

GROTON BOARD OF EDUCATION
SPECIAL FINANCE/FACILITIES COMMITTEE MEETING

MONDAY, JUNE 3, 2019
6:00 P.M.
CENTRAL OFFICE, ROOM 4

Mission Statement

Our mission is teaching and learning.

Board Goals

1. Provide Dynamic Rigorous Curriculum
2. Ensure Effective and Engaging Instruction
3. Embrace Excellent Learning Environment

AGENDA

1. Call to Order
2. Review May 13, 2019 Meeting Minutes (Attachment #1)
3. Security Grant – School Violence Prevention Grant Request
4. CEP
5. End-of-Year Balances (Attachment #2)
6. FY20 Central Office Salary Increases
7. Facilities Update
 - Discussion re: Baseball Fields
 - Update on Summer Projects
8. More Than Words Stipend Proposal
9. Food Service Program Meal Pricing
10. Senior Citizen Entry Fee Waiver Proposal
11. Adjournment

GROTON BOARD OF EDUCATION
SPECIAL FINANCE/FACILITIES COMMITTEE MEETING MINUTES
MAY 13, 2019 @ 5:00 P.M.
CENTRAL OFFICE, ROOM 4

Members Present: Jay Weitlauf, Katrina Fitzgerald, Jane Giulini

Also Present: Michael Graner, Ken Knight, Sam Kilpatrick, Kelley Donovan, Marc Romano, Adam Diskin

Chairman Weitlauf called the meeting to order at 5:04 p.m.

1. Review April 8, 2019 Meeting Minutes – The minutes were approved as presented.
2. Review of IB and AP students paying for their tests – Kelley Donovan explained that IB Diploma Program courses have registration fees, not test fees. The registration fee is \$170.00. For example, the English course has a portfolio of written work, not a single exam. Approximately 125 sophomores have enrolled in IB Diploma Program courses for next year. There is a fee to enroll in the Diploma Program. The committee agreed that the current policy should remain in effect for AP and no fee proposed for eleventh and twelfth grade IB for next year.
3. Discussion of Summer School Rates – Marc Romano and Adam Diskin oriented the committee to the 2018 summer school program. The instruction was provided primarily through the APEX online learning program. The committee agreed to accept the proposed summer school fee structure of charging \$150 for one course or \$225 for two courses.
4. Review of Policy P 3542.43 Food Service Charging – The committee reviewed the policy and approved the changes suggested by the Policy Committee.
5. Facilities Update
 - Status of Pleasant Valley Elementary School – The Fitch High School Robotics Team is currently using the gym and a few classrooms. The committee directed the Superintendent to coordinate with the Town Manager the process for turning over school facilities to the town.
 - Update re: NEA Air Quality Study – The report from Fuss & O’Neill is pending.
 - Review of Water Testing Results – The concession stand at Fitch High School recently tested below the “actionable level” after fixtures have been replaced. All water testing results are posted now on the website.
 - Update re: Glulam Beams CIP Project – The beams are currently sealed with Thompson’s Water Seal. This was done at the factory prior to the installation of the beams. The manufacturer recommends refinishing with the same product and strongly discourages encasing the beams.
6. Review of Budget Format re: Percentage Increases – Ken Knight will look into the possibility of an accounting procedure for noting aberrant percentage increases in next year’s budget book.
7. Review Health Insurance Reserve – Ken reported the projected amount for June 30, 2019 is approximately \$3,396,106.

The meeting adjourned at 5:59 p.m.

