDA	04/26/2018	2,698.94
92952	POVOLNY, KATHLEEN	04/26/2018	225.00
92953	PRODUCTIVITY INC	04/26/2018	111.26
92954	RAMSEY COUNTY	04/26/2018	6,300.00
92955	READ NATURALLY INC	04/26/2018	143.70
92956	RENTAL REHAB & REPAIR	04/26/2018	9,162.00
92957	RIVER FALLS HIGH SCHOOL	04/26/2018	150.00
92958	ROSEVILLE AREA HIGH SCHOOL	04/26/2018	160.00
92959	RUPP ANDERSON SQUIRES & WALDSP	04/26/2018	4,526.50
92960	RUPP, HENRY JACOB	04/26/2018	300.00
92961	SANCO-GOOCH, MELANIE	04/26/2018	3,000.00
92962	SCHMITT MUSIC COMPANY	04/26/2018	104.00
92963	SCHOLASTIC INC	04/26/2018	140.64
92964	SCHOOL HEALTH CORPORATION	04/26/2018	146.35
92965	SCHOOL PRIDE	04/26/2018	309.19
92966	SCHROEHER, JANE	04/26/2018	275.00
92967	SEBCO BOOKS	04/26/2018	2,794.98
92968	SEEVER, GRAY	04/26/2018	160.00
92969	SENOR WOOLY	04/26/2018	75.40
92970	SERENDIPITY ART AND DESIGN SER	04/26/2018	2,750.00
92971	SEW EASY DESIGNS	04/26/2018	2,167.96
92972	SHRED-IT USA - MINNEAPOLIS	04/26/2018	242.65
92973	SMITH HOUSE PRESS	04/26/2018	150.00
92974	SMITLEY, SHARON L	04/26/2018	125.00
92975	SCHOOL NUTRITION ASSOC (SNA)	04/26/2018	15.00
92976	SPANIOL, LARRY	04/26/2018	30.00
92977	SPARTAN PROMOTIONAL GRP INC	04/26/2018	1,078.41
92978	SPORTBOARDZ	04/26/2018	46.50
92979	STARFALL EDUC FOUNDATION	04/26/2018	270.00
92980	STARTECHTEL.COM INC	04/26/2018	2,127.29
92981	STATE SUPPLY CO	04/26/2018	1,444.59
92982	STAY TUNED PIANO SERVICES	04/26/2018	178.00
92983	STILLWATER HIGH SCHOOL	04/26/2018	105.00
92984	SUMMIT COMPANIES	04/26/2018	941.80
92985	SUPER DUPER PUBLICATIONS	04/26/2018	104.65
92986	SWANNIES GOLF APPAREL	04/26/2018	2,860.00

Check Nbr	Vendor Name	Check Date	Check Amount
92987	SWANSON, STEPHEN	04/26/2018	510.00
92988	SYNOVIA SOLUTIONS	04/26/2018	1,551.40
92989	THE T-SHIRT PEOPLE	04/26/2018	647.95
92990	TALK IT ROCK IT	04/26/2018	29.99
92991	TAMARACK NATURE CENTER	04/26/2018	1,943.50
92992	TEACHER SYNERGY LLC	04/26/2018	294.99
92993	TEACHERS DISCOVERY	04/26/2018	1,647.29
92994	TECHTRON ENGINEERING	04/26/2018	340.16
92995	TELIN TRANSPORTATION GROUP LLC	04/26/2018	56.52
92996	THOMPSON, CARA J	04/26/2018	150.82
92997	TIES	04/26/2018	269.00
92998	TPRS BOOKS	04/26/2018	159.00
92999	TRADE PRESS INC	04/26/2018	222.00
93000	TRANS-MISSISSIPPI BIO SUPPLY	04/26/2018	176.48
93001	TREASURED TRANSPORTATION	04/26/2018	23,584.46
93002	TREETOP PUBLISHING INC	04/26/2018	154.44
93003	T.R.F. SUPPLY CO	04/26/2018	409.00
93004	TRI-STATE BOBCAT	04/26/2018	425.00
93005	TROLLHAUGEN	04/26/2018	1,392.00
93006	TRUSTED EMPLOYEES	04/26/2018	1,129.13
93007	TST CREATIVE CATERING	04/26/2018	1,160.72
93008	TURFWERKS INC	04/26/2018	113.03
93009	TUSA, COLLEEN T	04/26/2018	175.00
93010	TWIN CITY HARDWARE	04/26/2018	414.00
93011	TWIN CITY JANITOR SUPPLY CO	04/26/2018	378.00
93012	TYLER TECHNOLOGIES INC	04/26/2018	1,716.00
93013	UHL CO INC	04/26/2018	1,565.00
93014	UNITED REFRIGERATION	04/26/2018	111.60
93015	UNIVERSITY OF MINNESOTA	04/26/2018	4,930.00
93016	UNRL	04/26/2018	3,415.00
93017	VALLEY TROPHY INC	04/26/2018	356.95
93018	WHITE BEAR DANCE CENTER	04/26/2018	950.00
93019	WHITE BEAR EVENTS	04/26/2018	80.00
93020	WHITE BEAR GLASS INC	04/26/2018	234.00
93021	WHITE BEAR LAWN & SNOW	04/26/2018	2,614.00
93022	WHITE BEAR LAKE ROTARY CLUB	04/26/2018	231.50
93023	WBLA EDUCATIONAL FOUNDATION	04/26/2018	65.00
93024	WEST MUSIC COMPANY	04/26/2018	442.35
93025	WINNICK SUPPLY	04/26/2018	124.87
93026	XCEL ENERGY	04/26/2018	89,841.01
93027	XCEL ENERGY	04/26/2018	39,626.29
93028	ZAHL PETROLEUM MAINTENANCE CO	04/26/2018	41.26
93029	ZALLAR, CHERYL L	04/26/2018	325.00
93030	ZERO TO THREE	04/26/2018	20.00

294 Computer Check(s) For a Total of 597,680.66

Check Nbr	Vendor Name	Check Date	Check Amount
89304	MN ORCHESTRA	04/26/2018	0.00
92234	ABEE INC	04/26/2018	0.00

2 Manual Check(s) For a Total of 0.00

Check Nbr	Vendor Name	Check Date	Check Amount
92654	NIENHUIS MONTESSORI USA INC	04/26/2018	54.50
1	Void Check(s) For a Total of		54.50

	2	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	294	Computer	Checks For a Total of	597,680.66
Total For	296	Manual, Wire Tran, ACH & Computer Checks		597,680.66
Less	1	Voided	Checks For a Total of	54.50
			Net Amount	597,626.16

Consent Agenda Item A-5(d)
May 14, 2018
School Board Meeting

RESOLUTION FOR ACCEPTANCE OF GIFTS

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: **Acceptance of Gifts**

MEETING DATE: **May 14, 2018**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations and Tom Wieczorek, Director of Finance**

Donation	Donor	Recipient
$1,000	Wells Fargo Foundation	White Bear Lake Area High School – South Campus
$500	Dennis and Mina Beth Holman	White Bear Lake Area High School – Football Program
$1,000	Mike and Karen Roe	White Bear Lake Area High School – 2018 Excellence Event
$500	White Bear Glass, Inc.	White Bear Lake Area High School – 2018 Excellence Event
$100	Bepex International	White Bear Lake Area High School – Robotics Program
$500	Alltech Engineering Corp	White Bear Lake Area High School – South Campus
$500	Jim and Carolyn Frick	White Bear Lake Area High School – Boys' Tennis
Two Violins and Cases	Monte Grosso	Sunrise Middle School Orchestra Program
$100	John and Diane Andres	White Bear Lake Area High School – Boys' Tennis
$200	White Bear Lions Club	White Bear Lake Area High School – South Campus Band Program
$500 for scholarships	Otter Lake Elementary PTA	Otter Lake Elementary
$3,000	Connexus Energy	White Bear Lake Area High School – South Campus for 2018 Scholarship
$6,000 for 3 - $2,000 scholarships	White Bear Lake Lions Club	White Bear Lake Area High School – South Campus for 2018 Scholarships
$1,000	Vadnais Heights Lions Club	White Bear Lake Area High School – South Campus for 2018 Scholarship
$1,250.48	The Saint Paul Foundation	White Bear Lake Area High School – South Campus for 2018 Scholarship

$712.32	The Saint Paul Foundation	White Bear Lake Area High School – South Campus 2018 Scholarship
$2,000	Michael and Sylvia Lovett	White Bear Lake Area High School – South Campus for 2018 Lovett Core Values Scholarship
$3,000	WBL Basketball Association	White Bear Lake Area High School – South Campus for two 2018 Basketball Scholarships
$5,000 For senior who intend to major in music or music education	The Saint Paul Foundation	White Bear Lake Area High School – South Campus for 2018 Scholarship
$500 for two $250 scholarships	WBL Girls Swimming and Diving	White Bear Lake Area High School – South Campus for 2018 Scholarship
$100 for Peter Meslow Scholarship	Bridget Sperk	White Bear Lake Area High School – South Campus for 2018 Scholarship
$3,000	Kopp Family Foundation	White Bear Lake Area High School – South Campus for 2018 Scholarship
$500 for Iversen-Lions Scholarship	Laura and Paul Iversen	White Bear Lake Area High School – South Campus for 2018 Scholarship
$20	Janel and Michel Toussaint	White Bear Lake Area High School – South Campus for 2018 Mary Dahle Scholarship
$500	WBL Girls Hockey Booster Club	White Bear Lake Area High School – South Campus for 2018 Scholarship
$1,000 – Fusion Grant for adopting the American Heart Association curriculum for First Aid/CPR Certification	The American Heart Association	White Bear Lake Area High School – South Campus Career Pathways Program
$25 for Wellness Event	Mary Nicklawske	Central Middle School
$130	Wells Fargo	Central Middle School
$25 to help homeless	Jesse and Karen Beauclaire	White Bear Lake Area School District
$5,685	See Attached Sheet	WBLAS Community Services Senior Program
Straw Bales – value $100	Mary Jo Rosenow – Manager Backmans - Maplewood	WBLAS Community Services and Recreation Department
Three Dr. Seuss Books in memory of Robert Bernstrom	Dr. Christina Leahy	White Bear Lake Area School District
$130	YourCause, LLC	Central Middle School

$25 for Wellness Event	Mary Nicklawske	Central Middle School
$500	CMF Group, Inc.	White Bear Lake Area High School Trap & Sheet Club
$500	Woody's Rebar Co, Inc.	White Bear Lake Area High School Trap & Sheet Club
Tennis Balls	Greg Pariseau	White Bear Lake Area High School Boys' Tennis Team

RECOMMENDATION: Accept donations.

