

DRAFT MINUTES UNTIL APPROVED AND FINAL

**Norwich Free Academy
Board of Trustees' Meeting
Tuesday, May 21, 2019, 5:30 p.m.
Latham Science and Information Center Room 1101
305 Broadway
Norwich, CT 06360**

MINUTES

TRUSTEES PRESENT: Keith Fontaine, Betsy Conway, David Kalla, Thomas Hammond, DeVol Joyner, Denise Lindell, Todd Postler, Mark Tramontozzi, William Warzecha, and Sarette Williams

ABSENT WITH NOTIFICATION: Diana Boisclair; Allyn Brown, III

ALSO PRESENT: Head of School David Klein, Director of Finance Cyndee Finger, and Recorder Lynda Kulos

1. Call to Order—Chair Williams called the meeting to order at 5:33 p.m.

2. Secretary's Report

a. *Approval of Minutes: April 23, 2019

Motion by K. Fontaine, seconded by D. Lindell, to approve the minutes of April 23, 2019. **Motion Passed Unanimously**

3. Consent Agenda

a. *Tuition Waiver Request

Motion by D. Joyner, seconded by M. Tramontozzi, to approved a Tuition Waiver Request for faculty member Jason Rosen as recommended by Mr. Klein **Motion Passed Unanimously**

4. Information & Planning

a. Spotlight-None

b. Reports and Updates

1. Finance

a. Monthly Finance Report

Ms. Finger provided a financial report for the period ending April 30, 2019. She also briefed the Trustees on other financial matters.

2. Superintendent's Report

a. General End-of-the-Year Update

Mr. Klein updated the Trustees on the End-of-the-Year events.

5. General Agenda Items

6. Communication/Discussion

- Chairwoman Williams extended the invitation to the Trustees to attend the End-of-the-Year Party being held at the Holy Trinity Greek Orthodox Church on June 12, 2019, right after Graduation.
- Suggestions were made on ways for the Board of Trustees to have regular contact with its Partner Districts' Boards of Education.

7. Other Business

8. Executive Session

Motion by T. Postler, seconded by D. Joyner, to go into Executive Session at 5:55 p.m. to Discuss Attorney-Client Privileged Communications. **Motion Passed Unanimously**

Motion by T. Postler, seconded by D. Joyner, to come out of executive session at 5:57 p.m.
Motion Passed Unanimously

9. *Adjournment

Motion by D. Kalla, seconded by T. Postler, to adjourn the meeting at 6:31 p.m.
Motion Passed Unanimously

Respectfully submitted,

Lynda R. Kulos
Recorder

Approved: