

**INDEPENDENT SCHOOL
DISTRICT #624**



**SCHOOL BOARD
MEETING PACKET**

September 11, 2017

MISSION STATEMENT

The mission of the White Bear Lake Area School District, a leader in innovative education and community partnerships, is to ensure our students:

- **develop a love for learning,**
- **excel academically,**
- **are inspired to realize their dreams, and**
- **become engaged citizens with a global understanding**

by challenging each student with a dynamic, respectful and inclusive environment that nurtures the unique talents and abilities of every student.

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

To: Members of the School Board

From: Dr. Wayne A. Kazmierczak
Superintendent of Schools

Date: September 5, 2017

A meeting of the White Bear Lake Area School Board will be held on **Monday, September 11, 2017** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

AGENDA

A. PROCEDURAL ITEMS

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Induction of Student Representatives
5. Approve Agenda
6. Consent Agenda
 - a) Approval of Minutes
 - b) Payment of Invoices
 - c) Correspondence
 - d) Acceptance of Gifts
 - e) Approve Field Trips
 - f) Human Resources Items

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those wishing to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district official at the meeting
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.
6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided, a phone call from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of School Board meetings and the meeting process is available at each School Board meeting.
8. Citizens may be asked to address the school board on a particular subject during the discussion of that item.

9. The School Board chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

1. Opening School Report
2. Update from the White Bear Lake Area Educational Foundation
3. Superintendent's Report

D. DISCUSSION ITEMS

1. 2017-18 School Board/Administration Priorities
2. Opening Enrollment Report

E. OPERATIONAL ITEMS

1. Action on Parameters Resolution for Bond Refinancing
2. Action on Partnership with White Bear Center for the Arts for 2017-18
3. Action on Special Work-Study Session on September 19 for the Purpose of Reviewing Strategic Planning Process for 2017-18
4. Action on Special Meeting on September 25 at 5:15 p.m. for the Purpose of Certification of 2017 Pay 2018 Proposed Property Tax Levy

F. BOARD FORUM

G. ADJOURNMENT

A. PROCEDURAL ITEMS

AGENDA ITEM: **Induction of Student Representatives**

MEETING DATE: **September 11, 2017**

SUGGESTED DISPOSITION: **Procedural Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Superintendent of Schools**

BACKGROUND:

We are pleased to welcome our new student representatives for the 2017-18 school year.
They are:

Ashley Rensted, 12th grade student at South Campus, will serve as the Student Representative for the 2017-18 school year. She participates in student council and Ambassadors and is a member of National Honor Society. Ashley enjoys playing on the White Bear tennis and hockey teams as well as managing the adapted softball team in the spring. She looks forward to being the student representative and the opportunities for growth that it will hold.

Makena Pratt, 11th grade student at South Campus, will serve as the Alternate Student Representative for the 2017-18 school year. She has been enrolled in the White Bear School District since kindergarten at Willow Lane. Makena is involved in many activities offered at the high school from varsity golf and math team to Ambassador and Club De Español. She is ready to learn from her peers to make the high school experience better for generation yet to come and is honored to be the alternate student representative.

AGENDA ITEM: **Consent Agenda**
MEETING DATE: **September 11, 2017**
SUGGESTED DISPOSITION: **Procedural Items**
CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Superintendent**

The Consent agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

Consent Agenda

- a) Approval of Minutes
- b) Payment of Invoices
- c) Correspondence
- d) Acceptance of Gifts
- e) Field Trip Request(s)
- f) Human Resources Items

RECOMMENDATION:

BE IT RESOLVED by the School Board of Independent School District No. 624 that consent Agenda Items, A-6a through A-6f, be approved as written, and a copy of the agenda items is attached to the minutes.

AGENDA ITEM: **School Board Minutes**
MEETING DATE: **September 11, 2017**
SUGGESTED DISPOSITION: **Action Item**
CONTACT PERSON(S): **Ellen Fahey, School Board Clerk**

BACKGROUND:

The School Board minutes from last month's meeting are being presented for approval by the School Board.

RECOMMENDATION: Approve minutes.

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A meeting of the White Bear Lake Area School Board was held on Monday, August 14, 2017 at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN 55110.

A. PROCEDURAL ITEMS

1. Chair Newberg called the meeting to order at 7:00 p.m.
2. Roll Call – Present: Fahey, Mullin, Newberg, Newmaster, Wilson, Chapman Absent: Kimball
Ex-Officio: Dr. Wayne Kazmierczak
Cabinet: Cooper, Daniels, Garrison, Maurer, Paul, Vette, Wald
3. Pledge of Allegiance
4. Mullin moved and Newmaster second to approve the agenda as presented. Voice vote: All ayes. Motion carried.
5. Chapman moved and Wilson second to approve the consent agenda consisting of:
 - Approval of minutes for work-study session of July 10 and regular meeting minutes of July 10, 2017;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Correspondence
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Approve field trips; and
 - Passage of resolution to approve personnel issues to include:
 - **Resignations/Termination – Classified Staff**
Julianna Gamboni – Program Assistant Leader, Oneka Elementary
Employed by District 624 since 01/03/2017
Effective Date: 08/25/2017
Jason Levin – Regular Part Time Cook, WBLAHS – North Campus
Employed by District 624 since 10/23/2014
Effective Date: 07/30/2017
Carrie Papillon – Administrative Assistant, Sunrise Park Middle School
Employed by District 624 since 01/03/2017
Effective Date: 07/11/2017
Lisa Pasqualini – Regular Part Time Cook, Lakeaires Elementary
Employed by District 624 since 01/14/2008
Effective Date: 07/28/2017
Mitchell Riebow – Pupil Support Assistant, Sunrise Park Middle School
Employed by District 624 since 09/06/2016
Effective Date: 08/08/2017
 - **Resignations/Termination – Certified Staff**
Amanda Banick – Mathematics Teacher, Area Learning Center
Employed by District 624 since 08/22/2012
Effective Date: 08/01/2017
Sunny Brysch – .6 FTE American Sign Language Teacher, WBLAHS – North Campus
Employed by District 624 since 08/24/2015
Effective Date: 07/31/2017
Sally Heinzen – Intervention Teacher, Birch Lake Elementary
Employed by District 624 since 08/22/2016

Effective Date: 07/24/2017

Kimberlee Schenz – Licensed School Nurse, Otter Lake and Sunrise Middle School

Employed by District 624 since 08/22/2016

Effective Date: 06/09/2017

Michelle Storlie – Grade 2 Teacher, Birch Lake Elementary

Employed by District 624 since 8/21/2017

Effective Date: 08/21/17

➤ **Retirement – Classified Staff**

Julie Bently – Part Time Cook, Sunrise Park Middle School

Employed by District 624 since 03/13/1995

Effective Date: 08/04/2017

Kim Mortensen – Part Time Cook, Sunrise Park Middle School

Employed by District 624 since 12/01/1994

Effective Date: 08/01/2017

Debra Vaughn – Satellite Manager, Oneka Elementary

Employed by District 624 since 01/25/2000

Effective Date: 07/21/2017

➤ **Retirement – Non-Affiliated**

Mary Vaske – Controller, District Center

Employed by District 624 since 08/24/1998

Effective Date: 07/31/2017

➤ **Full Time Leave – Certified**

Wendy Hoernemann – Science Teacher, WBLAHS – North Campus

Employed by District 624 since 08/23/1999

Effective Date: 2017/2018 School Year

➤ **Change In Assignment – Classified**

Tracy Kramlinger – From Assistant Head Cook, Central Middle School

To Satellite Manager, Oneka Elementary

Effective Date: 09/04/2017

Lee Lor – From Accountant, Non-Affiliated, \$53,060.00

To Finance Specialist, Confidential Employee, Step 2, \$59,529.60

Effective Date: 07/01/2017

Xue Xiong – Administrative Assistant-Building Assistant, District Center-Community Services

From 144 days, 5 hrs. per day to 188 days, 8 hrs. per day

Effective Date: 08/01/2017

➤ **Change In Assignment – Certified Staff**

Denise Callen – Spanish Teacher, Sunrise Park Middle School

From . 4 FTE to 1.0 FTE

Effective Date: 2017/2018 School Year

Kristi Olness – From Bear Fundamentals Program Lead Instructor, Otter Lake Elementary

To Kindergarten Teacher, Otter Lake Elementary

BA +15, Step 10, \$53,659.00

Effective Date: 2017/2018 School Year

➤ **Change In Assignment – Professional**

Angela Nelson – Associate Principal, WBLAHS – North Campus

From 215 Days per Year to 260 Days per Year

Effective Date: 2017/2018 School Year

➤ **Part – Time Leave Request – Certified Staff**

Brita Larson- spanish Teacher, Hugo/Otter Lake Elementary

Leave .2 FTE (Position .8 FTE)

Effective Date: 2017/2018 School Year

Cortney Johnson – Intervention Teacher, Otter Lake Elementary

Leave .7 FTE (Position .3 FTE)

Effective Date: 2017/2018 School Year

Pamela Johnstone – Grade 5 Teacher, Lincoln Elementary

Leave .5 FTE (Position .5 FTE)

Effective Date: 2017/2018 School Year

➤ **Part – Time Teacher Program – Certified Staff**

Mary Coleman – Occupational Therapist, Normandy Park

Employed by District since 08/25/1985

Effective: 2017/2018 School Year

Janis Mcdaniels – Speech & Language Clinician, Normandy Park

Employed by District since 02/24/1986

Effective: 2017/2018 School Year

➤ **Extra Assignment – Certified Staff**

Julie Nasvik – .1 FTE DAPE Teacher, Sunrise Park Middle School

MA+45, Step 13, \$8,571.30

Effective Date: 2017/2018 School Year

David Thomas – .1 FTE Student Plans Coordinator, District Center

MA+60, Step 12, \$7,668.10

Effective Date: 2017/2018 School Year

➤ **New Personnel – Classified Staff**

Melissa Anderson – Part Time ECSE Pupil Support Assistant, Normandy Park

\$18.00/hr., 5.0 hrs./ 142 days \$12,780.00

Effective Date: 09/05/2017

Alexander Bishop – Pupil Support Assistant, WBLAHS – North Campus

\$18.00/hr., 6.5 hrs./ 178 days \$20,826.00

Effective Date: 09/05/2017

Teagan Brown – Pupil Support Assistant, Transition Education Center

\$18.00/hr., 6.0 hrs./ 178 days \$19,224.00

Effective Date: 09/05/2017

Allison Dawe – Pupil Support Assistant, Sunrise Park Middle School

\$18.00/hr., 6.5 hrs./ 178 days \$20,826.00

Effective Date: 09/05/2017

Kirk Fleischman – Custodian, WBLAHS – North Campus

\$17.46/hr. + \$.25 SD, 8.0 hrs./ 245 days \$34,711.59.00

Effective Date: 07/24/2017

Sondra Keeney – Pupil Support Assistant, Transition Education Center

\$18.00/hr., 6.0 hrs./ 178 days \$19,224.00

Effective Date: 09/05/2017

Jan Larsen – Part Time ECSE Pupil Support Assistant, Normandy Park

\$18.00/hr., 17.5 hrs. per week/ 141 days \$11,116.00

Effective Date: 09/05/2017

Stacy Moua – Part Time Early Childhood Education Assistant, Vadnais Heights Elementary

\$17.58/hr., 21 hrs. per week/ 126 days \$15,505.00

Effective Date: 09/11/2017

Sheri Records – Pupil Support Assistant, Central Middle School

\$18.00/hr., 6.5 hrs./ 178 days \$20,826.00

Effective Date: 09/05/2017

Samantha Shade – Pupil Support Assistant, WBLAHS – South Campus

\$18.00/hr., 6.5 hrs./ 178 days \$20,826.00

Effective Date: 09/05/2017

Penny Walker – Part Time ECSE Pupil Support Assistant, Birch Lake Elementary

\$18.00/hr., 17.5 hrs. per week/ 141 days \$11,116.00

Effective Date: 09/05/2017

Stephanie Wickland – Behavior Management Assistant, Lincoln Elementary

\$18.00/hr., 6.5 hrs./ 178 days \$20,826.00

Effective Date: 09/05/2017

➤ **New Personnel – Non-Affiliated**

Thomas Wieczorek – Director of Finance, District Center

Non-Affiliated, \$109,615.38 (Prorated on \$125,000.00)

Effective Date: 08/16/2017

➤ **New Personnel – Professional**

Alison Gillespie – High School Principal, WBLAHS – North Campus

Principals' Association, Step 3, \$122,562.87 (Prorated on \$133,332.00)

Effective Date: 08/01/2017

➤ **New Personnel – Certified Staff**

Erica Bratland – Grade 5 Teacher, Birch Lake Elementary

MA, Step 2, \$47,368.00

Effective Date: 2017/2018 School Year

Katie Juergens – .5 FTE Licensed School Nurse, Otter Lake Elementary

BA, Step 6, \$23,662.50

Effective Date: 2017/2018 School Year

Angela Lundblad – .54 ECFE Teacher, Normandy Park

BA, Step 3, \$23,442.00

Effective Date: 2017/2018 School Year

Jessica Martin – Music Teacher, Lakeaires and Matoska Elementary

BA, Step 4, \$44,495.00

Effective Date: 2017/2018 School Year

Jennifer Storhaug – Grade 3 Teacher, Birch Lake Elementary

BA+15, Step 9, \$52,084.00

Effective Date: 2017/2018 School Year

Todd Weinhold – .8 FTE Orchestra Teacher, Sunrise Park Middle School

BA, Step 13, \$46,597.00

Effective Date: 2017/2018 School Year

Roll call vote: ayes: Fahey, Mullin, Newberg, Newmaster, Wilson, Chapman.

Nays: none. Motion carried.

B. PUBLIC FORUM – No speakers at public forum.

C. INFORMATION ITEMS

1. Communication Audit – Director of Communications and Community Relations Marisa Vette and Communications Specialist Ariana Babcock presented a summary of the Communications Audit conducted by Barbara Nicol Public Relations and gave an overview of the seven recommended communication priorities for the 2017-18 school year. The presentation is available on the district website.

2. Superintendent's Report - School supply lists are available on the website. Information about open house, welcome back and transition activities is on individual school websites. The Skyward Annual Online Family Update info will be open this week. First day of school for middle and high school is September 5, Grades 1 - 5 is September 6 and kindergarten is September 7. FLEX Middle School Program is a new after school option this year and further info is on the Community Ed website. District community members age 65 and older can apply for a Senior Activity Pass which allows free entry into a variety of activities. Employment opportunities for the 2017-18 year are on the district website. The district continues to outperform the state in MCA results and we continue to implement long-term initiatives committed to success for all students. 2017-18 Activities Calendars will be mailed to families. Community members who would like one can pick one up in any of the district schools in September or call 651-407-7563 to request one to be mailed.

