

**INDEPENDENT SCHOOL
DISTRICT #624**



**WORK-STUDY
MEETING PACKET**

May 21, 2018

MISSION STATEMENT

The mission of the White Bear Lake Area School District, the community at the forefront of educational excellence, honoring our legacy and courageously building the future, is to ensure each student realizes their unique talents and abilities, and makes meaningful contributions with local and global impact through a vital system distinguished by:

- **Students who design and create their own future**
- **Diversity of people and ideas**
- **Safe, nurturing and inspiring environments**
- **Exceptional staff and families committed to student success**
- **Abundant and engaged community partners**

To: Members of the School Board

From: Dr. Wayne Kazmierczak
Superintendent of Schools

Date: May 15, 2018

A work-study session of the White Bear Lake Area School Board will be held on **Monday, May 21, 2018**, at 5:30 p.m. in Community Room 112 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

WORK-STUDY AGENDA

A. PROCEDURAL ITEMS

1. Call To Order
2. Roll Call

B. DISCUSSION ITEMS

- | | |
|---|-----------|
| 1. College Readiness Update | 5:30 p.m. |
| 2. SeeSaw at Elementary | 6:00 p.m. |
| 3. Project Search Update | 6:15 p.m. |
| 4. FY19 Preliminary Budget | 6:45 p.m. |
| 5. OPEB Trust with PFM | 7:15 p.m. |
| 6. Facilities Update | 7:45 p.m. |
| a. White Bear Sports Center Agreement | |
| b. Comprehensive Facilities Update | |
| 7. Follow Up to IB Vote: Moving Forward | 8:15 p.m. |
| 8. Negotiation Study Session* | 8:25 p.m. |

C. ADJOURNMENT

8:45 p.m.

*This portion of the meeting may be closed to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to Minnesota Statutes 179.A.01 to 179.A.25.

AGENDA ITEM: **College Readiness Updates**

MEETING DATE: **May 21, 2018**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Sara Paul, Assistant Superintendent for Teaching and Learning**

BACKGROUND:

World's Best Workforce legislation asserts that districts need to develop plans to ensure all students are college and career ready. A critical element of our high school design and a key strategy to accelerate our students' path to college and careers is our college-level coursework. Sara Paul will be joined by North campus principal Alison Gillespie, Teaching and Learning Coordinator Jill Pearson, high school teachers Brietta Hutson and Susan Furtney, and some high school students to share more about our college-level course options and offerings and to look ahead to developments for 2018-19.

College Readiness Update

White Bear Lake Area High School

May 21, 2018



WBLAHS

Accelerating the path to college & careers

**High
School**



**College
&
Career
Ready**

College Credit Opportunities at WBLAHS

- Advanced Placement (AP)
- Project Lead the Way (PLTW)
- Concurrent Enrollment
 - College in the Schools
 - U of M, MN State Univ - Mankato
 - Century College

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Gateway to College Level Courses

In partnership with Century College, we offer two courses that allow students to bypass the Accuplacer assessment and developmental coursework in math and reading. Successful completion of these courses permits students to begin college credit-bearing coursework as soon as they enter college.

- Algebra 3
- Language Arts 12 / Strategies for College & Career Reading

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Why College Level Courses in High School?

Research around “dual enrollment” has shown:

- increased likelihood of staying enrolled in postsecondary 2 years after high school
- statistically significant higher GPA in post-secondary
- more post-secondary credits earned 3 years after high school

National Research Center for Career and Technical Education - The Postsecondary Achievement of Participants in Dual Enrollment (2007)

Our 2017-18 offerings at a glance

- 19 AP Courses
- 18 CIS Courses
- 4 Century in the High School Courses
- 4 PLTW Courses

Who is taking these courses?

	% of students enrolled in at least one college credit opportunity course
9th Grade	35%
10th Grade	23.5%
11th Grade	48%
12th Grade	66.7%

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South Campus Class of 2018

- 78% of students have taken at least one college-level course
- 38% are on track to earn 12 or more college-level credits

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ALC Middle College Pathway

- Approved in spring 2017
- Partnership with Century College

Certificate options:

- Welding Certificate
- Medical Office Support

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Focus on Equitable Access

We strive to:

Close the opportunity gap for **students of color**, **low socioeconomic status**, and **in certain areas, girls**, by creating a culture where **all students** feel the support to reach their potential in career pathway courses and college credit bearing courses

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Equitable Access

- Raise the bar for all students
 - Benchmark: at least 65.6% of students across demographic groups
- Equity gap narrowed
 - White/Low income students
 - Black or African American
 - Two or More Races Low Income

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Key Strategies:

- ❖ Survey
- ❖ Identify
- ❖ Outreach
- ❖ Support

STUDENT INSIGHT CARD 2017-18

11th Grader, White Bear Lake High School (WBLAHS)

Education Goal Four-year college degree

Career Interest English Teacher in a Foreign Country, Opening/Working at a Non-Profit

Trusted Adults [Redacted]

Study Skills Support [Redacted]

Staff Advocates [Redacted]

AP Subject Interest Science (e.g. biology, chemistry, physics)

Subject Interest World Languages & Cultures, Science, Art (e.g. drawing, art history)

GPA [Redacted]

Learning Mindsets and Skills

Academic Self Growth Mindset

Community Leadership Purpose for Learning

Focus

Other Readiness Indicators:

- Would consider taking upper level courses

Test Scores

Test	Score	Max
Explore Composite	20	30
PreACT Composite	21	35
Explore English	22	30
Explore Mathematics	17	30
Explore Reading	23	30

Reported Barriers

Hasn't enrolled in AP because:

- I have competing priorities in my schedule (for example: sports, band, CTE) that prevent me from taking upper level classes
- I don't think I can be successful/get a good grade
- I think upper level classes are probably too much work

More likely to take AP if:

- I knew that I would have opportunities to redo assignments
- I knew that I wouldn't have any homework over the summer
- I could get extra study/homework support

Comments

Who I am as a student: I've struggled with school/grades in the past and I know I can do better I just need more motivation to do so.

Would like the school to know: Mostly everything I want I need to get for myself so I'm already working 1 job and planning on getting another [Redacted] I like being busy because I get more done but I also like everything laid out in front of me so I know exactly what I need to do.

2018-19 and beyond...

- Increased opportunities for North Campus students
 - AP Psychology and Introduction to Health Careers
- Pathway Developments
 - Healthcare: Intro to Health Careers, CNA
 - Construction: course re-alignment and partnership with St Paul College
 - Manufacturing: partnership with St. Paul College
- Expanding equitable enrollment work to include 8th grade students

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College Credit Options at White Bear Lake Area High School

White Bear Lake Area High School is proud to offer opportunities for students to participate in college-level coursework in Advanced Placement (AP), College in the Schools (CIS), Century in the High School (CitHS) and Project Lead the Way (PLTW). Students who take college-level courses benefit from the rigorous coursework and generally score higher on the ACT. In addition, college admission counselors look for these courses when reviewing applications, as they are a good indicator of college preparedness. The total value of credits earned by WBLAHS students in College in the Schools (CIS), Advanced Placement (AP), Project Lead the Way (PLTW) and PostSecondary Enrollment Options (PSEO) courses last year was at least \$2.1 million at University of Minnesota tuition rates.

ADVANCED PLACEMENT (AP)

The College Board's Advanced Placement Program is an opportunity for students to pursue college-level courses while in high school. Participating colleges grant credit and/or advanced standing to students who have done well on the AP exams. More than 90% of the colleges and universities in the United States accept AP credits. Students who enroll in these classes should be prepared for rigorous coursework and/or have special interest and ability related to the subject. The following AP courses offered at WBLAHS in 2017-18 are:

Department	Offerings
ART	AP Art History, AP Studio Art
ENGINEERING / IT	AP Computer Science Principles
LANGUAGE ARTS	AP English Language & Composition, AP English Literature & Composition
MATHEMATICS	AP Calculus AB, AP Calculus BC, AP Computer Science Principles, AP Statistics
MUSIC	AP Music Theory
SCIENCE	AP Biology, AP Chemistry with Biochemistry, AP Environmental Sciences, AP Physics
SOCIAL STUDIES	AP European History, AP Human Geography, AP Macroeconomics, AP Microeconomics, AP United States History, AP World History

CONCURRENT ENROLLMENT COLLEGE CREDIT OPTIONS

Concurrent enrollment courses provide actual college credit for courses taught at WBLAHS. Students can stay on our high school campus and get first-hand experience with a faster pace of study and increased academic rigor, supporting a smoother transition from high school to college. These courses receive additional weighting in GPA calculations. Each course has specific criteria for admission and interested students should confer with a counselor to determine eligibility. Students earn college credit on a college transcript, transferable to most colleges and universities. High school students are held to the same academic standards as students on a university campus. Teachers are selected, trained, and supported by college faculty. Concurrent enrollment courses offered at WBLAHS in 2017-18 are:

Department	Offerings
ART	Photojournalism
ENGINEERING / IT	IT Explorations, Programming Fundamentals
FAMILY AND CONSUMER SCIENCES	Exploring the Teaching Profession I
LANGUAGE ARTS	Critical Reading and Thinking, Introduction to Literature, eCIS: Writing Studio 1201, CIS: Writing Studio 1301
MATH	Basic and Applied Statistics, eCIS: College Algebra through Modeling
SOCIAL STUDIES	American Democracy in a Changing World, Authority & Rebellion: American History to 1865, Global America: US History Since 1865
WORLD LANGUAGE	Advanced Sign Language 207, Advanced Sign Language 208, Modern Chinese 1011, Modern Chinese 1012, French 1003, French 1004, German 1003, German 1004, Spanish 1003, Spanish 1004

PROJECT LEAD THE WAY (PLTW)

The Project Lead the Way program at White Bear Lake Area High School has been awarded site certification by national Project Lead the Way. Students who successfully complete PLTW courses and pass the online end-of-course exam may obtain three credits from participating colleges and universities. Many colleges and universities in Minnesota and nation-wide accept the credits. Students who successfully complete a PLTW course and take the PLTW exam may receive additional weighting in GPA calculating.

PLTW courses offered at WBLAHS: Introduction to Engineering Design, Principles of Engineering, Digital Electronics, and Civil Engineering and Architecture.

WHITE BEAR LAKE AREA LEARNING CENTER (ALC) MIDDLE COLLEGE PATHWAY

A partnership between the ALC and Century College was approved last spring by the Minnesota Department of Education as a Middle College Program. This pathway allows students to earn a high school diploma while also earning postsecondary credits towards a certificate in welding or medical office support. This program is designed to serve students in the academic middle - especially low-income, English Language Learners, first generation college students, and/or students of color. In addition, students who participate in the Middle College Pathway receive additional counseling and academic support at Century College and are eligible to extend their time enrolled at the ALC as they complete requirements at Century College.

AGENDA ITEM: **SeeSaw at Elementary**

MEETING DATE: **May 21, 2018**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Mark Garrison, Director of Technology and Innovation**

BACKGROUND:

As part of our ongoing effort to streamline and clarify digital parent communication and to strengthen our strategic alignment, elementary schools have adopted Seesaw as their digital communication hub. Seesaw replaces Schoology K-5.

Mark Garrison, LuAnne Oklobzija, and Nick Marty will be joined by 5th grader, Owen Howard, to introduce Seesaw and explain how it fits into the K-12 digital communication framework.

Seesaw and other Digital Communication tools

School Board | May 21, 2018 | White Bear Lake Area Schools

Student Information System | Skyward

Learning Management System | Schoology/SeeSaw

Classroom Management System | Google Classroom

Single Sign-on | ClassLink

Email

Additional Classroom & Communication Tools

Streamline & Clarify Digital Parent Communication

Strengthen Strategic Alignment

Main Communication Hubs

K-5

Seesaw

Additional Classroom
Communication/Organization:

Skyward
Google Classroom
Email
ClassLink

6-8

Skyward &
Email

Additional Classroom
Communication/Organization:

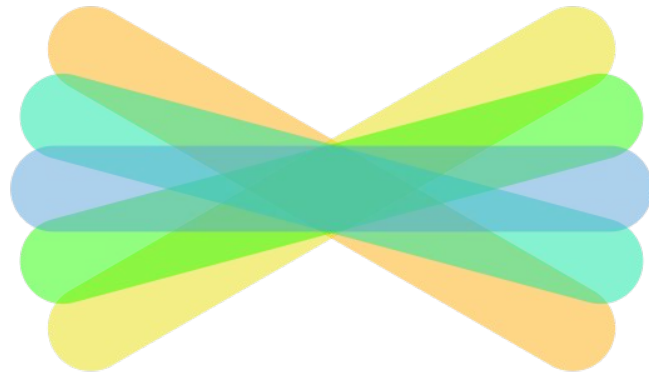
Schoology
Google Classroom
ClassLink

9-12

Skyward &
Email

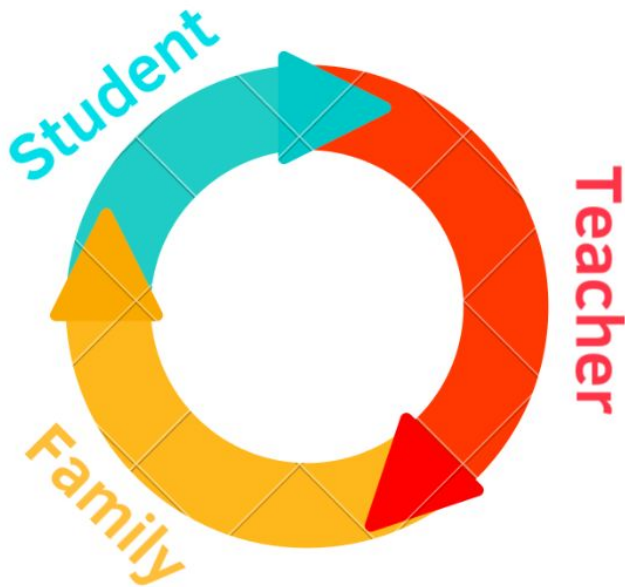
Additional Classroom
Communication/Organization:

Schoology
Google Classroom
ClassLink



Seesaw

Why *Seesaw* from a
teacher perspective?



Teacher Driven | Ease of Use | Professional Development | Data | Ping Families | App Notifications | Reaches Unengaged

Mark Thiessen

1st Grade Teacher at Vadnais Heights Elementary

Teacher Perspective

Parent Connection Stories

Why *Seesaw* from a family perspective?

Window to our world | Easy to use app | Info Delivered | Student Driven | Collection of memories

Owen Howard

5th Grader - Lincoln Elementary

Student Perspective

Easy to Use | Math Talks | Mini-Golf Process Interviews

Main Communication Hubs

K-5

Seesaw

Additional Classroom
Communication/Organization:

Skyward
Google Classroom
Email
ClassLink

6-8

**Skyward &
Email**

Additional Classroom
Communication/Organization:

Schoology
Google Classroom
ClassLink

9-12

**Skyward &
Email**

Additional Classroom
Communication/Organization:

Schoology
Google Classroom
ClassLink

AGENDA ITEM: **Project Search Update**

MEETING DATE: **May 21, 2018**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Kathleen Daniels, Director of Student Support Services**

BACKGROUND:

Tonight Sara Derby will present an update on our first full year of Project SEARCH and our partnership with Gillette Children's Specialty Healthcare.

Project SEARCH is a one-year school to work program for 18-21-year old students with cognitive or intellectual disabilities that are in their final year of transition services. Selected students will have 3 work rotations at Gillette Children's Specialty Healthcare to increase their skills needed to obtain competitive and paid employment upon graduation. Students participating in Project Search work in a number of departments completing jobs in the areas of clerical, assembly and inventory. All students are interviewed, observed performing work tasks and selected by a committee with representatives from Gillette Children's Specialty Healthcare, White Bear Lake Area Schools, Ramsey County, Minnesota Department of Education and Vocational Rehabilitation services.

Project Search

**Update on White Bear Lake's Class of 2017-18
&
What's New in 2018-19**

What is Project Search?

- Partnership between the White Bear Lake Area Schools and Gillette Children's Specialty Healthcare
- A one year, school to work program for students 18-21 with intellectual and developmental disabilities
- Selected students are taught employment skills and rotate through 3 unpaid internships at Gillette Children's Specialty Healthcare

Eligibility & Selection Process

- 18-21 years old
- Last year of school eligibility
- Developmental or intellectual disability
- Application
- Interview
- Skills Day

Project Search: 2017-18



Year One: 2017-18

- 1 Work Coordinator (teacher)
- 1 Skills Trainer (para)
- 6 interns (students)
 - 4 White Bear Lake
 - 1 South Wash Co.
 - 1 Roseville

Year Two: 2018-19

- 1 Work Coordinator (teacher)
- 2 Skills Trainers (paras)
- 8 interns (students)
 - 3 White Bear Lake
 - 2 Roseville
 - 1 NSP/Maplewood/Oakdale
 - 1 Mahtomedi
 - 1 Lionsgate Academy (NSP Charter)

Year 1 Rotations

- Supply Chain
- Environment of Care
- Human Resources
- Outpatient Clinic
- Respiratory Therapies
- Pediatric Intensive Care Unit
- Rehabilitation Therapies
- Patient Access/Guest Services

Year 2 **New** Rotations

- Assistive Technologies
- Reprocessing/Surgery
- **Supply Chain/Mailing
- **Clinic at Gillette Lifetime
- Neuroscience