Community Services & Recreation
Donation to Senior Programming

GENERAL	
Phyllis Banjamin	$100.00
Julie Barton	$20.00
Elizabeth Burke	$12.50
Jerome & Elaine Rilley	$25.00
John Barton & Julie Rice	$25.00
WB Senior Center - Friends Who Care	$17.50
White Bear Lake Lions Club	$1,200.00
Hugo Lake Lions Club	$150.00

Community Services & Recreation
Donation to Senior Programming

MEALS ON WHEELS	
Julie Barton	$20.00
Elizabeth Burke	$ 12.50
Jerome & Elaine Rilley	$25.00
John Barton & Julie Rice	$25.00
WB Senior Center - Friends Who Care	$17.50
Ralph Maves	$25
Delpha Close	$ 25.00
Eileen Steiner	25
Robert Lundberg	$ 25.00
Thomas and Diane Ethier	$ 25.00
Robert and Carole Przybyski	$ 50.00
Nancy and Thomas Huberty	$ 50.00
Corrine Kindschy	50
Elwood and Judy Anderson	$ 50.00
Larry and Bev Carlson	$ 50.00
Karen and Donald Forside	$ 50.00
Don and Donna Landsverk	$ 50.00
Darlene Cochran	$ 100.00
A.I. Stege	$ 100.00
Mary Ross	$ 100.00
Janet Bowser	$ 25.00
Norman I. Christensen	$ 100.00
White Bear Lake Lions Club	$ 300.00
Dr. and Mrs. Wally Balcerzak	$ 25.00
Sylvia E. Johnson	$ 100.00
Daniel and Mary Brott	$ 25.00

		David and Carol Rankin	$ 25.00
		Cindy Collova	$ 50.00
		Joanne Pardo	$ 50.00
		Robert and Linda Albert	$ 100.00
		Libby Tweedale	$25.00
		Dorothy Von Drashek	$ 25.00
		Eileen E. Foley	$ 50.00
		Josephine Chervnak	$ 50.00
		Dick Getchell	$ 50.00
		Mike and Vera Jansen	$ 50.00
		Richard and Kazue Amey	$ 50.00
		Jerold Bowman	$ 100.00
		Rachel S. Olson	$ 50.00
		Sheila K. Cunningham	$ 1,000.00
		Barbara Jackson	$ 30.00
		Rex Redmer	$ 10.00
		Jeanne and William Rose	$ 25.00
		Patricia Boo and Carol Lau	$ 30.00
		Gretchen Bruggerman	$ 50.00
		Darlene Moynagh	$ 50.00
		Gregory and Elizabeth Carlson	$ 50.00
		The Family of Audrey Strane	$ 765.00
Total	$1,550.00	Total	$4,135.00

AGENDA ITEM: **Field Trip Requests**

MEETING DATE: **May 14, 2018**

SUGGESTED DISPOSITION: **Consent Agenda**

CONTACT PERSON(S): **Sara Paul, Assistant Superintendent for Teaching and Learning and Tim Wald, Assistant Superintendent for Finance and Operations**

Background:
School Board Policy #610 – Field Trips requires School Board approval of any overnight field trip. The following field trip is being presented by the administration to the School Board for approval.

Date of Trip and Destination	Requesting Staff Member	Grade/ Team	Number of School Days Missed	Number of Students Attending	Total Cost per Student and Source of Revenue	Means of Transportation	Purpose of Field Trip
June 19 – July 1, 2018 England, Ireland, Wales	Joshua Lane	EF Tours	0	6-24	Total Cost per Student: $3,800.00 Source of Revenue: Personal Funds	Airfare	To give students the opportunity to see and experience other cultures while gaining new personal and historical perspective about the world.

Recommendation: The administration recommends the School Board approve this field trip.

Consent Agenda Item A-5(f)
May 14, 2018
School Board Meeting

RESOLUTION FOR HUMAN RESOURCES ITEMS

WHEREAS, the School Board believes it necessary and appropriate to approve the human resources items that are reflected upon the following pages; and

WHEREAS, that human resources items, A-5(f), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the human resources items listed in Consent Agenda Items A-5(f).

May 14, 2018

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

RESIGNATION/TERMINATION – CLASSIFIED STAFF

VALENTINE JOHNSON – Custodian, WBLAHS – South Campus
Employed by District 624 since 02/20/2018
Effective Date: 05/18/2018

EILEEN LODERMEIER – Part Time Cook, WBLAHS – North Campus
Employed by District 624 since 06/01/2009
Effective Date: 06/07/2018

JOSHUA MOONEY – Pupil Support Assistant, Otter Lake Elementary
Employed by District 624 since 09/05/2017
Effective Date: 06/07/2018

STACY MOUA – Instructional Assistant, Vadnais Heights Elementary
Employed by District 624 since 09/11/2017
Effective Date: 05/31/2018

DUNJA PELTO – Archivist, District Center
Employed by District 624 since 04/03/2012
Effective Date: 03/30/2018

HEIDI SELL – AA Associate Principal and Attendance Clerk, WBLAHS – North Campus
Employed by District 624 since 11/03/1997
Effective Date: 06/08/2018

JILL TONN – Billing Clerk, Normandy Park
Employed by District 624 since 08/21/1980
Effective Date: 06/08/2018

RESIGNATION/TERMINATION – CERTIFIED STAFF

ABIGALE EIKENBARY – 1.0 Spanish Teacher, Sunrise Park Middle School
Employed by District 624 since 08/26/2010
Effective Date: 06/08/2018

PAUL MEUWISSEN – .5 FTE Industrial Technology Teacher, Sunrise Park Middle School
Employed by District 624 since 08/21/1986
Effective Date: 06/08/2018

RETIRMENT – CLASSIFIED

CATHERINE BOROWICZ – Pupil Support Assistant, Lincoln Elementary
Employed by District 624 since 09/01/2005
Effective Date: 06/07/2018

PEGGY KOEGEL – Bus Driver, Bus Garage
Employed by District 624 since 03/24/2009
Effective Date: 06/07/2018

JAMES PACK – Bus Aide, Bus Garage
Employed by District 624 since 09/05/2006
Effective Date: 06/07/2018

URSULA THOMAS – Principal Administrative Assistant, Otter Lake Elementary
Employed by District 624 since 08/23/1993
Effective Date: 06/15/2018

BEOTIS TURNER – Campus Security, WBLAHS – North Campus
Employed by District 624 since 09/2382013
Effective Date: 05/31/2018

RETIRMENT – CERTIFIED

AMY CANNIFF – Business Ed & Work Experience Teacher, WBLAHS – North and ALC
Employed by District 624 since 08/18/1983
Effective Date: 06/08/2018

MARY JO COLEMAN – Occupational Therapist, Normandy Park
Employed by District 624 since 08/25/1985
Effective Date: 06/08/2018

RITA LEONARD – Health & AVID Teacher, WBLAHS – South Campus
Employed by District 624 since 08/24/1989
Effective Date: 06/08/2018

NANCY PETERSEN – Language Arts Teacher, Sunrise Park Middle School
Employed by District 624 since 08/27/1987
Effective Date: 06/08/2018

JANEL TOUSSAINT – French Teacher, WBLAHS – South Campus
Employed by District 624 since 08/21/1980
Effective Date: 06/08/2018

CHANGE OF ASSIGNMENT – CLASSIFIED STAFF

JENNA BATTAGLIA – From Admin. Asst. to Asst. Superintendent To Accountant
$63,000.00 (Pro-rated by start date $10,661.53)
Effective Date: 05/01/2018

MELONY FOLLMER – From Student Information. System Registration Asst.
To Accounts Payable Clerk
Effective Date: 05/14/2018

PART TIME LEAVE REQUEST – CERTIFIED STAFF

JANA BUESING – Grade 1 Teacher, Lincoln Elementary
Position .5 (Leave .5)
Effective Date: 2018-2019 School Year

PAMELA JOHNSTONE – Grade 1 Teacher, Lincoln Elementary
Position .5 (Leave .5)
Effective Date: 2018-2019 School Year

ADRIANA KOLODNY – Spanish Teacher, Birch Lake Elementary
Position .8 (Leave .2)
Effective Date: 2018-2019 School Year

FULL TIME LEAVE REQUEST – CERTIFIED STAFF

KARI BAILLET – Grade 2 Teacher, Matoska Elementary
Employed by District 624 since 08/26/2004
Effective Date: 2018-2019 School Year

KATELIN HELD – Language Arts Teacher, WBLAHS – North Campus
Employed by District 624 since 08/22/2012
Effective Date: 04/16/2018 through 06/08/2018

WENDY HOERNEMANN – Science Teacher, WBLAHS – North Campus
Employed by District 624 since 08/23/1999
Effective Date: 2018-2019 School Year

CORTNEY JOHNSON – Intervention Teacher, Otter Lake Elementary
Employed by District 624 since 08/22/2012
Effective Date: 2018-2019 School Year

JENNIFER LATUFF – Visual Art Teacher, WBLAHS – North & South Campus
Employed by District 624 since 08/24/2015
Effective Date: 03/19/2018 through 06/08/2018

MARY PHILLIPS – Grade 3 Teacher, Otter Lake Elementary
Employed by District 624 since 08/19/2014
Effective Date: 2018-2019 School Year

EVELYN SWENSON – .6 FTE Social Worker, Lincoln Elementary & Central Middle School
Employed by District 624 since 09/02/2005
Effective Date: 2018-2019 School Year

MERRILY WOLTERS – Literacy Coach, Birch & Otter Elementary
Employed by District 624 since 09/22/1997
Effective Date: 2018-2019 School Year

NEW PERSONNEL – CABINET

LISA OUREN – Director of Student Support Services, District Center
$132,500.00
Effective Date: 07/02/2018

NEW PERSONNEL – CLASSIFIED STAFF

JASON ALMAN – Custodian, WBLAHS – North Campus
$17.46/hr. + $.25 SD, 8.0 hrs. per day/ 45 days, $6,375.59
Effective Date: 04/30/2018

DEREK AMBROSON – Pupil Support Assistant, Otter Lake Elementary
$18.77/hr., 6.5 hrs. per day/ 178 days, $21,716.89
Effective Date: 2018-2019 School Year

ROBIN JOHNSON – Part Time Cook, Central Middle School
$14.79/hr., 3.75 hrs. per day/ 48 days, $2,662.20
Effective Date: 04/02/2018

BRETT MEISTER – Program Assistant Leader, Oneka Elementary & Central Middle School
$14.75/hr., 21.75 hrs. per wk, $3,286.11
Effective Date: 04/16/2018

HEIDI SCHUSTER – Part Time Cook, Central Middle School
$14.79/hr., 3.75 hrs. per day/ 48 days, $2,662.20
Effective Date: 04/02/2018

NEW PERSONNEL – CERTIFIED STAFF

AMBER BUBERL – ECSE Teacher, Normandy Park
MA +30, Step 12, $74,332.00
Effective Date: 2018-2019 School Year

STACY EASTEP – ECSE Teacher, Normandy Park
BA +45, Step 4, $49,809.00
Effective Date: 2018-2019 School Year

AIMEE ERIKSEN – Special Education Teacher, Otter Lake Elementary
MA, Step 11, $69,192.00
Effective Date: 2018-2019 School Year

MAGDALEN GADBOIS – Speech Language Pathologist, Lincoln Elementary & Central
MA, Step 1, $48,023.00
Effective Date: 2018-2019 School Year

REBECCA HOLMAN – Special Education Teacher, Central Middle School
MA, Step 6, $55,988.00
Effective Date: 2018-2019 School Year

CASSANDRA KRENZ – Speech Language Pathologist, Lakeaires Elementary
MA, Step 1, $48,023.00
Effective Date: 2018-2019 School Year

HANNAH LINDEMER – Grade 5 Teacher, Willow Lane Elementary
BA +30, Step 4, $48,714.00
Effective Date: 2018-2019 School Year

RICARDO LOPEZ – Special Education Teacher, WBLAHS – North Campus
BA+15, Step 1, $44,216.00
Effective Date: 2018-2019 School Year

SARA MCGRATH-DALY – .8 FTE Occupational Therapist, Birch Lake Elementary
MA+15, Step 13, $62,412.00
Effective Date: 2018-2019 School Year

KATIE O'SHAUGHNESSY – Special Education Teacher, Vadnais Heights Elementary
MA, Step 3, $50,606.00
Effective Date: 2018-2019 School Year

ANGELA PETERSON – Mathematics Teacher, WBLAHS – North Campus
MA +30, Step13, $79,737.00
Effective Date: 2018-2019 School Year

JENNIFER SCHWIEGER – Special Education Teacher, Otter Lake Elementary
MA, Step 6, $55,988.00
Effective Date: 2018-2019 School Year

ELIZA SNORTLAND – High School Choir Teacher, WBLAHS – North Campus
MA, Step 4, $52,434.00
Effective Date: 2018-2019 School Year

JOHN WEISBROD – Language Arts Teacher, WBLAHS – North Campus
MA, Step 9, $62,780.00
Effective Date: 2018-2019 School Year

ALLISON WYNN – Mathematics Teacher, Central Middle School
MA, Step 5, $54,268.00
Effective Date: 2018-2019 School Year

MATTHEW YOUNG – Associate Principal, WBLAHS – South Campus
Associate Principal, Step 3, $123,111.00
Effective Date: 07/02/2018

LONG TERM SUBSTITUTE – CERTIFIED STAFF

HEATHER BERRY – Grade 5 Teacher, Lakeaires Elementary
BA, Step 6, $8,730.15
Effective Date: 04/23/2018 through 06/08/2018

TAYLER FERTIG – Grade 1 Teacher, Lincoln Elementary
BA, Step 1, $7,205.05
Effective Date: 04/25/2018 through 06/08/2018

LISA MCBRIDE – Special Education Teacher, WBLAHS – North Campus
MA, Step 3, $8,418.74
Effective Date: 04/25/2018 through 06/08/2018

CORRECTION TO ARPIL 9, 2018– CERTIFIED STAFF

JENNIFER MCPHERSON ~~– Speech Language Pathologist, Normandy Park~~
~~MA, Step 4, $52,434.00~~
~~Effective Date: 2018-2019 School Year~~
School Psychologist, Willow Lane Elementary
MA+15, Step 7, $59,376.00
Effective Date: 2018-2019 School Year

ANNA SCHUMAN – ~~School Psychologist, Willow Lane Elementary~~
~~MA+15, Step 7, $59,376.00~~
~~Effective Date: 2018-2019 School Year~~
Speech Language Pathologist, Normandy Park
MA, Step 4, $52,434.00
Effective Date: 2018-2019 School Year

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those wishing to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district officials at the meeting.
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.
6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided, a phone call from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of School Board meetings and the meeting process is available at each School Board meeting.
8. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.
9. The School Board chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

Agenda Item C-1
May 14, 2018
School Board Meeting

AGENDA ITEM: **Recognize Student Liaisons to the School Board**

MEETING DATE: **May 14, 2018**

SUGGESTED DISPOSITION: **Information Item**

CONTACT PERSON(S): **Don Mullin, School Board Chair**

BACKGROUND:

The White Bear Lake Area School Board would like to commend and recognize **Ashley Rensted,** 12th grade student, and **Makena Pratt,** 11th grade student, for their outstanding role as the 2017-18 Student Representatives on the School Board.

Agenda Item C-2
May 14, 2018
School Board Meeting

AGENDA ITEM: **Superintendent's Report**

MEETING DATE: **May 14, 2018**

SUGGESTED DISPOSITION: **Information Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

Dr. Kazmierczak will provide information on current issues and events pertaining to the White Bear Lake Area Schools.

D. DISCUSSION ITEMS

Agenda Item D-1
May 14, 2018
School Board Meeting

AGENDA ITEM:	**Career Pathways Update**
MEETING DATE:	**May 14, 2018**
SUGGESTED DISPOSITION:	**Discussion Item**
CONTACT PERSON(S):	**Sara Paul, Assistant Superintendent for Teaching and Learning**

BACKGROUND:

Exciting developments have been happening in our work on Career Pathways. Sara Paul will be joined by South Campus Principal Don Bosch, North Campus Principal Alison Gillespie, Teaching and Learning Coordinator Jill Pearson, and Career Navigators Jeremy Kerg and Jennifer Moore. In addition, students will share their success stories of how their involvement in career pathways has accelerated them into college and career opportunities.

White Bear Lake Career Pathways Update

South Campus Principal - Don Bosch
North Campus Principal- Alison Gillespie
Career Navigators - Jenny Moore & Jeremy Kerg
Assistant Superintendent - Sara Paul

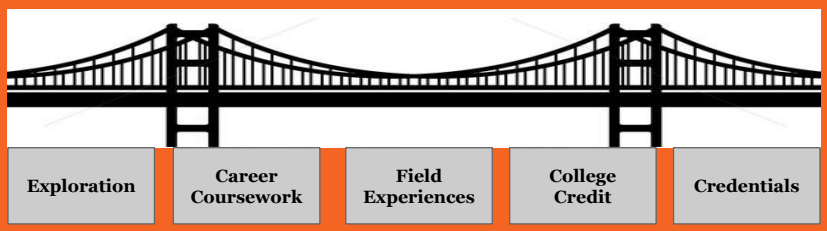
4 Pathways

- Construction
- Information Technology
- Manufacturing
- Healthcare

WBL Career Pathways

"Accelerating the path to college & careers"

High School



College & Career Ready

Summer

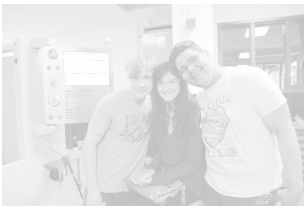
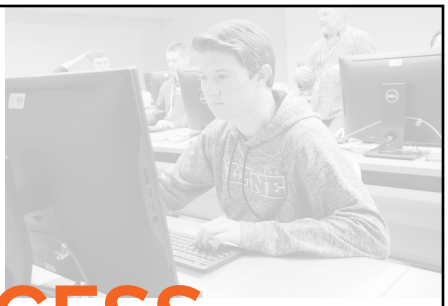
- MN Trades Academy
- Kids At Work
- Apprenticeships

- Gen Z
- Community Education
  - Career Camp

Construction	Information Technology
Manufacturing	Healthcare

- A+ Certification
- Tech Depot
- Paid Internships

- HealthPartners Career Academy
- Scrubs Camp Partnership

STUDENT SUCCESS STORIES







Looking Ahead

- Employer Breakfast - August 1, 2018
- Expanded Class Offerings
- Expanding Student Voice
- Middle Schools - Career Cafes

E. OPERATIONAL ITEMS

Agenda Item E-1
May 14, 2018
School Board Meeting

AGENDA ITEM:	**Recommendation for IB Middle Years Program (MYP) at Middle Schools**
MEETING DATE:	**May 14, 2018**
SUGGESTED DISPOSITION:	**Action Item**
CONTACT PERSON(S):	**Sara Paul, Assistant Superintendent for Teaching and Learning**

BACKGROUND:

As part of the School Board and Superintendent Goals and strategic planning process in 2016-17, a goal was established to evaluate the IB programs at Matoska International IB World School, Central Middle School IB World School, and Sunrise Park Middle School IB World School. The purpose of the evaluation was to provide the School Board with information about the three IB schools regarding program implementation, stakeholder perceptions, and preliminary student outcome data. In addition, the School Board and district was interested in receiving formative feedback that could be used for continuous improvement.

The review was conducted by the Center for Applied Research and Educational Improvement (CAREI) in two stages. The first stage of their work included a review of professional literature about IB PYP and MYP to address evaluation questions about outcomes of schools that implement IB as well as an analysis of demographic and enrollment data for each of the IB schools. A report was presented to the school board work study on March 27, 2017. Archives from that meeting are available on the district's website.

Stage two of the review sought parent, staff, and student perspectives about the IB programs at each of the three schools. In the fall, surveys were administered to parents/guardians, teachers, and students. In addition, focus groups were held for teachers and parents/guardians. CAREI conducted interviews with district leaders and principals and also reviewed IB authorization and evaluation documents. Additionally, at the request of parents/guardians and teachers, the district hosted and facilitated listening sessions to gather additional insights.

CAREI's report summarizing the findings from stage two of the evaluation was presented at the February 26, 2018 work study. After considering the findings from the CAREI report and perspectives shared at the listening sessions, cabinet and the middle school principals explored

four possible options for the IB MYP programming at Central and Sunrise: 1) discontinue operating under the IB framework at both schools; 2) continue operating under the IB MYP framework at both schools; 3) continue with the IB MYP at one of the middle schools; 4) create a “school within a school” IB MYP.

RECOMMENDED ACTION:

Having weighed the different options and considered the pros, cons, cost and feasibility of each option, the district is recommending that we discontinue operating under the IB MYP framework at both middle schools.

MIDDLE SCHOOL OPTIONS AND RECOMMENDATION
MAY 2018

BACKGROUND:

As part of the School Board and Superintendent Goals and strategic planning process in 2016-17, a goal was established to evaluate the IB programs at Matoska International IB World School, Central Middle School IB World School, and Sunrise Park Middle School IB World School. The purpose of the evaluation was to provide the School Board with information about the three IB schools regarding program implementation, stakeholder perceptions, and preliminary student outcome data. In addition, the School Board and district was interested in receiving formative feedback that could be used for continuous improvement.

The review was conducted by the Center for Applied Research and Educational Improvement (CAREI) in two stages. The first stage of their work included a review of professional literature about IB PYP and MYP to address evaluation questions about outcomes of schools that implement IB as well as an analysis of demographic and enrollment data for each of the IB schools. A report was presented to the school board work study on March 27th, 2017. Archives from that meeting are available on the district's website.

Stage two of the review sought parent, staff, and student perspectives about the IB programs at each of the three schools. In the fall, surveys were administered to parents/guardians, teachers, and students. In addition, focus groups were held for teachers and parents/guardians. CAREI conducted interviews with district leaders and principals and also reviewed IB authorization and evaluation documents. Additionally, at the request of parents/guardians and teachers, the district hosted and facilitated listening sessions to gather additional insights.

CAREI's report summarizing the findings from stage two of the evaluation was presented at the February 26, 2018 work study. After considering the findings from the CAREI report and perspectives shared at the listening sessions, cabinet and the middle school principals explored four possible options for the IB MYP programming at Central and Sunrise. These options are outlined in sections below.

In reflecting on some of the key challenges, it was clear that the IB MYP framework was not, in itself, responsible for many tensions found in our system. Instead, many issues boil down to offering "IB plus" (IB *in addition to*) a host of other options and programs. The breadth of our middle school elective options provides multiple avenues for exploration. The pairing of these options and the MYP framework (ie, IB Plus) create complexities and tensions that we can't maintain. For example, IB requires students access at least one language in addition to their own. In our middle schools, we offer four languages. Furthermore, IB requires that students take a design class each year. In 8th grade, our students can choose between four design class options (Visual Media Design, Family & Consumer Sciences, Automation & Robotics, Manufacturing Education). In the arts, the IB requires that students are exposed to visual and performing arts. We go beyond that requirement and students take visual art and choose between choir, band, and orchestra for performing arts. All of these options create an extremely complex schedule that is difficult for our schedulers to build and can create unbalanced schedules for teachers in "elective" areas such as world language and design. Another requirement in an IB MYP is that attention to the social-emotional dimension of students and their learning must be integrated in the curriculum and instruction of the school. In a Middle Years Program, this is done in part through the IB learner profile. However, teachers at Sunrise and Central have been delivering Second Step lessons in advisory/ homebase lessons focused on social skills, which are in addition to IB units and lessons. See the table below for these and other examples of how our offerings extend beyond what is required of an IB MYP school.

IB MYP Requirements	WBLA Middle Schools Current Context
At least 1 world language	4 world language options
At least 1 design class each year	2 required design classes in 6th grade 4 design class options in 8th grade Project Lead the Way curriculum
Exposure to at least 1 performing art and 1 visual art across the 3 years of the program	4 performing arts options in grades 6 3 performing arts options in grades 7-8
Social- emotional learning / development of learner profile traits	Additional social skills lessons in advisory/homebase
Approaches to Learning academic and “soft” skills infused in unit plans	AVID elective class and AVID WICOR strategies
Physical and health education objectives addressed (can be taught in one class)	Physical education and health taught as separate classes in 6th and 7th grade
Performance-based assessments and rubrics with 0-8 scores administered at least twice a year	A-F grade reporting

2017-2018 Costs:
IB annual fees: $9,280/school = $18,560
Additional PD: $12,500 (in addition to standard building allotment)
IB Coordinator: $81,924 (half time position at each site; coordination required)
Total: $112,984

The School Board requested that administration share the options considered when making recommendation to discontinue operating under the MYP framework

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OPTION 1 - Recommendation of Cabinet and Middle School Principals

Discontinue operating under the MYP framework.

- Continue implementation of best practices that are current strengths of the middle school program, such as the following identified in the CAREI review:
    - involve students in activities requiring critical thinking
    - offer students adequate academic challenge
    - connect lessons with real-life issues
- Strengthen implementation of some other practices identified in the CAREI review:
    - open communication (teachers-students, teachers-parents)
    - provide welcoming space for students from diverse backgrounds
- Continue program improvement through a participatory process that involves students, parents, and staff

- Begin addressing schedule complexities
    - While removing the MYP requirements does not alleviate many of the schedule challenges, it would allow for world language to be taught for a semester vs. throughout the whole school year (which IB requires)
    - We will need to commit to an in-depth review of other schedule options to address the complexities cited above

- ***COSTS:***
    - Approximately $90,000 curriculum lead (salary and benefits 0.5 FTE at each building)
    - $12,500 additional PD funds to support curriculum transition

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Option 2 (not recommended) - Continue operating under the MYP framework.

- Address the concerns in the CAREI report and prepare for re-authorization.
- Provide additional IB training to increase staff capacity.
- Provide additional time for staff to develop unit and lesson planners.
- Consider changing bell schedule to a 7-period day to address staff concerns about teaching every other day classes.
- Explore moving all grading to standards-based, so that teachers would not have to use two different systems and record two different grades for the same items.
- The above items would also apply to Options 3 and 4.
- Investigate expanding IB to North Campus to complete the MYP continuum. This would also also remove the requirement for the 8th grade community service project and add a personal project for 10th grade students.

- ***COSTS:***
- IB annual fees: $9,280/school = $18,560
- Additional PD: $12,500 (in addition to standard building allotment)
- IB Coordinator: $83,562 (half time position, IB coordination is required at each site)
- Total: $114,622*

*Higher than current IB costs because of increased PD and work in transition to standards based grading. If added, 7 period day staffing costs would be an additional $1 to $1.3 million per year if teachers taught 5 periods, $200k savings if teachers taught 6 periods (only permissible by current teacher contract if we increase the length of the school day by about 40-50 minutes. Teacher contract assures a 50 min prep and under current contract requiring teaching six classes would likely result in a grievance. (based on 28:1 ratio and $100k per staff)

Option 3 (not recommended) - Continue with only one middle school operating under the MYP framework

- When Matoska became an IB school, teachers were offered an opportunity to voluntarily transfer out if they wished. With only one other middle school option to transfer to and based on the CAREI perception data, it is unlikely that we would be able to honor all the transfer requests.

- If a single MYP school were a choice for students, we would have to address the ever changing program enrollment, making it difficult to address use of limited space and the complexity of districtwide bussing.

- ***COSTS:***
- IB annual fees: $9,280
- Additional PD: $12,500 (in addition to standard building allotment)
- IB Coordinator: $41,781 (half time position; coordination required for an MYP school)
- Total: $63,561
  Increase to transportation cost.

Option 4 (not recommended) - Create a school within a school MYP program.

- The IB Organization will not authorize IB Middle Years Programs that are not whole-school programs.
- Scheduling complexities would increase.

- ***COSTS:***
- IB Fee: $9280
- IB Coordinator: $41,781 (approx)



Middle School Program Recommendation

Sara Paul, Assistant Superintendent- Teaching and Learning
School Board Presentation
May 14, 2018

Change Readiness: MYP Insights

Areas of Strength

- Satisfaction with our Middle School Programming (p.34, 38)
- High Preparedness to Implement (p.21, 38)
  - Critical thinking
  - Cooperative learning
  - Collaboration with colleagues in same subject
  - Connections to real life
- At least 70% of students expressed agreement with 16 of the 18 learning practices (p.15)

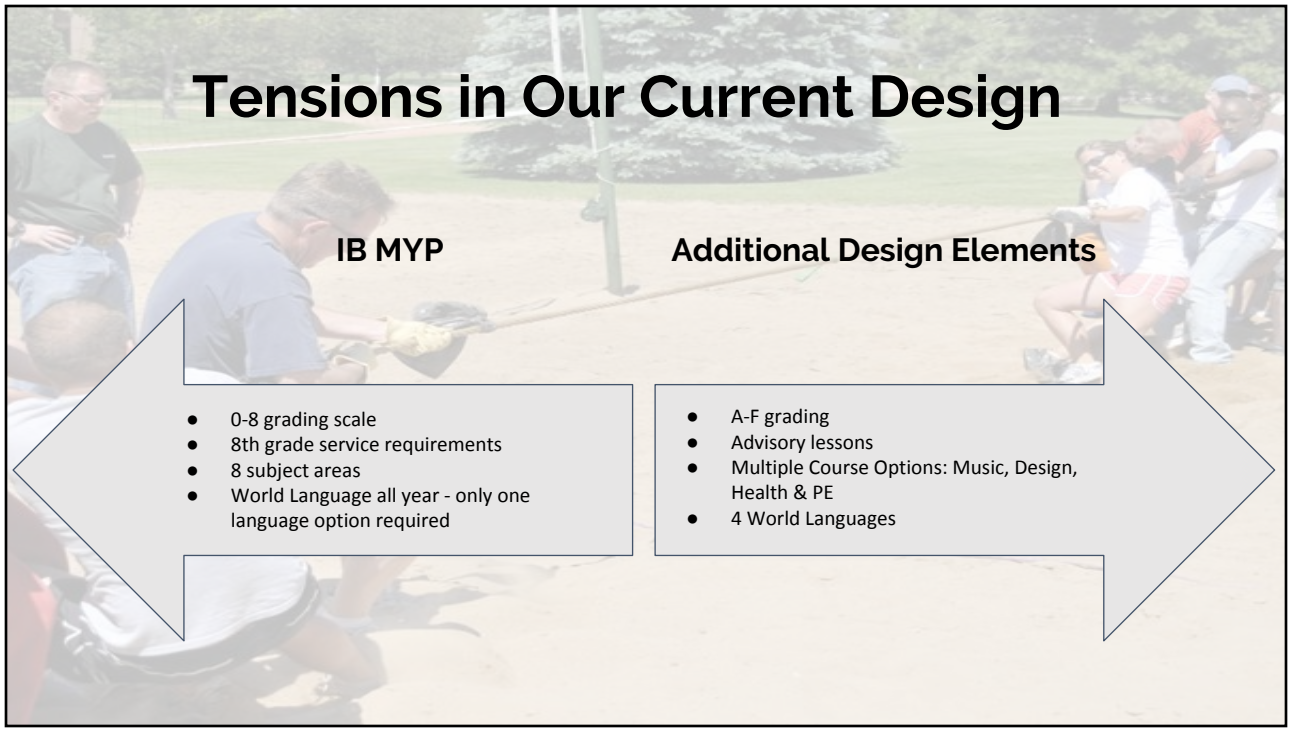
Opportunities for Improvement

- Implementation Challenges
  - Two grading systems
  - IB community service project
  - Fidelity of best practice implementation at the classroom level
- Schedule Complexities
  - IB requirements
  - Additional offerings
- Measurable impact on student learning

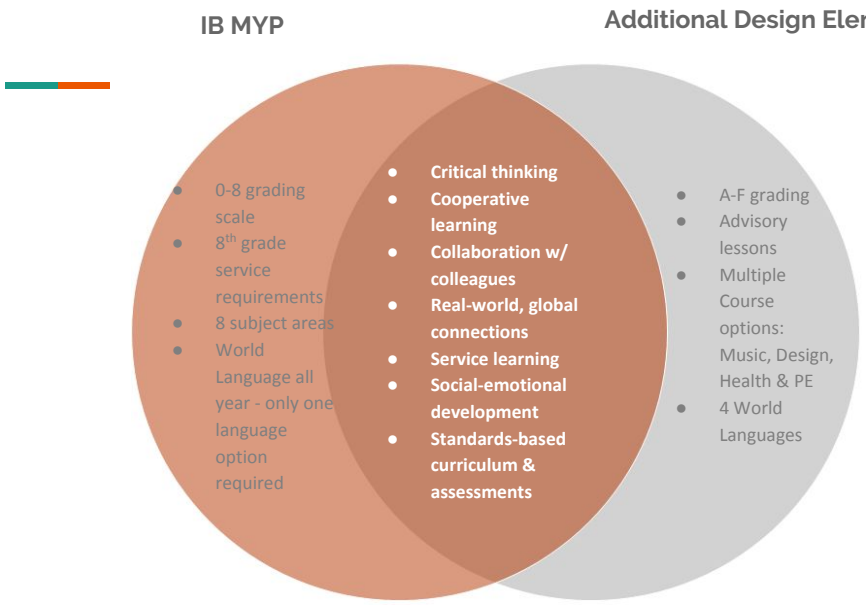
IB MYP Recommendation

Discontinue operating under the IB MYP model while ensuring our middle school program reflects the priorities of the strategic plan

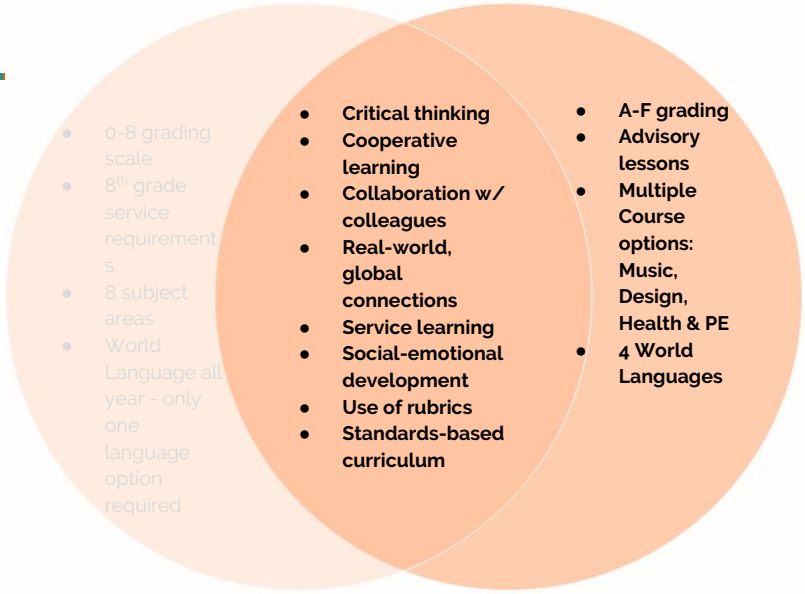
- Continue implementation of best practices that are current strengths of the middle school program
- Strengthen implementation of some instructional practices
- Continue program improvement through participatory process
- Begin addressing schedule complexities



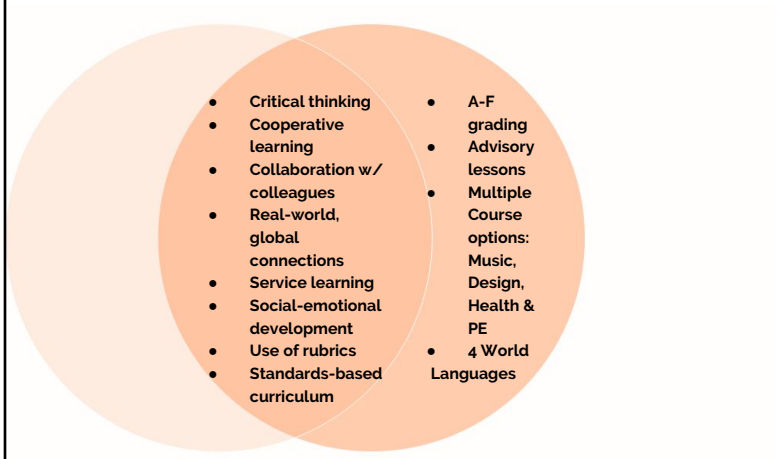
Moving from Good to Great



Moving from Good to Great

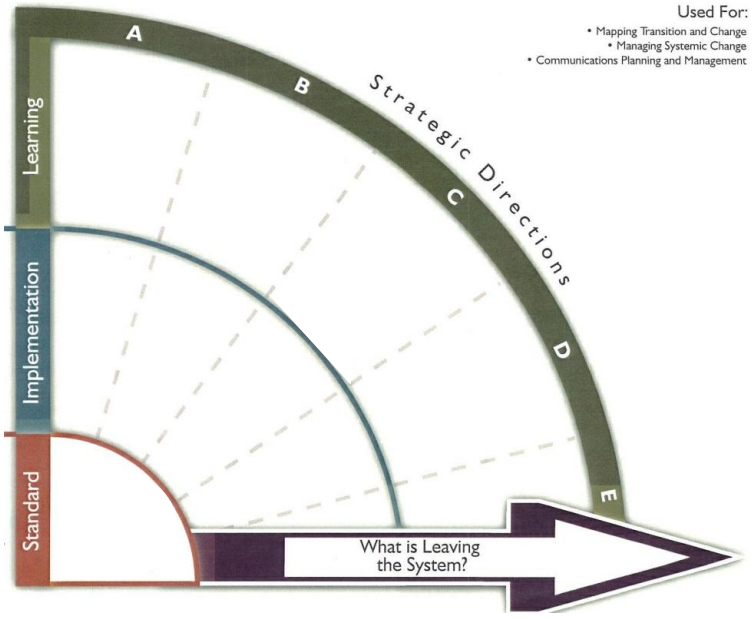


Quality Programming and Feedback Loops

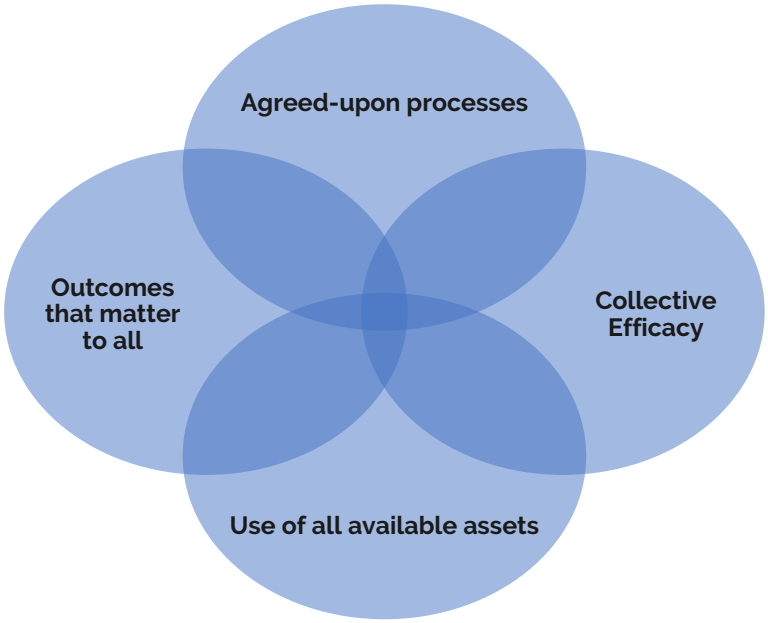


- Commitment to participatory processes
- Strategic action plans and metrics
- CLASS Educator Evaluation Tool

Strategic Growth and Change



Next Steps → Purposeful Community Framework



AGENDA ITEM: **Recommendation for IB Primary Years Program (PYP) at Matoska**

MEETING DATE: **May 14, 2018**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Sara Paul, Assistant Superintendent for Teaching and Learning**

BACKGROUND:

As part of the School Board and Superintendent Goals and strategic planning process in 2016-17, a goal was established to evaluate the IB programs at Matoska International IB World School, Central Middle School IB World School, and Sunrise Park Middle School IB World School. The purpose of the evaluation was to provide the School Board with information about the three IB schools regarding program implementation, stakeholder perceptions, and preliminary student outcome data. In addition, the School Board and district was interested in receiving formative feedback that could be used for continuous improvement.

The review was conducted by the Center for Applied Research and Educational Improvement (CAREI) in two stages. The first stage of their work included a review of professional literature about IB PYP and MYP to address evaluation questions about outcomes of schools that implement IB as well as an analysis of demographic and enrollment data for each of the IB schools. A report was presented to the school board work study on March 27, 2017. Archives from that meeting are available on the district's website.

Stage two of the review sought parent, staff, and student perspectives about the IB programs at each of the three schools. In the fall, surveys were administered to parents/guardians, teachers, and students. In addition, focus groups were held for teachers and parents/guardians. CAREI conducted interviews with district leaders and principals and also reviewed IB authorization and evaluation documents. Additionally, at the request of parents/guardians and teachers, the district hosted and facilitated listening sessions to gather additional insights.

CAREI's report summarizing the findings from stage two of the evaluation was presented at the February 26, 2018 work study. After considering the findings from the CAREI report and perspectives shared at the listening sessions, cabinet, the Teaching and Learning Team, and the Matoska principal explored three possible options for the IB PYP programming at Matoska International: 1) continue operating under the PYP framework; 2) discontinue operating under the PYP framework; 3) expand PYP to another elementary school in the district.

RECOMMENDED ACTION:

Having weighed the different options and considered the pros, cons, cost and feasibility of each option, the district is recommending that we continue operating under the IB PYP framework at Matoska International.

MATOSKA OPTIONS AND RECOMMENDATIONS
MAY 2018

BACKGROUND from previous presentations:

As part of the School Board and Superintendent Goals and strategic planning process in 2016-17, a goal was established to evaluate the IB programs at Matoska International IB World School, Central Middle School IB World School, and Sunrise Park Middle School IB World School. The purpose of the evaluation was to provide the School Board with information about the three IB schools regarding program implementation, stakeholder perceptions, and preliminary student outcome data. In addition, the School Board and district was interested in receiving formative feedback that could be used for continuous improvement.

The review was conducted by the Center for Applied Research and Educational Improvement (CAREI) in two stages.
The first stage of their work included a review of professional literature about IB PYP and MYP to address evaluation questions about outcomes of schools that implement IB as well as an analysis of demographic and enrollment data for each of the IB schools. A report was presented to the school board work study on March 27th, 2017. Archives from that meeting are available on the district's website.

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CAREI's report summarizing the findings from stage two of the evaluation was presented at the February 26, 2018 work study. After considering the findings from the CAREI report and perspectives shared at the listening sessions, cabinet, the Teaching and Learning Team, and the Matoska principal explored three possible options for the IB PYP programming at Matoska International. These options are outlined in sections below.

2017-2018 Costs:

IB Membership fees: $8,100
Additional PD: $15,000 (in addition to approximately $7,700 building allotment based on staff count plus any carryover from the previous year.)
IB Coordinator: $44,668
Total: $67,768

NOTE: Magnuson and Level Up Academy are transported via Matoska District wide buses. Eliminating Matoska district wide transportation may not eliminate all transportation expense. The net transportation expense may actually increase. Transportation: $67,080 (district wide transportation for Matoska, Level Up, Magnuson)

NOTE: From 2005-10 Parkview lost 20.5 students/yr to OE/private schools. Upon IB authorization that number reduced to 8.2 students/year saving the district on average $74,256 each year.

The School Board requested that administration share the options considered when making recommendation to continue operating under the PYP framework

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OPTION 1 - Recommendation of Cabinet, Teaching and Learning Team and Elementary School Principal- *Continue operating under the PYP framework.*

CONSIDERATIONS:

- Areas of strength cited in CAREI report including those summarized at March 26th board meeting.
  (Parents chose Matoska based on PYP, Teachers feel that PYP makes them a better teacher, Students see a focus on PYP learner traits.)
- Pursue cost-sharing model with area IB schools for teacher training to eliminate additional PD cost over next three years;
- Develop a plan to better align PK-12 continuum of standards implementation while ensuring fidelity of IB PYP
- Identify effective processes and replicate implementation of best practices

COSTS:

- IB Membership fees: $8,100
- Additional Professional Development and Coordination: *Reduce current cost of* $59,668
  - *Pursue a more cost effective model that would allow us to maintain quality while reducing our overall costs.*

NOTE: Magnuson and Level Up Academy are transported via Matoska District wide buses. Eliminating Matoska district wide transportation may not eliminate all transportation expense. The net transportation expense may actually increase. Transportation: $67,080 (district wide transportation for Matoska, Level Up, Magnuson)

NOTE: From 2005-10 Parkview lost 20.5 students/yr to OE/private schools. Upon IB authorization that number reduced to 8.2 students/year *saving* the district on average $74,256 each year.

Option 2 (not recommended) - Discontinue operating under the PYP framework.

CONSIDERATIONS:

- Highly desired and growing program
- Optional program which keeps students in the district
- 97% of Matoska teacher respondents say it makes them a better teacher
- Create attendance area, modify attendance areas at other elementary schools, eliminate district wide busing
- Loss of revenue due to potential decrease in open enrollment into the district and open enrollment out of district and private schools.

COSTS:

- IB Membership fee ($8,100)

NOTE: IB Coordinator ($44,668). However, this savings may not be realized as the position may be needed to support the shift to new programming.

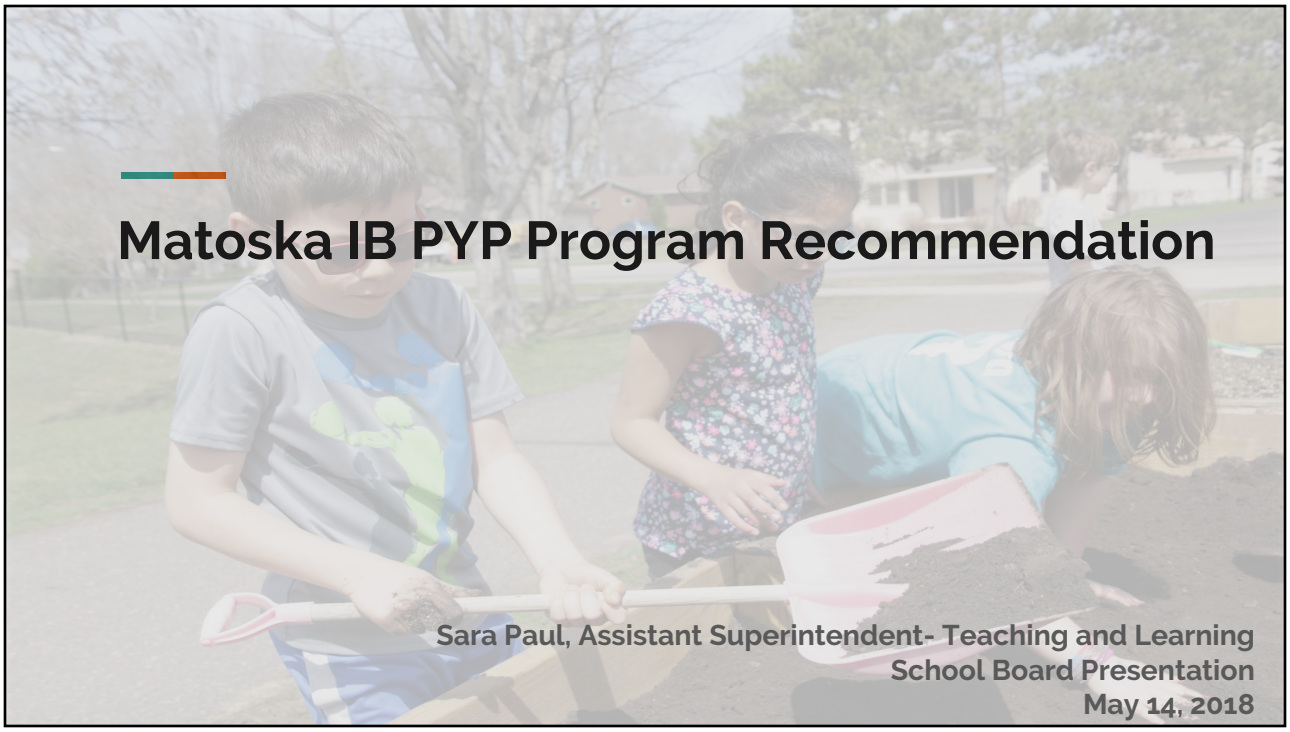
Option 3 (not recommended) - Expand PYP to another elementary school in the district.

CONSIDERATIONS:

- Cannot consider before pursuing cost sharing models and other efficiencies
- From past experience, IB implementation has been more successful from a grassroots planning process.
- Planning and consideration would be done under the new strategic plan, not yet in place at the time of recommendation

COSTS:

- IB candidacy fee: $4,000
- Additional PD: $15,000 (in addition to standard building allotment)
    - Would pay for approximately 14 teachers to attend category 1 training locally (Registration $744 + Stipend $325 = $1,069 each)
- IB Coordinator: $44,668 (half time position)
- Transportation: no additional for typical attendance area
- Total: $63,668



Matoska IB PYP Program Recommendation

Sara Paul, Assistant Superintendent- Teaching and Learning
School Board Presentation
May 14, 2018

Change Readiness: IB PYP Insights

Areas of Strength

- 91% of parent respondents stated that PYP status influenced their decision to choose Matoska (p. 58-59)
- 96% of teacher respondents stated that they are a better teacher as a result of PYP involvement (p.58)
- 97% of student respondents stated that there is a focus on learner profile traits sometimes ro every day (p.44)

Opportunities for Improvement

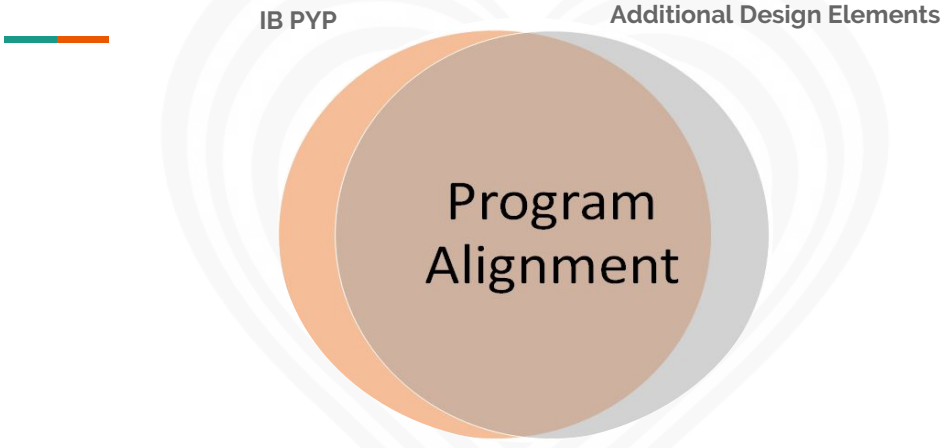
- District Financial Review identified the need for a sustainable financial model.
- PK-12 Continuum Alignment.

PYP Recommendation

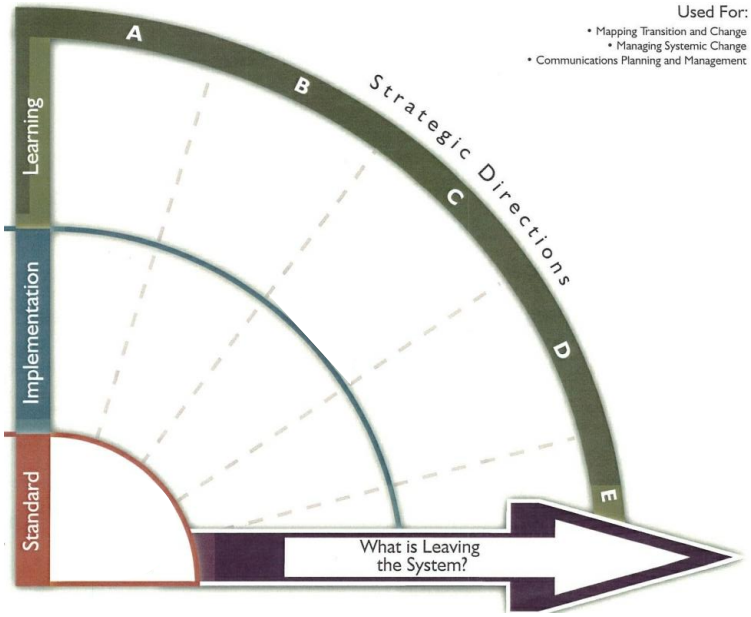
Continue IB Programming at Matoska

- Pursue cost-sharing model with area IB schools for teacher learning.
- Develop a plan to better align PK-12 continuum of standards implementation while ensuring fidelity of IB PYP.
- Identify effective processes and replicate implementation of best practices.

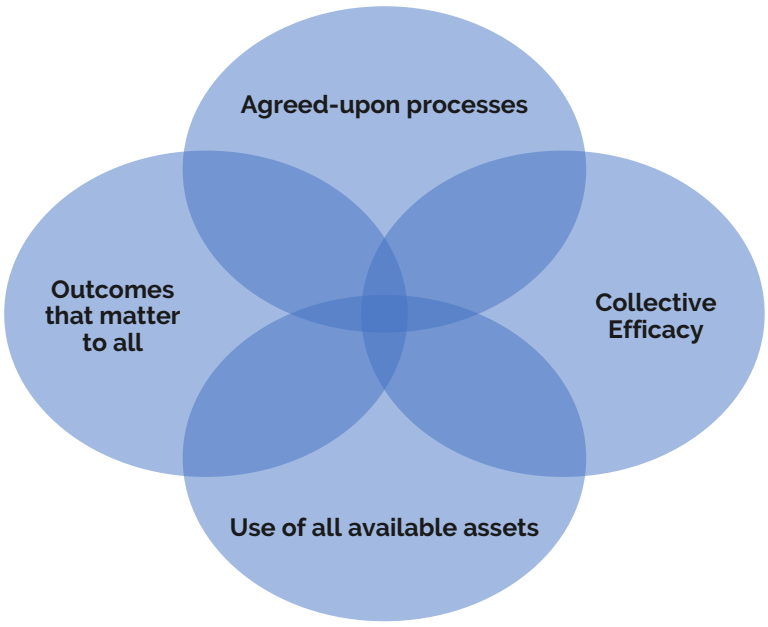
The IB PYP Framework is the Heartbeat of the School



Strategic Growth and Change



Next Steps → Purposeful Community Framework



Agenda Item E-3a
May 14, 2018
School Board Meeting

AGENDA ITEM:	**Policy 516, Student Medication**
MEETING DATE:	**April 9, 2018**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Kathleen Daniels, Director of Student Support Services**

BACKGROUND:

School Board Policy 516, Student Medication, was reviewed by the School Board Policy Committee and Cabinet, had a first reading in April, and is being recommended for a second reading.

This policy had changes to sections II. General Statement of Policy; IV. Requirements; and Legal References.

The purpose of this policy is to set forth the provisions that must be followed when administering nonemergency prescription medication to students at school.

RECOMMENDED ACTION:

To approve School Board Policy 516, Student Medication, as recommended by the School Board Policy Committee and Cabinet.

*Adopted: **September 8, 1997*** *White Bear Lake Area School Board Policy 516*
Revised: August 27, 2001 *Revised: May 9, 2005*
Revised: September 9, 2002 *Revised: January 14, 2013*
Revised: February 10, 2003

516 STUDENT MEDICATION

I. PURPOSE

The purpose of this policy is to set forth the provisions that must be followed when administering nonemergency prescription medication to students at school.

II. GENERAL STATEMENT OF POLICY

The school district acknowledges that some students may require prescribed drugs or medication during the school day. The school district's licensed school nurse or trained designee will administer medications, except any form of medical cannabis, in accordance with law and school district procedures.

III. DEFINITION

A. "Parent" for students 18 years old or older is the student.

IV. REQUIREMENTS

A. The administration of prescription and nonprescription medication requires a completed signed authorization from the student's parent or guardian. The school district may rely on an oral parent/guardian request to administer medication for up to two school days, after which a written authorization is required.

B. An "Administration of Prescription Medication" form must be completed annually (once per school year) and/or when a change in the prescription or requirements for administration occurs. Prescription medication as used in this policy does not include any form of medical cannabis as defined in Minn. Stat. § 152.22, Subd. 6.

C. ~~Prescription~~ All medication must come to school in the original container. Prescription medication must be labeled for the student by an authorized medical professional in accordance with law, and must be administered in a manner consistent with the instructions on the label and prescriber instructions. The medication cannot be expired..

D. The school nurse may request to receive further information about the prescription, if needed, prior to administration of the substance.

E. Prescription medications are not to be carried by the student, but will be left with the appropriate school district personnel. Exceptions to this requirement are: prescription asthma medications self-administered with an inhaler (See Part J.5. below), and medications administered as noted in a written agreement between the school district and the parent or as specified in an IEP (Individual Education Program), Section 504 plan**,** or IHP (Individual Health Plan).

F. The school must be notified immediately by the parent or student 18 years old or older in writing of any change in the student's prescription medication administration. A new medical authorization and container label with new pharmacy instructions shall be required immediately as well.

G. For drugs or medication used by children with a disability, administration may be as provided in the IEP, Section 504 plan or IHP.

H. The school nurse, or other designated person, shall be responsible for the filing of the Administration of Prescription Medications form in the health records section of the student file. The school nurse, or other designated person, shall be responsible for providing a copy of such form to the principal and to other personnel designated to administer the medication.

I. Procedures for administration of drugs and medicine at school and school activities shall be developed in consultation with a licensed school nurse, or a public or private health organization or other appropriate party (if appropriately contracted by the school district under Minn. Stat. § 121A.21).

J. Specific Exceptions:

1. Special health treatments and health functions such as catheterization, tracheostomy suctioning, and gastrostomy feeding do not constitute administration of drugs and medicine.

2. Emergency health procedures, including emergency administration of drugs and medicine are not subject to this policy.

3. Drugs or medication provided or administered by a public health agency to prevent or control an illness or a disease outbreak is not governed by this policy.

4. Drugs or medication used at school in connection with services for which a minor may give effective consent are not governed by this policy. Authorization for administration of medication paperwork signed by licensed prescriber, must still be on file in the health office.

K. Drugs or medicines that are prescription asthma or reactive airway disease medications may be self-administered by a student with an asthma inhaler if:

1. The school district has received a written authorization from the pupil's parent/guardian permitting the student to self-administer the medication;

2. The inhaler is properly labeled for that student; and

3. The parent has not requested school personnel to administer the medication to the student.

   The parent must submit written authorization for the student to self-administer the medication each school year. In a school that does not have a school nurse or school nursing services, the student's parent or guardian must submit written verification from the prescribing professional which documents that an assessment of the student's knowledge and skills to safely possess and use an asthma inhaler in a school setting has been completed.

   If the school district employs a school nurse or provides school nursing services under another arrangement, the school nurse or other appropriate party must assess the student's knowledge and skills to safely possess and use an asthma inhaler in a school setting and enter into the student's health record a plan to implement safe possession and use of asthma inhalers.

4. Medications:

   a) that are used off school grounds;

   b) that are used in connection with athletics or extracurricular activities; or

   c) that are used in connection with activities that occur before or after the regular school day are not governed by this policy.

5. Nonprescription Medication. A secondary student may possess and use nonprescription pain relief in a manner consistent with the labeling, if the school district has received written authorization from the student's parent or guardian permitting the student to self-administer the medication. The parent or guardian must submit written authorization for the student to self-administer the medication each school year. The school district may revoke a student's privilege to possess and use nonprescription pain relievers if the school district determines that the student is abusing the privilege. This provision does not apply to the possession or use of any drug or product containing ephedrine or pseudoephedrine as its sole active ingredient or as one of its active ingredients. Except as stated in this paragraph, only prescription medications are governed by this policy.

L. At the start of each school year or at the time a student enrolls in school, whichever is first, a student's parent, school staff, including those responsible for student health care, and the prescribing medical professional must develop and

implement an individualized written health plan for a student who is prescribed nonsyringe injectors of epinephrine that enables the student to:

a. possess ~~nonsyringe injectors of~~ epinephrine auto-injectors; or

b. if the parent and prescribing medical professional determine the student is unable to possess the epinephrine, have immediate access to ~~nonsyringe injectors of~~ epinephrine auto-injectors in close proximity to the student at all times during the instructional day.

The plan must designate the school staff responsible for implementing the student's health plan, including recognizing anaphylaxis and administering ~~nonsyringe injectors of~~ epinephrine auto-injectors when required, consistent with state law. This health plan may be included in a student's § 504 plan.

M. "Parent" for students 18 years old or older is the student.

N. Districts and schools may obtain and possess epinephrine auto-injectors to be maintained and administered by school personnel to a student or other individual if, in good faith, it is determined that person is experiencing anaphylaxis regardless of whether the student or other individual has a prescription for an epinephrine auto-injector. The administration of an epinephrine auto-injector in accordance with this section is not the practice of medicine.

A district or school may enter into arrangements with manufacturers of epinephrine auto-injectors to obtain epinephrine auto-injectors at fair market, free, or reduced prices. A third party, other than a manufacturer or supplier, may pay for a school's supply for epinephrine auto-injectors.

Legal References:
Minn. Stat. § 13.32 (Student Health Records)
Minn. Stat. §121A.21 (Hiring of Health Personnel)
Minn. Stat. § 121A.22 (Administration of Drugs and Medicine)
Minn. Stat. § 121A.221 (Possession and Use of Asthma Inhalers by Asthmatic Students)
Minn. Stat. § 121A.2205 (Possession and Use of Non-Syringe Injectors of Epinephrine; Model Policy)
Minn. Stat. § 151.212 (Label of Prescription Drug Containers)
Minn. Stat. § 152.22 (Medical Cannabis, Definitions)
Minn. Stat. § 152.23 (Medical Cannabis, Limitations)
20 U.S.C. 1400, et seq. (Individuals with Disabilities Education Improvement Act of 2004)
29 U.S.C. 794, *et. seq*. (Rehabilitation Act of 1973, §504)

Cross References: WBLAS Policy 418 (Drug-Free Workplace/Drug Free School)

Agenda Item E-3b
May 14, 2018
School Board Meeting

AGENDA ITEM:	**Policy 530, Immunization Requirements**
MEETING DATE:	**May 14, 2018**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Kathleen Daniels, Director of Student Support Services**

BACKGROUND:

School Board Policy 530, Immunization Requirements, was reviewed by the School Board Policy Committee and Cabinet, had a first reading in April, and is being recommended for a second reading.

This policy had minor changes to sections III. Student Immunization Requirements; a date change in section VII. Other; and a number change in rules part.

The purpose of this policy is to require that all students receive the proper immunizations as mandated by law to ensure the health and safety of all students.

RECOMMENDED ACTION:

Approve School Board Policy 530, Immunization Requirements, as recommended by the School Board Policy Committee and Cabinet.

Adopted: August 27, 2001
Revised: *May 9, 2005*
Revised: *February 9, 2009*
Revised: *October 10, 2011*
Revised: *January 14, 2013*

White Bear Lake Area
School Board Policy 530

530 IMMUNIZATION REQUIREMENTS

I. PURPOSE

The purpose of this policy is to require that all students receive the proper immunizations as mandated by law to ensure the health and safety of all students.

II. GENERAL STATEMENT OF POLICY

All students are required to provide proof of immunization, or appropriate documentation exempting the student from such immunization, and such other data necessary to ensure that the student is free from any communicable diseases, as a condition of enrollment.

III. STUDENT IMMUNIZATION REQUIREMENTS

A. No student may be enrolled or remain enrolled, on a full-time, part-time, or shared-time basis, in any early childhood, elementary or secondary school within the school district until the student or the student's parent or guardian has submitted to the designated school district administrator the required proof of immunization. Prior to the student's first date of attendance, the student or the student's parent or guardian shall provide to the designated school district administrator one of the following statements:

1. a statement, from a physician or a public clinic which provides immunizations, stating that the student received the immunizations required by law, consistent with medically acceptable standards; or

2. a statement, from a physician or a public clinic which provides immunizations, stating that the student received the primary schedule of immunizations required by law and has commenced a schedule of the remaining required immunizations, indicating the month, day and year each immunization was administered, consistent with medically acceptable standards.

B. The statement of a parent or guardian of a student or an emancipated student may be substituted for the statement of a physician or public clinic that administers immunizations. If such a statement is substituted, this statement must indicate the month, day and year each immunization was administered. Upon request, the

designated school district administrator will provide information to the parent or guardian of a student or an emancipated student of the dosages required for each vaccine according to the age of the student.

C. The parent or guardian of persons receiving instruction in a home school shall submit one of the statements set forth in Section III.A. or III.B., above**,** or statement of immunization set forth in Section IV., below**,** to the superintendent of the school district by October 1 of the first year of their home schooling in Minnesota and the grade 7 year.

D. When there is evidence of the presence of a communicable disease, or when required by any state or federal agency and/or state or federal law, students and/or their parents or guardians may be required to submit such other health care data as is necessary to ensure that the students have received any necessary immunizations and/or ~~is~~ are free of any communicable diseases. No student may be enrolled or remain enrolled in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted the required data.

E. The school district may allow a student transferring into a school a maximum of 30 days to submit a statement specified in Section III.A. or III.B., above, or Section IV.**,** below. Students who do not provide the appropriate proof of immunization or the required documentation related to an applicable exemption of the student from the required immunization within the specified time frames shall be excluded from school until such time as the appropriate proof of immunizations or exemption documentation has been provided.

IV. EXEMPTIONS FROM IMMUNIZATION REQUIREMENTS

Students will be exempt from the foregoing immunization requirements under the following circumstances:

A. The parent or guardian of a minor student or an emancipated student submits a physician's signed statement stating that the immunization of the student is contraindicated for medical reasons or that laboratory confirmation of the presence of adequate immunity exists; or

B. The parent or guardian of a minor student or an emancipated student submits his or her notarized statement stating the student has not been immunized because of the conscientiously held beliefs of the parent, guardian or student.

C. If a student who is not a Minnesota resident enrolls in a school district online learning course or program and the program does not require any teacher or instructor contact time or require classroom attendance, the person is not subject to the immunization statement, and other requirements of this policy.

V. NOTICE OF IMMUNIZATION REQUIREMENTS

A. The school district will develop and implement a procedure to:

1. notify parents and students of the immunization and exemption requirements by use of a form approved by the Department of Health;

2. notify parents and students of the consequence for failure to provide required documentation regarding immunizations;

3. review student health records to determine whether the required information has been provided; and

4. make reasonable arrangements to send a student home when the immunization requirements have not been met and advise the student and/or the student's parent or guardian of the conditions for re-enrollment.

B. Immunization requirements notice shall contain written information describing the exemptions from immunization as permitted by law. The exemptions information shall be in a font size at least equal to the font size and style as the immunization requirements and on the same page as the immunization requirements.

VI. IMMUNIZATION RECORDS

A. The school district will maintain a file containing the immunization records for each student in attendance at the school district for at least five years after the student attains the age of majority.

B. Upon request, the school district may exchange immunization data with persons or agencies providing services on behalf of the student. Immunization data is private student data and disclosure of such data shall be governed by Policy 515 Protection and Privacy of Pupil Records.

C. The designated school district administrator will assist a student and/or the student's parent or guardian in the transfer of the student's immunization file to the student's new school within 30 days of the student's transfer.

D. Upon request of a public or private post-secondary educational institution, the designated school district administrator will assist in the transfer of the student's immunization file to the post-secondary educational institution.

VII. OTHER

By ~~November~~ December 1st of each year the school district will forward a report to the Minnesota Department of Health summarizing the immunization status (including students that are receiving instruction in the home) of all students in grades kindergarten through 12. A copy of the report will also be sent to the Commissioner of the Minnesota Department of Education.

Legal References: Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)
Minn. Stat. § 121A.17 (School Board Responsibilities)
Minn. Stat. § 144.29 (Health Records; Children of School Age)
Minn. Stat. § 144.3351 (Immunization Data)
Minn. Stat. § 144.441 (Tuberculosis Screening in Schools)
Minn. Stat. § 144.442 (Testing in Schools)
Minn. Rules Parts 4604.0100-4604.~~1000~~ 1020 (Immunization)
McCarthy v. Ozark Sch. Dist., 359 F.3d 1029 (8th Cir. 2004)
Op. Atty Gen. 169-W (July 23, 1980)
Op. Atty Gen. 169-W (Jan.17, 1968)

Cross References: WBLASB Policy 515 (Protection and Privacy of Pupil Records)

White Bear Lake Area School
District #624 Policy 530
Revised: 10-10-11
Revised: 11-20-12
Revised: 3-1-2018

PROCEDURE FOR PROVIDING NOTICE OF IMMUNIZATION REQUIREMENTS

(Developed to correspond with section V of Policy 530)

I. Purpose

This is a procedure for the notification of parents/guardians regarding immunization requirements and consequences for failure to provide the required documentation, per White Bear Lake Area School District School Board Policy #530.

II. Early Childhood Programs

A. A *Health Information Packet* is distributed to parents/guardians which includes immunizations needed for attending early childhood program and also includes information describing the exemptions from immunization as permitted by law.

B. If students do not have the proper immunizations by their start date, their parents/guardians will get a letter notifying them of impending exclusion from school until their immunizations are compliant with the law or the proper conscientious objector paperwork is on file with the school.

II. Kindergarten

A. *A Kindergarten Registration Parent Information Packet* is mailed home to parents, which includes immunizations needed for entering kindergarten and information describing the exemptions from immunization as permitted by law.

B. During information and registration nights, a *Health Information Packet* is distributed to parents/guardians which includes immunizations needed for entering kindergarten and also includes information describing the exemptions from immunization as permitted by law. All information is also available in Spanish and Hmong.