D. DISCUSSION ITEMS - None

E. OPERATIONAL ITEMS

1. Wilson moved and Newmaster seconded to approve the resolution approving Northeast Metropolitan Intermediate School District 916's Long Term Facility Maintenance Budget and Authorizing the Inclusion of a Proportionate Share of Those Projects in the District's Application for Long Term Facility Maintenance Revenue as presented. Action on Northeast Metropolitan Intermediate School District 916's Long Term Facility
Roll call vote: ayes: Fahey, Mullin, Newberg, Newmaster, Wilson, Chapman.
Nays: none. Motion carried.
2. Fahey moved and Newberg seconded to approve the resolution relating to election of School Board members and calling for school district general election on November 7, 2017.
Roll call vote: ayes: Fahey, Mullin, Newberg, Newmaster, Wilson, Chapman.
Nays: none. Motion carried.
3. Wilson moved and Newmaster seconded to approve the resolution relating to renewing the expiring referendum revenue authorization of the school district and calling an election thereon as presented.
Roll call vote: ayes: Fahey, Mullin, Newberg, Newmaster, Wilson, Chapman.
Nays: none. Motion carried.
4. Mullin moved and Fahey seconded to approve the partnership with MacPhail Center for Music for 2017-18 consistent with the agreement. **Roll call vote: ayes: Fahey, Mullin, Newberg, Newmaster, Wilson, Chapman. Nays: none. Motion carried.**
5. Chapman moved and Wilson seconded to approve the three Nutrition Services Grants:
 - National School Lunch Program Equipment Grant in the amount of \$25,000;
 - Winston Industries Equipment Grant – ten pieces of Winston Industries hot holding equipment totaling \$51,775; and
 - Super School Breakfast Grant totaling \$10,000.**Roll call vote: ayes: Fahey, Mullin, Newberg, Newmaster, Wilson, Chapman.**
Nays: none. Motion carried.

- F. BOARD FORUM** - Wilson commented that the condition of the track, turf, and press box at the stadium located at South Campus is great. Mullin reported that 12 students will be honored at the MN Trades Academy Achievement Ceremony Friday August 18th. He also welcomed new employees and thanked retiring employees for their service.
- G. ADJOURNMENT** - Wilson moved and Newberg seconded to adjourn the meeting at 7:53p.m.
Voice vote: all ayes. Motion carried.

Submitted by clerk, Ellen Fahey

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A work-study session of the White Bear Lake Area School Board was held on **Monday, August 28, 2017**, at 5:30 p.m. in Room 112 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

1. Call to order - Chair Newberg called the meeting to order at 5:30 p.m.
Roll Call - Present : Chapman, Fahey, Kimball, Mullin, Newberg, Newmaster (5:35), Wilson
Ex-officio: Kazmierczak
Cabinet: Cooper, Daniels, Garrison, Maurer, Paul, Vette, Wald

B. DISCUSSION ITEMS

1. **Designing for Student Success** - Assistant Superintendent for Teaching and Learning Sara Paul, Assessment Coordinator Brian Morris, Gifted and Talented Coordinator Jo Tate, Principals Tim Schochenmaier and Cynthia Mueller, teachers Katelin Held, Lee McGrath, and Mandira Randall shared information on preparation for the coming school year with the focus on improving instruction to meet student needs. During the Data Retreat teams analyzed data and created plans for improvement aligned with the World's Best Workforce milestones. Training was held to prepare for the formation of Collaborative Inquiry Teams (CITs) at each building which will meet regularly throughout the school year. The complete presentation is on the district website.
2. **Out of School Time Programming Overview** - Director of Community Services and Recreation Tim Maurer, Out of School Time Program Coordinator Christina Anderson, Principal Jason Healy, parents Lisa Beecroft, Christina Hayden and daughter Devyn presented information on the middle school FLEX program a student-driven, choice based program and the K-5 Summer School program. The focus of the K-5 program is experiential learning, an integrated learning environment and student ownership of learning. Further information is available in the board packet.

3. **Overview of Strategic Plan Development** - Superintendent Wayne Kazmierczak and Assistant Principal Angela Nelson presented an overview of the strategic planning development. The Planning Team is being formed and training will be held September 18-20. Action Teams will then be formed and team leaders will be trained in October. If you are interested in being involved contact Superintendent Kazmierczak. The presentation is on the district website.
4. **Operating Levy Renewal** - Superintendent Wayne Kazmierczak presented an update on the informational campaign presentations. The schedule will be posted on the district website.
5. **Elementary Art Discussion** - Superintendent Wayne Kazmierczak, Assistant Superintendent for Finance and Operations Tim Wald, Assistant Superintendent for Teaching and Learning Sara Paul presented a draft contract with the Center for the Arts for the 2017-18 school year. Included was a letter from the middle and high school visual arts department with two recommendations: licensed art teacher delivering K-5 Visual Arts Standards and continued support by the WBCA.

RECESS - Chair Newberg called the meeting into recess at 7:31 p.m.

Note: Mullin left the meeting at 7:31 pm.

6. **Negotiations Study Session** - Chair Newberg reconvened the meeting at 7:40 p.m. This portion of the meeting was closed to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to Minnesota Statutes 179.A.01 to 179.A.25. Board members present: Chapman, Fahey, Kimball, Newberg, Newmaster, Wilson
Board members absent: Mullin
Administrators present: Cooper, Kazmierczak, Wald

C. ADJOURNMENT - Wilson moved and Newberg seconded to adjourn the meeting at 7:52 p.m.

Submitted by: Ellen Fahey, Clerk

AGENDA ITEM: **Monthly Check Registers**

MEETING DATE: **September 11, 2017**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations**
Tom Wieczorek, Director of Finance

BACKGROUND:

Enclosed in this packet are the monthly check registers for the previous period.

RECOMMENDATION:

Administration recommends that the Board approve the payments itemized in the check registers.

White Bear Lake Area Schools

Electronic Transfers - August

		<u>8/15/2017</u>	<u>8/31/2017</u>
Direct Deposit	492518-493082	501,225.25	
Direct Deposit	493083-493594		436,966.46

Check Nbr	Vendor Name	Check Date	Check Amount
87282	AMAZON	08/04/2017	308.98
87283	AMAZON	08/04/2017	2,519.89
87284	AMAZON	08/04/2017	1,419.75
87285	NYLO NEW YORK CITY	08/04/2017	1,744.48
87286	POSTMASTER	08/04/2017	4,000.00
5	Computer	Check(s) For a Total of	9,993.10

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	5	Computer	Checks For a Total of	9,993.10
Total For	5	Manual, Wire Tran, ACH & Computer	Checks	9,993.10
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		9,993.10

Check Nbr	Vendor Name	Check Date	Check Amount
87287	MAILFINANCE INC	08/07/2017	449.61
87288	VALLEYFAIR GROUP SALES	08/07/2017	4,943.75
2	Computer	Check(s) For a Total of	5,393.36

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	5,393.36
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	5,393.36
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		5,393.36

Check Nbr	Vendor Name	Check Date	Check Amount
171800002	ACKERKNECHT, CATHYANN M	08/08/2017	187.12
171800003	ANFANG, SALLY G	08/08/2017	79.02
171800004	BALGORD, CHRISTINE A	08/08/2017	358.79
171800005	BURKE, ERIN M	08/08/2017	55.70
171800006	CANNIFF, AMY E	08/08/2017	178.15
171800007	DUSTIN, JOSEPH J	08/08/2017	197.36
171800008	ENGSTRAN, PAUL A	08/08/2017	65.00
171800009	FARLEY, LYNN T	08/08/2017	50.00
171800010	GOERS, LINDA S	08/08/2017	424.25
171800011	GRANT, SHANNON	08/08/2017	357.08
171800012	HAGESTUEN, FAITH M	08/08/2017	32.95
171800013	HYLEN, JENNIFER L	08/08/2017	26.42
171800014	KENTFIELD, KELLY S	08/08/2017	11.24
171800015	KOWITZ, PAUL R	08/08/2017	50.00
171800016	LACASSE, KIM S	08/08/2017	35.00
171800017	MOOS, CATHERINE C	08/08/2017	46.34
171800018	NASVIK, CRAIG S	08/08/2017	704.18
171800019	PERCIVAL, PATRICIA A	08/08/2017	217.03
171800020	ROTH, TREVOR MICHAEL	08/08/2017	45.26
171800021	RYAN, SUSAN W	08/08/2017	690.38
171800022	SALENGER, SETH A	08/08/2017	300.17
171800023	SCHEUERELL, PAMELA J	08/08/2017	30.97
171800024	SMITH, JAMES M	08/08/2017	40.14
171800025	STEFFENS, CORINNE T	08/08/2017	11.18
171800026	SULLIVAN, JENNIFER S	08/08/2017	13.00
171800027	TUEL, LORI L	08/08/2017	113.02
171800028	ULFIG, COLLEEN M	08/08/2017	10.66
171800029	WARD, SIAN C	08/08/2017	47.68
171800030	YOUNKER, KATHRYN R	08/08/2017	39.99

29	ACH	Check(s) For a Total of	4,418.08
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	29	ACH	Checks For a Total of	4,418.08
	0	Computer	Checks For a Total of	0.00
Total For	29	Manual, Wire Tran, ACH & Computer Checks		4,418.08
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		4,418.08

Check Nbr	Vendor Name	Check Date	Check Amount
87289	A-1 HYDRAULIC SALES & SERVICE	08/10/2017	98.56
87290	AARP DRIVER SAFETY PROGRAM	08/10/2017	610.00
87291	ABBOTT PAINT & CARPET INC	08/10/2017	2,428.31
87292	ACCLAIM SERVICES INC	08/10/2017	192.00
87293	ALLEN, KATHLEEN JOYCE	08/10/2017	50.00
87294	AMAZON	08/10/2017	135.17
87295	AMAZON	08/10/2017	875.45
87296	AMAZON	08/10/2017	320.27
87297	AMERICAN MESSAGING	08/10/2017	35.98
87298	ANIMAL HUMANE SOCIETY	08/10/2017	50.00
87299	APPLE COMPUTER INC	08/10/2017	2,370.00
87300	ATC GROUP SERVICES LLC	08/10/2017	2,302.82
87301	ATLAS PEN & PENCIL LLC	08/10/2017	174.75
87302	BARNETT WB CHRYSLER JEEP DODGE	08/10/2017	103.03
87303	Vendor Continued Check	08/10/2017	0.00
87304	BATTERIES PLUS BULBS	08/10/2017	787.43
87305	BEARTOWN AUTO BODY INC	08/10/2017	6,661.88
87306	BECKER ARENA PRODUCTS INC	08/10/2017	107.89
87307	BEISSWENGER'S HARDWARE	08/10/2017	576.38
87308	BENCHMARK BEHAVIORAL HEALTH SY	08/10/2017	1,500.00
87309	BIRCH LAKE PTA	08/10/2017	553.90
87310	BLUE BELL ENTERPRISES INC	08/10/2017	6,745.28
87311	BOYER FORD TRUCKS	08/10/2017	8,333.01
87312	BRAINPOP LLC	08/10/2017	1,795.00
87313	BRAMSCHER, JUDEE	08/10/2017	13.60
87314	BROWN INDUSTRIES INC	08/10/2017	149.75
87315	BSN SPORTS	08/10/2017	590.17
87316	BULK BOOKSTORE	08/10/2017	92.00
87317	CARDINAL, KATHLEEN T	08/10/2017	24.65
87318	CASHMAN ENTERPRISES	08/10/2017	1,075.00
87319	CHENG & TSUI CO INC	08/10/2017	586.38
87320	CHRISTENSEN, KARI D	08/10/2017	65.00
87321	CINTAS CORP #470	08/10/2017	257.40
87322	CMRS-POC	08/10/2017	4,500.00
87323	COACHCOMM SPORTS ELECTRONICS	08/10/2017	149.14
87324	COMFORT SUITES CANAL PARK	08/10/2017	3,935.58
87325	COMMERICAL KITCHEN SERVICES	08/10/2017	2,593.60
87326	COMSTOCK & SONS INC	08/10/2017	2,720.00
87327	CONTINENTAL RESEARCH CORP	08/10/2017	1,815.89
87328	CRAFT, PATRICIA	08/10/2017	25.50
87329	CROWN GLOBAL CONSULTING LLC	08/10/2017	2,600.00
87330	CUB FOODS OF WHITE BEAR TWSHP	08/10/2017	92.55
87331	CURRIER, SHARON MARIE	08/10/2017	15.00
87332	DAKOTA TRUCK UNDERWRITERS	08/10/2017	193,238.00
87333	DALCO CORPORATION	08/10/2017	30,097.25
87334	DECKER INC	08/10/2017	61.95
87335	DELLWOOD COUNTRY CLUB	08/10/2017	688.20
87336	DESIGNER SIGN SYSTEMS INC	08/10/2017	226.05
87337	DISCOUNT SCHOOL SUPPLY	08/10/2017	896.99
87338	DOMINOS PIZZA	08/10/2017	116.48

Check Nbr	Vendor Name	Check Date	Check Amount
87339	DOOR SERVICE COMPANY	08/10/2017	270.00
87340	DOUGLAS, SANDRA L	08/10/2017	25.00
87341	DREAMBOX LEARNING	08/10/2017	4,500.00
87342	DREHER, JASON ROBERT	08/10/2017	15.00
87343	EGAN	08/10/2017	5,828.00
87344	EMC PUBLISHING	08/10/2017	3,185.05
87345	EMEDCO COMPANY INC	08/10/2017	119.93
87346	ENABLING DEVICES	08/10/2017	152.95
87347	ETA HAND2MIND	08/10/2017	259.94
87348	EVERLAST CLIMBING INDUSTRIES	08/10/2017	7,153.50
87349	FASTENAL COMPANY	08/10/2017	13.87
87350	FERNANDEZ, KEVIN M	08/10/2017	341.70
87351	FIRST STUDENT INC	08/10/2017	47,733.94
87352	FISHER, NANCY	08/10/2017	559.00
87353	FOSS, BRAD	08/10/2017	1,400.00
87354	FRATTALONES HARDWARE STORES	08/10/2017	494.64
87355	FREY SCIENTIFIC	08/10/2017	94.92
87356	GALLAGHERS NORTHWESTERN TIRE C	08/10/2017	642.30
87357	GEM LAKE HILLS LLC	08/10/2017	1,896.00
87358	GILLUND ENTERPRISES	08/10/2017	823.60
87359	GOETZ, JON	08/10/2017	15.00
87360	GOPHER	08/10/2017	557.13
87361	GOPHER STAGE LIGHTING	08/10/2017	305.94
87362	Vendor Continued Check	08/10/2017	0.00
87363	Vendor Continued Check	08/10/2017	0.00
87364	GRAINGER	08/10/2017	5,554.92
87365	GREEN VALUE NURSERY INC	08/10/2017	378.70
87366	HALO TRANSPORTATION	08/10/2017	2,915.00
87367	HANSON, DARLENE	08/10/2017	34.85
87368	HEALTHPARTNERS	08/10/2017	223,767.89
87369	HIAWATHA HOMECARE	08/10/2017	1,899.00
87370	HILL MURRAY HIGH SCHOOL	08/10/2017	6,475.00
87371	HISDAHL INC	08/10/2017	91.50
87372	HOGLUND BUS AND TRUCK CO	08/10/2017	11,953.70
87373	HOGLUND BODY & EQUIPMENT INC	08/10/2017	12,018.56
87374	HOME DEPOT CREDIT SERVICES	08/10/2017	12.86
87375	HOUGHTON MIFFLIN HARCOURT	08/10/2017	1,355.58
87376	HUERTH, MICHAEL	08/10/2017	1,064.51
87377	IDEAL PRINTERS	08/10/2017	2,180.00
87378	IDENTITYSTORES	08/10/2017	531.00
87379	IFD	08/10/2017	6,065.00
87380	IMEDECS	08/10/2017	600.00
87381	INGINA LLC	08/10/2017	1,550.00
87382	INNOVATIVE OFFICE SOLUTIONS	08/10/2017	12,326.41
87383	INTEGRA TELECOM	08/10/2017	319.02
87384	ISD #621 MOUNDS VIEW PUBLIC SC	08/10/2017	14,981.25
87385	ISD #622 NO ST PAUL/MAPLEWOOD	08/10/2017	41,965.66
87386	ISD #709 DULUTH	08/10/2017	14,122.24
87387	IUOE LOCAL 70	08/10/2017	446.44
87388	IXL LEARNING	08/10/2017	249.00