*** Different Gillette location*

Partnerships

A representative from the following agencies attends each mid-rotation meeting

- Vocational Rehabilitation
- Opportunity Services
- County Caseworker
- Gillette department supervisor
- White Bear Lake educational team (Instructor, Skills Trainer and Administration)

The team reviews the student's mid-rotation evaluation, strengths, interest areas and areas where growth is needed

Evaluation Tool

Performance on the job:

- Quality of work
- Speed
- Care of Working Area
- Job Learning
- Use of Working Time
- Initiative
- Use of Job Materials
- Attendance

Attitude towards work:

- Attitude toward fellow workers
- Attitude toward Supervisors
- Customer Contact
- Enthusiasm
- Responsibility
- Dress and Grooming

Growth Areas & Achievements

- Skill development
- Transferable work skills
 - Problem solving, teamwork, communication, accepting feedback, social skills, interpersonal skills
- Work stamina
- Confidence
- Expanded interest areas
- Technology exposure
- Updated resumes
- Letters of recommendation from department supervisors

Next Steps

- Graduation for 2017-18 class
- Continued work with Vocational Rehabilitation & Opportunity Services to secure jobs in an area of interest for each student
 - In an integrated setting with competitive wages
- Intake & planning meetings for the incoming 2018-19 class

Successful Outcomes

Upon completing the 1 year internship at Gillette Children's Specialty Care:

- Obtain competitive employment in an integrated setting with competitive wages
- Work year-round
 - 16 hours/week or more
 - Minimum wage or higher

Project Search Outcomes

Worldwide Outcomes

- Over 500 Project SEARCH sites across United States and Canada, England, Scotland, Ireland, Bahrain, Portugal and Australia
- 75.5% of Project SEARCH graduates obtained competitive integrated employment

Minnesota Outcomes

- Project SEARCH started in Minnesota in 2009
- 206 students completed their Project SEARCH Internship
- 78.4% have obtained competitive integrated employment

WBL Employment Outcomes To Date

- One of the Project Search interns has already graduated and is currently working full time with benefits in the Rehabilitation Therapy Department at Gillette Specialty Healthcare
- Another Project Search intern has accepted a full time position with benefits at Gillette Specialty Healthcare in the Environment of Care Department. This position will start a few weeks after graduation.
- A third intern is in talks with the Respiratory Therapies Department at Gillette Specialty Healthcare regarding a potential part-time position (approximately 20 hours/week).

Upcoming Events

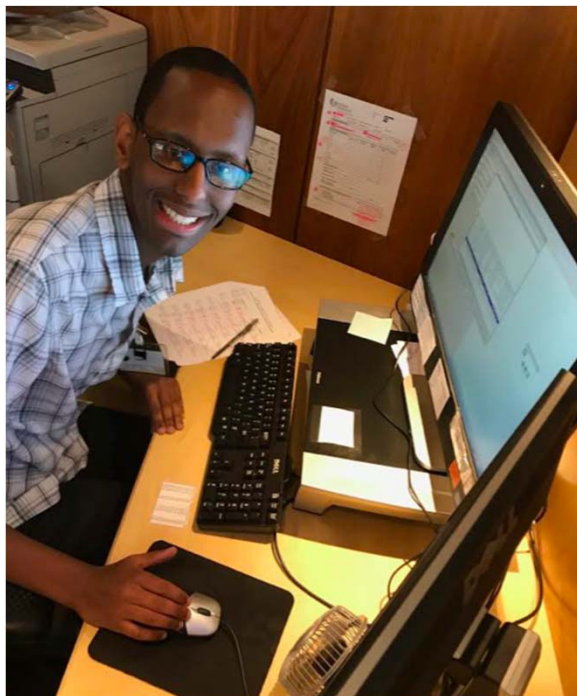
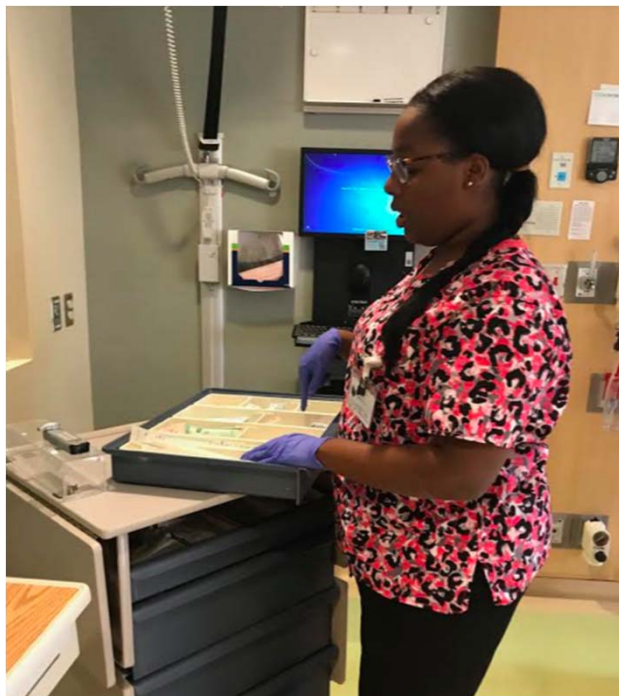
Gillette Children's Specialty Healthcare Graduation Celebration

- June 5th 11:00am-12:30pm at Gillette

Transition Education Center Graduation

- June 6th 12:30pm-1:45pm at the Community Auditorium in White Bear Lake

Intern Photos





Project Search Philosophy

- People with disabilities have the right to choose a path toward education and employment. However, while freedom of choice is given, the right to work is earned. Earning the right to work is dependent upon the student's preparation.

– Stephen Simon, *ADA Quarterly*, Fall 1998

AGENDA ITEM: **Preliminary FY19 Budget and Projected
FY20-FY22 Budgets**

MEETING DATE: **May 21, 2018**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance &
Operations**
Thomas Wieczorek, Director of Finance

BACKGROUND:

Attached please find a *draft* preliminary budget for fiscal year 2019 and projected budgets for fiscal years 2020 through 2022. Note that the data contained within the attachments are subject to change as revenue and expenditure assumptions may be refined leading up to the School Board work-study meeting on May 21, 2018 at which time revised documents would be provided.

Variables used to develop the budget will be discussed at the May 21, 2018 work-study meeting. Additionally, please note that Minnesota's 2018 legislative session will conclude on that same day. The end of the session may impact the final assumptions that are used to develop the budget that will be presented to the School Board for approval in June.



**White Bear Lake Area Schools
FY 2019 Preliminary Budget**

**Presented By Tim Wald, Asst. Supt. For Finance and
Operations and Tom Wieczorek, Director of Finance**

White Bear Lake Area Schools

FY 2019 Budget Assumptions

The preliminary budget prepared reflects the following assumptions in each fund.

General Fund:

General Education Revenue based on enrollment of 8,847

2% General Education Revenue increase, 1% in FY 20 to FY 22

2% Salary and Benefit increases FY 20 to FY 22

1% Services, Supplies and Other Expenses FY 20 to FY 22

Phone System Upgrade (One time)	\$350,000
Activities Increase	\$ 80,000
Technology Increase (Enrollment Growth)	\$ 75,000
Additional Elem-Sec FTE's 3.75	\$375,000
Additional Special ED FTE's 5.65 Teachers	\$565,000
4.5 Para's	\$270,000

Nutritional Services:

No lunch price increase

Deficit is due to capital expenditures of \$53,000

Community Services:

Deficit is created by adding the following positions for FY 19:

1. Hugo Extended Day Site Lead - With increased numbers we feel supervision of Oneka and Hugo Extended Day should not be done by one person and plan to have one site lead at each building. Though Hugo will have their own site lead this person will be on a 7-hour contract due the lower number of students enrolled compared to other locations.
2. Adult Programs Programmer - Shifted the role of the Elder Resource Specialist, vacated by Lynn Amon, to a Programmer position with new responsibilities and expectations. Roughly a \$25,000 increase due to increased hours from the previous role and added benefits.
3. Middle School FLEX Program Site Leads at Sunrise and Central. Principals have seen a great benefit to these people in their building this year.