C. In August, prior to school starting each year, a *Parent Newsletter* is mailed to families that includes information on immunizations needed to enter kindergarten along with, notification describing exemptions from immunizations as permitted by law.

III. Middle School

A. *A Parent Newsletter* is mailed home four times per year which includes information on immunizations needed for entering 7th grade, along with information describing the exemptions from immunizations as permitted by law.

B. An *Individual Letter* is mailed with the end of year report care to all parents/guardians of 6th grade students, who do not have the required immunizations for entering 7th grade in the fall. The letter includes the child's specific immunizations needed. The notification includes information describing the exemptions from immunization as permitted by law. The same information is mailed home in Hmong or Spanish for students who speak Hmong or Spanish at home.

C. In August, prior to the school starting, a Parent Newsletter is mailed home which includes information on immunizations needed for entering 7th grade along with information describing exemptions from immunizations as permitted by law

IV. Procedure for Students Arriving on the First Day of School Who Do Not Have Complete Immunization Records:

A. A parent/guardian is notified by phone.

B. A MIIC (Minnesota Immunization Information Connection) check is made by school health personnel regarding student immunization status.

C. A call is made to the family's physician's office to secure dates regarding student's current immunization status.

D. When needed, a cultural liaison is contacted to assist with student and family communication.

E. A referral is made to the health care provider or the local public health immunization clinics for those that do not have insurance; this information is also included in all notices sent home to parents/guardians.

V. Review of Student Health Records to Determine Whether the Required Information Has Been Provided.

A. Immunization information on all students shall be reviewed every year, as part of the AISR (Annual Immunization Status Report) required by the Minnesota Department of Health. Annually by the date set forth by the Minnesota Department of Health or by December 1st of each year the school district will forward a report to the Minnesota Department of Health summarizing the immunization status. The school nurse assigned to the school is responsible for completing and submitting the AISR.

B. Immunization information on enrolling students transferring into the school district is reviewed at the time of enrollment by the school nurse or health assistant. If the enrolling student does not have the information, the school contacts the previous school to get immunization information using phone, fax or written request for immunization records.

VI. Maintenance of Student Immunization Records.

A. All information is entered into Skyward and updated as information is received from parents. District Center personnel maintain data on Skyward.

B. A paper copy of immunization records is placed in the Student's Health File. The Student Health File follows the student from school to school in the district. Upon graduation, the District Center stores the Student Health Record.

C. Upon request from another school district or education institution, designated school staff will forward immunization records.

D. Upon request from a public or private post-secondary educational institution, designated district center staff assist in the transfer of the student's immunization record to the post-secondary educational institution.

V. Students Transferring Into the District:

A. A student transferring into the district is given a maximum of 30 days to provide the appropriate proof of immunization or the required documentation related to an applicable exemption of the student from the required immunization(s). Students who do not provide the appropriate proof of immunizations or exemption documentation within 30 days will be excluded from school until such time as appropriate proof of immunizations or exemption documentation has been provided.

B. Homeless Students – Federal law requires school districts to immediately enroll students who are homeless, even if they do not have required documents such as immunization or medical records. Since federal law supersedes state law, the state law that says that a school may allow up to 30 days for a transfer student to submit their immunization records does not apply. There is no 30-day limit on submitting records for a homeless student [Minn. Stat. §121A.15, subd.7].

VI. Immunization Letters to Non-compliant Students:

A. Each year, the district's Licensed School Nurses will set an annual compliance date for all enrolled students. Students who are not compliant with their immunizations on this date will be excluded from attending school until they are in compliance with the state immunization requirements or have a notarized conscientious objection on file.

B. Prior to the annual compliance date, parents/guardians will be notified by Health Office staff by phone and in writing if their student is not in compliance with immunization law. If students are still not in compliance by the set date, parents will receive a letter notifying them of impending exclusion.

Agenda Item E-3c
May 14, 2018
School Board Meeting

AGENDA ITEM:	**Policy 525, Violence Prevention**
MEETING DATE:	**May 14, 2018**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Kathleen Daniels, Director of Student Support Services and Sara Paul, Assistant Superintendent for Teaching and Learning**

BACKGROUND:

School Board Policy 525, Violence Prevention, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading.

This policy had minor changes to sections II. General Statement of Policy; section III. Implementation of Policy; and Legal References.

The purpose of this policy is to recognize that violence has increased and to identify measures that the school district will take in an attempt to maintain a learning and working environment that is free from violent and disruptive behavior.

The school board is committed to promoting healthy human relationships and learning environments that are physically and psychologically safe for all members of the school community. It further believes that students are the first priority and they should be protected from physical or emotional harm during school activities, and on school grounds, buses or field trips while under school district supervision.

RECOMMENDED ACTION:

Approve School Board Policy 525, Violence Prevention, as recommended by the Policy Committee and Cabinet.

525 VIOLENCE PREVENTION

I. PURPOSE

The purpose of this policy is to recognize that violence has increased and to identify measures that the school district will take in an attempt to maintain a learning and working environment that is free from violent and disruptive behavior.

The school board is committed to promoting healthy human relationships and learning environments that are physically and psychologically safe for all members of the school community. It further believes that students are the first priority and they should be protected from physical or emotional harm during school activities, and on school grounds, buses or field trips while under school district supervision.

II. GENERAL STATEMENT OF POLICY

A. ~~It is~~ The policy of the school district is to strictly enforce its weapons policy (Policy 501).

B. ~~It is~~ The policy of the school district to act promptly in investigating all acts, or formal or informal complaints, of violence and take appropriate disciplinary action against any student or staff member who is found to have violated this policy or any related policy.

C. The administration will periodically review discipline policies and procedures, prepare revisions if necessary and submit them to the school board for review and adoption.

D. The school district will implement approved violence prevention strategies to promote safe and secure learning environments, to diminish violence in our schools, and to aid in the protection of children whose health or welfare may be jeopardized through acts of violence.

III. IMPLEMENTATION OF POLICY

A. The school board will review and approve policies to prevent and address violence in our schools. The superintendent or designee will develop procedures to effectively implement the school weapons and violence prevention policies. It shall be incumbent on all students and staff to observe all policies and report violations to the school administration.

B. The school board and administration will inform staff and students annually of policies and procedures related to violence prevention and weapons.

C. The school district will act promptly to investigate all acts and formal and informal complaints of violence and take appropriate disciplinary action against any student or staff member who is found to have violated this policy or any related policy.

D. The consequences set forth in the school weapons policy (Policy 501) will be imposed upon any student or nonstudent who possesses, uses or distributes a weapon when in a school location.

E. The consequences set forth in the school hazing policy (Policy 526) will be imposed upon any student or staff member who commits an act against a student or staff member; or coerces a student or staff member into committing an act, that creates a substantial risk of harm to a person in order for the student or staff member to be initiated into or affiliated with an organization, or for any other purpose.

F. Students who engage in assault or violent behavior will be removed from the classroom immediately and for a period of time deemed appropriate by the principal, in consultation with the teacher, pursuant to the student discipline policy (Policy 506).

~~F.~~G. Students with disabilities may be expelled for behavior unrelated to their disabilities, subject to the procedural safeguards required by the Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act of 1973, and the Pupil Fair Dismissal Act.

~~G.~~H. Procedures will be developed for the referral of any person in violation of this policy or the weapons policy to the local law enforcement agency in accordance with Minn. Stat. 121A.05.

~~H.~~I. Students who wear objectionable emblems, signs, words, objects, or pictures on clothing communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group or which connotes gang membership or that approves, advances, or provokes any form of religious, racial or sexual harassment or violence against other individuals as defined in the Harassment and Violence Policy (Policy 413) will be subject to the procedures set forth in the Student Dress and Appearance Policy (Policy 504). "Gang" as used in this policy means any ongoing organization, association or group of three or more persons, whether formal or informal, having as one of its primary activities, the commission of one or more criminal acts, which has an identifiable name or identifying sign or symbol, and whose members individually or collectively engage in or whose members engaged in a pattern of criminal gang activity.

A "pattern of gang activity" means the commission, attempt to commit, conspiring to commit, or solicitation of two or more criminal acts, provided the criminal acts were committed on separate dates or by two or more persons who are members of or belong to the same criminal street gang.

~~I~~J. This policy is not intended to abridge the rights of students to express political, religious, philosophical, or similar opinions by wearing apparel on which such messages are stated. Such messages are acceptable as long as they are not lewd, vulgar, obscene, defamatory, profane, do not denote gang affiliation, advocate harassment or violence against others, and are not likely to disrupt the education process, or cause others to react in a violent or illegal manner. (Policy 504)

IV. PREVENTION STRATEGIES

The school district has adopted and will implement ~~the following~~ prevention strategies to promote safe and secure learning environments, to diminish violence in our schools, and to aid in the protection of children whose health or welfare may be jeopardized through acts of violence.

V. STUDENT SUPPORT

A. Students will have access to school-based student service professionals, when available, including counselors, nurses, social workers, and psychologists who are knowledgeable in methods to assist students with violence prevention and intervention.

B. Students will be apprised of school board policies designed to protect their personal safety.

C. Students will be provided with information as to school district and building rules regarding weapons and violence.

D. Students will be informed of resources for violence prevention and proper reporting.

VI. PERSONNEL

A. School district personnel shall comply with the school weapons policy (Policy 501) and the school hazing policy (Policy 526).

B School district personnel shall be knowledgeable of violence prevention policies and report any violation to school administration immediately. School district personnel will be informed annually as to school district and building rules regarding weapons and violence prevention.

C. School district personnel or agents of the school district shall not engage in emotionally abusive acts including malicious shouting, ridicule, and/or threats or other forms of corporal punishment.

Legal References: Minn. Stat. § 1.43, Subd. 16 (School District or Charter School Disclosure of Violence or Inappropriate Sexual Contact)
Minn. Stat. § 120B.22 (Violence Prevention Education)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § ~~121A.57~~ 121A.035 (Crisis Management Policy)
Minn. Stat. § 121A.05 (Policy to Refer Firearms Possessor)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm)
Minn. Stat. § 121A.61 (Discipline and Removal of Students from Class)
Minn. Stat. § 121A.64 (Notification)
Minn. Stat. § 121A.69 (Hazing Policy)
Minn. Stat. § 181.967, Subd. 5 (School District Disclosure of Violence or Inappropriate Sexual Contact)
18 U.S.C. § 921 (Definition of Firearm)
20 U.S.C. § 1400 et seq. (Individuals with Disabilities Education Improvement Act of 2004)
29 U.S.C. § 794 et seq. (Rehabilitation Act of 1973, § 504)
Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
Stephenson v. Davenport Cmty. Sch. Dist., 110 F.3d 1303 (8th Cir. 1997)
McIntire v. Bethel School, 804 F.Supp. 1415, 78 Educ. L.Rep. 828 (W.D. Okla. 1992)
Olesen v. Board of Educ. of Sch. Dist. No. 228, 676 F.Supp. 820, 44 Educ. L.Rep. 205 (N.D. Ill. 1987)

Cross References: WBLASB Policy 413 (Harassment and Violence)
WBLASB Policy 501 (Weapons)
WBLASB Policy 504 (Student Dress and Appearance)
WBLASB Policy 506 (Student Discipline)
WBLASB Policy 507 (Corporal Punishment)
WBLASB Policy 514 (Bullying Prevention Policy)
WBLASB Policy 526 (Hazing Prohibition)
~~MSBA Service Manual, Chapter 6, District Education Program (A-11: Student Suspension, Exclusion and Expulsion)~~
WBLASB Policy 529 (Staff Notification of Violent Behavior by Students