

HOLMDEL TOWNSHIP BOARD OF EDUCATION  
BUILDINGS, GROUNDS & SAFETY COMMITTEE MEETING NOTES  
May 22, 2019 @ 5:30 PM

**Board Members Present:** Lori Ammirati-Chair, Brian Foster, Chiung Yin Liu, &  
Mike Sockol (via phone)

**Administrators Present:** Dr. Robert McGarry, Superintendent, Michael Petrizzo, BA, Ken  
Stromsland, Dir Plant Ops, Steven Rogers, Asst Dir. Plant Ops

**Guests:** Greyhawk Construction Manager, Spiezle Architects

**1. Holmdel 2020 (Referendum) Update:**

**a. Door Replacement (Indian Hill & Village):**

Closeout Documentation has been provided to the architect and are being reviewed for completeness.

**b. Roggy Field Stadium Lighting:**

Closeout Documentation has been provided to the architect and are being reviewed for completeness.

**c. Field Reconstruction (Satz/High School):**

Re-commencement of outstanding work began on 4/3/19 but extensive rainfall and unseasonably cold morning temperatures have delayed some work with an anticipated project completion by the end of May.

**d. Interior Renovations and Exterior Site Renovations (Indian Hill & Village):**

The Board awarded the project to M & M Construction Inc. on 5/1/19. A Notice to Proceed was issued to M & M Construction. The contracts have been executed. A Pre-Construction Meeting occurred on 5/6/19. The baseline schedule was received on 5/20/19 and is being reviewed by the Design Team. The District received proposals for Quality Assurance and Control on 5/20/19, which is a professional service required, according to construction code. Greyhawk is reviewing these proposals and will make a recommendation for approval at the 6/12/19 BOE meeting.

**e. Exterior Site Additions & Renovations and Interior Alterations (Satz & High School):**

The Board awarded the Project to M & M Construction Inc. on 5/1/19. A Notice to Proceed was issued to M & M construction. The contracts have been issued to M & M Construction and we await their signature. The District received proposals for Quality Assurance and Control on 5/20/19, which is a professional service required, according to construction code. Greyhawk is reviewing these proposals and will make a recommendation for approval at the 6/12/19 BOE meeting.

**f. Successfully Completed Projects:**

Land Acquisition, Pkg. D-Gym HVAC (VS, IH & WRS), and Pkg. H High School Roof

**2. Transportation Bid Receipt and Award of Bid #'s 20-01 & 20-02:**

The committee recommends acceptance/award of these 2 bids.

**3. Transportation renewals:**

Our existing student transportation contracts are up for annual renewal. As long as both parties agree to renew the contracts at the 19/20 Consumer Price Index (CPI) of 1.45% the applicable contracts can be renewed. The committee recommends approving the contract renewals.

**4. 2019 Safety Grant Program:** This grant is provided by New Jersey Schools Insurance Group (NJSIG) annually and is a way for NJSIG to proactively help districts improve safety and security. The applicable resolution will be included on the 5/29/19 agenda for approval.

**5. Brookdale Graduation Agreement:** Resolution to approve the agreement for Graduation of W. R. Satz School and Holmdel High School at Brookdale Community College on June 13, 2019.

**Date and Time of Next Committee Meeting: June 19, 2019 @5:30pm (tentative)**