Check Nbr	Vendor Name	Check Date	Check Amount
87389	JIMMY JOHNS #869	08/10/2017	36.88
87390	JOHNSON LEE	08/10/2017	299.10
87391	JW PEPPER & SON INC	08/10/2017	493.66
87392	KENDALL HUNT PUBLISHING	08/10/2017	11,000.00
87393	KIDCREATE STUDIO	08/10/2017	1,275.00
87394	KOLLER, DANIEL SCOTT	08/10/2017	250.00
87395	KOREEN, GLORIA	08/10/2017	25.92
87396	KRAFT CONTRACTING & MECHANICAL	08/10/2017	11,453.77
87397	KULLY SUPPLY COMPANY	08/10/2017	523.00
87398	LACROSSE UNLIMITED	08/10/2017	545.00
87399	LAKE AREA FLOORING	08/10/2017	7,520.00
87400	LAKESHORE LEARNING MATERIALS	08/10/2017	11,807.42
87401	LAKEVIEW ELECTRICAL SERVICES	08/10/2017	2,275.00
87402	LALIBERTE, ELAINE	08/10/2017	15.30
87403	LANGERS	08/10/2017	4,835.00
87404	LEARNING A-Z	08/10/2017	109.95
87405	LEARNING WITHOUT TEARS	08/10/2017	107.42
87406	LEHN, BRIDGET N	08/10/2017	660.88
87407	LIBERTY CLASSICAL ACADEMY	08/10/2017	600.00
87408	L T G POWER EQUIPMENT	08/10/2017	251.95
87409	MAD SCIENCE OF MINNESOTA	08/10/2017	882.00
87410	Vendor Continued Check	08/10/2017	0.00
87411	Vendor Continued Check	08/10/2017	0.00
87412	MADISON NATIONAL LIFE	08/10/2017	45,620.80
87413	MALLOY/MONTAGUE/KARNOWSKI & CO	08/10/2017	6,500.00
87414	MARZITELLI, SUSULA	08/10/2017	31.25
87415	MN ASSOC OF SECONDARY SCHOOL P	08/10/2017	150.00
87416	MCBRIDE, WILLIAM CARLYLE	08/10/2017	15.00
87417	MEDCO SUPPLY CO	08/10/2017	16.65
87418	MID CITY SERVICES - INDUSTRIAL	08/10/2017	279.71
87419	MIDAMERICA ADMIN & RETIREMENT	08/10/2017	10,887.00
87420	MIDWEST BUS PARTS INC	08/10/2017	1,424.15
87421	MILLER, MICHAEL	08/10/2017	1,545.00
87422	MILLIGAN, THERESA J	08/10/2017	19.00
87423	MINVALCO INC	08/10/2017	857.59
87424	MN ASSOC OF STUDENT COUNCILS	08/10/2017	85.00
87425	MN ELEVATOR INC	08/10/2017	307.75
87426	MN NURSERY & LANDSCAPE ASSOC	08/10/2017	120.00
87427	MN PREMIER PUBLICATIONS	08/10/2017	11,641.00
87428	MN STATE HIGH SCHOOL LEAGUE	08/10/2017	3,894.00
87429	MN SWORD PLAY	08/10/2017	780.00
87430	MN VALLEY SCHOOL & OFFICE SUPP	08/10/2017	2,722.60
87431	MOORHEAD MACHINERY & BOILER CO	08/10/2017	544.00
87432	MUSIC CONNECTION INC	08/10/2017	106.20
87433	Vendor Continued Check	08/10/2017	0.00
87434	NARDINI FIRE EQUIPMENT CO INC	08/10/2017	3,035.95
87435	NASCO	08/10/2017	421.76
87436	NASH, VERONICA	08/10/2017	500.00
87437	NATL CAMERA EXCHANGE & VIDEO	08/10/2017	239.94
87438	NATL GEOGRAPHIC KIDS	08/10/2017	70.00

Check Nbr	Vendor Name	Check Date	Check Amount
87439	NCPERS MINNESOTA	08/10/2017	176.00
87440	NCS PEARSON INC	08/10/2017	4,286.65
87441	NEOPOST USA	08/10/2017	184.00
87442	NICOL, BARBARA	08/10/2017	7,000.00
87443	NIXON, CATHERINE AYANO	08/10/2017	75.00
87444	NORTH CENTRAL TRUCK EQUIPMENT	08/10/2017	2,198.22
87445	NORTH STAR BANK	08/10/2017	7,650.00
87446	NORTH SUBURBAN TOWING	08/10/2017	300.00
87447	NORTHBOUND CREATIVE	08/10/2017	781.50
87448	NORTHEAST METRO INTERMEDIATE D	08/10/2017	17,278.92
87449	O'NEIL, LOIS	08/10/2017	14.65
87450	O'REILLY AUTOMOTIVE INC	08/10/2017	592.14
87451	OFFICE DEPOT	08/10/2017	143.52
87452	OLSEN FIRE PROTECTION	08/10/2017	1,774.21
87453	OLSON, SUZANNE K	08/10/2017	26.35
87454	ON SITE SANITATION INC	08/10/2017	1,512.21
87455	ORIGINS	08/10/2017	1,743.52
87456	OXYGEN SERVICE CO INC	08/10/2017	216.58
87457	PARTS MIDWEST INC	08/10/2017	303.85
87458	PETERSON BROS ROOFING & CONST	08/10/2017	576.95
87459	PIONEER	08/10/2017	825.60
87460	PLADSON ENVIRONMENTAL INC	08/10/2017	760.00
87461	PLAYBILL INC	08/10/2017	1,070.00
87462	PODS COMPLETE CAR CARE	08/10/2017	1,153.09
87463	POLAR ELECTRO INC	08/10/2017	1,612.58
87464	POLAR CHEVROLET MAZDA	08/10/2017	55.52
87465	PONCE TRAINED WRESTLING	08/10/2017	1,200.00
87466	POWER DISTRIBUTORS	08/10/2017	17.65
87467	PRAXAIR DISTRIBUTION INC	08/10/2017	146.35
87468	PRESS PUBLICATIONS	08/10/2017	410.02
87469	PRO-ED INC	08/10/2017	221.10
87470	RAMSEY COUNTY	08/10/2017	980.00
87471	RAUSCH, STURM, ISRAEL,	08/10/2017	133.00
87472	RENAISSANCE LEARNING INC	08/10/2017	2,185.00
87473	RIDDELL INC	08/10/2017	2,377.74
87474	ROETTGER, DORIS	08/10/2017	35.50
87475	RUPP ANDERSON SQUIRES & WALDSP	08/10/2017	3,808.90
87476	SAFEWAY DRIVING SCHOOL	08/10/2017	8,505.00
87477	SAINTS NORTH MAPLEWOOD	08/10/2017	533.00
87478	SAM'S CLUB/SYNCHRONY BANK	08/10/2017	178.56
87479	SAM'S CLUB/SYNCHRONY BANK	08/10/2017	662.58
87480	SAM'S CLUB/SYNCHRONY BANK	08/10/2017	573.86
87481	SANTILLANA USA	08/10/2017	206.99
87482	Vendor Continued Check	08/10/2017	0.00
87483	SCHMITT MUSIC COMPANY	08/10/2017	386.00
87484	SCHOOL HEALTH CORPORATION	08/10/2017	403.34
87485	SCHOOL SERVICE EMPLOYEES	08/10/2017	1,528.16
87486	SCHROEHER, JANE	08/10/2017	175.00
87487	SEATING AND ATHLETIC FACILITY	08/10/2017	460.00
87488	SIMPLEXGRINNELL LP	08/10/2017	783.00

Check Nbr	Vendor Name	Check Date	Check Amount
87489	SITEONE LANDSCAPE SUPPLY	08/10/2017	577.79
87490	SCHOOL NUTRITION DIRECTORS OF	08/10/2017	100.00
87491	SOUTHERN MN INSPECTION	08/10/2017	2,854.10
87492	SOUTHWEST METRO EDUC COOP	08/10/2017	511.70
87493	SPIRITLINE	08/10/2017	488.52
87494	ST PAUL PUBLIC SCHOOLS	08/10/2017	10,472.16
87495	STATE OF FUN	08/10/2017	3,685.00
87496	Vendor Continued Check	08/10/2017	0.00
87497	STATE SUPPLY CO	08/10/2017	1,078.92
87498	THE STATION EVENT CENTER	08/10/2017	791.87
87499	STENLUND, TERRI	08/10/2017	283.57
87500	SUMMIT COMPANIES	08/10/2017	985.00
87501	SYNCHRONY BANK	08/10/2017	560.57
87502	TALLY'S DOCKSIDE	08/10/2017	2,049.20
87503	TATRO, KRISTEN A	08/10/2017	30.76
87504	TECHTRON ENGINEERING	08/10/2017	7,360.00
87505	TIES	08/10/2017	3,000.00
87506	TIME FOR KIDS	08/10/2017	118.80
87507	TOLLISON, STEPHANIE ALT	08/10/2017	75.10
87508	TORMACH INC	08/10/2017	3,215.95
87509	TPRS PUBLISHING INC	08/10/2017	525.00
87510	TRADE PRESS INC	08/10/2017	903.00
87511	TRIO SUPPLY COMPANY	08/10/2017	170.05
87512	TRUCK UTILITIES MFG CO	08/10/2017	131.18
87513	TURFWERKS INC	08/10/2017	2,244.27
87514	TWIN CITY HARDWARE	08/10/2017	15.58
87515	TWIN CITY TRANSPORTATION INC	08/10/2017	6,390.05
87516	TWIN PINES IMPRINTING	08/10/2017	957.27
87517	UCP SEGUIN - MN	08/10/2017	4,665.65
87518	UHL CO INC	08/10/2017	373.00
87519	UNIVERSITY OF MINNESOTA CEED	08/10/2017	600.00
87520	UNIVERSAL ATHLETIC	08/10/2017	2,315.92
87521	US DEPT OF EDUCATION	08/10/2017	123.03
87522	US FOODS CULINARY EQUIP & SUPP	08/10/2017	4,714.31
87523	VARSITY SPIRIT FASHIONS	08/10/2017	3,953.85
87524	VENBURG TIRE CO	08/10/2017	146.00
87525	VERIZON WIRELESS	08/10/2017	1,564.40
87526	VEX ROBOTICS INC	08/10/2017	21,339.36
87527	VIKING ELECTRIC SUPPLY	08/10/2017	5,482.21
87528	VISTA HIGHER LEARNING	08/10/2017	822.91
87529	VOYAGER SOPRIS LEARNING	08/10/2017	7,018.90
87530	WAL-MART	08/10/2017	3,942.88
87531	WHITE BEAR CENTER FOR THE ARTS	08/10/2017	96.00
87532	WHITE BEAR FASTPITCH ASSOC	08/10/2017	130.00
87533	WHITE BEAR RENTAL EQUIPMENT	08/10/2017	172.80
87534	WHITE BEAR LAKE AREA HISTORICA	08/10/2017	297.00
87535	Vendor Continued Check	08/10/2017	0.00
87536	WHITE BEAR LAKE (CITY OF)	08/10/2017	7,123.23
87537	WHITE BEAR LAKE (CITY OF)	08/10/2017	125.00
87538	WBL PIZZA MAN	08/10/2017	83.13

Check Nbr	Vendor Name	Check Date	Check Amount
87539	WENGER CORP	08/10/2017	2,305.00
87540	WHITING, BRUCE	08/10/2017	300.00
87541	WILCOX PAPER	08/10/2017	12,318.59
87542	WILD MOUNTAIN	08/10/2017	1,839.08
87543	WINNICK SUPPLY	08/10/2017	60.38
87544	WL HALL COMPANY	08/10/2017	712.30
87545	WORKFORCE COMM GROUP	08/10/2017	995.00
87546	YMCA OF THE GREATER TWIN CITIE	08/10/2017	1,600.00
87547	YOUTH ENRICHMENT LEAGUE	08/10/2017	5,922.50
87548	ZOET, ALYSSA	08/10/2017	15.00
260	Computer	Check(s) For a Total of	1,088,414.99

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	260	Computer	Checks For a Total of	1,088,414.99
Total For	260	Manual, Wire Tran, ACH & Computer Checks		1,088,414.99
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		1,088,414.99

Check Nbr	Vendor Name	Check Date	Check Amount
87549	DAKOTA TRUCK UNDERWRITERS	08/11/2017	48,312.00
87550	MN DEPT OF PUBLIC SAFETY	08/11/2017	2,263.00
87551	MN DEPT OF PUBLIC SAFETY	08/11/2017	2,263.00
87552	MN DEPT OF PUBLIC SAFETY	08/11/2017	2,263.00
87553	MN DEPT OF PUBLIC SAFETY	08/11/2017	36.75
5	Computer	Check(s) For a Total of	55,137.75

Check Nbr	Vendor Name	Check Date	Check Amount
87332	DAKOTA TRUCK UNDERWRITERS	08/11/2017	193,238.00
1	Void	Check(s) For a Total of	193,238.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	5	Computer	Checks For a Total of	55,137.75
Total For	5	Manual, Wire Tran, ACH & Computer	Checks	55,137.75
Less	1	Voided	Checks For a Total of	193,238.00
		Net Amount		-138,100.25

Check Nbr	Vendor Name	Check Date	Check Amount
9990105	AIG	08/15/2017	1,046.88
9990106	AMERICAN FUNDS	08/15/2017	13,392.60
9990107	AMERICAN UNITED LIFE	08/15/2017	5,500.00
9990108	AMERIPRISE FINANCIAL SERVICES	08/15/2017	1,684.79
9990109	AXA EQUITABLE	08/15/2017	3,049.74
9990110	EDUCATION MN ESI BILLING TRUST	08/15/2017	2,628.68
9990111	Vendor Continued Check	08/15/2017	0.00
9990112	Vendor Continued Check	08/15/2017	0.00
9990113	INTERNAL REVENUE SERVICE	08/15/2017	177,767.47
9990114	METROPOLITAN LIFE	08/15/2017	280.43
9990115	MN DEPT OF HUMAN SERVICES	08/15/2017	1,073.00
9990116	MN DEPT OF REVENUE	08/15/2017	26,930.56
9990117	MN REVENUE	08/15/2017	181.01
9990118	MN STATE RETIREMENT	08/15/2017	1,080.84
9990119	PUBLIC EMP RETIREMENT ASSOC	08/15/2017	52,504.04
9990120	TEACHERS RETIREMENT ASSOC	08/15/2017	43,466.82
9990121	VANGUARD SMALL BUSINESS SERVIC	08/15/2017	5,415.15
17	Computer	Check(s) For a Total of	336,002.01

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	17	Computer	Checks For a Total of	336,002.01
Total For	17	Manual, Wire Tran, ACH & Computer	Checks	336,002.01
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		336,002.01

Check Nbr	Vendor Name	Check Date	Check Amount
87554	THE CAMBRIAN GROUP	08/17/2017	9,359.64
87555	CENTER FOR CULTURALLY RESPONS	08/17/2017	1,390.00
87556	MN DEPT OF PUBLIC SAFETY	08/17/2017	2,274.01
87557	MN DEPT OF PUBLIC SAFETY	08/17/2017	2,271.01
87558	MN DEPT OF PUBLIC SAFETY	08/17/2017	2,271.01
87559	MN DEPT OF PUBLIC SAFETY	08/17/2017	2,409.15
87560	SAM'S CLUB/SYNCHRONY BANK	08/17/2017	1,400.68
7	Computer	Check(s) For a Total of	21,375.50

Check Nbr	Vendor Name	Check Date	Check Amount
87550	MN DEPT OF PUBLIC SAFETY	08/17/2017	2,263.00
87551	MN DEPT OF PUBLIC SAFETY	08/17/2017	2,263.00
87552	MN DEPT OF PUBLIC SAFETY	08/17/2017	2,263.00
87553	MN DEPT OF PUBLIC SAFETY	08/17/2017	36.75
4	Void	Check(s) For a Total of	6,825.75

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	7	Computer	Checks For a Total of	21,375.50
Total For	7	Manual, Wire Tran, ACH & Computer	Checks	21,375.50
Less	4	Voided	Checks For a Total of	6,825.75
		Net Amount		14,549.75

Check Nbr	Vendor Name	Check Date	Check Amount
171800031	ACCIARI, NICOLE E	08/22/2017	130.00
171800032	BERGLIN, ALLISON M	08/22/2017	35.00
171800033	BONCHER, CHERYL R	08/22/2017	455.00
171800034	BUCHOLZ, WILLIAM R	08/22/2017	159.99
171800035	CANNIFF, AMY E	08/22/2017	105.93
171800036	COOK, TRACY A	08/22/2017	98.93
171800037	GROSSMAN, THOMAS C	08/22/2017	305.00
171800038	HAGESTUEN, FAITH M	08/22/2017	5.47
171800039	HARRIMAN, GRETCHEN E	08/22/2017	447.19
171800040	HIGGINS, SHEILA J	08/22/2017	56.58
171800041	KOBILKA, STEVEN T	08/22/2017	40.92
171800042	MARTA, PAMELA J	08/22/2017	50.00
171800043	PUJOLS, JUAN	08/22/2017	195.00
171800044	SIEBENALER, KEVIN R	08/22/2017	82.92
171800045	STEFFENS, CORINNE T	08/22/2017	63.69
171800046	TUTTLE, JANE E P	08/22/2017	278.73
171800047	YANG-XIONG, MALIA	08/22/2017	650.00
17	ACH	Check(s) For a Total of	3,160.35

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	17	ACH	Checks For a Total of	3,160.35
	0	Computer	Checks For a Total of	0.00
Total For	17	Manual, Wire Tran, ACH & Computer	Checks	3,160.35
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		3,160.35

Check Nbr	Vendor Name	Check Date	Check Amount
87561	A & J VANS	08/24/2017	160.00
87562	A M LEONARD INC	08/24/2017	567.29
87563	A-1 HYDRAULIC SALES & SERVICE	08/24/2017	99.14
87564	AARP DRIVER SAFETY PROGRAM	08/24/2017	570.00
87565	AARP DRIVER SAFETY PROGRAM	08/24/2017	530.00
87566	AARP DRIVER SAFETY PROGRAM	08/24/2017	425.00
87567	AGROPUR INC	08/24/2017	1,655.26
87568	AMAZON	08/24/2017	21.83
87569	AMAZON	08/24/2017	372.32
87570	AMAZON	08/24/2017	923.91
87571	AMAZON	08/24/2017	322.43
87572	AMAZON	08/24/2017	1,586.69
87573	AMAZON	08/24/2017	148.99
87574	AMAZON	08/24/2017	127.99
87575	AMAZON	08/24/2017	530.38
87576	AMAZON	08/24/2017	443.99
87577	AMAZON	08/24/2017	534.36
87578	AMAZON	08/24/2017	432.05
87579	ASSOC FOR SUPERVISION & CURRIC	08/24/2017	89.00
87580	AVID CENTER	08/24/2017	23,272.00
87581	BERGER TRANSFER & STORAGE INC	08/24/2017	1,319.50
87582	BUSINESS IMPACT GROUP	08/24/2017	6,188.95
87583	BIRCHBARK BOOKS & NATIVE ARTS	08/24/2017	802.89
87584	BLAINE HIGH SCHOOL	08/24/2017	110.00
87585	BLUE TARP FINANCIAL INC	08/24/2017	11.90
87586	BMI EDUCATIONAL SERVICES	08/24/2017	141.40
87587	BOYER FORD TRUCKS	08/24/2017	1,926.42
87588	BROCK WHITE CO	08/24/2017	260.59
87589	BSN SPORTS	08/24/2017	137.14
87590	CANION CREATIONS LLC	08/24/2017	164.99
87591	CAPITAL ONE COMMERCIAL	08/24/2017	204.46
87592	CCP INDUSTRIES INC	08/24/2017	453.43
87593	CDW GOVERNMENT INC	08/24/2017	1,543.67
87594	CENGAGE LEARNING	08/24/2017	3,746.88
87595	CENTURY POWER EQUIPMENT	08/24/2017	6.95
87596	CERTIFIED LABORATORIES	08/24/2017	214.86
87597	CITI-CARGO & STORAGE CO INC	08/24/2017	2,811.33
87598	COMCAST	08/24/2017	290.92
87599	CONNEY SAFETY	08/24/2017	59.80
87600	COUNCIL FOR EXCEPTIONAL CHILDR	08/24/2017	260.00
87601	COUNTRY VIDEO BARN	08/24/2017	829.27
87602	CUB FOODS OF WHITE BEAR TWSHP	08/24/2017	1,120.62
87603	CULLIGAN BOTTLED WATER	08/24/2017	26.00
87604	CUMMINS NPOWER LLC	08/24/2017	255.10
87605	DAKOTA TRUCK UNDERWRITERS	08/24/2017	48,312.00
87606	DECKER INC	08/24/2017	148.79
87607	DESIGNER SIGN SYSTEMS INC	08/24/2017	97.10
87608	DIAMOND VOGEL PAINT CENTER	08/24/2017	799.19
87609	DISCOUNT SCHOOL SUPPLY	08/24/2017	148.97
87610	DOOR SERVICE COMPANY	08/24/2017	991.00

Check Nbr	Vendor Name	Check Date	Check Amount
87611	CITY OF EAGAN PARKS & REC	08/24/2017	295.60
87612	ECKROTH MUSIC	08/24/2017	4,590.00
87613	EGAN	08/24/2017	18,525.00
87614	ELLISON, NICHOLAS J	08/24/2017	900.00
87615	EVERWHITE	08/24/2017	366.99
87616	Vendor Continued Check	08/24/2017	0.00
87617	FASTENAL COMPANY	08/24/2017	768.95
87618	FESTIVAL FOODS-KNOWLAN'S	08/24/2017	388.53
87619	FIREFLY COMPUTERS	08/24/2017	167,690.00
87620	FIRST CLASS CONFERENCES	08/24/2017	20.00
87621	FLAHERTY'S ARDEN BOWL	08/24/2017	540.00
87622	GALLAGHERS NORTHWESTERN TIRE C	08/24/2017	1,218.09
87623	GLOBAL EQUIPMENT COMPANY INC	08/24/2017	335.51
87624	GMS INDUSTRIAL SUPPLIES INC	08/24/2017	86.78
87625	GOLDCOM INC	08/24/2017	1,492.21
87626	GOPHER	08/24/2017	163.50
87627	GOPHERMODS LLC	08/24/2017	259.00
87628	GRAMLING, OLGA	08/24/2017	17.20
87629	GREAT RIVER OFFICE PRODUCTS	08/24/2017	720.00
87630	GRILL, JANICE	08/24/2017	4.14
87631	HALDEMAN-HOMME INC	08/24/2017	24,280.23
87632	HALL-HUNT, RYAN DANIEL	08/24/2017	893.55
87633	HEALTHPARTNERS MEDICAL GROUP	08/24/2017	2,000.00
87634	HEINEMANN	08/24/2017	525.80
87635	HERITAGE	08/24/2017	4,572.35
87636	HILL, SHANELL	08/24/2017	11.85
87637	HOFFMAN FILTER SERVICE	08/24/2017	250.00
87638	Vendor Continued Check	08/24/2017	0.00
87639	HOUGHTON MIFFLIN HARCOURT	08/24/2017	22,356.48
87640	HOUSE OF PRINT	08/24/2017	8,505.98
87641	HOUSE, VANESSA DIANE	08/24/2017	242.70
87642	IBRAHIM, ABDIKADIR	08/24/2017	300.00
87643	IFD	08/24/2017	6,349.83
87644	INTELLIGERE INC	08/24/2017	140.00
87645	ISD #200 HASTINGS SCHOOLS	08/24/2017	5,217.12
87646	ISD #832 MAHTOMEDI COMMUNITY E	08/24/2017	486.00
87647	Vendor Continued Check	08/24/2017	0.00
87648	JAYTECH INC	08/24/2017	3,490.05
87649	JIMMY JOHNS #869	08/24/2017	70.73
87650	KATH FUEL OIL SERVICE CO	08/24/2017	690.00
87651	KEYSTONE INTERPRETING SOLUTION	08/24/2017	294.80
87652	Vendor Continued Check	08/24/2017	0.00
87653	KRAFT CONTRACTING & MECHANICAL	08/24/2017	20,443.31
87654	KULLY SUPPLY COMPANY	08/24/2017	319.70
87655	LAKEVIEW ELECTRICAL SERVICES	08/24/2017	3,200.00
87656	LANGERS	08/24/2017	1,375.00
87657	LANGUAGE LINE SERVICES	08/24/2017	111.64
87658	LESSARD, ANGELA KAE	08/24/2017	375.00
87659	LETTERTECH INC	08/24/2017	651.70
87660	L T G POWER EQUIPMENT	08/24/2017	448.24

Check Nbr	Vendor Name	Check Date	Check Amount
87661	MALLOY/MONTAGUE/KARNOWSKI & CO	08/24/2017	9,500.00
87662	MN ASSOC OF SCHOOL MAINTENANCE	08/24/2017	745.00
87663	MN ASSOC OF SECONDARY SCHOOL P	08/24/2017	912.00
87664	MCDONOUGH'S WATERJETTING AND	08/24/2017	611.96
87665	MEDICARE PREMIUM COLLECTION CT	08/24/2017	200.80
87666	MEDTOX LABORATORIES	08/24/2017	19.01
87667	METROPOLITAN PRINCIPALS ACADEM	08/24/2017	1,800.00
87668	MIDAMERICA ADMIN & RETIREMENT	08/24/2017	6,285.00
87669	MINNEHAHA ACADEMY	08/24/2017	525.00
87670	MINVALCO INC	08/24/2017	2,019.40
87671	MN CLAY	08/24/2017	597.72
87672	MN INDEPENDENT SCHOOL FORUM (M	08/24/2017	600.00
87673	MN PREMIER PUBLICATIONS	08/24/2017	1,031.00
87674	MOBILE RADIO ENGINEERING INC	08/24/2017	859.60
87675	MOORE, CYNTHIA A	08/24/2017	678.00
87676	MOORHEAD MACHINERY & BOILER CO	08/24/2017	2,780.32
87677	NASCO	08/24/2017	195.48
87678	NORCENTRONIX DISTRIBUTING	08/24/2017	6,035.00
87679	NORTHEAST METRO INTERMEDIATE D	08/24/2017	3,221.15
87680	NYSTROM PUBLISHING CO INC	08/24/2017	8,984.31
87681	ORDWAY CENTER FOR PERFORMING	08/24/2017	1,080.00
87682	ORKIN INC	08/24/2017	14,565.68
87683	OXYGEN SERVICE CO INC	08/24/2017	10.54
87684	PAUL VADNAIS PLUMBING & WELL	08/24/2017	232.00
87685	PELCO CONSTRUCTION LLC	08/24/2017	20,633.00
87686	PLADSON ENVIRONMENTAL INC	08/24/2017	760.00
87687	POLAR ELECTRO INC	08/24/2017	1,209.92
87688	PREMIER AGENDAS INC	08/24/2017	99.25
87689	PRESS PUBLICATIONS	08/24/2017	94.62
87690	R&H THEATRICAL	08/24/2017	6,100.59
87691	RED BALLOON BOOKSHOP	08/24/2017	101.53
87692	REGENTS OF THE UNIV OF MN	08/24/2017	4,000.00
87693	RENAISSANCE LEARNING INC	08/24/2017	2,285.00
87694	REPUBLIC SERVICES #899	08/24/2017	2,438.76
87695	SAFEWAY DRIVING SCHOOL	08/24/2017	9,450.00
87696	SCHICK CORPORATE LEARNING	08/24/2017	993.00
87697	SCHOLASTIC INC	08/24/2017	557.16
87698	SCHOLASTIC READING CLUB	08/24/2017	2,119.00
87699	SCHOOL CHECK IN	08/24/2017	2,533.90
87700	SCHOOL HEALTH CORPORATION	08/24/2017	619.34
87701	SCHOOL SPECIALTY	08/24/2017	372.26
87702	SCHWARTZ, JACLYN	08/24/2017	750.00
87703	SEEVER, GRAY	08/24/2017	160.00
87704	SITEONE LANDSCAPE SUPPLY	08/24/2017	154.54
87705	SKETCHFORSCHOOLS PUBLISHING	08/24/2017	288.20
87706	SKYWARD INC	08/24/2017	735.00
87707	SCHOOL NUTRITION DIRECTORS OF	08/24/2017	100.00
87708	SOCCER.COM	08/24/2017	2,008.30
87709	STAPLES ADVANTAGE	08/24/2017	1,774.97
87710	STAPLES ADVANTAGE	08/24/2017	1,429.45

Check Nbr	Vendor Name	Check Date	Check Amount
87711	STAR TRIBUNE NIE	08/24/2017	516.00
87712	STATE OF FUN	08/24/2017	165.00
87713	Vendor Continued Check	08/24/2017	0.00
87714	STATE SUPPLY CO	08/24/2017	1,735.79
87715	SUBURBAN SPORTSWEAR LLC	08/24/2017	1,089.25
87716	SUBURBAN EAST CONFERENCE	08/24/2017	699.20
87717	SUPERIOR STRIPING INC	08/24/2017	2,358.00
87718	SYNOVIA SOLUTIONS	08/24/2017	1,551.40
87719	TAI CHI FOR WELL-BEING LLC	08/24/2017	320.00
87720	TC READING AND WRITING PROJECT	08/24/2017	4,125.00
87721	TEACHSTONE TRAINING LLC	08/24/2017	6,948.42
87722	TEAMWORKS INTERNATIONAL INC	08/24/2017	254.28
87723	TOLZIEN, LISA	08/24/2017	1,350.00
87724	TOTINO-GRACE HIGH SCHOOL	08/24/2017	7,405.00
87725	TOYOTA-LIFT OF MINNESOTA	08/24/2017	395.00
87726	TRADE PRESS INC	08/24/2017	2,713.82
87727	TRUSTED EMPLOYEES	08/24/2017	195.00
87728	TWIN CITY JANITOR SUPPLY CO	08/24/2017	143.46
87729	TWIN PINES IMPRINTING	08/24/2017	6,078.98
87730	US FOODS CULINARY EQUIP & SUPP	08/24/2017	538.00
87731	VISTA HIGHER LEARNING	08/24/2017	39.03
87732	WHITE BEAR GLASS INC	08/24/2017	1,470.00
87733	WBL PIZZA MAN	08/24/2017	251.51
87734	WESTERN PSYCHOLOGICAL SERVICES	08/24/2017	614.90
87735	Vendor Continued Check	08/24/2017	0.00
87736	Vendor Continued Check	08/24/2017	0.00
87737	Vendor Continued Check	08/24/2017	0.00
87738	Vendor Continued Check	08/24/2017	0.00
87739	WILCOX PAPER	08/24/2017	49,685.43
87740	WILD MOUNTAIN	08/24/2017	503.64
87741	WINNICK SUPPLY	08/24/2017	23.56
87742	XCEL ENERGY	08/24/2017	80,377.95
87743	YMCA CAMP ICAGHOWAN	08/24/2017	6,534.87
87744	ZAHL PETROLEUM MAINTENANCE CO	08/24/2017	219.00

184	Computer	Check(s) For a Total of	715,738.56
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Check Nbr	Vendor Name	Check Date	Check Amount
86606	BIG THRILL FACTORY	08/24/2017	100.00
87285	NYLO NEW YORK CITY	08/24/2017	1,744.48
87437	NATL CAMERA EXCHANGE & VIDEO	08/24/2017	239.94
87490	SCHOOL NUTRITION DIRECTORS OF	08/24/2017	100.00
4	Void	Check(s) For a Total of	2,184.42

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	184	Computer	Checks For a Total of	715,738.56
Total For	184	Manual, Wire Tran, ACH & Computer Checks		715,738.56
Less	4	Voided	Checks For a Total of	2,184.42
		Net Amount		713,554.14

Check Nbr	Vendor Name	Check Date	Check Amount
9990122	Vendor Continued Check	08/25/2017	0.00
9990123	BMO	08/25/2017	18,315.14
2	Computer	Check(s) For a Total of	18,315.14

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	18,315.14
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	18,315.14
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		18,315.14

Check Nbr	Vendor Name	Check Date	Check Amount
87745	DEFINITIVE TECHNOLOGY SOLUTION	08/28/2017	8,530.15
87746	DEFINITIVE TECHNOLOGY SOLUTION	08/28/2017	24,897.60
87747	GREATAMERICA FINANCIAL SERVICE	08/28/2017	1,598.86
87748	IUOE LOCAL 70	08/28/2017	1,344.18
87749	SCHOOL SERVICE EMPLOYEES	08/28/2017	1,584.17
87750	US DEPT OF EDUCATION	08/28/2017	122.52
87751	XCEL ENERGY	08/28/2017	2,906.50
7	Computer	Check(s) For a Total of	40,983.98

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	7	Computer	Checks For a Total of	40,983.98
Total For	7	Manual, Wire Tran, ACH & Computer	Checks	40,983.98
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		40,983.98

Check Nbr	Vendor Name	Check Date	Check Amount
9990124	AIG	08/31/2017	1,046.88
9990125	AMERICAN FUNDS	08/31/2017	13,600.94
9990126	AMERICAN UNITED LIFE	08/31/2017	14,750.00
9990127	AMERIPRISE FINANCIAL SERVICES	08/31/2017	1,884.79
9990128	AXA EQUITABLE	08/31/2017	3,049.74
9990129	EDUCATION MN ESI BILLING TRUST	08/31/2017	3,607.38
9990130	Vendor Continued Check	08/31/2017	0.00
9990131	Vendor Continued Check	08/31/2017	0.00
9990132	Vendor Continued Check	08/31/2017	0.00
9990133	INTERNAL REVENUE SERVICE	08/31/2017	162,591.68
9990134	METROPOLITAN LIFE	08/31/2017	280.43
9990135	MN DEPT OF HUMAN SERVICES	08/31/2017	1,073.00
9990136	MN DEPT OF REVENUE	08/31/2017	25,146.36
9990137	MN REVENUE	08/31/2017	181.01
9990138	MN STATE RETIREMENT	08/31/2017	1,080.84
9990139	PUBLIC EMP RETIREMENT ASSOC	08/31/2017	53,701.44
9990140	TEACHERS RETIREMENT ASSOC	08/31/2017	39,313.10
9990141	VANGUARD SMALL BUSINESS SERVIC	08/31/2017	5,700.87
18	Computer	Check(s) For a Total of	327,008.46

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	18	Computer	Checks For a Total of	327,008.46
Total For	18	Manual, Wire Tran, ACH & Computer	Checks	327,008.46
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		327,008.46

RESOLUTION FOR ACCEPTANCE OF GIFTS

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: **Acceptance of Gifts**
MEETING DATE: **September 11, 2017**
SUGGESTED DISPOSITION: **Operational Item**
CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations**

Donation	Donor	Recipient
New picnic table, Kleenex, Copy Paper and 12 Swiss Gear backpacks	Ray and Ann Smith	Birch Lake Elementary School
160 backpacks 292 Filled bags with school supplies	Community of Grace Lutheran Church	White Bear Lake Area Schools
\$70 plus 4 backpacks, 10 notebooks, 2 composition notebooks, 2 binders, pocket folders, 4 packages of loose leaf paper, markers, crayons, rulers, pencils, scissors, pencil box, pencil pouch, erasers, tapes, glue sticks, and pencil sharpeners.	Orchard Dental Group	White Bear Lake Area Schools
School Supplies – pencils, crayons, markers, erasers, pencil pouches, etc.	Health Partners White Bear Clinic	Lincoln Elementary School
\$1,500 for White Bear Lake Area High School Track Program - Equipment	White Bear Lake Lions Club	White Bear Lake Area High School – South Campus Track Program
Frigidaire clothes washer and dryer Value \$400	Kristin and Brian Mahre	Central Middle School FACS Department
6 DVD Movies	Anonymous	Transition Education Center

RECOMMENDATION: Accept donations.

AGENDA ITEM:

Field Trip Requests

MEETING DATE:

September 11, 2017

SUGGESTED DISPOSITION:

Consent Agenda

CONTACT PERSON(S):

Sara Paul, Assistant Superintendent for Teaching and Learning; Tim Wald, Assistant Superintendent for Finance and Operations

Background:

School Board Policy #610 – Field Trips requires School Board approval of any overnight field trip. The following field trips are being presented by the administration to the School Board for approval.

Date of Trip and Destination	Requesting Staff Member	Grade/Team	Number of School Days Missed	Number of Students Attending	Total Cost per Student and Source of Revenue	Means of Transportation	Purpose of Field Trip
February 9-10, 2018 Hibbing, MN and Grand Rapids, MN	Tim Sager	WBL Boys Hockey	1	37	Total Cost to Student: \$190.00 Source of Revenue: Blue Line Club will cover all cost.	Coach Bus	This is and has been a great team building trip. Also 2 terrific non-conference contest.
April 19-22, 2018 New York City, NY	Shannon Anderson	Band	1-2 (Depending on departure flight)	100	Total Cost to Student: \$1500.00 Source of Revenue: Students pay; fund raising opportunities available	Charter Bus in NYC; Flight to and from	Enhance and enrich the music education and live of band students by attending performances – Broadway show, Blue Note Jazz Club, etc. and seeing the sites and culture of NYC – including Statue of Liberty/Ellis; 9/11 Museum, etc.

Recommendation: The administration recommends the School Board approve these field trips.

RESOLUTION FOR HUMAN RESOURCES ITEMS

WHEREAS, the School Board believes it necessary and appropriate to approve the human resources items that are reflected upon the following pages; and

WHEREAS, that human resources items, A-6(f), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the human resources items listed in Consent Agenda Items A-6(f).

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

RESIGNATIONS/TERMINATION – CERTIFIED STAFF

JULIE BRADDOCK – Preschool Teacher, Normandy Education Center
Employed by District 624 since 05/13/1993
Effective Date: 08/24/17

NATHAN HUNSTIGER – Language Arts Teacher, WBLAHS – North Campus
Employed by District 624 since 08/21/2008
Effective Date: 08/21/17

MELANIE MCPHERSON – Special Education Teacher, Otter Lake Elementary
Employed by District 624 since 08/24/2015
Effective Date: 07/31/17

RETIREMENT – CLASSIFIED STAFF

PATRICIA FREDRICKSON – Pupil Support Assistant, WBLAHS – North Campus
Employed by District 624 since 08/29/1997
Effective Date: 08/29/2017

SHARON HILLESTAD – Program Assistant, Lincoln Elementary
Employed by District 624 since 11/18/2014
Effective Date: 09/08/2017

CHANGE IN ASSIGNMENT – CERTIFIED STAFF

ANGELA BATTERMAN – Music Teacher, Birch, Matoska & Oneka Elementary
From .8 FTE to 1.0 FTE
Effective Date: 2017/2018 School Year

TEMPORARY CHANGE IN CONTRACT – CERTIFIED STAFF

MICHELLE GRATZ – Intervention Teacher, Birch Lake Elementary
From .8 FTE to 1.0 FTE
Effective Date: 2017 - 2018 School Year

SUSAN OLSEN – Intervention Teacher, Hugo Elementary
.1 FTE, MA, Step 13, \$7,298.50
Effective Date: 2017 - 2018 School Year

FULL – TIME LEAVE REQUEST – CERTIFIED STAFF
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LINSDEY THOMAS – Grade 1 Teacher, Hugo Elementary
Employed by District since 08/26/2010
Effective Date: 08/28/2017 through 01/01/2018

EXTRA ASSIGNMENT – CERTIFIED STAFF

ANTHONY WALFOORT – .1 FTE Social Studies Teacher, WBLAHS – North Campus
MA, Step 10, \$6,854.90
Effective Date: 2017/2018 School Year

NEW PERSONNEL – CLASSIFIED STAFF

KAREN CONGEMI – Part Time Cook, Central Middle School
\$14.79/hr., 3.5 hrs. per day/ 179 days \$9,266.00
Effective Date: 09/05/2017

JOCELYN CROSSFIELD – Pupil Support Assistant, Matoaka International
\$18.00/hr., 6.5 hrs. per day/ 178 days \$20,826.00
Effective Date: 09/05/2017

BETHANY FLIEHLER – Pupil Support Assistant, Otter Lake Elementary
\$18.00/hr., 6.0 hrs. per day/ 178 days \$19,224.00
Effective Date: 09/05/2017

BETH FRISCH – Regular Part Time Cook, Matoaka International
\$14.79/hr., 4.25 hrs. per day/ 179 days \$11,251.00
Effective Date: 09/05/2017

ELIZABETH FUNKHOUSER – Pupil Support Assistant, Otter Lake Elementary
\$18.00/hr., 6.5 hrs. per day/ 178 days \$20,826.00
Effective Date: 09/05/2017

CHRISTINE LARSON – Administrative Assistant – Registrar/Child Study, Sunrise Park Middle Sch.
\$17.47/hr., 8.0 hrs. per day/ 195 days \$27,253.00
Effective Date: 08/15/2017

JOSHUA MOONEY – Pupil Support Assistant, Otter Lake Elementary
\$18.00/hr., 6.5 hrs. per day/ 178 days \$20,826.00
Effective Date: 09/05/2017

SARA ROUTE – Pupil Support Assistant and .1 FTE Choir Teacher, Central Middle School
\$18.00/hr., 6.0 hrs. per day/ 178 days \$19,224.00
.1 FTE, MA+15, Step 13, \$7,462.00
Effective Date: 09/05/2017

NICOLE SCHAFFER – Pupil Support and Behavior Management Assistant, Lakeaires Elementary
\$18.00/hr., 4.0 hrs. per day/ 178 days \$12,816.00
Effective Date: 09/05/2017

JONATHAN TIRADO – Field Technician, Lincoln Elementary & Central Middle School
\$20.79 per hr, 8.0 hrs. per day/ 185 days \$30,769.00
Effective Date: 08/25/2017

NEW PERSONNEL – NON-AFFILIATED

JOSEPH HELD – Campus Security, WBLAHS – South Campus
4 hrs. per day, 178 days, \$15.25 per hour
Effective Date: 09/05/2017

MOLLY LUND – Bear FUNdamentals Lead Instructor, Birch Lake Elementary
7.5 hrs. per day, 195 Days, \$24,189.30
Effective Date: 08/28/2017

MITCHELL RIEBOW – Out of School Time Site Supervisor, Sunrise Park Middle School
7 hrs. per day, \$36,346.15 (Prorated on \$42,000.00)
Effective Date: 08/21/2017

KILEY TAYLOR – Bear FUNdamentals lead Instructor, Otter Lake Elementary
8 hrs. per day, \$16.50 per hour, 189 days
Effective Date: 09/05/2017

JORDAN ZICKERMANN – Cultural Liaison, District Wide
8 hrs. per day, \$46,916.29 (Prorated on \$50,000.00)
Effective Date: 08/21/2017

NEW PERSONNEL – CERTIFIED STAFF
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KATRINA GESKE – Mathematics Teacher, Area Learning Center
MA+15, Step 8, \$59,686.00
Effective Date: 2017/2018 School Year

NATALEE LARSON – Grade 3 Teacher, Oneka Elementary
BA, Step 1, \$41,425.00
Effective Date: 2017/2018 School Year

VICTORIA LEISTICO – .5 FTE Art Teacher, Central and Sunrise Middle School
BA, Step 5, \$22,960.00
Effective Date: 2017/2018 School Year

JEAN LODERMEIER – Intervention Teacher, Birch Lake Elementary
BA+15, Step 7, \$49,740.00
Effective Date: 2017/2018 School Year

CHADRICK OLEARY – Science Teacher, WBLAHS – North Campus
MA, Step 3, \$48,403.00
Effective Date: 2017/2018 School Year

TESSA PLAZEK – Grade 1 Teacher, Matoska International
BA, Step 1, \$41,425.00
Effective Date: 2017/2018 School Year

MEGAN RENGO – Language Arts Teacher, WBLAHS – North Campus
MA, Step 6, \$53,551.00
Effective Date: 2017/2018 School Year

JACQUELINE ROWLAND – Kindergarten Teacher, Willow Lane Elementary
MA, Step 3, \$48,403.00
Effective Date: 2017/2018 School Year

DIANA THANGHE – Special Education Teacher, Otter Lake Elementary
BA, Step 2, \$42,268.00
Effective Date: 2017/2018 School Year

JENNA VORHIES – .6 FTE Physical Education and DAPE Teacher, Multiple Elementary Sites
MA, Step 8, \$35,021.40
Effective Date: 2017/2018 School Year

LONG TERM SUBSTITUTE - CERTIFIED STAFF

MELISSA CAPOCASA – Grade 5 Teacher, Otter Lake Elementary
BA, Step 13, \$58,246.00
Effective Date: 2017/2018 School Year

KATIE LETOURNEAU – Grade 1 Teacher, Lakeaires Elementary
BA, Step 2, \$42,268.00
Effective Date: 2017/2018 School Year

LEIGH MILLS – Grade 1 Teacher, Hugo Elementary
BA, Step 13, \$26,749.44
Effective Date: 08/28/2017 through 12/21/2017

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those wishing to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district officials at the meeting.
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.
6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided, a phone call from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of School Board meetings and the meeting process is available at each School Board meeting.
8. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.
9. The School Board chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

AGENDA ITEM: **Opening School Report**

MEETING DATE: **September 11, 2017**

SUGGESTED DISPOSITION: **Information Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Superintendent**

BACKGROUND:

At Monday evening's School Board meeting, members of the Leadership Team will highlight work done this summer and through the final days before school began to help students, staff, and families get off to a good start. District programs and services will be highlighted at the meeting.



2017-18 Opening School Report

- Teaching and Learning Updates
- Finance and Operations Updates
- Student Support Services Updates
- Technology and Innovation Updates
- Human Resources Updates
- Community Services Updates
- Communications and Community Relations Updates

Teaching and Learning Updates



Professional Development

- Research
- Collaborative Inquiry
- Collective Impact



Elementary Welcome Back Conferences



- Purpose
- Family Communications
- Results

Secondary Student Transitions



Finance and Operations Updates



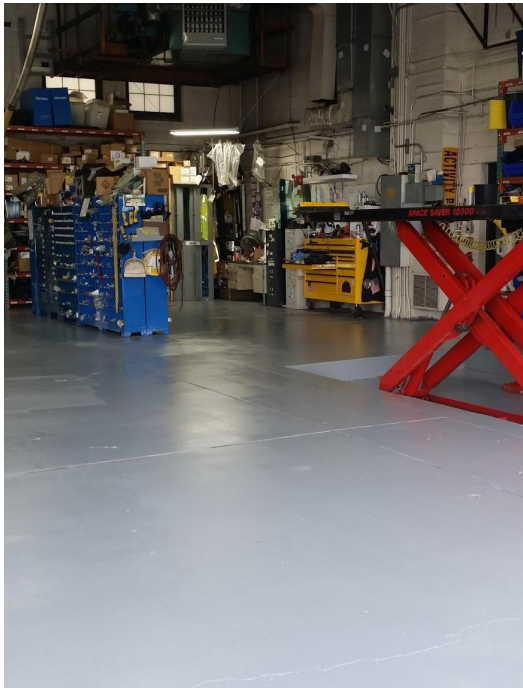
Nutrition Services



Nutrition Services

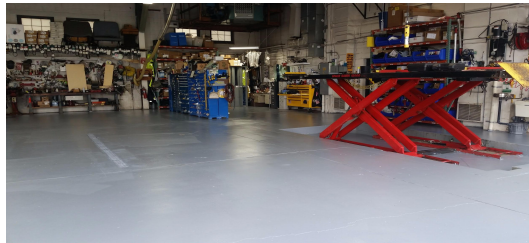
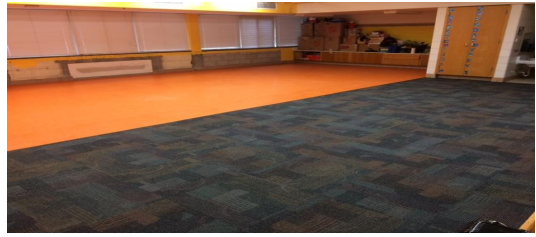


Transportation



- 2015-16 Students Transported: **6730**
- 2016-17 Students Transported: **6900**
- 2017-18 Students Transported: **6935**
- 2015-16 Miles Driven **1,750,000**
- 2016-17 Miles Driven: **1,705,200**

Building Operations



Student Support Services Updates



Summer Staff Development/Program Work

- Project Search-Preparation
 - Train staff on rotations
 - Develop accommodations
 - Design work space
- Staff Development/Training
 - TransMath
 - Yoga Calm
 - Student Plans
 - TEC Culture and Climate (5 P's)
- New Program Development
 - Behavior Program
 - Functional Academic Program
 - ASD Program



Extended School Year (ESY)



- 179 Eligible Students (EC-12+)
 - Approximately 122 attended
 - 7 in Summer work Program (Paid to work on employment skills with a job coach at SC (custodial work) and Senior Center (Meals on Wheels))
- 54 Staff (teachers, paras, related service providers)
- 4 week program, 3 hours of instruction per day
- Transportation Provided
- Free breakfast and snack
- Locations: Normandy, Otter Lake & South Campus
- Adjusted ESY programming held at various locations & less often to meet student needs (17 eligible students)



Technology and Innovation Updates



Summer Technology Focus



- 20 Student Workers
- Windows 10 Upgrade
- North & South PC's
- 30 Digital Displays
- Professional Development

System Upgrades

- Illuminate
- ClassLink
- Additional Upgrades

The screenshot shows a student profile for Eddie Haskell. The page includes a header with navigation links, a student profile section with a photo and basic information, and an assessments section with a table of test results.

Student Profile

Student Name	ID	Birth Date	Age	Enrolled at	Grade	Teacher	Room
Eddie Haskell	550012785	07-26-2005	11	Wiggins Elementary - MN	6	Below, Chris	6

Student Demographic Information

(550012785)
Haskell, Eddie
Wiggins Elementary - MN
Illuminate School District
123 Fake Street
Minneapolis, MN 55426
6th Grade

Birth Date: 07-26-2005
Gender: Male
Address: 123 Fake Str
Beverly Hills, CA 90210

Race(s): Refused to Identify
Primary Language: English
English Proficiency: English Only
Special Ed.: No
SSID: 550012785

Assessments

Year: 2016-2017 | Grade: Select Grades | Scope: Select Scopes | Subject: English Language Arts, Mathematics

Search Assessments [Clear] [Search]

Assessment	Date Taken	Correct / Possible	Performance Band	Percent Correct
Gr 06 ELA Window 3 CCSS Assessment 2016-2017	Apr 18, 2017 12:04:00	21 / 32	Standard Nearly Met	65.63%
Gr 06 ELA Window 2 CCSS Assessment 2016-2017	Feb 12, 2017 12:02:00	21 / 32	Standard Nearly Met	65.63%
2016-2017 Grade 5 ELA Spring	Jul 11, 2016 12:07:00	4 / 22	Below Grade Level (Minimal Understanding)	18.18%
2016-2017 Grade 5 ELA Fall	Jul 1, 2016 12:07:00	8 / 26	Below Grade Level (Minimal Understanding)	30.77%
CA Treasures Gr 4: Unit 1 Week 5 WA	Sep 26, 2014 12:09:00	9 / 12	Basic	75%
CA Treasures Gr 4: Unit 1 Week 2 WA	Sep 8, 2014 12:09:00	6 / 12	Far Below Basic	50%

Personalized Learning Plan Report

Chromebook Distribution



Human Resources Updates



New Staff Demographics

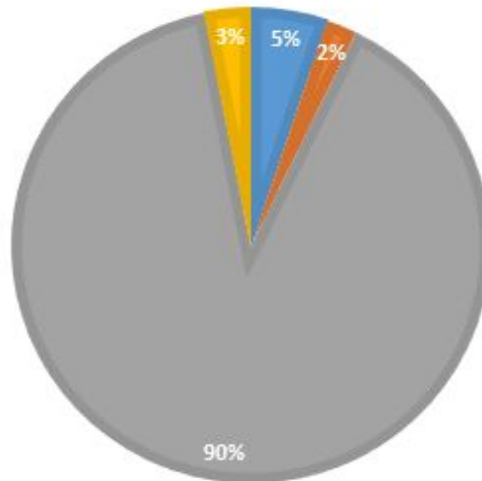
- 47 - Licensed
- 91- Non-Licensed
- Teachers Level of Ed.
 - 29 - Masters
 - 18 - Bachelors
 - 0 - Associates
- Ethnicity:
 - 8 - Hispanic or Latino
 - 3 - Asian
 - 120 - White
 - 4 - Black
 - 0 - American-Indian
 - 0 - Native Hawaiian/Pacific Islander



New Staff Percentages by Race

NEW STAFF DEMOGRAPHICS - FY2017-18

■ Hisp/Lat ■ Asian ■ White ■ Black



True Time Implementation



- Electronic Time Clock
- Accuracy in Time Tracking
- ACA Compliant

Community Services Updates



Summer Fun & Upcoming Events

- Adult Recreation
- Summer Camps
- Summer Enrichment
- Adult & Senior Programs
- Upcoming Community Events



Growing Programs



- Expansion of Early Childhood & School Readiness
- Addition of School Readiness Plus
- Expansion of Bear FUNDamentals
- Extended Day Waitlists
 - Quality Staff Wanted
- Expansion of FLEX
- Youth Recreation

Boundary Waters Leadership Trip



- Calendar
- Student Planners
- School mailings
- Introductory videos
- Levy Renewal materials
- Welcome initiative
- #BackToSchoolBears



2017-18 School Year

- The Week in 62.4 Seconds
- 624 Updates for Staff members
- Translations
- Updates on:
 - Local Operating Levy Renewal
 - Strategic Planning
 - Comprehensive Facilities Planning



Welcome to the 2017-18 Academic Year!



WB
624

AGENDA ITEM: **Update from the Educational Foundation**

MEETING DATE: **September 11, 2017**

SUGGESTED DISPOSITION: **Information Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Superintendent**

BACKGROUND:

Connie Menne, President of the White Bear Lake Area Educational Foundation, and Dawn Hank, Executive Director, will provide an update on the work of the Educational Foundation.

AGENDA ITEM: **Superintendent's Report**

MEETING DATE: **September 11, 2017**

SUGGESTED DISPOSITION: **Information Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

Dr. Kazmierczak will provide information on current issues and events pertaining to the White Bear Lake Area Schools.

D. DISCUSSION ITEMS

AGENDA ITEM: **School Board/District Administration Priorities for 2017-18**

MEETING DATE: **September 11, 2017**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Superintendent; Tim Wald, Assistant Superintendent for Finance and Operations; and Sara Paul, Assistant Superintendent for Teaching and Learning**

BACKGROUND:

At the July 10, 2017 work-study meeting, the School Board and District administration discussed priorities for the 2017-18 school year. Several of the listed items are continued priorities from the 2016-17 school year.

- **Improving Instructional Practices:** A focus on digital learning and on core literacy instruction will continue with additional professional development and collaboration time for staff.
- **Expanding College and Career Opportunities:** A focus on increasing the number of students accessing college level coursework and on expanding opportunities career pathways will continue into the 2017-18 school year.
- **Equity: Closing Achievement and Opportunity Gaps:** A focus on equitable educational opportunities for each student will continue into the 2017-18 school year. This will include AVID program expansion to develop college readiness skills and increasing the District's level of family engagement.
- **Operating Levy Renewal:** A key source of revenue, securing the District's current level of operating levy funding with a renewal referendum in November is a top priority for the coming year.
- **Strategic Planning Process:** A strategic planning process will begin later this summer with a targeted completion of early 2018. This process will help the School Board establish priorities for the next several years and will inform the forthcoming facilities discussions.
- **Comprehensive Facilities Planning:** Upon completion of the strategic planning process, a comprehensive facilities planning process will get underway. With a growing student population and several long-standing facilities needs, this process will lead to a recommendation that will be considered by the School Board sometime during the 2018-19 school year.

The established priorities will become the focus of the School Board and District administration for the 2017-18 school year.

AGENDA ITEM: **Opening Enrollment Report**
MEETING DATE: **September 11, 2017**
SUGGESTED DISPOSITION: **Discussion Item**
CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations**

BACKGROUND:

Tim Wald, Assistant Superintendent for Finance and Operations, will present opening school enrollment as of the end of the first week of school at the School Board meeting on Monday, September 11, 2017.

Enrollment Update



Opening Week Enrollment - *ELEMENTARY*

<i>School</i>	<i>Enrollment Sept 2017</i>	<i>Enrollment Sept 2016</i>	<i>Difference +/-</i>	<i>% increase</i>
Birch Lake	278	266	+12	4.1%
Hugo	336	336	0	0%
Lakeaires	399	354	+45	12.7%
Lincoln	469	440	+29	6.6%
Matoska	570	576	-6	-1%
Oneka	685	639	+46	7.2%
Otter Lake	608	586	+22	3.8%
Vadnais Heights	404	401	+3	.7%
Willow Lane	418	395	+23	5.8%
<i>Total</i>	<i>4167</i>	<i>3993</i>	<i>+174</i>	<i>4.4%</i>

Highlight - schools experiencing >5% growth

Opening Week Enrollment - *SECONDARY*

<i>School</i>	<i>Enrollment Sept 2017</i>	<i>Enrollment Sept 2016</i>	<i>Difference +/-</i>	<i>% increase</i>
Central	1066	1029	+37	3.6%
Sunrise	786	828	-42	-5.1%
<i>MS Total</i>	<i>1852</i>	<i>1857</i>	<i>-5</i>	<i>-.2%</i>
North Campus	1308	1198	+110	9.3%
South Campus	1116	1102	+14	1.2%
ALC	138	100	+38	38%
TEC	35	37	-2	-5.4%
<i>HS Total</i>	<i>2597</i>	<i>2437</i>	<i>+160</i>	<i>6.6%</i>
<i>Secondary Total</i>	<i>4449</i>	<i>4294</i>	<i>+155</i>	<i>3.6%</i>
<i>Elem/Sec Total</i>	<i>8616*</i>	<i>8287*</i>	<i>+329</i>	<i>4%</i>

Enrollment by Grade Level/Cohort Change

<i>Grade Level</i>	<i>Enrollment</i>	<i>Cohort Change</i>		<i>Grade Level</i>	<i>Enrollment</i>	<i>Cohort Change</i>
K	684	N/A		6	640	+6
1	633	-3		7	634	+18
2	691	+30		8	578	-4
3	717	+24		9	689	+24
4	728	+32		10	623	-9
5	714	+41		11	599	+24
				12	686	+87

*Graduated 638 Seniors (SC, ALC, TEC)

8 Year Enrollment Trend

October 1 data

	2010-11 Oct 1	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18 (Sept 9)
K-5	3646	3653	3680	3782	3755	3896	4072	4167
6-8	1765	1745	1759	1803	1852	1816	1848	1852
6-12	4431	4369	4292	4225	4288	4234	4177	4449
9-12	2666	2624	2533	2422	2436	2418	2329	2597
K-12	8077	8022	7972	8007	8043	8130	8249	8616
+/- Prior Year	-74	-55	-50	35	36	87	119	367
% +/-	-1.38%	-0.68%	-0.62%	0.44%	0.45%	1.08%	1.46%	4.45%

Early Childhood Enrollment

District's preschool has the Parent Aware [4-Star Rating](#)

3-Year Enrollment History

- **Early Childhood Special Education (ECSE) Birth to 2 years**
 - 2015 - 66 enrolled
 - 2016 - 92 enrolled
 - **2017 - 106** enrolled as of 9.7.17
- **Early Childhood Special Education (ECSE) Ages 3 to 5 years**
 - 2015 - 144 enrolled
 - 2016 - 161 enrolled
 - **2017 - 181** enrolled as of 9.7.17
- **Early Childhood Family Education (ECFE)**
 - 2015 - 140 enrolled
 - 2016 - 139 enrolled
 - **2017 - 132** enrolled as of 9.7.17
- **White Bear Lake Area Preschool**
 - 2015 - 240 enrolled
 - 2016 - 286 enrolled
 - **2017 - 311** enrolled as of 9.2.17

E. OPERATIONAL ITEMS

AGENDA ITEM: **Action on Parameters Resolution for Bond Refinancing**

MEETING DATE: **September 11, 2017**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Superintendent and**
Tim Wald, Assistant Superintendent for Finance & Operations

BACKGROUND:

In consultation with the District's financial advisors, Ehlers, Inc., we have determined that we have an opportunity to refinance bonds issued in 2008 which will result in significant savings for District taxpayers, estimated to be a minimum of \$350,000 in interest payments. The District's team of financial advisors from Ehlers includes Greg Crowe, Gary Olson, and Shelby McQuay. Mr. Olson and Ms. McQuay will be in attendance at the September 11, 2017 School Board meeting to review the attached bond pre-sale report and parameters resolution.

Bond markets are closed on October 9, 2017 in observance of Columbus Day, a Federal holiday. Normally, a bond sale would occur the day of a Board meeting, but given the timing of Columbus Day, it is necessary to award the sale of the bonds prior to the October 9 Board meeting. The Board will be asked to act upon a resolution (attached) that authorizes the superintendent and board chair to award the sale of the bonds to the lowest bidder on October 4. Subsequently, at the October 9 regular School Board meeting the full board will ratify the sale of the bonds.

RECOMMENDATION:

Suggested Action: Move to approve the *Resolution Authorizing the Approval of the Sale of General Obligation Alternative Facilities Refunding Bonds; Covenanting and Obligating the District to be Bound by and to Use the Provisions of Minnesota Statutes, Section 126C.55 to Guarantee the Payment of the Principal and Interest on the Bonds* as presented.



EHLERS
LEADERS IN PUBLIC FINANCE

September 11, 2017

Pre-Sale Report for

Independent School District No. 624
(White Bear Lake Area Schools), Minnesota

\$11,580,000 General Obligation Alternative Facilities
Refunding Bonds, Series 2017A



Prepared by:

Gary Olsen, CIPMA
Senior Municipal Advisor

Greg Crowe, CIPMA
Senior Municipal Advisor

And

Shelby McQuay
Municipal Advisor



Executive Summary of Proposed Debt

Proposed Issue:	\$11,580,000 General Obligation Alternative Facilities Refunding Bonds, Series 2017A
Purposes:	The proposed issue would finance an advance partial net cash refunding of the 2019 through 2022 maturities of the District's \$11,970,000 G.O. Alternative Facilities Bonds, Series 2008B. The purpose of the issue is to reduce future debt service payments and property tax levies. The existing bonds have interest rates of 4.00% to 4.75%, and an average coupon of 4.36% (see page 7). Based on current market conditions, we estimate that the new refunding bonds would have an interest rates of 1.10% to 1.60% and a True Interest Cost of 1.68% (see page 8). We estimate that the refunding would reduce future debt service payments by \$643,076. The Net Present Value Benefit of the refunding is estimated to be \$620,818 or 5.09% of the refunded debt service (see page 9). The average annual debt service reduction is approximately \$160,500, and will result in reductions to debt service levies for taxes payable in 2018 through 2021. Actual results will be determined based on market conditions on the day of sale. This refunding is considered an Advance Refunding as the new Bonds will be issued more than 90 days prior to the call date of the refunded bonds (August 1, 2018). Debt service will be paid from the District's annual debt service property tax levy.
Authority:	The Bonds are being issued pursuant to Minnesota Statutes, Chapter 475, Section 123B.595 and Section 475.67. The Bonds will be general obligations of the District for which its full faith, credit and taxing powers are pledged.
Term/Call Feature:	The Bonds are being issued for a term of 4 years and three months. Principal on the Bonds will be due on February 1 in the years 2018 through 2022. Interest is payable every six months beginning February 1, 2018. The Bonds are being offered without option of prior redemption.
Bank Qualification:	Because the District is issuing, or expects to issue, more than \$10,000,000 in tax-exempt obligations during the calendar year, the District will be not able to designate the Bonds as "bank qualified" obligations.
State Credit Enhancement:	By resolution the District will covenant and obligate itself to be bound by the provisions of Minnesota Statutes, Section 126C.55, which provides for payment by the State of Minnesota in the event of a potential default of a school district obligation. To qualify for the credit enhancement, the District must submit an application to the State. Ehlers will coordinate the application process to the State on your behalf.



Rating:	Under current bond ratings, the state credit enhancement would bring a Standard & Poor's "AA+" rating. The District's most recent bond issues were rated by Standard & Poor's. The current ratings on those bonds are "AA+" (through the State Credit Enhancement Program) and "AA" (underlying rating). The District will request a new rating for the Bonds. If the winning bidder on the Bonds elects to purchase bond insurance, the rating for the issue may be higher than the District's bond rating in the event that the bond rating of the insurer is higher than that of the District.
Basis for Recommendation:	Based on our knowledge of your situation and characteristics of various municipal financing options, we are recommending the issuance of General Obligation School Building Refunding Bonds as a suitable option to meet the District's objective of reducing future debt service payments. General Obligation Bonds will result in lower interest rates than some other financing options.
Method of Sale/Placement:	In order to obtain the lowest interest cost to the District, we will solicit competitive bids for purchase of the Bonds from banks and underwriting firms. We will include an allowance for discount bidding in the terms for the Bonds. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction. If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to lower your borrowing amount. Determination of the required deposit to the advance refunding escrow requires that the issue price and associated arbitrage yield for the Bonds be established on the date of sale. To ensure issue price certainty on the day of sale underwriters and any syndicate members, as a condition of bid submittal, will be required to hold their initial offering price for each maturity until 10% of that maturity is sold to the public at a price no higher than the initial offering price, or for five business days, whichever occurs sooner. The requirement to hold the price is only applicable if less than three bids are received for the bonds. Due to the potential for increased underwriting risk associated with the hold the price requirement, some bidders may refrain from bidding, or may build that risk into the price they are willing to offer for the bonds if they believe that less than three bids may be received. This may increase the debt's debt service costs for the bonds, or result in receiving no bids. However, based on discussions with banks and underwriters who are likely to submit bids on the Bonds, we believe that inclusion of this requirement is unlikely to have a negative result on the bids received.



Premium Pricing Structure:	Under current market conditions, some investors in municipal bonds prefer “premium” pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered “reoffering premium.” The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or “discount”), but will pay the remainder of the premium to the District. Any premium received will be used to reduce the Principal amount of the new Bonds.
Escrow Account:	The proceeds of the Bonds will be invested in direct obligations of the U.S. Treasury, which will be held in an escrow account with U.S. Bank, National Association. The escrow account will be used to pay principal and interest on the 2017A Bonds through the call date of August 1, 2018, and to redeem the existing maturities of the 2008B bonds on that date. On the day of sale, an independent CPA will verify that the funds in the escrow account will be sufficient to finance all required payments.
Other Considerations:	The most common procedure that Ehlers uses for the sale of bonds is to take proposals on the same day as a Board meeting and ask the Board to award sale of the bonds that same day. However, in order to provide more flexibility and avoid the Columbus Day holiday, we recommend taking proposals on a different date. Therefore, the resolution the Board will consider at the September 11 th meeting will authorize Ehlers to take proposals on the Bonds, and will designate the Board Chair and the Superintendent or Business Manager to accept the most favorable proposal if certain conditions (or “parameters”) specified in the resolution are met, thereby awarding the sale of the Bonds. We intend to accept proposals on Wednesday, October 4 th , and present the results to the designated Board Chair and the Superintendent or Business Manager for their authorization on behalf of the Board. We will then ask the board to adopt a ratifying resolution at the October 9 th regular Board Meeting.
Review of Existing Debt:	We have reviewed all outstanding indebtedness for the District and find that, other than the obligations proposed to be refunded by the Bonds, there are no other refunding opportunities at this time. We will continue to monitor the market and the call dates for the District’s outstanding debt and will alert you to any future refunding opportunities.
Continuing Disclosure:	Because the District has more than \$10,000,000 in outstanding debt (including this issue) and this issue is over \$1,000,000, the District will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the “MSRB”), as required by rules of the Securities and Exchange Commission (SEC). The District is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.



Arbitrage Monitoring:	Because the Bonds are tax-exempt obligations, the District must ensure compliance with certain Internal Revenue Service (IRS) rules throughout the life of the issue. These rules apply to all gross proceeds of the issue, including initial bond proceeds and investment earnings in construction, escrow, debt service, and any reserve funds. How issuers spend bond proceeds and how they track interest earnings on funds (arbitrage/yield restriction compliance) are common subjects of IRS inquiries. Your specific responsibilities will be detailed in the Signature, No-Litigation, Arbitrage Certificate prepared by your Bond Attorney and provided at closing. We recommend that you regularly monitor compliance with these rules and/or retain the services of a qualified firm to assist you.
Risk Factors:	The Bonds are being issued for the purpose of financing an “advance” refunding of the 2008B Bonds. This refunding is being undertaken based in part on the assumption that an advance refunding at this time is likely to provide an overall lower debt cost as compared to waiting to refund the issue at a later date.
Other Service Providers:	This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, so their final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us. Bond Attorney: Knutson, Flynn & Deans, P.A. Paying Agent: Bond Trust Services Corporation Rating Agency: Standard & Poor’s CPA Escrow Verification Agent: Barthe & Wahrman Escrow Agent: U.S. Bank National Association Bidding Agent: Ehlers Investment Partners

This presale report summarizes our understanding of the District’s objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the District’s objectives.

Proposed Debt Issuance Schedule

Pre-Sale Review by School Board:	September 11, 2017
Distribute Official Statement:	Week of September 18, 2017
Conference with Rating Agency:	Week of September 18, 2017
Ehlers Receives and Evaluates Proposals; Designated Officials Award Sale of Bonds:	October 4, 2017
School Board Meeting to Ratify Sale of the Bonds:	October 9, 2017
Estimated Closing Date:	October 25, 2017
Redemption Date for Series 2008B Bonds	August 1, 2018

Attachments

Estimated Sources and Uses of Funds

Existing Debt Service Schedule

Estimated Debt Service Schedule

Refunding Savings Analysis

Estimated Escrow Fund Cashflow

Resolution Authorizing the Approval of the Sale of Bonds (provided separately)

Ehlers Contacts

Municipal Advisors:	Gary Olsen	(651) 697-8513
	Greg Crowe	(651) 697-8522
	Shelby McQuay	(651) 697-8548
Disclosure Coordinator:	Charissa Brookley	(651) 697-8573
Financial Analyst:	Brian Shannon	(651) 697-8515

The Official Statement for this financing will be mailed to the School Board at their home address or e-mailed for review prior to the sale date.



I.S.D. No. 624 (White Bear Lake), MN

\$11,580,000 G.O. Alternative Facilities Refunding Bonds, Series 2017A

Dated October 25, 2017 - Partial Net Cash Refunding of Series 2008B

Assuming Current GO Non-BQ "AA" Market Rates + 20 bp

Sources & Uses

Dated 10/25/2017 | Delivered 10/25/2017

Sources Of Funds

Par Amount of Bonds	\$11,580,000.00
Total Sources	\$11,580,000.00

Uses Of Funds

Total Underwriter's Discount (0.600%)	69,480.00
Costs of Issuance	71,160.00
Deposit to Net Cash Escrow Fund	11,435,360.91
Rounding Amount	3,999.09
Total Uses	\$11,580,000.00

I.S.D. No. 624 (White Bear Lake), MN

\$11,970,000 G.O. Alternative Facilities Bonds, Ser 2008

Debt Service To Maturity And To Call

Date	Refunded Bonds	Refunded Interest	D/S To Call	Principal	Coupon	Interest	Refunded D/S
02/01/2018	-	236,618.75	236,618.75	-	4.000%	236,618.75	236,618.75
02/01/2019	11,065,000.00	236,618.75	11,301,618.75	250,000.00	4.000%	473,237.50	723,237.50
02/01/2020	-	-	-	3,035,000.00	4.000%	463,237.50	3,498,237.50
02/01/2021	-	-	-	3,695,000.00	4.000%	341,837.50	4,036,837.50
02/01/2022	-	-	-	4,085,000.00	4.750%	194,037.50	4,279,037.50
Total	\$11,065,000.00	\$473,237.50	\$11,538,237.50	\$11,065,000.00	-	\$1,708,968.75	\$12,773,968.75

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	10/25/2017
Average Life	3.316 Years
Average Coupon	4.3562274%
Weighted Average Maturity (Par Basis)	3.316 Years
Weighted Average Maturity (Original Price Basis)	3.316 Years

Refunding Bond Information

Refunding Dated Date	10/25/2017
Refunding Delivery Date	10/25/2017

I.S.D. No. 624 (White Bear Lake), MN

\$11,580,000 G.O. Alternative Facilities Refunding Bonds, Series 2017A

Dated October 25, 2017 - Partial Net Cash Refunding of Series 2008B

Assuming Current GO Non-BQ "AA" Market Rates + 20 bp

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
10/25/2017	-	-	-	-	-
02/01/2018	195,000.00	1.100%	44,679.33	239,679.33	239,679.33
08/01/2018	-	-	82,701.25	82,701.25	-
02/01/2019	400,000.00	1.200%	82,701.25	482,701.25	565,402.50
08/01/2019	-	-	80,301.25	80,301.25	-
02/01/2020	3,175,000.00	1.300%	80,301.25	3,255,301.25	3,335,602.50
08/01/2020	-	-	59,663.75	59,663.75	-
02/01/2021	3,755,000.00	1.450%	59,663.75	3,814,663.75	3,874,327.50
08/01/2021	-	-	32,440.00	32,440.00	-
02/01/2022	4,055,000.00	1.600%	32,440.00	4,087,440.00	4,119,880.00
Total	\$11,580,000.00	-	\$554,891.83	\$12,134,891.83	-

Yield Statistics

Bond Year Dollars	\$37,323.00
Average Life	3.223 Years
Average Coupon	1.4867289%
Net Interest Cost (NIC)	1.6728876%
True Interest Cost (TIC)	1.6786210%
Bond Yield for Arbitrage Purposes	1.4862206%
All Inclusive Cost (AIC)	1.8771958%

IRS Form 8038

Net Interest Cost	1.4867289%
Weighted Average Maturity	3.223 Years

I.S.D. No. 624 (White Bear Lake), MN

\$11,580,000 G.O. Alternative Facilities Refunding Bonds, Series 2017A

Dated October 25, 2017 - Partial Net Cash Refunding of Series 2008B

Assuming Current GO Non-BQ "AA" Market Rates + 20 bp

Debt Service Comparison

Date	Total P+I	Existing D/S	Net New D/S	Old Net D/S	Savings
02/01/2018	239,679.33	224,400.00	460,080.24	461,018.75	938.51
02/01/2019	565,402.50	-	565,402.50	723,237.50	157,835.00
02/01/2020	3,335,602.50	-	3,335,602.50	3,498,237.50	162,635.00
02/01/2021	3,874,327.50	-	3,874,327.50	4,036,837.50	162,510.00
02/01/2022	4,119,880.00	-	4,119,880.00	4,279,037.50	159,157.50
Total	\$12,134,891.83	\$224,400.00	\$12,355,292.74	\$12,998,368.75	\$643,076.01

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	616,818.64
Net PV Cashflow Savings @ 1.486%(Bond Yield).....	616,818.64
Contingency or Rounding Amount.....	3,999.09
Net Present Value Benefit	\$620,817.73
Net PV Benefit / \$12,196,818.64 PV Refunded Debt Service	5.090%
Net PV Benefit / \$11,065,000 Refunded Principal...	5.611%
Net PV Benefit / \$11,580,000 Refunding Principal..	5.361%

Refunding Bond Information

Refunding Dated Date	10/25/2017
Refunding Delivery Date	10/25/2017

I.S.D. No. 624 (White Bear Lake), MN

\$11,580,000 G.O. Alternative Facilities Refunding Bonds, Series 2017A

Dated October 25, 2017 - Partial Net Cash Refunding of Series 2008B

Assuming Current GO Non-BQ "AA" Market Rates + 20 bp

Escrow Fund Cashflow

Date	Principal	Rate	Interest	Receipts	Disbursements	Cash Balance
10/25/2017	-	-	-	0.91	-	0.91
02/01/2018	235,978.00	1.000%	640.04	236,618.04	236,618.75	0.20
08/01/2018	11,199,382.00	1.190%	102,236.55	11,301,618.55	11,301,618.75	-
Total	\$11,435,360.00	-	\$102,876.59	\$11,538,237.50	\$11,538,237.50	-

Investment Parameters

Investment Model [PV, GIC, or Securities]	Securities
Default investment yield target	Bond Yield
Cash Deposit	0.91
Cost of Investments Purchased with Bond Proceeds	11,435,360.00
Total Cost of Investments	\$11,435,360.91
Target Cost of Investments at bond yield	\$11,409,731.94
Actual positive or (negative) arbitrage	(25,628.97)
Yield to Receipt	1.1875853%
Yield for Arbitrage Purposes	1.4862206%
State and Local Government Series (SLGS) rates for	8/18/2017

CERTIFICATION OF MINUTES
RELATING TO
GENERAL OBLIGATION ALTERNATIVE FACILITIES REFUNDING BONDS

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
STATE OF MINNESOTA

GOVERNING BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING:

A regular meeting held September 11, 2017, at 7:00 o'clock p.m., in the District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION AUTHORIZING THE APPROVAL OF THE SALE OF
GENERAL OBLIGATION ALTERNATIVE FACILITIES REFUNDING
BONDS; COVENANTING AND OBLIGATING THE DISTRICT TO BE
BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA
STATUTES, SECTION 126C.55 TO GUARANTEE THE PAYMENT OF
THE PRINCIPAL AND INTEREST ON THE BONDS**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this ____ day of September, 2017.

School District Clerk

EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
STATE OF MINNESOTA

HELD: SEPTEMBER 11, 2017

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 624, State of Minnesota, was duly held on September 11, 2017, at 7:00 o'clock p.m.

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING THE APPROVAL OF THE SALE OF
GENERAL OBLIGATION ALTERNATIVE FACILITIES REFUNDING
BONDS; COVENANTING AND OBLIGATING THE DISTRICT TO BE
BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA
STATUTES, SECTION 126C.55 TO GUARANTEE THE PAYMENT OF
THE PRINCIPAL AND INTEREST ON THE BONDS**

BE IT RESOLVED by the School Board of Independent School District No. 624, State of Minnesota, as follows:

1. (a) The Board hereby finds and determines that it is necessary and expedient to sell and issue approximately \$11,770,000 principal amount of general obligation alternative facilities refunding bonds of Independent School District No. 624 (the "Issuer" or the "District"). Said bonds shall hereinafter be referred to as the "Bonds" or the "Refunding Bonds." The Refunding Bonds, together with other available funds of the Issuer, shall provide funds to refund in advance of their stated maturities, through a crossover or partial net cash advance refunding, all of the bonds maturing in the years 2019 to 2022, aggregating \$11,065,000 in principal amount, of the District's General Obligation Alternative Facilities Bonds, Series 2008B, bearing a date of original issue of October 15, 2008 (the "Refunded Bonds") and shall provide funds to pay when due the interest payments on the Refunded Bonds from the date of closing to and including August 1, 2018 and to pay the principal amounts of the Refunded Bonds when called for redemption and prior payment on August 1, 2018.

(b) The Refunded Bonds were originally issued in order to fund the District's actuarially determined liabilities to pay postemployment benefits to its employees or officers after their termination of service, as authorized pursuant to Minnesota Statutes, Section 475.52, Subdivision 6. The Board determines that the issuance of the Refunding Bonds is necessary and desirable for the reasons specified in Minnesota Statutes, Section 475.67, Subd. 3(b)(2), Subparagraph (i). The Refunded Bonds have not previously been refunded.

2. The Board, having been advised by Ehlers & Associates, Inc., its independent financial advisor, hereby determines that this issue shall be privately sold after receipt of written proposals, as authorized pursuant to Minnesota Statutes, Section 475.60, Subdivision 2.

3. The Board Chair and the Superintendent are authorized and directed to receive all proposals presented in conformity with the Terms of Proposal contained in the Official Statement, the terms of which are ratified and confirmed in all respects, and to approve on behalf of the District the sale of the Refunding Bonds to the party submitting the most favorable proposal (the "Purchaser"), provided that the total net savings included in the most favorable proposal is at least \$350,000, the present value benefit as a percentage of the present value of the refunded debt service is at least 3.00% and a favorable recommendation to accept the proposal is received from Ehlers & Associates, Inc. In the Terms of Proposal, the District may reserve the right, after proposals are open and prior to award, to increase or decrease the specified principal amount of the Refunding Bonds offered for sale or the amount of any individual maturity, with the increase or decrease to occur in multiples of \$5,000 in any of the maturities. The Board Chair and the Superintendent are authorized and directed to endorse an acceptance on both copies of the most favorable proposal and to send one copy to the Purchaser.

4. Upon approval of the sale of the Bonds by the Board Chair and the Superintendent, the Board will meet at a subsequent meeting to adopt the necessary approving resolution as drafted by the District's Bond Counsel.

5. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or director of business services is authorized to execute any applicable Minnesota Department of Education forms.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

AGENDA ITEM: **Action on Partnership with White Bear Center for the Arts for the 2017-18**

MEETING DATE: **September 11, 2017**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations; and Sara Paul, Assistant Superintendent for Teaching and Learning**

BACKGROUND:

The White Bear Lake Area Schools and the White Bear Center for the Arts have engaged in an innovative partnership which provides art experiences to all elementary students K-5.

Students in grades K-5 will experience a total of six art lessons from White Bear Center for the Arts artists. These include three watercolor lessons, two drawing lessons, and a fabric-based art lesson that draws from the many rich cultural traditions within our community.

The Center for the Arts continues to be a valued community partner. In addition to the elementary program which was honored by the University of Minnesota Humphrey Institute's Innovation Award, the Center for the Arts works with students and staff in our middle schools and high schools.

RECOMMENDATION:

The administration is recommending the School Board to approve the contract for the 2017-18 school year.

AGREEMENT

This Agreement is entered into by and between Independent School District No. 624 ("District") and White Bear Center for the Arts ("WBCA").

WHEREAS, WBCA is in the business of utilizing qualified local artists to provide art experiences to elementary school students; and

WHEREAS, the District would like to contract with WBCA to have local community artists provide art experiences to elementary school students in the District;

NOW, THEREFORE, IN CONSIDERATION OF the promises contained in this Agreement and other valuable consideration, the sufficiency of which is acknowledged, WBCA and the District agree as follows:

1. **Term.** This Agreement takes effect on September 6, 2017 and terminates on June 30, 2018. However, either party may terminate the Agreement early by providing written notice of termination to the other party thirty (30) calendar days before the effective date of termination. This Agreement will not automatically renew. If early termination has not occurred and the parties have not entered into a new written agreement by June 30, 2018, this Agreement will automatically terminate at 5:00 p.m. on June 30, 2018.
2. **Services to Be Provided.** WBCA will assign qualified local community artists to provide art lessons to students who attend elementary school in the District. During the 2017-2018 school year, the local community artists will provide a total of SIX (6) lessons to each elementary school classroom, kindergarten through fifth grade, in the District. Three the lessons will focus on watercolor, two lessons will focus on drawing, and one lesson will focus on multi-cultural paper arts and simple 3D art. Each lesson will be approximately FORTY-FIVE (45) minutes in length. Students will not receive a grade and will not receive or lose credit based on the lessons that are provided. The District will require that a licensed classroom teacher be in the classroom when the local community artists are providing the art lessons.
3. **Payment.** Within thirty (30) calendar days after receiving the required invoice, the District will pay WBCA at the rate four hundred dollars per day(\$200 per half day). However, under no circumstance will the District be required to pay WBCA more than eighty-five thousand two hundred dollars and zero cents (\$85,200.00) for all services provided under this Agreement.
 - a. Neither WBCA nor any of its employees, agents, or representatives will receive compensation for any services provided outside of this Agreement.
 - b. The District will not pay or reimburse WBCA or any of its employees for any art supplies and materials, mileage costs, or other costs or expenses incurred by WBCA or its employees.
 - c. If early termination occurs pursuant to this Agreement, the District will not be obligated to pay for any instruction that is provided after the effective date of termination.

4. **Billing.** Within ten (10) business days after the end of each month that WBCA assigns a local artist to provide instruction pursuant to this Agreement, WBCA must submit an invoice to the District's Director of Finance and Operations. The invoice must document the hours of instruction by date, the names of the local artists who provided the instruction and the school and classroom in which the instruction was provided. Absent a good faith dispute over an invoice, the District will make payment within thirty (30) calendar days.
5. **Criminal Background Checks.** At its own expense, WBCA must obtain criminal background checks on all local artists and other employees who will have any contact with students in the District. The background check must be completed before the individual begins providing services to the Student. Upon request, the results of all criminal background checks must be provided to the District. If a local artist has committed a crime involving children or dishonesty, WBCA may not assign the local artist to provide instruction in the District's schools.
6. **Nature of Relationship.** Each party to this Agreement is considered an independent contractor relative to the other party. Nothing in this Agreement may be construed to create a partnership, joint venture, joint enterprise, agency relationship, or employment relationship between WBCA and the District or between the District and any local artists who is assigned to provide instruction under this Agreement. Aside from enforcing the terms of this Agreement, WBCA and the District have no power to take any action that could legally bind the other.
7. **Employment Status.** Local artists who provide art lessons pursuant to this Agreement may be considered to be an official, employee, loaned employee, or agent of the District for any purpose, and no local artist may make any representation to the contrary. At all times and for all purposes, WBCA will be the sole and exclusive employer of every local artist who is assigned to provide art lessons pursuant to this Agreement. WBCA maintains full control over its employees, including all local artists it assigns to provide lessons to students in the District. Accordingly, WBCA is solely responsible for any and all employment and administrative functions related to any assigned local artists, including, but not limited to, the following: paying wages; maintaining payroll records; withholding and remitting payroll taxes and social security payments; providing employment benefits; and maintaining workers' compensation insurance, unemployment compensation insurance, general liability insurance, and professional liability insurance; and resolving all employment-related disputes or grievances. This Agreement is between the District and WBCA and does not create an express or implied contract between the District and any local artist that WBCA assigned by WBCA.
8. **Data Practices.** Neither WBCA nor any local artist who is assigned to provide instruction in the District's schools may collect data on any students in the District. In the event that WBCA or its local artists violations this provision, WBCA will be solely responsible for claims and damages that arise under the Minnesota Government Data Practices Act, or under any other law related to the privacy of records. This provision survives the termination of this Agreement.

9. **Insurance.** At its own expense, WBCA must maintain general liability and professional liability insurance covering its operations and all local artists who perform services under this Agreement. Each policy of insurance must provide coverage in an amount not less than one million five hundred thousand dollars (\$1,500,000) for any number of claims arising out of a single occurrence. Within ten (10) business days after receiving a fully executed copy of this Agreement, WBCA must provide the District with proof that the insurance required under this paragraph is in effect. At its own expense, WBCA must also maintain all other forms of required insurance for local artists who perform services under this Agreement, including, but not limited to, workers' compensation insurance, unemployment compensation insurance, and health insurance to the extent required under the Affordable Care Act.
10. **Notices.** WBCA must provide all notices under this Agreement to the District's Director of Finance and Operations at Independent School District No. 624, 4855 Bloom Avenue, Room 306, White Bear Lake, MN 55110. The District must provide all notices under this Agreement to White Bear Center for the Arts at 4971 Long Avenue, White Bear Lake, Minnesota 55110.
11. **Compliance with All Applicable Laws.** All local artists who are assigned by WBCA to provide services under this Agreement must comply with: (a) the Family Educational Rights Privacy Act and the Minnesota Government Data Practices Act; (b) all laws governing the mandatory reporting of maltreatment of minors and vulnerable adults; (c) all anti-discrimination, harassment, bullying, and hazing laws that apply to a public school district; (e) all Minnesota laws governing corporal punishment of students; and (d) all laws governing a public school district's search of a student or seizure of an item from a student. This provision survives expiration or termination of this Agreement.
12. **Indemnification for Injury to Property or Persons.** WBCA agrees to defend, indemnify, and hold harmless the District, its employees, officers, directors, insurers, attorneys, and agents against any and all claims, demands, suits, costs, judgments, or other forms of liability, actual or claimed, including attorneys' fees and punitive damages, for injury to property or persons, arising out of any actions or omissions by WBCA or WBCA's employees, officers, directors, agents, or independent contractors. The District shall have the right to choose its own legal counsel and seek reimbursement from WBCA or its insurer for the cost of defending itself in any legal action or administrative proceeding identified in this paragraph. WBCA's duties to defend, indemnify, and hold the District harmless survives the expiration and termination of this Agreement. The District will be legally or financially responsible for any and all liability arising out of any actions or omissions by the District's employees.
13. **Equal Employment Opportunity.** WBCA agrees to provide equal opportunities to all employees and applicants for employment in accordance with applicable laws, directives and regulations of federal, State, and/or local governing bodies. No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, sexual preference, HIV status, public assistance status, creed or national origin be excluded from full employment rights in, participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program, service, or activity under the provisions

of any or all applicable Federal and state law including, but not limited to, the Civil Rights Act of 1964 and Minnesota Statutes Chapter 363A.

14. **Choice of Law and Forum.** This Agreement shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this Agreement, or breach of this Agreement, must be in Minnesota state or federal court.
15. **Equal Drafting and Severability.** In the event that either Party asserts that a provision of this Agreement is ambiguous, this Agreement must be construed to have been drafted equally by the parties. If any provision of this Agreement is held unenforceable by a court of law, the remaining portions of the Agreement will remain in full force and effect unless the remaining portions would not serve the original purpose of the Agreement.
16. **Entire Agreement.** The terms of this Agreement constitute the entire agreement of the parties. Except as stated in this Agreement, no party has relied on any statement, promise, inducement, or representation. This Agreement supersedes any and all prior statements and agreements between the Parties relating to the subject matter of this Agreement. No variation, modification, or waiver of any provision of this Agreement will be valid unless both parties agree to the change in writing, as evidenced by a duly signed addendum to this Agreement. A copy of this Agreement will have the same legal effect as the original.

BY SIGNING BELOW, EACH PARTY SPECIFICALLY ACKNOWLEDGES THAT IT HAS REVIEWED THIS AGREEMENT, THAT IT FULLY UNDERSTANDS AND AGREES TO ALL THE TERMS SET FORTH IN THIS AGREEMENT, AND THAT IT IS AUTHORIZED TO ENTER INTO THIS AGREEMENT. THIS AGREEMENT WILL NOT TAKE EFFECT UNLESS AND UNTIL IT IS APPROVED BY THE DISTRICT'S SCHOOL BOARD.

White Bear Center for the Arts

By: 
Executive Director

Date: 9/8/17

Independent School District No. 624

By: _____
School Board Chair

Date: _____

By: _____
School Board Clerk

Date: _____

RASW: 93829

AGENDA ITEM: Action on Calling Special Work-Study Meeting on
September 19

MEETING DATE: September 11, 2017

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON(S): Dr. Wayne Kazmierczak, Superintendent

BACKGROUND:

A special work-study meeting of the White Bear Lake Area School Board will be held on **Tuesday, September 19, 2017**, at **7:00 p.m.** in Community Room 112 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN, for the purpose of discussing a strategic planning process with Dr. Cook from the Cambrian Group.

RECOMMENDATION:

Approve the special work-study meeting for September 19 at 7:00 p.m. for the purpose of discussing a strategic planning process with Dr. Cook, Cambrian Group.

AGENDA ITEM: Action on Calling Special Meeting on September 25

MEETING DATE: September 11, 2017

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON(S): Tim Wald, Assistant Superintendent for Finance and Operations

BACKGROUND:

A special meeting of the White Bear Lake Area School Board will be held on **Monday, September 25, 2017**, at **5:15 p.m.** in Community Room 112 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN, for the purpose of certification of 2017 pay 2018 proposed property tax levy.

RECOMMENDATION:

Approve the special meeting for September 25, 2017 at 5:15 p.m. for the purpose of certification of 2017 pay 2018 proposed property tax levy.