White Bear Lake Area Schools
General, Nutritional Services, and Community Services Funds—Revenues and Expenditures Summary
Preliminary FY19 and Projected FY20, FY21 & FY22 Budgets

	Actual 2016	Actual 2017	Revised 2018	Preliminary 2019	Projected 2020	Projected 2021	Projected 2022
1 General Fund							
2 Revenue							
3 Local sources							
4 Property taxes	23,170,610	23,808,740	23,390,625	25,491,799	25,746,717	26,004,184	26,264,226
5 Investment earnings	75,992	241,938	250,000	265,000	270,000	270,000	270,000
6 Other	3,637,559	3,233,704	3,400,000	3,400,000	3,400,000	3,400,000	3,400,000
7 State sources	61,295,757	61,758,255	65,019,295	67,464,722	68,439,369	69,423,763	70,418,001
8 Special Education	9,952,820	11,926,095	12,436,918	12,996,579	13,581,425	14,192,589	14,831,256
9 Federal sources	2,544,801	2,732,657	2,808,315	2,819,000	2,819,000	2,819,000	2,819,000
10 Total revenue	\$ 100,677,539	\$ 103,701,389	\$ 107,305,153	\$ 112,437,100	\$ 114,256,511	\$ 116,109,536	\$ 118,002,482
11 Expenditures							
12 Current							
14 Administration	4,319,876	4,428,948	4,576,783	4,666,353	4,727,713	4,820,116	4,913,073
15 District support services	1,927,834	2,150,921	2,042,067	2,076,113	2,110,784	2,146,096	2,182,050
16 Elementary and secondary regular instruction	46,242,132	47,911,170	49,895,167	52,224,060	53,350,363	54,510,597	55,543,188
17 Vocational education instruction	880,860	1,534,004	929,441	947,050	965,050	983,453	999,398
18 Special education instruction	19,818,791	20,846,113	21,218,016	22,489,821	22,936,735	23,394,007	23,853,480
19 Instructional support services	8,247,943	7,901,076	7,874,475	8,337,451	8,116,211	8,251,706	8,386,529
20 Pupil support services	4,277,020	4,355,368	4,560,032	4,650,188	4,742,162	4,836,003	4,929,226
21 Transportation	6,212,524	7,270,171	7,627,658	7,729,435	7,778,566	7,958,243	8,159,503
22 Sites and buildings	8,619,133	8,382,462	8,688,529	8,217,153	8,342,956	8,470,991	8,598,112
23 Fiscal and other fixed cost programs	318,315	318,782	300,000	300,000	300,000	300,000	300,000
24 Debt service							
25 Principal	731,156	664,137	690,180	717,200	745,270	779,432	795,020
26 Interest and fiscal charges	434,999	406,164	381,000	353,900	325,780	296,547	281,720
27 Total expenditures	\$ 102,030,583	\$ 106,169,316	\$ 108,783,348	\$ 112,708,724	\$ 114,441,590	\$ 116,747,191	\$ 118,941,299
28 Excess (deficiency) of revenue over expenditures	(1,353,044)	(2,467,927)	(1,478,195)	(271,624)	(185,079)	(637,654)	(938,817)
29 Other financing sources (uses)							
36 District Reserves							
37 Assigned for Subsequent Years Budgets			1,300,000				
38 Assigned for Secondary Facilities		500,000	500,000				
39 Assigned for Construction & Capital Improvements		450,000	250,000	150,000	150,000	150,000	150,000
40 Assigned for Carryovers		610,000	560,000	550,000	550,000	550,000	550,000
41 Assigned for Strategic Priorities		250,000	50,000	50,000	20,000	20,000	20,000
42 Student Transportation Vehicles			300,000	130,000			
43 Capital lease issued							
47 Proceeds from sale of assets	26,846	2,387					
48 Prior Period Adjustment							
49 Transfer In	1,340,000						
50 Transfer to Community Service Fund							
51 Total other financing sources (uses)	\$ 1,366,846	\$ 1,812,387	\$ 2,960,000	\$ 880,000	\$ 720,000	\$ 720,000	\$ 720,000
52 Net change in fund balances	13,802	(655,540)	1,481,805	608,376	534,921	82,346	(218,817)
53 Fund balances							
56 Beginning of year	27,491,342	27,505,144	25,039,604	23,561,409	23,289,785	23,104,706	22,467,051
57 Ending Fund Balance (Assigned and Unassigned)	27,505,144	25,039,604	23,561,409	23,289,785	23,104,706	22,467,051	21,528,235
58 Ending Fund Balance (Assigned)	11,725,573	12,872,907	9,912,907	9,032,907	8,312,907	7,592,907	6,872,907
59 Ending Fund Balance (Unassigned)	\$ 15,779,571	\$ 12,166,697	\$ 13,648,502	\$ 14,256,878	\$ 14,791,799	\$ 14,874,144	\$ 14,655,328
60 Ending Fund Balance (Unassigned as % of expenditures)	15.5%	11.5%	12.5%	12.6%	12.9%	12.7%	12.3%
61 Nutritional Services							
64 Revenues	4,435,030	4,607,261	4,567,275	4,667,571	4,737,585	4,808,648	4,880,778
65 Expenditures	4,347,742	4,426,363	4,555,196	4,705,251	4,799,356	4,895,343	4,993,250
66 Excess (deficiency) of revenue over expenditures	87,288	180,898	12,079	(37,680)	(61,771)	(86,694)	(112,471)
67 Ending Fund Balance	\$ 320,440	\$ 501,338	\$ 513,417	\$ 475,737	\$ 413,966	\$ 327,271	\$ 214,800
68 Ending Fund Balance (as % of expenditures)	7.4%	11.3%	11.3%	10.1%	8.6%	6.7%	4.3%
70 Community Services							
72 Revenues	5,343,584	5,647,653	5,231,877	5,751,119	5,894,897	6,042,269	6,193,326
73 General Fund Transfer							
74 Expenditures	5,250,818	5,470,711	5,383,250	6,018,649	6,123,975	6,231,145	6,340,190
75 Excess (deficiency) of revenue over expenditures	92,766	176,942	(151,373)	(267,530)	(229,078)	(188,876)	(146,864)
76 Ending Fund Balance	\$ 1,470,731	\$ 1,647,673	\$ 1,496,300	\$ 1,228,770	\$ 999,692	\$ 810,816	\$ 663,952
77 Ending Fund Balance (as % of expenditures)	28.0%	30.1%	27.8%	20.4%	16.3%	13.0%	10.5%

White Bear Lake Area Schools
General Fund Revenues and Expenditures Detail
Preliminary FY19 and Projected FY20, FY21 & FY22 Budgets

	Actual 2016	Actual 2017	Revised 2018 Budget	Preliminary 2019 Budget	Projected 2020 Budget	Projected 2021 Budget	Projected 2022 Budget
1 Revenue							
2 Local sources							
3 Property taxes	\$ 23,170,610	\$ 23,808,740	\$ 23,390,625	\$ 25,491,799	\$ 25,746,717	\$ 26,004,184	\$ 26,264,226
4 Investment earnings	75,992	241,938	250,000	265,000	270,000	270,000	270,000
5 Other	3,637,559	3,233,704	3,400,000	3,400,000	3,400,000	3,400,000	3,400,000
6 State sources	61,295,757	61,758,255	65,019,295	67,464,722	68,439,369	69,423,763	70,418,001
7 Special Education	9,952,820	11,926,095	12,436,918	12,996,579	13,581,425	14,192,590	14,831,256
8 Federal sources	2,544,801	2,732,657	2,808,315	2,819,000	2,819,000	2,819,000	2,819,000
9 Total revenue	100,677,539	103,701,389	107,305,153	112,437,100	114,256,511	116,109,537	118,002,483
10							
11 Expenditures							
12 Current							
13 Administration							
14 Salaries	3,012,814	3,077,757	3,162,697	3,225,955	3,290,476	3,356,284	3,423,410
15 Employee benefits	1,021,193	986,455	1,049,760	1,072,431	1,095,591	1,119,262	1,141,647
16 Purchased services	211,705	271,470	286,325	289,188	262,081	264,213	266,855
17 Supplies and materials	15,133	19,920	17,000	17,170	17,341	17,513	17,688
18 Other expenditures	59,031	73,346	61,001	61,609	62,224	62,844	63,472
19 Total administration	4,319,876	4,428,948	4,576,783	4,666,353	4,727,713	4,820,116	4,913,073
20							
21 District support services							
22 Salaries	923,550	1,031,028	992,566	1,012,418	1,032,667	1,053,320	1,074,386
23 Employee benefits	331,324	398,199	371,876	379,743	387,775	395,980	403,900
24 Purchased services	513,706	603,370	536,585	541,802	547,069	552,391	557,915
25 Supplies and materials	134,299	94,064	116,000	116,860	117,730	118,607	119,793
26 Capital expenditures	-	-	-	-	-	-	-
27 Other expenditures	24,955	24,260	25,040	25,290	25,543	25,798	26,056
28 Total district support services	1,927,834	2,150,921	2,042,067	2,076,113	2,110,784	2,146,096	2,182,050
29							
30 Elementary and secondary regular instruction							
31							
32 Salaries	29,975,287	31,404,561	33,034,606	34,748,574	35,623,804	36,522,534	37,252,985
33 Employee benefits	11,476,043	11,465,610	11,732,100	11,969,791	12,212,524	12,460,452	12,709,661
34 Purchased services	1,380,751	1,675,599	1,463,642	1,472,996	1,482,442	1,491,985	1,506,905
35 Supplies and materials	2,992,430	2,640,768	3,233,363	3,600,300	3,597,356	3,599,532	3,635,527
36 Capital expenditures	224,133	241,582	235,395	234,518	234,518	234,518	234,518
37 Other expenditures	193,488	483,050	196,061	197,881	199,719	201,576	203,592
38 Total elementary and secondary regular instruction	46,242,132	47,911,170	49,895,167	52,224,060	53,350,363	54,510,597	55,543,188
39							
40 Vocational education instruction							
41							
42 Salaries	421,732	873,828	383,887	393,953	404,288	414,899	423,197
43 Employee benefits	176,976	353,961	183,741	187,774	191,893	196,105	200,027
44 Purchased services	247,348	271,861	354,898	358,408	361,954	365,534	369,189
45 Supplies and materials	34,804	31,717	6,915	6,915	6,915	6,915	6,984
46 Capital expenditures	-	-	-	-	-	-	-
47 Other expenditures	-	2,637	-	-	-	-	-
48 Total vocational education instruction	880,860	1,534,004	929,441	947,050	965,050	983,453	999,398
49							
50 Special education instruction							
51							
52 Salaries	13,374,974	14,192,479	14,390,911	15,538,171	15,857,866	16,185,169	16,508,872
53 Employee benefits	5,619,844	5,824,097	6,054,521	6,173,086	6,294,262	6,418,131	6,546,494
54 Purchased services	712,470	564,131	545,692	550,227	554,811	559,439	565,033
55 Supplies and materials	91,542	161,426	144,322	145,476	146,641	147,816	149,294
56 Capital expenditures	16,049	21,745	50,000	50,000	50,000	50,000	50,000
57 Other expenditures	3,912	82,235	32,570	32,861	33,155	33,452	33,787
58 Total special education instruction	19,818,791	20,846,113	21,218,016	22,489,821	22,936,735	23,394,007	23,853,480
59							
60 Instructional support services							
61							
62 Salaries	4,158,098	4,423,144	4,282,198	4,367,841	4,455,198	4,544,297	4,635,183
63 Employee benefits	1,552,849	1,578,288	1,593,450	1,628,454	1,664,230	1,700,803	1,734,819
64 Purchased services	342,621	215,025	316,210	319,373	322,568	325,795	329,053
65 Supplies and materials	88,344	166,876	76,247	81,109	77,779	78,556	79,342
66 Capital expenditures	2,104,807	1,488,585	1,035,866	1,364,465	1,014,465	1,014,465	1,014,465
67 Other expenditures	1,224	29,158	570,504	576,209	581,971	587,790	593,668
68 Total instructional support services	8,247,943	7,901,076	7,874,475	8,337,451	8,116,211	8,251,706	8,386,529