Groton Public Schools

Date prep: 5/30/19 4:16 PM		FY19 Budget Summary Review							
Account	Object #s	FY19 Budget 2018-2019	Expenditures	Encumbered	FY19 Actual Total	Remaining Balance	%	FY19 Estimate 05/30/2019	Under/(Over)
Salaries									
1	Administrators 105-108	4,178,984	3,878,118	322,231	4,200,349	(21,365)	(0.5%)	4,225,276	(46,292)
2	Teachers 101-104,109,123-127	34,212,338	26,112,054	7,527,998	33,640,052	572,286	1.7%	33,919,404	292,934
3	Non-Cert Aides 110-111,130-131,136,139	3,349,488	2,888,568	0	2,888,568	460,920	13.8%	3,308,854	40,634
4	Substitute - Cert & Non-Cert 120-121	944,000	784,505	0	784,505	159,495	16.9%	956,791	(12,791)
5	Clerical 112-114,132-134,144	1,818,156	1,664,954	105,231	1,770,185	47,971	2.6%	1,859,386	(41,230)
6	Custodial/Maintenance/Techs 117-118,129,137-138,147-148	3,404,842	3,020,122	27,912	3,048,033	356,809	10.5%	3,407,957	(3,115)
7	Campus Security/Supervision 128	88,287	133,555	0	133,555	(45,268)	(51.3%)	135,224	(46,937)
8	Total Salaries 100	47,996,095	38,481,876	7,983,371	46,465,247	1,530,848	3.2%	47,812,892	183,203
Benefits									
9	Health Insurance 201-202	9,195,553	8,640,953	143	8,641,096	554,457	6.0%	9,195,553	0
10	Workers Comp & Town Pension 211,213	969,595	969,529	0	969,529	66	0.0%	969,529	66
11	Social Security & Medicare 212,214	1,380,226	1,221,008	0	1,221,008	159,218	11.5%	1,388,630	(8,404)
12	Other Benefits 222-227	233,678	164,392	2,000	166,392	67,286	28.8%	214,346	19,332
13	Total Benefits 200	11,779,052	10,995,882	2,143	10,998,025	781,027	6.6%	11,768,059	10,993
Purchased Services									
14	Instructional Services 321-324	138,991	127,958	3,790	131,748	7,243	5.2%	156,377	(17,387)
15	Professional Services 331	193,839	162,558	28,760	191,318	2,522	1.3%	254,917	(61,078)
16	Other Prof Services 332	584,400	367,487	131,420	498,907	85,493	14.6%	589,160	(4,760)
17	OT & PT Services 333	631,500	121,194	459,877	581,071	50,429	8.0%	626,090	5,410
18	Legal 334	85,000	59,457	6,500	65,957	19,043	22.4%	83,366	1,634
19	Athletic Officials & Other Athletic Serv 341-342	70,331	67,094	0	67,094	3,237	4.6%	71,129	(797)
20	Computer Network Services 343	105,447	84,580	4,695	89,275	16,172	15.3%	93,275	12,172
21	Total Purchased Services 300	1,809,508	990,328	635,042	1,625,370	184,138	10.2%	1,874,315	(64,806)
Property Services									
22	Water & Sewer 410-411	88,880	83,141	10,775	93,916	(5,036)	(5.7%)	93,916	(5,036)
23	Trash & Snow Removal 421-422	182,310	70,638	51,173	121,812	60,498	33.2%	137,468	44,842
24	Repair/Maintenance 430-435,490-491,499	473,914	420,306	41,219	461,525	12,389	2.6%	495,091	(21,177)
25	Rental 441	69,997	79,045	3,798	82,843	(12,846)	(18.4%)	82,843	(12,846)
26	Total Property Services 400	815,101	653,130	106,966	760,096	65,005	6.7%	809,318	5,783
Transportation, Insurance, Communications, Tuition									
27	Transportation: Schools 510-513	4,727,227	3,717,505	0	3,717,505	1,009,722	21.4%	4,679,938	47,289
28	Transportation: Student Activities 587-598	140,869	108,034	20,617	128,650	12,219	8.7%	143,282	(2,412)
29	Transportation: Staff 590-594	97,369	62,945	2,100	65,045	32,324	33.2%	97,547	(178)
30	Insurance 522,525	284,052	282,757	0	282,757	1,295	0.5%	282,757	1,295
31	Communications 530-552	96,408	105,683	9,725	115,409	(19,000)	(19.7%)	124,943	(28,535)
32	Tuition: Special Education 561-563,566	4,355,000	3,102,338	1,175,074	4,277,412	77,588	1.8%	4,242,321	112,679
33	Tuition: Other 564-587	1,480,575	1,228,101	0	1,228,101	252,474	17.1%	1,228,101	252,474
34	Total Trans, Ins, Comm, Tuition 500	11,181,500	8,607,363	1,207,516	9,814,879	1,366,621	12.2%	10,798,889	382,612
Supplies									
35	Instructional Supplies 601-609,613-619,622-623,628	399,286	277,278	34,843	312,121	87,164	21.8%	588,683	(189,397)
36	Computer Supplies 610-612	403,827	520,852	9,344	530,196	(126,369)	(31.3%)	541,067	(137,241)
37	Electricity & Heating 631-633	1,241,140	1,181,936	90,240	1,272,176	(31,036)	(2.5%)	1,326,676	(85,536)
38	Transportation Supplies 634,656	277,204	262,511	4,803	267,314	9,890	3.6%	302,226	(25,022)
39	Textbooks & Library Books 640-642,645,647	73,715	35,328	8,406	43,734	29,980	40.7%	58,557	15,158
40	Facility/Maintenance Supplies 650,652-655,657,659	353,424	296,987	9,289	306,276	47,148	13.3%	371,274	(17,850)
41	Other Supplies (staff dev., etc.) 621,624-627,690	71,892	35,391	6,949	42,339	29,553	41.1%	58,699	13,193
42	Total Supplies 600	2,820,486	2,610,282	163,874	2,774,157	46,330	1.6%	3,247,182	(426,695)
Equipment									
43	Instructional Equipment 730,735	19,835	10,901	4,174	15,076	4,759	24.0%	22,757	(2,922)
44	Non-Instructional Equip 731,736	24,348	12,447	0	12,447	11,901	48.9%	12,447	11,901
45	Total Equipment 700	44,183	23,348	4,174	27,523	16,660	37.7%	35,204	8,979
46	Total Dues & Fees 800	39,996	57,874	0	57,874	(17,878)	(44.7%)	60,783	(20,787)
47	GRAND TOTAL	76,485,922	62,420,085	10,103,087	72,523,172	3,962,750	5.2%	76,406,641	79,281