White Bear Lake Area Schools
General Fund Revenues and Expenditures Detail
Preliminary FY19 and Projected FY20, FY21 & FY22 Budgets

69	Pupil support services							
70	Salaries	2,753,256	2,861,601	3,070,135	3,131,722	3,194,541	3,258,618	3,323,790
71	Employee benefits	1,082,104	1,054,558	1,150,495	1,175,668	1,201,395	1,227,698	1,252,252
72	Purchased services	213,534	218,139	221,365	223,579	225,816	228,075	230,356
73	Supplies and materials	130,676	112,692	57,437	58,013	58,592	59,176	59,768
74	Capital expenditures	-	-	-	-	-	-	-
75	Other expenditures	97,450	108,378	60,600	61,206	61,818	62,436	63,060
76	Total pupil support services	4,277,020	4,355,368	4,560,032	4,650,188	4,742,162	4,836,003	4,929,226
77								
78	Transportation							
79	Salaries	1,492,770	1,641,236	1,477,858	1,507,415	1,537,563	1,568,315	1,599,681
80	Employee benefits	446,108	530,663	542,046	555,598	567,922	580,525	592,136
81	Purchased services	3,463,776	4,316,234	4,753,250	4,873,348	4,997,048	5,124,460	5,278,194
82	Supplies and materials	423,160	505,008	423,504	431,974	444,933	453,832	458,370
83	Capital expenditures	386,470	277,030	430,000	360,000	230,000	230,000	230,000
84	Other expenditures	240	-	1,000	1,100	1,100	1,111	1,122
85	Total transportation	6,212,524	7,270,171	7,627,658	7,729,435	7,778,566	7,958,243	8,159,503
86								
87	Sites and buildings							
88	Salaries	2,970,988	3,090,721	3,086,074	3,147,797	3,210,754	3,274,968	3,340,467
89	Employee benefits	1,081,409	1,130,902	1,179,600	1,206,174	1,233,344	1,261,132	1,286,355
90	Purchased services	2,509,214	2,491,169	2,517,349	2,542,521	2,567,944	2,593,623	2,619,559
91	Supplies and materials	919,265	838,703	999,478	1,009,473	1,019,565	1,029,756	1,040,054
92	Capital expenditures	1,127,291	800,461	890,000	295,000	295,000	295,000	295,000
93	Other expenditures	10,966	30,506	16,028	16,188	16,349	16,512	16,677
94	Total sites and buildings	8,619,133	8,382,462	8,688,529	8,217,153	8,342,956	8,470,991	8,598,112
95								
96	Fiscal and other fixed cost programs							
97	Purchased services	318,315	318,782	300,000	300,000	300,000	300,000	300,000
98								
99	Debt service							
100	Principal	731,156	664,137	690,180	717,200	745,270	779,432	795,021
101	Interest and fiscal charges	434,999	406,164	381,000	353,900	325,780	296,547	281,720
102	Total debt service	1,166,155	1,070,301	1,071,180	1,071,100	1,071,050	1,075,979	1,076,740
103								
104	Total expenditures	102,030,583	106,169,316	108,783,348	112,708,724	114,441,590	116,747,191	118,941,299
105								
106	Excess (deficiency) of revenue over expenditures	(1,353,044)	(2,467,927)	(1,478,195)	(271,624)	(185,079)	(637,654)	(938,816)
107								
108								
109	Other financing sources (uses)							
110	District Reserves							
	Assigned for Subsequent Years Budgets			1,300,000				
111	Assigned for Secondary Facilities			500,000				
112	Assigned for Construction & Capital Improvements			250,000	150,000	150,000	150,000	150,000
113	Assigned for Carryovers			560,000	550,000	550,000	550,000	550,000
114	Assigned for Strategic Priorities			50,000	50,000	20,000	20,000	20,000
115	Transportation			300,000	130,000			
116	Capital lease issued							
120	Proceeds from sale of assets	26,846	2,387					
121	Transfers in	1,340,000						
122	Transfers (out)							
123	Total other financing sources	1,366,846	2,387	2,960,000	880,000	720,000	720,000	720,000
124								
125	Net change in fund balances	13,802	(2,465,540)	1,481,805	608,376	534,921	82,346	(218,816)
126								
127	Fund balances							
128	Beginning of year	27,491,342	27,505,144	25,039,604	23,561,409	23,289,785	23,104,706	22,467,052
129	Prior Period Adjustment							
130	End of year	\$ 27,505,144	\$ 25,039,604	\$ 23,561,409	\$ 23,289,785	\$ 23,104,706	\$ 22,467,052	\$ 21,528,236

White Bear Lake Area Schools
Revised FY17 and Projected FY18, FY19 & FY20 Budgets
Nutritional Services Fund--Detailed Revenues and Expenditures

	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Revised 2018	Preliminary 2019	Projected 2020	Projected 2021	Projected 2022
1 Revenue									
2 Local sources									
3 Investment earnings	99	65	309	2,199	100	100	100	100	100
4 Other	2,389,877	2,270,735	2,258,254	2,326,238	2,269,400	2,212,950	2,246,144	2,279,836	2,314,034
5 State sources	150,656	203,990	243,870	248,468	246,500	272,100	276,182	280,324	284,529
6 Federal Sources	1,663,659	1,733,770	1,929,903	2,030,356	2,051,275	2,182,421	2,215,157	2,248,385	2,282,110
7 Total revenue	4,204,291	4,208,560	4,432,336	4,607,261	4,567,275	4,667,571	4,737,583	4,808,645	4,880,773
8									
9 Expenditures									
10 Current									
11 Salaries	1,305,797	1,333,924	1,469,989	1,530,715	1,618,300	1,636,300	1,669,026	1,702,407	1,736,455
12 Employee Benefits	369,666	378,813	425,206	440,624	477,025	507,680	517,834	528,190	538,754
13 Purchased Services	440,787	424,737	345,991	335,199	351,150	388,150	395,913	403,831	411,908
14 Supplies and Materials	2,009,007	2,046,457	1,950,885	2,064,269	2,091,021	2,109,721	2,151,915	2,194,954	2,238,853
15 Other Expenditures	4,138	9,297	145,938	11,631	13,700	13,900	14,178	14,462	14,751
16 Capital Outlay	76,066	52,277	9,733	43,925	4,000	49,500	50,490	51,500	52,530
17 Total expenditures	4,205,461	4,245,505	4,347,742	4,426,363	4,555,196	4,705,251	4,799,356	4,895,343	4,993,250
18									
19 Excess (deficiency) of revenue over expenditures	(1,170)	(36,945)	84,594	180,898	12,079	(37,680)	(61,773)	(86,698)	(112,477)
20									
21 Other financing sources (uses)									
22 Proceeds from Sale of Assets			2,694						
23									
24 Net change in fund balances	(1,170)	(36,945)	87,288	180,898	12,079	(37,680)	(61,773)	(86,698)	(112,477)
25									
26 Fund balances									
27 Beginning of year	271,267	270,097	233,152	320,440	501,338	513,417	475,737	413,964	327,267
28									
29 Ending Fund Balance (Assigned and Unassigned)	\$ 270,097	\$ 233,152	\$ 320,440	501,338	\$ 513,417	\$ 475,737	\$ 413,964	\$ 327,267	\$ 214,792

White Bear Lake Area Schools
Proposed FY18, Projected FY19 & FY20 Budgets
Community Services Fund--Detailed Revenues and Expenditures

	Prelim #	Actual 2015	Actual 2016	Actual 2017	Revised 2018	Preliminary 2019	Projected 2020	Projected 2021	Projected 2022
1 Revenue									
2 Local sources									
3 Property taxes		\$ 1,080,555	\$ 1,042,443	\$ 1,000,767	\$ 912,785	\$ 923,447	\$ 946,533	\$ 970,197	\$ 994,451
4 Investment earnings		275	2,084	12,947	12,000	12,000	12,300	12,608	12,923
5 Other		3,194,068	3,681,104	3,882,256	3,630,731	4,082,400	4,184,460	4,289,072	4,396,298
6 State sources		497,177	597,719	736,898	676,361	733,272	751,604	770,394	789,654
7 Federal Sources		—	20,234	14,785					
8 Total revenue		4,772,075	5,343,584	5,647,653	5,231,877	5,751,119	5,894,897	6,042,269	6,193,326
9									
10 Expenditures									
11 Current									
12 Salaries		2,689,589	3,069,171	3,222,675	3,135,123	3,636,032	3,699,663	3,764,407	3,830,284
13 Employee Benefits		749,090	888,307	947,239	968,022	1,175,760	1,196,336	1,217,272	1,238,574
14 Purchased Services		759,371	851,560	902,826	885,407	859,325	874,363	889,665	905,234
15 Supplies and Materials		295,339	407,220	362,218	361,248	309,297	314,710	320,217	325,821
16 Other Expenditures		6,103	7,318	15,201	27,000	10,185	10,363	10,545	10,729
17 Capital Outlay		16,308	27,242	20,552	6,450	28,050	28,541	29,040	29,549
18 Total expenditures		4,515,800	5,250,818	5,470,711	5,383,250	6,018,649	6,123,975	6,231,145	6,340,190
19									
20 Excess (deficiency) of revenue over expenditures		256,275	92,766	176,942	(151,373)	(267,530)	(229,078)	(188,876)	(146,864)
21									
22 Other financing sources (uses)									
23 Transfer In		250,000	—						
24									
25 Net change in fund balances		506,275	92,766	176,942	(151,373)	(267,530)	(229,078)	(188,876)	(146,864)
26									
27 Fund balances									
28 Beginning of year		871,690	1,377,965	1,470,731	1,647,673	1,496,300	1,228,770	999,692	810,816
29									
30 Ending Fund Balance (Assigned and Unassigned)		\$ 1,377,965	\$ 1,470,731	\$ 1,647,673	\$ 1,496,300	\$ 1,228,770	\$ 999,692	\$ 810,816	\$ 663,952

AGENDA ITEM: **OPEB Trust with PFM**

MEETING DATE: **May 21, 2018**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for
Finance and Operations; and Thomas
Wieczorek, Director of Finance**

BACKGROUND:

Other Postemployment Benefits (OPEB) are benefits (other than pensions) that school districts, state, and local governments provide to their retired employees. These benefits principally involve health care benefits but also may include life insurance, disability, legal and other services. In 2008 the District sold bonds to fund its post-employment liabilities. The funds are held and invested by Wells Fargo.

At this time, the administration is recommending moving the funds from Wells Fargo to PFM Asset Management. Donn Hansen and Jason Palmer from PFM will be on hand to share information about their services.



White Bear Lake Area Schools

OPEB Portfolio Review

May 21, 2018

PFM Asset Management
LLC

50 South 6th Street
Suite 2250
Minneapolis, MN 55402

612.338.3538
www.pfm.com



Background: White Bear Lake Area Schools - OPEB Trust

- What are Other-Post-Employment-Benefits (OPEB)?
 - Form of deferred compensation
 - Promise to provide retiree benefits must be accrued during the working years of employees

- Benefits include:
 - Retiree medical, life, vision, dental
 - Implicit retiree medical subsidy

- \$40,085,000 in OPEB bonds were issued in October 2008

- The funds were placed in an OPEB Trust in order to pay ongoing annual benefits and also invested in a diversified equity & fixed income portfolio for future growth



OPEB Trust Overview

Actuarial Data*:

- Fiduciary Net Position: \$30,294,627
- Total OPEB Liability : \$17,009,754
- Discount Rate: 6.0% (was 4.5% prior to 2017)



Key Decisions:

- Maintain current asset allocation
- Consider reducing equities

Current Portfolio Structure:

- 40% Equities
- 40% Fixed Income
- 20% Alternatives



Asset Allocation Summary

	PFM 20/80 Model	PFM 30/70 Model	PFM 40/60 Model	PFM 60/40 Model
Equity	20.0%	30.0%	40.0%	60.0%
Domestic Equity	13.0%	20.0%	26.0%	39.0%
International Developed Equity	5.0%	7.0%	10.0%	15.0%
Emerging Markets Equity	2.0%	3.0%	4.0%	6.0%
Fixed Income	80.0%	70.0%	60.0%	40.0%
Core Fixed Income	40.0%	35.0%	30.0%	20.0%
Investment Grade Corporate	20.0%	17.5%	15.0%	10.0%
Emerging Markets Debt	10.0%	8.8%	7.5%	5.0%
High Yield	10.0%	8.8%	7.5%	5.0%

Intermediate-Term Assump. (5 Years)

Expected Return	3.6%	4.0%	4.4%	5.2%
Standard Deviation	6.3%	7.4%	8.5%	11.2%
Probability of 6.0% Return	21.3%	29.0%	35.7%	43.9%

Long-Term Assump. (30 Years)

Expected Return	6.7%	6.9%	7.1%	7.5%
Standard Deviation	6.5%	7.4%	8.3%	10.6%
Probability of 6.0% Return	70.9%	74.1%	76.2%	77.5%



Investment Advisory Relationship



PFM Asset Management, LLC

Firm

- \$10.9 billion in assets under management (3/31/18)
- Institutional-only client base

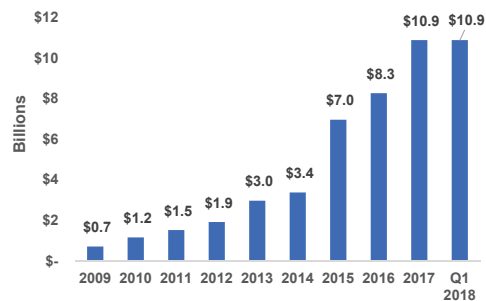
Resources

- Manages over \$3.0 billion in OPEB assets
- Dedicated internal resources for OPEB and retirement-related research to assist with potential de-risking
- Partners with 15 school district OPEB clients in Minnesota

Investment Approach

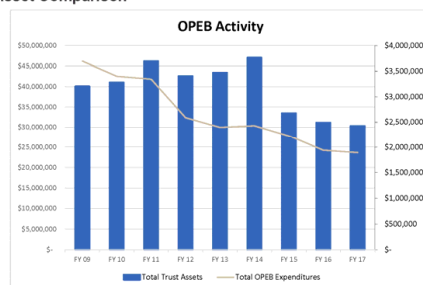
- Proactive management using best-in-class investment strategies while mitigating costs
- Maintains independent perspective
- Strong historical investment performance

Assets Under Management

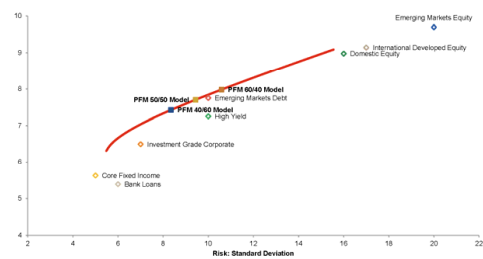


Sample OPEB Analysis

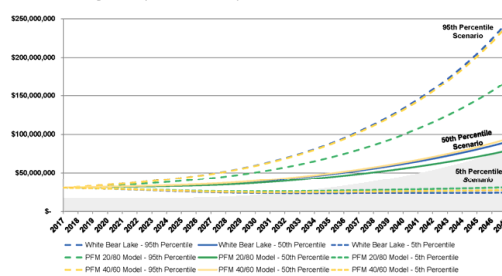
OPEB Asset Comparison



Efficient Frontier
Based on Long-Term Capital Market Assumptions

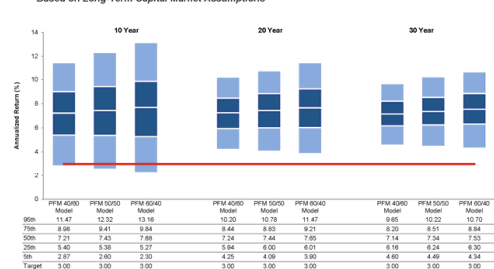


Based on Long-Term Capital Market Assumptions



Return Projections

Based on Long-Term Capital Market Assumptions



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7



PFM Multi-Manager Series Trust Funds – Sample 60/40 Portfolio

PFM Multi-Manager Domestic Equity Fund
(39%)

Strategy	Weight
Passive All-Cap Index	75.0%
Active All-Cap	10.0%
Active All-Cap	10.0%
Active Mid-Cap	5.0%

**PFM Multi-Manager International Equity Fund
(21%)**

Strategy	Weight
Passive Total International Index	55.0%
Active Total International	20.0%
Active Developed Market	10.0%
Active Small-Cap	15.0%

**PFM Multi-Manager Fixed Income Fund
(40%)**

Strategy	Weight
Investment Grade Core	30.0%
Investment Grade Core	30.0%
Investment Grade Intermediate Credit	15.0%
High Yield	15.0%
Securitized Asset	10.0%

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Weights are as of May 8, 2018 and are subject to change.

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PFM Investment Performance – (as of 3/31/18)

Strategy/Benchmark	Average Annual Total Returns									No. of Accounts	Assets (in \$ millions)
	for periods ended March 31, 2018										
	1Q18	1 Year	2 Years	3 Years	4 Years	5 Years	7 Years	9 Years	10 Years		
PFM Multi Asset Class 65:35 Composite	-0.66%	10.66%	10.47%	6.57%	6.55%	7.62%	7.43%	11.35%	6.55%	49	2,105.8
42% Russell 3000, 23% MSCI ACWI ex US, 35% Barclays Aggregate	-0.99%	9.94%	10.28%	6.24%	6.43%	7.53%	7.35%	10.90%	6.27%		
PFM Multi Asset Class 60:40 Composite	-0.53%	10.15%	9.92%	6.44%	6.48%	7.47%	7.33%	11.08%		105	1,958.0
39% Russell 3000, 21% MSCI ACWI ex US, 40% Barclays Aggregate	-1.02%	9.25%	9.53%	5.87%	6.14%	7.11%	7.05%	10.38%			
PFM Multi Asset Class 60:40 Index-Oriented Composite	-0.99%	9.64%	9.72%	5.92%	6.32%	7.29%	7.27%			2	1,410.9
39% Russell 3000, 21% MSCI ACWI ex US, 40% Barclays Aggregate	-1.02%	9.25%	9.53%	5.87%	6.14%	7.11%	7.05%				
PFM Multi Asset Class 55:45 Composite	-1.03%	8.88%	8.73%	5.32%	5.63%	6.63%	6.80%	10.51%		12	476.4
36% Russell 3000, 19% MSCI ACWI ex US, 45% Barclays Aggregate	-1.04%	8.56%	8.79%	5.50%	5.84%	6.69%	6.74%	9.85%			
PFM Multi Asset Class 50:50 Composite	-0.72%	8.82%	8.53%	5.63%	5.86%	6.67%	6.86%	10.25%		37	446.4
33% Russell 3000, 17% MSCI ACWI ex US, 50% Barclays Aggregate	-1.07%	7.87%	8.05%	5.13%	5.55%	6.27%	6.43%	9.32%			
PFM Multi Asset Class 45:55 Composite	-0.80%	8.19%	7.90%							2	4.1
29% Russell 3000, 16% MSCI ACWI ex US, 55% Barclays Aggregate	-1.11%	7.22%	7.31%								
PFM Multi Asset Class 40:60 Composite	-0.89%	7.45%	7.37%	5.00%	5.21%	5.79%	6.13%			8	130.5
26% Russell 3000, 14% MSCI ACWI ex US, 60% Barclays Aggregate	-1.14%	6.53%	6.58%	4.34%	4.89%	5.37%	5.72%				
PFM Multi Asset Class 35:65 Composite	-0.86%	6.75%	6.67%	4.62%	5.04%					2	26.9
23% Russell 3000, 12% MSCI ACWI ex US, 65% Barclays Aggregate	-1.17%	5.85%	5.85%	3.96%	4.59%						
PFM Multi Asset Class 30:70 Composite	-0.90%	6.18%	6.06%	4.22%	4.67%	4.88%	5.54%	7.69%		13	172.0
20% Russell 3000, 10% MSCI ACWI ex US, 70% Barclays Aggregate	-1.21%	5.18%	5.12%	3.58%	4.29%	4.52%	5.08%	7.10%			
PFM Multi Asset Class 20:80 Composite	-0.56%	5.18%	4.93%	3.59%	3.99%	4.28%	5.06%			3	5.5
13% Russell 3000, 7% MSCI ACWI ex US, 80% Barclays Aggregate	-1.29%	3.85%	3.67%	2.78%	3.62%	3.60%	4.34%				
PFM Multi Asset Class 10:90 Composite	-1.30%	3.08%	3.36%							1	0.1
7% Russell 3000, 3% MSCI ACWI ex US, 90% Barclays Aggregate	-1.37%	2.51%	2.25%								
PFM Multi Asset Class Fixed Income Composite	-1.38%	1.66%	1.97%	1.91%	2.68%	2.21%	3.70%			6	22.8
100% Barclays Aggregate	-1.46%	1.20%	0.82%	1.20%	2.31%	1.82%	2.92%				
PFM Multi Asset Class Program Total Composite Assets Under Management										283	8,009.2
The performance data shown represent past performance, which is not a guarantee of future results. Investment returns and principal value will fluctuate. Data shown is prior to the deduction of investment advisory fees. GIPS compliant composite presentations are available upon request.											



Investment Expenses

Assets Under Management	Minimum Annual Fee
First \$20 Million	0.40%
Next \$30 Million	0.25%

Minimum annual fee of \$20,000

- Estimated 0.34% for investment advisory services based on \$34 million in assets under management
- Fees cover all of our normal costs for the fiduciary and discretionary investment management services we offer, including asset allocation studies, Monte Carlo projections, investment policy reviews, quarterly performance reporting, online client statements, client educational services, travel, and out-of-pocket expenses.
- The estimated weighted average expense ratio of the PFM Multi-Manager Series Trust Funds is 0.50%. Any fees earned by PFM within the Funds (0.10%) are rebated back to clients.



Portfolio Transition Outline

Phase	Key Activities
1	• Approve PFM investment advisory agreement
2	• Determine appropriate asset allocation with District Staff/Committee • Update/revise investment policy statement
3	• Develop implementation timeline District Staff/Committee and custodian • Evaluate existing portfolio holdings and discuss any issues with District Staff/Committee
4	• Portfolio implementation • Review transition with District Staff/Committee

- The transition process should begin within 4-6 weeks
- PFM's Client Services Group will assist in the transition process



Disclaimers

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AGENDA ITEM: **White Bear Sports Center Agreement**

MEETING DATE: **May 21, 2018**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for
Finance and Operations; and Thomas
Wieczorek, Director of Finance**

BACKGROUND:

The District leased ice time for the girl's hockey program at the White Bear Sports Center through the 2009-2010 school year. At that time ice time was leased from Ramsey County's Aldrich Arena for the boy's program. When the Vadnais Sports Center was built, both the boys and girls programs moved into the new facility.

The administration is recommending that beginning in July of 2018 the White Bear Lake Area Schools will enter into an agreement with the City of White Bear Lake to lease ice time at the White Bear Sports Center for the girl's hockey program.

White Bear Sports Center/White Bear Lake Area Schools Ice Agreement for 2018-2019 School Year

-- DRAFT --

Framework: Beginning in July of 2018 the White Bear Lake Area Schools will enter into an agreement with the City of White Bear Lake to lease ice time at the White Bear Sports Center for the girls' hockey program.

Background: The District leased ice time for the girls' hockey program at the White Bear Sports Center through the 2009-2010 school year. At that time ice time was leased from Ramsey County's Aldrich Arena for the boys program. When the Vadnais Sports Center was built, both the boys and girls programs moved into the new facility.

In 2017, the City of White Bear Lake and the White Bear Hockey Association agreed to significant investment for the renovation and modernization of the facility. The renovated facility will be ready to play in the fall of 2018.

Terms:

Dedicated locker room space during season and summer sessions

Dedicated coaches' office space during season and summer sessions

Storage space for equipment

Use of training area and equipment to be coordinated between White Bear Hockey Association and HS Team

Ice Time: 2018-19 Season - Ice \$190/hr

- o Monday 3:00 – 4:30 (1.5 hrs x \$190 = \$285)
- o Tuesday 3:00 – 5:30 (2.5 hrs x \$190 = 475)
- o Wednesday 3:00 – 4:45 (1.75 hrs x \$190 = \$332.50)
- o Thursday 3:00 – 5:30 (1.5 hrs x \$190 = \$285)
- o Friday 3:00 – 5:30 (2.5 hrs x \$190 = \$475)

HS Hockey responsible for announcers, score keepers, officials and EMT

Sports Center staff will manage ticket sales.

2018-19 Season - Game Day costs:

Ice time	5:15-9:30 pm	4.25 hrs @ \$190 = \$807.50 (2 games)
Full time staff supervisor	4:30-9:30 pm	5 hrs @ \$30 = \$150.00
Ticket seller	5:00-9:00 pm	4 hrs @ \$10 = \$40.00
Ticket taker	5:00-9:00 pm	4 hrs @ \$10 = \$40.00
Zamboni Driver		(cost is built into any ice rental)
Total		\$1,037.50

Monthly lease: \$1000 plus ice time.

Gate receipts: First \$900 in gate receipts will be applied to the lease payment. Receipts above \$900 will be split between the White Bear Lake Sports Center and White Bear Lake Area Schools.

AGENDA ITEM: **Comprehensive Facilities Update**

MEETING DATE: **May 21, 2018**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for
Finance and Operations**

BACKGROUND:

Tim Wald, Assistant Superintendent for Finance and Operations, will provide an update on the comprehensive facilities.

Comprehensive Facilities Planning

Scope of the Work: Examine fitness of all facilities to adequately serve each program and meet the needs of growing enrollment. We'll look at the educational adequacy of each site in addition to the structural, maintenance and engineering (HVAC, electrical, plumbing).

Community Engagement: We will develop a committee comprised of broad representation of stakeholders to steer the work. Additional opportunities for community engagement will occur throughout the process.

Facilitators: *Wold Architects and Engineers* will facilitate the planning process that may lead to a bond referendum.

Comprehensive Facilities Planning - draft timeline

September, 2018 - August, 2019 - Facility committee begins to meet. Will study educational adequacy and facilities condition reports. Community engagement.

September, 2019 - Board update

November, 2019 - Board approval

November, 2019 - January, 2020 - Review and Comment by MDE

February, 2020 - Potential bond referendum

AGENDA ITEM: **Follow Up to IB Vote: Moving Forward**

MEETING DATE: **May 21, 2018**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Sara Paul, Assistant Superintendent for Teaching and Learning**

BACKGROUND:

Assistant Superintendent for Teaching and Learning Sara Paul will share communications that went out last week after the Board vote and will provide an overview of next steps.

Follow Up to IB MYP Vote: Moving Forward

May 18, 2018

The purpose of this document is to provide a framework for how we will be informing and involving parents/guardians and staff in the process of transitioning from an authorized IB school to a model that leverages the best practices of IB and is aligned with our Pk-12 academic design. It includes a phase one timeline of meetings and presentations, as well as other means of communication (such as email) to parents/guardians, staff, school board and the general public.

2018-19 Overview

When	Who	Why	What	How
May 16	Central Staff	Inform of change	Board Vote, Rationale	Email Assistant Superintendent
May 16	Sunrise Staff	Inform of change	Board Vote, Rationale	Email from Assistant Superintendent
May 18	Matoska Parents/Guardians	Inform of change	Board Vote, Rationale	Email from Principal and Superintendent
May, June	Sunrise and Central Staff	Schedule Adjustments for 2018-19	Teachers will no longer be required to use the 0-8 IB grading scale. Teachers may choose to continue using it as appropriate. Teacher will continue using rubrics. 8th grade community project - is completed for this year, principals will work with 8th grade staff to determine how it could change or be eliminated from 8th grade home base/advisory for next year. 8 subject areas - will remain in place until a clear direction is determined from the strategic plan.	Department Discussions

			Scheduling teams are currently examining the possibility of shifting several electives to semesters.	
May 21	Curriculum Leaders	Communicate curriculum expectations	Curriculum leaders will ensure their department members continue to utilize their current curriculum maps and unit plans. Curriculum leaders will consult on recommendations in the fall regarding possible changes to format of the documents for 2019 and beyond.	Curriculum leader meeting
June 12 and 13	District and Building Leaders	Strategic Plan Alignment	All building level administrators will attend training with Dr. Bill Cook. The purpose of this training is to build capacity to lead building level implementation of the District Strategic Plan	Workshop
August 13-15	District and Building Leadership Teams	Building Level Planning	Strategic Thinking training for all building level administrators with Dr. Bill Cook	Workshop
August, September	Department	Building Level Planning	In context of new strategic plan, building level planning for 2018-19, discuss course options for 2019-20	Meeting
August, September	Parent Engagement	Inform and Involve	In context of new strategic plan, building level planning for 2018-19, discuss course options for 2019-20	Meeting, Email
August	PTO engagement begins	Inform and Involve	Middle School Design	Meetings, Email Updates
October	WBWF Advisory	Inform and Involve	Middle School Design, discuss course proposals	Meeting
October Work	School Board	Course Proposals/	Discussion	Work Study Meeting

Study		Course Changes for 2019-20		
November Board Meeting	School Board	Course Proposals/ Course Changes for 2019-20	Vote	Regular School Board Meeting
December	Students, Parents/Guardians	Registration	Course Offerings Communicated	Registration Guide, Registration Process
April	Middle School Families, General Public, School Board	Middle School Program	Update	School Board Presentation

Follow Up to IB Vote: Moving Forward

May 18, 2018

The purpose of this document is to provide a framework for how we will be informing and involving parents/guardians and staff of the IB authorization process and actions continue our work to align the Matoska PYP program with our overall Pk-12 academic design. It includes a phase one timeline of meetings and presentations, as well as other means of communication (such as email) to parents/guardians, staff, school board and the general public.

2018-19 Overview

When	Who	Why	What	How
May 16	Matoska Staff	Inform of change	Board Vote, Rationale	Email from Assistant Superintendent
May 18	Matoska Parents/Guardians	Inform of change	Board Vote, Rationale	Email from Principal
May 18	Matoska Parents/Guardians	Inform of change	Board Vote, Rationale	Email from Superintendent
May 23	MNIB Meeting to begin planning of Official in-school workshop	Coordinators need information to begin forward planning for conference	Collect data on what courses are needed by the various PYP schools in MN	Kirsten will create and share a spreadsheet with MNIB coordinators. Communicate with John, Ann & Brian
May 24	Matoska Staff	Inform of new training model	● In-School Training Consortium ● “Enhanced” PYP (Program updates made by IB americas) ● Self Study Wrap up	Staff Meeting
June 12 and 13	District and Building Leaders	Strategic Plan Alignment	All building level administrators will attend training with Dr. Bill Cook. The purpose of this training is to build capacity to lead building level implementation of the District Strategic Plan	Workshop

August 13-15	District and Building Leadership Teams	Building Level Planning	Strategic Thinking training for all building level administrators with Dr. Bill Cook	Workshop
August, September	School leadership and staff	Building Level Planning	In context of new strategic plan, building level planning for 2018-19	Meeting
August, September	Parent Engagement	Inform and Involve	In context of new strategic plan and reauthorization process, meet with parents/guardians to inform and involve in the process	Meetings, Email
August	PTO engagement begins	Inform and Involve	Ongoing communication	Meetings, Email Updates
November 29 & 30, 2018	Matoska Community, School board, District Administration	Reauthorization	IB site visitor will be here these two days	Meetings, email, district communication, parent communication
Approx 3 months Jan/Feb	Matoska Community, School Board, District Administration	Reauthorization	Results of IB Authorization visit;	Meetings, email, district communication, parent communication, celebration
April 2019	Matoska teachers	In School Workshop	Paperwork due April 2019 to request in school workshop in August of 2019 - Approval from IB due in May	Meetings, email
May, 2019	Matoska Families, General Public, School Board	Matoska IB PYP Program Update	Update	School Board Presentation

AGENDA ITEM: **Negotiations Study Session**

MEETING DATE: **May 21, 2018**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for
Finance and Operations; and Mitch Cooper,
Director of Human Resources**

BACKGROUND:

Director of Human Resources Mitch Cooper and Assistant Superintendent for Finance and Operations Tim Wald will provide an update on the status of negotiations.

*This portion of the meeting may be closed to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to Minnesota Statutes 179.A.01 to 179.A.25.